1. CALL TO ORDER

In the absence of Chair Orozco, Vice-Chair Downey called the meeting to order at 10:05 a.m. in the MST Conference Room.

Vice-Chair Downey welcomed representatives from the Defense Language Institute and Assemblymember Monning’s office who were in attendance to make a presentation to the Board during public comment. She requested that Public Comments be moved to the top of the agenda to accommodate them.

1-1 Roll call.

1-2 Pledge of Allegiance.

Vice-Chair Downey asked Carrie Theis, alternate for the City of Carmel-by-the-Sea, to lead the pledge of allegiance and Roll Call followed.

Vice-Chair Downey conducted a Swearing in Ceremony for Director Theis.

Present: Kristin Clark, City of Del Rey Oaks
Alan Cohen, City of Pacific Grove
Libby Downey, City of Monterey
Alvin Edwards, City of Seaside
Frank O’Connell, City of Marina
David Pendergrass, City of Sand City
Patricia Stephens, City of Soledad
Carrie Theis, City of Carmel-by-the-Sea

Absent: Fernando Armenta, County of Monterey
Susan Kleber, City of King
Maria Orozco, City of Gonzales
Sergio Sanchez, City of Salinas
Yvette Gonzalez, City of Greenfield

Staff: Carl Sedoryk, General Manager/CEO
Zoe Shoats, Marketing Analyst
Kathy Matthews, General Accounting & Budget Manager
Michael Hernandez, Asst. General Manager/COO
At the approval of the Board, Vice-Chair Downey moved to Agenda #4, Public Comments on Matters Not on the Agenda.

2. CONSENT AGENDA

2-1 Review highlights of Agenda.

2-2 Adopt Resolution 2013-08 recognizing Tim Burton, Coach Operator, as Employee of the Month for October, 2012.

2-3 Disposal of property left aboard buses.

2-4 Minutes of the regular meeting of September 10, 2012.


2-6 Adopt Resolution of Appreciation 2013-09 for Denika Dallimore Boardman.

2-7 Authorize purchase of 7 medium size buses for the MST RIDES program.

Public Comment – None.

Director Clark made a motion to approve Consent Agenda and was seconded by Director Stephens. The motion carried unanimously.

Vice-Chair Downey moved back to Agenda #5, Committee reports, and continued with the scheduled agenda.
Close Public Comment.

3. SPECIAL PRESENTATIONS

3-1 October Employee of the Month – Tim Burton, Coach Operator.

Mr. Burton was not present.

3-2 Transit 101: Procurement

Sandra Amorim, Purchasing Manager, delivered a presentation on MST’s purchasing and contract policy and procedures.

3-3 Resolution of Appreciation – Denika Dallimore Boardman.

Mr. Harvath presented a plaque and thanked Ms. Boardman for her extensive support and work on behalf of the Central Coast Center for Independent Living and for being an advocate for expanding mobility and transportation options for persons with disabilities in Monterey County.

3-4 JAZZ Bus Rapid Transit Construction Update.

Mr. Hernandez delivered a presentation on the progress of MST’s JAZZ Bus Rapid Transit project.

Mr. Sedoryk stated that delays in the construction phases of the BRT project have resulted in some of the scheduling issues discussed during Public Comment. Mr. Harvath stated that he has met with the City of Monterey to receive a financial offset for some of the street light issues that were in the City of Monterey’s purview. Temporary fixes are being implemented to improve bus service while construction is completed.

Director Edwards asked if MST was still within budget for the project. Mr. Harvath stated that MST must remain within budget. Delays and problems with concrete and infrastructure installation are being born by the vendors and the City of Monterey.

Director Clark asked if there will be real-time information at the BRT kiosks. Mr. Harvath stated that real-time information will be available.

Director Downey asked how long the bus wraps would last. Mr. Harvath stated the wraps have an approximate 5 year lifespan and that replacement is included within the marketing plan and is a part of the overall BRT funding.

Public Comment

Mr. Fink is concerned that there are fewer stops along the Fremont Blvd. corridor. He suggests running two lines; one for BRT with fewer stops and one regular line with more stops.
Ms. Leonard is concerned that the JAZZ line is negatively affecting service in Seaside and does not like that stops have been eliminated.

Close Public Comment

**Vice-Chair Downey moved back to Agenda # 2, Consent Agenda.**

**4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Jim Fink stated that last Friday the Line 55 bus passed him by at Tyler Street in front of Bank of America. He took Line 22 instead and the coach operator asked the Line 55 bus to wait for him. This caused a disruption with the riders and coach operator, causing the bus to leave late for San Jose.

