1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:02 a.m. in the MST Conference Room.

Present: Karen Sharp City of Carmel-By-The-Sea
Kristin Clark City of Del Rey Oaks
John Huerta, Jr. City of Greenfield
Susan Kleber City of King
James Ford City of Marina
Libby Downey City of Monterey
Alan Cohen City of Pacific Grove
Sergio Sanchez City of Salinas
David Pendergrass City of Sand City
Patricia Stephens City of Soledad
Thomas Mancini City of Seaside
Fernando Armenta County of Monterey

Absent: Maria Orozco City of Gonzales

Staff: Carl Sedoryk General Manager/CEO
Hunter Harvath Asst. General Manager/Finance & Administration
Sonia Bannister Office Administrator/Marketing & Sales Specialist
Lyn Owens Director of Human Resources
Michael Hernandez Asst. General Manager/COO
Robert Weber Director of Transportation Services
Carl Wulf Facilities/Capital Projects Manager
Mark Eccles Director of IT
Mike Gallant Planner
Kelly Halcon Human Resource Manager
Tom Hicks CTSA Manager
Kathy Williams General Accounting Manager
Angela Dawson Accountant
Zoe Shoats Marketing Analyst
Rose Bayles Human Resource Generalist
Theodore Kosub Executive Assistant to the GM/CEO

Others: Dave Laredo De Lay & Laredo
Heidi Quinn De Lay & Laredo
Bob Parks ATU, Local 1225
Billy McGowan MST Coach Operator
Apology is made for any misspelling of a name.

2. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding General Manager/CEO performance evaluations and meet with labor negotiators.

3. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Laredo reported that the items were reviewed and no reportable action was taken.

4-1. – 4-13. CONSENT AGENDA

The consent agenda items consisted of the following:

4-2. Adopt Resolution 2011-07 recognizing Charlie Armbruster, Communications System Manager, as Employee of the Month for September 2010.

4-3. Disposal of property left aboard buses.

4-4. Minutes of the regular meeting of August 9, 2010.


4-6. Adopt Resolution 2011-08 recognizing Lyn Owens, Director of Human Resources, for nine years of service.

4-7. Adopt Resolution 2011-09 recognizing Darlene “Sue” Jackson, Coach Operator for 24 years of service.

4-8. Authorize the donation of two Dodge Ram vans to Gill Basketball Academy.

4-9. Employer-Employee Relations policy amendment.

4-10. Appoint alternate to California Transit Insurance Pool Board.

4-11. Award a contract to AECOM for a Constructability Review.


Director Huerta, Jr. moved to approve the items on the consent agenda. Director Sanchez seconded and the motion carried unanimously after a roll call vote.

5. SPECIAL PRESENTATIONS

Michael Hernandez, Assistant General Manager/COO, presented Charlie Armbruster, Communications System Manager, as the September Employee of the Month. In August, Charlie put forth an extraordinary effort in the planning, development, and deployment of multiple special events and services which include; The Sand City West End Celebration, Rolex Monterey Motorsports Reunion at Laguna Seca, Bob Dylan Concert at the Monterey County Fair Grounds, and the Pacific Grove Trolley Demonstration Project. While each of these assignments had their own individual challenges, the PG Trolley Demonstration project presented a unique set of technical and operational issues, which Charlie was able to resolve by working closely with MST’s Information Technology Department, and the Monterey Bay Aquarium.

Carl Sedoryk, General Manager/CEO, presented Lyn Owens, Director of Human Resources, with a resolution thanking her for nine years of service. Since coming onboard, Ms. Owens transformed MST’s Human Resources Department into a high-caliber department. She has been responsible for saving MST a substantial amount of money by managing best practices in recruitment, employee-benefit administration, and worker’s compensation administration.

Michael Hernandez, Assistant General Manager/COO, presented Darlene “Sue” Jackson, Coach Operator, with a resolution thanking her for 24 years of service. She has received numerous commendations and multiple-years of safe driving. She was also a Union Steward and showed dedication to her job and to her fellow ATU members.

6. PUBLIC COMMENT


7-1. TRANSIT 101: MAINTENANCE DEPARTMENT

Michael Hernandez, Assistant General Manager/COO, gave a brief overview of the Maintenance Department. He has a departmental budget of $6.8 million. MST currently has 111 vehicles of which 79 are buses and the remaining 32 are support vehicles spread out over two divisions. MST’s fleet is supported by a Fleet Manager and three supervisors, 20 mechanics, parts room staff, and 9 utility service workers workers.
The fixed-route buses travel 4.25 million miles annually and carry 3.5 million passengers per year. They travel an average of 9,600 miles per day, with service from 3:30am until 12:30am.

