

**Monterey-Salinas Transit District
Armored Car Services (RFQ #23-02)
Request for Quotes
September 16, 2022**



Scope of Services

Monterey-Salinas Transit District (MST) is seeking quotes for Armored Car and Cash Handling Services. The organization selected by MST shall provide the following services:

1. Pick up deposits from MST customer service locations and deposit into MST bank account, as well as coin machine order.

There is one customer service location in Monterey, one in Marina, and one in Salinas, California. This needs to be done once per week at each location.

2. Pick up Genfare (GFI) mobile bins at MST's operations facilities and take them to the Coin Processing Center. The mobile bins are to be opened under security with keys provided by MST. Perform currency and coin verification under dual custody and video camera. After each mobile bin is verified, provide a Currency and Coin Report to MST covering verification amounts. Currency and coin are to then be deposited into MST bank account.

GFI mobile bins are 30" wide, 37 ¼" deep, and 36" tall (37" including money slot). When nearly full, the GFI mobile bin weighs approximately 1,000 pounds but has a maximum weight capacity of 2,200 pounds.

This needs to be done at MST's facilities in Monterey and Salinas, California twice per week, MST's facility in Marina, California once per week, and MST's facility in King City, California once every two weeks.

3. Provide additional on-call Armored Car and Cash Handling services upon MST's request, within a reasonable amount of time:
 - a. Pick up GFI mobile bins at an MST facility within one (1) business day of request.
 - b. Pick up deposits from an MST customer service location and deposit into MST bank account within one (1) business day of request.
 - c. Deliver coin machine order to an MST customer service location within one (1) business day of request.

Interested organizations should provide a price quote for the scope above. Quotes are due by September 30, 2022, by 5:00 p.m., Pacific Time. One (1) electronic copy of the quote should be sent to the following individual:

Steven Bruno
Purchasing Agent
Monterey-Salinas Transit
sbruno@mst.org

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