

BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
October 15, 2007

1. CALL TO ORDER

Chair Armenta called the meeting to order at 10:02 a.m. in the Monterey-Salinas Transit Conference Room.

Present:	Karen Sharp	City of Carmel-By-The-Sea
	Kristin Clark	City of Del Rey Oaks
	James Ford	City of Marina
	Libby Downey	City of Monterey
	Vicki Stilwell	City of Pacific Grove
	Robert Russell	City of Salinas (10:04)
	Thomas Mancini	City of Seaside
	Fernando Armenta	County of Monterey
	Lisa Senkir	City of Gonzales (Ex-Officio) (10:03)

Absent: None

Staff:	Carl Sedoryk	General Manager/CEO
	Lyn Owens	Director of Human Resources
	Hunter Harvath	Director of Administration
	Michael Hernandez	Chief Operating Officer
	Robert Weber	Dir. Transportation Services
	Sonia Bannister	Office Administrator
	Zoe Smallwood	Marketing Analyst
	Dave Sobotka	Controller
	Tom Hicks	CTSA Manager
	Mark Eccles	Director of IT
	Carl Wulf	Facilities/Capital Projects Manager.
	Benjamin Newman	Risk & Security Manager

Others:	Dave Laredo	DeLay & Laredo
	Rafael Rosado	Coach Operator
	John Arriaga	JEA & Associates
	Jim Fink	Salinas resident

Apology is made for any misspelling of a name.

Chair Armenta opened the meeting with a moment of silence in memory of Philip Johnson, Coach Operator.

2-2. – 2-8. CONSENT AGENDA

The consent agenda items consisted of the following:

- 2-2. Adopt Resolution 2008-07 recognizing Carl Wulf, Facilities/Capital Projects Manager, as Employee of the Month for October 2007.
- 2-3. Disposal of property left aboard buses.
- 2-4. Minutes of the regular meeting of September 10, 2007.
- 2-5. Financial Report – September 2007.
- 2-6. Approve Affirmative Action Plan.
- 2-7. Approve Board Committee meeting dates.
- 2-8. Disposal of accountable property.

With regards to item 2-7 it was requested that the Marketing Committee meet in December and the Facilities Committee meet in late April.

Director Ford moved to approve the remaining items on the consent agenda. Director Mancini seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

Michael Hernandez, Chief Operating Officer, introduced Carl Wulf, Facilities/Capital Projects Manager, as MST Employee of the Month for October 2007. While working at the Marina Transit Exchange (MTX), Carl protected MST's interest on the job site by verifying the Exchange was built according to the blueprints and to verify the contractor was using quality construction techniques and quality materials. As MST's project manager, Carl identified potential problems with workmanship, materials, and helped identify conflicts in the project schedule. Carl also made decisions to keep the project moving if materials needed to be substituted, or if meetings were needed with agencies/vendors. Carl also played a vital role in coordinating with other MST staff for key project elements like information technology, security and planning for bus operations at the Exchange.

Carl Sedoryk, General Manager/CEO recognized Rafael Rosado, Coach Operator with 30 years of service.

Michael Hernandez, Chief Operating Officer, recognized Benjamin Newman, Risk & Security Manager with 20 years of service.

Carl Sedoryk, General Manager/CEO recognized Dave Sobotka, Controller, for receiving the Certificate of Achievement for Excellence in Financial Reporting Award for the past five years.

4. PUBLIC COMMENTS

Jim Fink, Salinas resident, requested to have a flagged bus stop at Market Circle in Salinas. He is impressed with the display boards at the Marina Transit Exchange. The DART missed picking him up at Edgewater Transit Exchange because of buses holding. He suggested adding a disclaimer in the Rider's Guide with regards to bus departure times.

5-1. HUMAN RESOURCES COMMITTEE MINUTES

The Board accepted and filed the MST Human Resources Committee Minutes – September 10, 2007.

6-1. UTILITY SERVICE TRUCKS

MST has two 1997, one-ton diesel utility service trucks. Utility staff uses these trucks to service over 1,200 bus stops between King City and San Jose and at MST's transit facilities. The trucks are used to move equipment, benches, shelters, and complete routine maintenance and repair at bus stops. These trucks are considered the "workhorse" of the facilities department and have accumulated 117,510 and 144,442 miles. These trucks are equipped with 1997 diesel engines that no longer meet acceptable California emission requirements.

