

MST BOARD OF DIRECTORS
Monterey Bay Unified Air Pollution Control District
24580 Silver Cloud Ct., Monterey

Minutes
September 8, 2014
10:00 a.m.

1. CALL TO ORDER

- 1-1. Roll call
- 1-2. Pledge of Allegiance

Chair Downey called the meeting to order at 10:04 a.m. Roll Call was taken and Director Cohen led the Pledge of Allegiance.

Present:	Fernando Armenta	County of Monterey
	Victoria Beach	City of Carmel-by-the-Sea
	José Castañeda	City of Salinas (alternate)
	Alan Cohen	City of Pacific Grove
	Libby Downey	City of Monterey
	Alvin Edwards	City of Seaside
	Randy Hurley	City of Greenfield
	Frank O'Connell	City of Marina
	Maria Orozco	City of Gonzales
	David Pendergrass	City of Sand City
	Patricia Stephens	City of Soledad
Absent:	Kristin Clark	City of Del Rey Oaks
	Terry Hughes	City of King
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Kelly Halcon	Director of Human Resources & Risk Management
	Mark Eccles	Director of Information Technology
	Robert Weber	Director of Transportation Services
	Tom Hicks	CTSA Manager
	Deanna Smith	Executive Assistant/Clerk to the Board
	Dave Laredo	De Lay & Laredo
	Miriam Gutierrez	MST Customer Service Representative
Public:	Jason Snow	MV Transportation
	Ken Waler	ATU
	Janet Wilson	MST Rider

Apology is made for any misspelling of a name.

2. CLOSED SESSION

- 2-1. *General Manager Performance Evaluation, Gov. Code (§54957(b)) (No enclosure) (K. Halcon)*
- 2-2. *Conference with Labor Negotiators – Monterey-Salinas Transit Employees Union (MSTEA), and MST (D. Laredo, K. Halcon) (§54957.6) No enclosure)*

Public Comment – none.

3. RETURN TO OPEN SESSION

- 3-1. Report on Closed Session and possible action.

Dave Laredo reported that no action was taken during Closed Session. The Board requested that Agenda Items 2-1 and 2-2 be continued until the October board meeting, with direction for MST staff to provide more information on substance and process.

Public Comment – none.

4. CONSENT AGENDA

- 4-1. Review highlights of the agenda.
- 4-2. Adopt Resolution 2015-06 recognizing Francisco Castillo, Intermediate Mechanic, as Employee of the Month for August 2014.
- 4-3. Adopt Resolution 2015-07 recognizing Deanna Smith, Executive Assistant/Clerk to the Board, as Employee of the Month for September 2014.
- 4-4. Adopt Resolution 2015-08 recognizing Miguel Montes for his seven years of service.
- 4-5. Disposal of property left aboard buses.
- 4-6. Minutes of the regular meeting of July 28, 2014.
- 4-7. Financial Report – June and July 2014.
- 4-8. Claim Rejection – Woodyard, Tajah.
- 4-9. Authorize staff to enter into an Interline Agreement with Greyhound Bus Lines.
- 4-10. Appoint new MAC members.
- 4-11. Approve Resolution 2015-09 authorizing the use of PTMISEA Bond Program Funds.

- 4-12. Approve MSTEA and Confidential Unit employee performance incentives.
- 4-13. Receive report on MST/MVTI Centralized Dispatch Project.
- 4-14. Adopt revised MST Records Retention Guidelines.

Public Comment – none.

Alternate Castañeda made a motion to approve the Consent Agenda, excepting Item 4-12, and was seconded by Director Orozco. The motion passed unanimously.

5. SPECIAL PRESENTATIONS

- 5-1. August Employee of the Month – Francisco Castillo, Intermediate Mechanic.

Michael Hernandez recognized Francisco Castillo as the August Employee of the Month for his contribution to MST and the entire community.

- 5-2. September Employee of the Month – Deanna Smith, Executive Assistant/Clerk to the Board.

Carl Sedoryk recognized Deanna Smith as the September Employee of the Month for her contribution to MST and the entire community.

- 5-3. Miguel Montes – Retirement.

Mr. Montes was not present.

- 5-4. Transit 101: Sales Tax Measure Guidelines.

Dave Laredo, MST General Counsel, made a presentation on legally permissible campaign activities for public-sector employees.

- 5-5. 25 Years of Service – Ken Smith, Senior Operations Supervisor.

Mr. Smith was not present.

- 5-6. 25 Years of Service – Ruperto De La Cruz, Coach Operator.

Mr. De La Cruz was not present.

Public Comment – none.

6. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Janet Wilson is a frequent rider on MST's Line 2, which she believes is the "bus to nowhere." She was able to speak with Lisa Rheinheimer, director of planning and development, during Closed Session about her concerns. She is appreciative of MST's Line 22 to Big Sur.