Renee Leonard stated that she does not like the service of the small buses at all. MST maintains high standards, but MV Transportation is terrible. She has witnessed an elderly couple being turned away for service and her granddaughter called for an on-call bus and was told they had no more available appointments. She is also unhappy with the new JAZZ line service and is not happy that service to CHOMP has been reduced to every two hours.

Eric Petersen does not think MST should hold Board meetings on holidays.

Vice-Chair Downey asked staff to follow up with Mr. Fink and Ms. Leonard and to inform Board members on the outcome.

Noelle White, representing Assemblymember Bill Monning, presented MST's General Manager/CEO, Carl Sedoryk, with a certificate recognizing MST for providing 40 years of public transportation service to Monterey County.

Staff Sergeant Campos, representing the Marine Corps Detachment at the Defense Language Institute (DLI), presented certificates of appreciation to MST Coach Operators Grace Casey, Jose De Garcia, and Anthony Watts. He also presented a certificate to Mike Gallant, Business Development Planner, for all of his support in developing partnerships between MST and the DLI.

Close Public Comment

**At the approval of the Board, Vice-Chair Downey moved to Agenda Item #3, Special Presentations.**

**5. COMMITTEE REPORTS**

No action required unless specifically noted.

7-1 CTSA Advisory Committee Minutes from May 23, 2012.

7-2 ADAPTR Committee Minutes from June 13, 2012.
6. BIDS/PROPOSALS

7. PUBLIC HEARINGS

8. UNFINISHED BUSINESS

8-1 Authorize payment for 21 electronic information signs for the JAZZ Bus Rapid Transit project.

Mr. Eccles requested that the Board authorize payment to Trapeze Software Group for 21 electronic signs for MST’s Bus Rapid Transit project. Through negotiations, staff was able to receive a revised quote of $265,991, a reduction of $117,353 from their original quote. He stated that while the project was fully funded in the Board approved capital budget, staff did overlook sending a memo to the Board for approval for this item earlier in the process.

Director O’Connell asked how staff was able to obtain such a significant reduction in cost. Mr. Eccles stated that staff conveyed their disappointment in aspects of Trapeze’s service.

Mr. Fink asked if this will provide real-time information. Mr. Eccles stated the signs were designed to provide real-time information.

Director Edwards made a motion to authorize payment for 20 electronic information signs for the JAZZ BRT project to Trapeze Software Group, not to exceed $265,991, and was seconded by Director Clark. The motion carried unanimously.

Public Comment – None.

9. NEW BUSINESS

9-1 Authorize purchase of 9 solar powered on-street signs for South County.

Mr. Eccles requested that the Board approve the purchase of 9 solar-powered Transit Master OnStreet signs from Trapeze Group to display real-time bus arrival information. 80% of the funding is available from a 5311(F) FTA grant. The remaining 20% is funded from California Proposition 1B Transportation Bonds approved in the MST FY 2013 Capital Budget.

Director Clark made a motion to approve the purchase of 9 solar-powered real-time signs from Trapeze Group, not to exceed $140,000, and was seconded by Director Edwards. The motion carried unanimously.
10. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.

10-3 State Legislative Advocacy Update.
10-4 Staff Trip Reports
10-5 Correspondence.

Director Edwards asked if diesel fuel is spiking. Mr. Hernandez stated that there has been only a .05 cent increase in diesel since last week. The numbers for unleaded gasoline are not available yet.

Director Theis stated that she is very impressed with the data provided to the Board.

Public Comment – None.

11. COMMENTS BY BOARD MEMBERS

11-1 Reports on meetings attended by Board Members at MST expense (AB1234).
11-2 Board Member Comments.
11-3 Board Member Announcements.
11-4 Board Member Referrals for future agendas.

12. ATTACHMENTS


The Board adjourned to Closed Session at 11:23 a.m.

13. CLOSED SESSION


13-3 General Manager Performance Evaluation, Gov. Code § 54957 (b)

14. RETURN TO OPEN SESSION

14-1 Report on Closed Session and possible action.

No reportable action was taken.

Public Comment – None.

15. ADJOURN

There being no further business, Vice-Chair Downey adjourned the meeting at 12:05 p.m.

Prepared by: [Signature]
Deanna Smith, Deputy Secretary