1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:04 a.m. in the MST Conference Room.

Present: Karen Sharp City of Carmel-By-The-Sea
         Kristin Clark City of Del Rey Oaks
         Maria Orozco City of Gonzales
         Susan Kleber City of King
         James Ford City of Marina
         Libby Downey City of Monterey
         Alan Cohen City of Pacific Grove
         Sergio Sanchez City of Salinas
         David Pendergrass City of Sand City
         Patricia Stephens City of Soledad
         Thomas Mancini City of Seaside
         Fernando Armenta County of Monterey

Absent: John Huerta, Jr. City of Greenfield

Staff: Sonia Bannister Office Administrator/Marketing & Sales Specialist
       Rose Bayles Human Resources Generalist
       Angela Dawson Accountant
       Mark Eccles Director of Information Technology
       Mike Gallant Planning Manager
       Kelly Halcon Director of Human Resources
       Hunter Harvath Asst. General Manager/Finance & Administration
       Michael Hernandez Asst. General Manager/COO
       Tom Hicks CTSA Manager
       Theodore Kosub Executive Assistant to the GM/CEO
       Carl Sedoryk General Manager/CEO
       Zoe Shoats Marketing Analyst
       Robert Weber Director of Transportation Services
       Kathy Williams General Accounting Manager

Others: John Cardinali Yellow Cab
        Steve Cardinali Yellow Cab
        Andy Cook TAMC
        Jim Fink Citizen
        Daniel Dawson City Manager – Del Rey Oaks
        David C. Laredo De Lay & Laredo
2. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding General Manager/CEO performance evaluations, existing litigation, property negotiations and labor negotiations.

3. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Laredo reported that the items were reviewed and no reportable action was taken.

4-1. – 4-13. CONSENT AGENDA

The consent agenda items consisted of the following:

4-2. Adopt Resolution 2011-11 recognizing Angela Dawson, Accountant, as Employee of the Month for October 2010.

4-3. Disposal of property left aboard buses.

4-4. Minutes of the regular meeting of October 11, 2010.


4-6. Authorize the donation of two Dodge vans to the Community Alliance for a Sustainable Economy.


4-9. MOU – Monterey County Operational Area Authority.

4-10. Physical Inventory of fixed assets.

4-11. Fixed Asset Policy.

Jim Fink asked if a set of his keys had been found on any of MST’s buses. He was referred to a Customer Service Agent so that they might help him track down his keys.
Director Orozco moved to approve the items on the consent agenda. Director Clark seconded and the motion carried unanimously.

5. SPECIAL PRESENTATIONS

Kathy Williams, General Accounting Manager, presented Angela Dawson, Accountant, as the November 2010 Employee of the Month. Mrs. Dawson has successfully met many challenges, including reconciling and documenting MST’s extensive inventory of assets and assisting in the “clean up” of MST’s financial records. She has excelled in assisting with the review of longstanding financial and accounting practices to look for ways to eliminate repetitive efforts and inefficiencies. She has also utilized technology and innovative strategies to maximize MST’s financial report. Angela Dawson expressed her gratitude for the award.

Hunter Harvath, Asst. General Manager/Finance & Administration, presented Kathy Williams with a certificate of Achievement for Excellence in Financial Reporting Award. Mr. Harvath thanked Kathy Williams and Angela Dawson for their efforts in financial reporting and their contribution to the annual audit.

6. PUBLIC COMMENT

Mr. Fink commented that CSUMB Trolley and University Shuttle stopped at the CSUMB library, but that Line 16 did not. He also suggested adding a Santa Theresa stop along with additional stops on Line 55 for easier connections with existing transit lines. Mr. Fink expressed his approval of the new Ft. Hunter Liggett route (Line 83), but suggested a stop in San Miguel. Finally, Mr. Fink asked that Sunday service occurring after 6pm be expanded because existing options were limited.

Daniel Dawson, City Manager Del Rey Oaks, expressed his approval in learning of the November Employee of the Month.

7. COMMITTEE REPORTS AND PRESENTATIONS

7-1.

Hunter Harvath provided the Board of Directors with a timeline for the Taxi Administrator Procurement and offered to answer Board Member questions.

John Cardinali expressed his displeasure with the proposed makeup of the Regional Taxi Authority (RTA) Technical Advisory Committee. He noted the similarity of the RTA Board compared to the MST Board.

J. Scott Philips stated that he requested to be contacted prior to the RTA administrator Request for Qualifications (RFQ) dissemination. He thought the process was flawed and felt that he did not receive a fair shot. He asked for a review of the process.

Steve Cardinali stated that the Taxi Administrator Program process was flawed. He thought the selection of the third party administrator was unfair and the bid period for the RFQ was too short. He expressed the belief that MST appointed the person that they wanted to administer the program. He proposed that an administrator should be
transparent and independent from MST. He thought a conflict of interest existed because in his opinion, MST was a direct competitor to taxi services.

Director Downey asked to add several RTA related items to the December RTA TAC meeting.

7-3.

Transit 101, Human Resources, was postponed until the next Board of Directors meeting.

8. BIDS/PROPOSALS

None.

9. PUBLIC HEARINGS

None.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1

Hunter Harvath asked Board Members to approve the execution of FY 2011 Monterey Bay Unified Air Pollution Control District AB2766 grant. The grant money will be utilized to conduct a Salinas Service Area Analysis.

Director Clark motioned for approval and Director Sharp seconded the motion. The motion carried unanimously.

12. REPORTS & INFORMATION ITEMS


The Board was informed of letters concerning MST Rides service for veterans and the California International Airshow. Another letter, regarding the Monterey Jazz Festival was also provided for review.

Carl Sedoryk noted year to date ridership was up between 4 and 5%. He also mentioned the Jazz Festival and Monterey County Fair ridership to be well over 22,000. He pointed out the positive benefits associated with MST’s special service, reductions in traffic congestion and air pollution.

Mr. Sedoryk mentioned that staff had looked into the complaint letter regarding MST Rides service and discovered several Standard Operating Procedures that had been violated. A though review of the incident in question was conducted and action
was taken with MV Transportation. He added that MST strives for excellence, but occasionally a hiccup can occur. MST has apologized and is making strides to assure that a similar incident does not happen again.

Chairman Armenta mentioned the letter regarding Rides service for veterans and stated that action to rectify the situation was undertaken at an early phase. He mentioned the importance of treating veterans and other community groups with respect and urgency when transit complaints are received.

Director Sanchez wanted the public to know that comments received by MST are taken seriously and consequences exist for contractors who do not meet MST standards.

Director Downey asked about the increased vandalism costs contained in the GM/CEO Report. Mike Hernandez, Asst. General Manager/COO, stated that increased graffiti activity had resulted in higher costs.

Jim Fink inquired on the status of MST’s planning efforts regarding the proposed light rail project. Mr. Sedoryk responded that MST continues to monitor the situation and is engaged in tentative planning efforts. He noted that much of the proposed light rail project is dependent on tentative funding. Chairman Armenta suggested TAMC staff member Christina Watson as an appropriate contact source for light rail information.

13. COMMENTS BY BOARD MEMBERS

Director Downey thanked Tom Mancini for his many years of service on the MST Board of Directors.

Director Sanchez thanked staff for coordinating the donation of two Dodge vans.

14. ANNOUNCEMENTS

Carl Sedoryk announced a tentative schedule for proposed fare revision public hearings.

15. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 11:35 a.m.

Prepared by: ______________________________

Theodore Kosub
# Monterey-Salinas Transit

## Board of Directors Meetings

### 2010 Attendance Report

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