

BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
November 8, 2010

1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:04 a.m. in the MST Conference Room.

Present:	Karen Sharp	City of Carmel-By-The-Sea
	Kristin Clark	City of Del Rey Oaks
	Maria Orozco	City of Gonzales
	Susan Kleber	City of King
	James Ford	City of Marina
	Libby Downey	City of Monterey
	Alan Cohen	City of Pacific Grove
	Sergio Sanchez	City of Salinas
	David Pendergrass	City of Sand City
	Patricia Stephens	City of Soledad
	Thomas Mancini	City of Seaside
	Fernando Armenta	County of Monterey
Absent:	John Huerta, Jr.	City of Greenfield
Staff:	Sonia Bannister	Office Administrator/Marketing & Sales Specialist
	Rose Bayles	Human Resources Generalist
	Angela Dawson	Accountant
	Mark Eccles	Director of Information Technology
	Mike Gallant	Planning Manager
	Kelly Halcon	Director of Human Resources
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Tom Hicks	CTSA Manager
	Theodore Kosub	Executive Assistant to the GM/CEO
	Carl Sedoryk	General Manager/CEO
	Zoe Shoats	Marketing Analyst
	Robert Weber	Director of Transportation Services
	Kathy Williams	General Accounting Manager
Others:	John Cardinali	Yellow Cab
	Steve Cardinali	Yellow Cab
	Andy Cook	TAMC
	Jim Fink	Citizen
	Daniel Dawson	City Manager – Del Rey Oaks
	David C. Laredo	De Lay & Laredo

J. Scott Phillips
Josh Shaw

Citizen
CA Transit Association

Apology is made for any misspelling of a name.

2. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding General Manager/CEO performance evaluations, existing litigation, property negotiations and labor negotiations.

3. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Laredo reported that the items were reviewed and no reportable action was taken.

4-1. – 4-13. CONSENT AGENDA

The consent agenda items consisted of the following:

- 4-2. Adopt Resolution 2011-11 recognizing Angela Dawson, Accountant, as Employee of the Month for October 2010.
- 4-3. Disposal of property left aboard buses.
- 4-4. Minutes of the regular meeting of October 11, 2010.
- 4-5. Financial Report – October 2010.
- 4-6. Authorize the donation of two Dodge vans to the Community Alliance for a Sustainable Economy.
- 4-7. Claim Rejection – Guadalupe Mejia.
- 4-8. Claim Rejection – Jesus Blanco Gonzales.
- 4-9. MOU – Monterey County Operational Area Authority.
- 4-10. Physical Inventory of fixed assets.
- 4-11. Fixed Asset Policy.

Jim Fink asked if a set of his keys had been found on any of MST's buses. He was referred to a Customer Service Agent so that they might help him track down his keys.

**Director Orozco moved to approve the items on the consent agenda.
Director Clark seconded and the motion carried unanimously.**

5. SPECIAL PRESENTATIONS

Kathy Williams, General Accounting Manager, presented Angela Dawson, Accountant, as the November 2010 Employee of the Month. Mrs. Dawson has successfully met many challenges, including reconciling and documenting MST's extensive inventory of assets and assisting in the "clean up" of MST's financial records. She has excelled in assisting with the review of longstanding financial and accounting practices to look for ways to eliminate repetitive efforts and inefficiencies. She has also utilized technology and innovative strategies to maximize MST's financial report. Angela Dawson expressed her gratitude for the award.

Hunter Harvath, Asst. General Manager/Finance & Administration, presented Kathy Williams with a certificate of Achievement for Excellence in Financial Reporting Award. Mr. Harvath thanked Kathy Williams and Angela Dawson for their efforts in financial reporting and their contribution to the annual audit.

6. PUBLIC COMMENT

Mr. Fink commented that CSUMB Trolley and University Shuttle stopped at the CSUMB library, but that Line 16 did not. He also suggested adding a Santa Theresa stop along with additional stops on Line 55 for easier connections with existing transit lines. Mr. Fink expressed his approval of the new Ft. Hunter Liggett route (Line 83), but suggested a stop in San Miguel. Finally, Mr. Fink asked that Sunday service occurring after 6pm be expanded because existing options were limited.

Daniel Dawson, City Manager Del Rey Oaks, expressed his approval in learning of the November Employee of the Month.

7. COMMITTEE REPORTS AND PRESENTATIONS

7-1.

Hunter Harvath provided the Board of Directors with a timeline for the Taxi Administrator Procurement and offered to answer Board Member questions.

John Cardinalli expressed his displeasure with the proposed makeup of the Regional Taxi Authority (RTA) Technical Advisory Committee. He noted the similarity of the RTA Board compared to the MST Board.