7. COMMITTEE REPORTS

7-1. Finance Committee minutes of July 28, 2014.

7-2. HR Committee minutes of August 20, 2014.

Public Comment – none.

8. MAJOR PROCUREMENTS

8-1. Approve budget modification and purchase of additional Gillig coaches.

Michael Hernandez provided a summary of the budget modification for bus the purchases.

Director Cohen and Edwards asked for clarification on the budget modification. Mr. Harvath explained that the budget modification was an allowable swap between federal and state funds. MST will be using federal money for the bus purchase, and swapping it out with state money later. Both federal and state monies are guaranteed, but the federal money is simply easier to use for bus purchases than real estate purchases. Staff is requesting the board's approval for the swap because the approved FY 2015 budget allocated the federal funds for real estate purchase and the state funds for bus purchases. The transaction is an internal reallocation of monies with no changes to purchase amounts.

Public Comment – none.

Director Armenta made a motion to approve the budget modification and purchase of additional Gillig coaches and was seconded by Director Edwards. The motion passed unanimously.

9. PUBLIC HEARINGS

10. UNFINISHED BUSINESS

10-1. Authorize increased funding level for CSUMB transit services.

Public Comment – none.

Director Edwards made a motion to authorize an increased funding level for CSUMB transit services and was seconded by Director Hurley. The motion passed unanimously.

Director Armenta requested that a discussion regarding establishing an annual recognition of MST's transit partners be placed on a future agenda.

11. NEW BUSINESS

11-1. Adopt new MST Policies.

Mr. Sedoryk summarized the proposed new policies.

Chair Downey requested that the Management Continuity Succession Policy be removed from consideration and that the language in item #11 of the policy be restated for clarity.

Public Comment – none.

Director Edwards made a motion to approve the recommended policies, excepting the Management Continuity Succession Policy, and was seconded by Alternate Castañeda. The motion passed unanimously.

11-2. Adopt revised MST Policies.

Mr. Sedoryk summarized the proposed revised policies.

Public Comment – none.

Alternate Castañeda made a motion to approve the revised policies and was seconded by Director Hurley. The motion passed unanimously.

11-3. Receive FY 2015 committee assignments.

Chair Downey thanked board members for agreeing to assume her appointments for committee chairpersons. She asked Director Pendergrass if he would agree to serve as an alternate chairperson for the committees on which he serves, and he agreed.

12. REPORTS & INFORMATION ITEMS

12-1. General Manager/CEO Report – June and July 2014.

12-2. Washington D. C. Lobbyist Report – July and August 2014.

12-3. State Legislative Advocacy Update – July and August 2014.

12-4. Staff Trip Reports.

12-5. Correspondence.

12-6. Staff Announcements.

12-7.1 Rural and Intercity Bus Conference – October 26-29, 2014

Mr. Sedoryk informed all board members that they have been registered for the Rural and Intercity Bus Conference to be held in Monterey. All registrations were complimentary since MST is hosting the conference. Alternate Castañeda stated that if a registered board member will not attend, he would like to attend in his/her place.

Mr. Sedoryk informed all board members that MST is also hosting the CTA Conference in November of 2014 and requested interest in board member attendance. Because the conference is to be held in Monterey, MST is able to send up to five board members to the event. Directors Orozco, Downey, Armenta, and Edwards expressed interest in attending the conference. Chair Downey requested that the offer be extended to absent board members before an alternate board member is scheduled.

Mr. Sedoryk announced Lisa Rheinheimer, MST's new Director of Planning & Development. Ms. Rheinheimer is the former executive director of the San Benito Council of Governments and a former employee of TAMC.

Public Comment – none.

13. COMMENTS BY BOARD MEMBERS

13-1. Reports on meetings attended by board members at MST expense (AB1234).

Director Beach thanked Mr. Harvath and Ms. Rheinheimer for meeting with a Carmel resident to discuss innovative transit ideas.

13-2. Board member Comments and Announcements.

Alternate Castañeda thanked Mr. Sedoryk for providing him with a board member orientation. He also provided information on the upcoming El Grito event in Salinas, and the upcoming Ciclovía event in November.

Director Armenta asked MST to consider placing a booth at El Grito. He also thanked MST and MV Transportation, Inc., for their support at the recent Veterans' Stand Down event.

13-3. Board member Referrals for future agendas.

Director Armenta requested that a discussion regarding establishing an annual recognition of MST's transit partners be placed on a future agenda.

Alternate Castañeda requested that the board discuss issues concerning some of the bus shelters in Salinas on a future agenda.

Public Comment – none.

14. ATTACHMENTS

14-1. Detailed monthly Performance Statistics and Disbursement Journal, June and July 2014.

15. ADJOURN

There being no further business, Chair Downey adjourned the meeting at 11:35a.m.

Prepared by:



Deanna Smith, Deputy Secretary