MV Transportation, MST’s contractor has 54 vehicles comprised of mini buses and six trolleys. They travel approximately 2 million miles annually and carry 427,500 fixed route/demand response passengers and 105,000 RIDES passengers.

MST currently has six trolleys operating in downtown Monterey and Cannery Row, Carmel, Salinas, Salinas/CSUMB, and a Pacific Grove demonstration service in August 2010.

The Facilities department maintains over 1,200 bus stops within MST’s service area, two operating divisions, two MST-owned transit centers, the Monterey Transit Plaza, Edgewater Shopping Center, the “Bus Stop Shop” in downtown Monterey, and maintains MST’s aging facilities and infrastructure.

8-1. TAXI REGULATION CONSULTING SERVICE

Hunter Harvath, Assistant General Manager/Finance & Administration, reported that on August 9, 2010, the Board of Directors of the Monterey County Regional Taxi Authority (RTA) awarded a contract to MST to administer the regional taxi program. As stated in the RTA Joint Powers Agreement, the RTA is to contract with MST for the provision of all administrative, licensing, and inspection services necessary to administer the RTA program, including but not limited to the provision of insurance, professional investigators, consultants, accountants, attorneys and transportation experts or other advisors as the RTA Board deems necessary and appropriate. Staff recommended that MST provide direct Board support and legal services, with the remaining regulatory-oriented services to be subcontracted out to a third party.

MST will collect $1,000 per month to support MST’s staff activities in supporting the RTA Board to ensure that transit dollars are not being used for taxi expenditures. Anything over the $1,000 would be retained by the consultant as revenue for services provided.

This is a revenue contract and therefore, there is no cost to MST. $12,000 per year will be revenue-neutral paying MST staff to support the Regional Taxi Authority board. Additional revenue collected by the third-party consultant from the taxi drivers and companies will support his cost of doing business.

Andrew Kreeft, Attorney for Yellow Cab, asked where the funds would be coming from to pay the third-party consultant.

Steve Cardinelli, Yellow Cab, suggested that the Taxi Board review the third-party consultant prior to the MST board awarding this contract.
Mr. Harvath responded that the fees generated through the sale of the taxi permits and licensing will fund the day-to-day operation of the Taxi Authority including payments to the third-party consultant.

If the RTA Board establishes the Technical Advisory Committee (TAC) at their next meeting, then the TAC would review the fee schedule, not the MST Board.

Director Sanchez moved to approve the award of taxi regulation consulting services for the Monterey County Regional Taxi Authority to GY Investigations, and Legal Services, Inc. Director Ford seconded and the motion carried unanimously, after a roll call vote.

9. PUBLIC HEARINGS

None.

10-1. FRANK J. LICHTANSKI MONTEREY BAY OPERATIONS CENTER UPDATE

Hunter Harvath, Assistant General Manager/Finance & Administration, gave a brief overview of the Frank J. Lichtanski Monterey Bay Operations Center. He reported that the draft Environmental Impact Report (EIR) was released for public comment. The public comment period ended at the end of August, of which 10 comments were received. Staff is working with its consultant team on the responses, which should be issued on September 30, as part of the final EIR. The County Planning Commission is anticipated to review this matter by the end of October, then on to the County Board of Supervisors by December.

There are currently two grant applications in to the federal government. One is to increase solar panel usage on the buildings and the second is an FTA grant used to replace aging facilities.

11. NEW BUSINESS

None.

12. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; TAMC Highlights; Informational memo regarding Passenger Hygiene Policy.

13. COMMENTS BY BOARD MEMBERS

Director Sanchez talked about taking some Salinas youth on the buses and recommended that staff try to get feedback regarding their experiences on using the bus.
Director Sharp asked about the results of the discounted Youth summer pass.

Director Ford commented that the City of Marina will re-examine the taxi issue at their next Council meeting.

Mike Gallant, Planner, commented that Timothy McGail from Hartnell College inquired about MST starting a bus pass program for Hartnell students to alleviate the cost of travel for those commuting by bus.

14. ANNOUNCEMENTS

APTA Annual Conference, San Antonio, TX, October 3-6, 2010.

15. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 11:19 a.m.

Prepared by: ______________________________

Sonia Bannister