J. Scott Philips stated that he requested to be contacted prior to the RTA administrator Request for Qualifications (RFQ) dissemination. He thought the process was flawed and felt that he did not receive a fair shot. He asked for a review of the process.

Steve Cardinalli stated that the Taxi Administrator Program process was flawed. He thought the selection of the third party administrator was unfair and the bid period for the RFQ was too short. He expressed the belief that MST appointed the person that they wanted to administer the program. He proposed that an administrator should be

transparent and independent from MST. He thought a conflict of interest existed because in his opinion, MST was a direct competitor to taxi services.

Director Downey asked to add several RTA related items to the December RTA TAC meeting.

7-3.

Transit 101, Human Resources, was postponed until the next Board of Directors meeting.

8. BIDS/PROPOSALS

None.

9. PUBLIC HEARINGS

None.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1

Hunter Harvath asked Board Members to approve the execution of FY 2011 Monterey Bay Unified Air Pollution Control District AB2766 grant. The grant money will be utilized to conduct a Salinas Service Area Analysis.

Director Clark motioned for approval and Director Sharp seconded the motion. The motion carried unanimously.

12. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report, TAMC Highlights, Washington D.C. lobbyist report and Sacramento lobbyist report.

The Board was informed of letters concerning MST Rides service for veterans and the California International Airshow. Another letter, regarding the Monterey Jazz Festival was also provided for review.

Carl Sedoryk noted year to date ridership was up between 4 and 5 %. He also mentioned the Jazz Festival and Monterey County Fair ridership to be well over 22,000. He pointed out the positive benefits associated with MST's special service, reductions in traffic congestion and air pollution.

Mr. Sedoryk mentioned that staff had looked into the complaint letter regarding MST Rides service and discovered several Standard Operating Procedures that had been violated. A thorough review of the incident in question was conducted and action

was taken with MV Transportation. He added that MST strives for excellence, but occasionally a hiccup can occur. MST has apologized and is making strides to assure that a similar incident does not happen again.

Chairman Armenta mentioned the letter regarding Rides service for veterans and stated that action to rectify the situation was undertaken at an early phase. He mentioned the importance of treating veterans and other community groups with respect and urgency when transit complaints are received.

Director Sanchez wanted the public to know that comments received by MST are taken seriously and consequences exist for contractors who do not meet MST standards.

Director Downey asked about the increased vandalism costs contained in the GM/CEO Report. Mike Hernandez, Asst. General Manager/COO, stated that increased graffiti activity had resulted in higher costs.

Jim Fink inquired on the status of MST's planning efforts regarding the proposed light rail project. Mr. Sedoryk responded that MST continues to monitor the situation and is engaged in tentative planning efforts. He noted that much of the proposed light rail project is dependent on tentative funding. Chairman Armenta suggested TAMC staff member Christina Watson as an appropriate contact source for light rail information.

13. COMMENTS BY BOARD MEMBERS

Director Downey thanked Tom Mancini for his many years of service on the MST Board of Directors.

Director Sanchez thanked staff for coordinating the donation of two Dodge vans.

14. ANNOUNCEMENTS

Carl Sedoryk announced a tentative schedule for proposed fare revision public hearings.

15. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 11:35 a.m.

Prepared by: _____
Theodore Kosub

**Monterey-Salinas Transit
Board of Directors Meetings
2010 Attendance Report**

	JAN 10	FEB 10	MAR 10	APR 10	MAY 10	JUN 10	JUL 10	AUG 10	SEP 10	OCT 10	NOV 10	DEC 10
F. Armenta, Chair Monterey County	P	P	E	P	P	P	P	P	P	P	P	P
K. Clark, Vice-Chair Del Rey Oaks	P	P	P	P	P	P	P	P	P	P	P	
K. Sharp Carmel-By-The-Sea	P	P	P	P	P	P	P		P	P	P	P
M. Orozco Gonzales	P (Ex-Officio)	P (Ex-Officio)	P (Ex-Officio)		P (Ex-Officio)	P (Ex-Officio)	P	P		P	P	P
John Huerta, Jr. Greenfield							P		P	P		P
Susan Kleber King City							P	P	P	A	P	
J. Ford Marina	P	P	P	P	P	P	P	P	P	P	P	P
L. Downey Monterey	P	P	P	P	P	P	P	P	P	P	P	P
A. Cohen Pacific Grove	P	P	P	P	P	P	P	P	P	P	P	P
S. Sanchez Salinas	P	P	P	P	P	P	P	P	P	P	P	P
David Pendergrass Sand City							P	P	P	P	P	P
T. Mancini Seaside	P (Vice- Chair)	P (Vice-Chair)	P (Vice-Chair)	P (Vice- Chair)	P	P	P	P	P	P	P	A
Patricia Stephens Soledad							P	P	P	P	P	P

P – Present E – Excused A - Alternate