Utility Service Person

Salary: $22.74(Step 1) per hour

Benefits: CalPERS Retirement, 125 Cafeteria Plan offering, AFLAC supplemental benefits. Signing bonus of $500.00 when you pass introductory period.

Posting Date: August 01, 2023

Filing Deadline: Open until filled

JOB SUMMARY
Under general supervision, Utility Service Person performs unskilled and semi-skilled work in servicing and cleaning buses, MST vehicles and related equipment.

ESSENTIAL FUNCTIONS
Cleans interior and exterior of MST vehicles by washing and steam cleaning, using a variety of solvents, soaps, and cleaning chemicals; Checks general condition of buses and other MST vehicles to detect and report defects, such as tires, defective lights, body damage, interior damage, and operating defects, fluid leaks, battery odor, defective running gear; i.e., engines, transmissions, and other problems as may be directed in work instructions; Checks and replenishes consumables; Checks quantity of and dispenses fuel, lubricants, coolant, and water; Posts, adds, and subtracts the amounts of commodities and consumables used; Moves MST vehicles, buses, and equipment around yard for fueling and related servicing; may exchange coaches or other MST vehicles in the field as directed; Removes debris, garbage, lost and found items, and other items from buses; Operates computer for related data input and retrieval; Posts and removes exterior and interior ad-signs, car cards, MST announcements, and other printed materials; Performs related duties as required.

KNOWLEDGE & ABILITY
Ability to perform physical labor; follow written and oral instructions; ability and knowledge of simple math; ability to learn and operate MST vehicles in a safe manner; ability to establish and maintain cooperative working relations with those contacted in the course of business; and ability to work under established deadlines.

MINIMUM QUALIFICATIONS & REQUIREMENTS
Education/Work Experience: High school diploma or general education degree (GED); or one to three months related experience and/or training or equivalent combination of education and experience. Must be available to work weekends, holidays, and unusual hours; Clean driving record; licensed driver for 3 years; Possession of a valid California Class C driver’s license. If hired, must pass a post offer pre-employment drug screening and show proof of COVID vaccination; In accordance with the Immigration Reform and Control Act of 1986, must be prepared to offer documents to support employment eligibility and option to join Local 1225 of Amalgamated Transit Union. This position may be assigned to work out of our three operating divisions in: Monterey, Salinas, or King City.

FILING
The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other segments of the selection process. Safe driving criteria, as well as the number of DMV points within a prescribed timeframe, are used to determine if an application may be considered for further processing. In addition, applications received after the deadline may be reviewed and kept on file for up to six months for future consideration. Applications may be obtained from our Administrative Office, 19 Upper Ragsdale Dr. Suite 200, Monterey, the Salinas Transit Center, 110 Salinas Street, Salinas; or by visiting MST online at http://www.mst.org. A Department of Motor Vehicle (DMV) printout, Form K-4, dated within 30 days, must be submitted with the completed application. Resumes will not be accepted in lieu of a completed application. Applicants who have resided in California less than three (3) years must obtain a copy of their driving record from their previous state of residence. Applications received without the appropriate DMV printout will not be considered. SUBMIT COMPLETED APPLICATIONS TO: Monterey-Salinas Transit, Attn: Human Resources, 19 Upper Ragsdale Dr. Suite 200, Monterey, CA 93940.

ADA
Candidates who qualify under protection of the Americans with Disabilities Act and require a reasonable accommodation for applicant testing and/or examination, should notify the MST Human Resources at least one week prior to being scheduled for assessment. A full job description with physical, mental and working conditions required for this position are available upon request.

EQUAL OPPORTUNITY EMPLOYER / AFFIRMATIVE ACTION EMPLOYER