Director Mancini moved to: 1) authorize a \$74,316.30 purchase for two utility service trucks from Salinas Valley Ford-Isuzu; and 2) authorize the disposal of two retired vehicles. Director Ford seconded and the motion carried unanimously.

6-2. MINI-BUS PURCHASE

MST's contractor, MV Inc. operates fifteen mini-buses for DART and other fixed route services. This purchase will replace model year 2002 minibuses. FTA rates the life of a medium duty transit minibus at 5 years and 150,000-miles. The mileage on these vehicles currently ranges between 191,000 and 227,000 miles. MST is responsible for the repair/replacement of all major components on contractor-operated vehicles. These vehicles have operating/repair costs of about 41 cents per mile, versus 24 cents per mile for newer vehicles.

Director Mancini moved to: 1) authorize the \$232,900.11 purchase for three Aero Tech mini-buses from Creative Bus Sales; 2) authorize the option to purchase up to two additional vehicles from Creative Bus Sales in calendar year

2008; and 3) authorize the disposal of up to five retired vehicles. Director Clark seconded and the motion carried unanimously.

7. PUBLIC HEARING

None.

8-1. MST ON-CALL

Hunter Harvath, Director of Administration, gave a brief overview of the new “MST On-Call” service in Marina. A new, demand-response type of service in Marina, “MST On Call” will have its own logo and brand identity. Customers wishing to travel locally in Marina will simply call a toll-free number and schedule a ride whenever they need to travel during the hours of operation of the service (approximately 6:30 am to 6:30 pm on weekdays, with slightly shorter hours on weekends). Timed transfers to MST’s regional routes will be available at the newly opened Marina Transit Exchange. MST has drafted a zone of service for “MST On Call” in Marina. Through a public hearing, MST will solicit input on the “MST On Call” zone and may make modifications in order to most effectively serve its customers in the Marina area MST is awaiting delivery of a vehicle to operate this service, which could begin as early as late October/early November 2007.

Mr. Fink suggested branding the MST On-Call vehicles with the On-Call logo. He supports this new service.

Director Ford moved to approve the implementation of the new “MST On-Call” demand response service for Marina. Director Mancini seconded and the motion carried unanimously.

9. NEW BUSINESS

None.

10-1. – 10-5. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; TAMC Highlights – September 26, 2007; Washington D. C. Lobbyist Report – September 28, 2007; and Letter from Monterey Bay Aquarium dated September 19, 2007.

Mr. Sedoryk reported that ridership for the year is slightly off from previous years. Staff is looking into the cause or if this is an indication of a new trend. The MST RIDES program is showing an increase in ridership. Staff is looking at innovative ways to move passengers off of the RIDES program to fixed route system.

11. COMMENTS BY BOARD MEMBERS

Director Downey gave a brief report on the APTA Annual Conference in Charlotte, SC. Highlights of the conference included fuel cells and bio-diesel; green building initiatives; and partnerships with colleges and senior centers.

Director Clark wants staff to try to increase ridership by talking to employers and having the employers provide bus passes to the employees; and install more bus shelters.

Mr. Sedoryk said this past conference was one of the best he has attended with regards to the types of topics that were covered.

12. ANNOUNCEMENTS

Hunter Harvath, Director of Administration, introduced Zoe Smallwood, Marketing Analyst.

13-1. – 13-4. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding existing litigations; and the performance of the General Manager/CEO.

Upon returning to Open Session, the following actions were taken.

13-1. Staff and counsel provided a status report. No reportable action was taken. 13-2. Counsel and staff provided status report. No reportable action was taken. 13-3. Counsel provided status report. No reportable action was taken. 13-4. The Board met with Mr. Sedoryk to provide its general performance evaluation of the GM/CEO.

14. ADJOURNMENT

There being no further business, Chair Armenta adjourned the meeting at 12:00 p.m.

Prepared by: _____
Sonia AR Bannister