BOARD OF DIRECTORS
MINUTES OF THE REGULAR MEETING
MONTEREY-SALINAS TRANSIT
November 5, 2012

1. CALL TO ORDER

1-1 Roll call.

1-2 Pledge of Allegiance.

In the absence of Chair Orozco, Vice-Chair Downey called the meeting to order at 10:11 a.m. in the MST Conference Room. The Pledge of Allegiance and Roll Call followed.

Present: Victoria Beach City of Carmel-by-the-Sea
                      Kristin Clark City of Del Rey Oaks
                      Alan Cohen City of Pacific Grove
                      Libby Downey City of Monterey
                      Alvin Edwards City of Seaside
                      Susan Kleber City of King
                      Frank O'Connell City of Marina
                      David Pendergrass City of Sand City
                      Patricia Stephens City of Soledad

Absent: Fernando Armenta County of Monterey
                  Yvette Gonzalez City of Greenfield
                  Maria Orozco City of Gonzales
                  Sergio Sanchez City of Salinas

Staff: Carl Sedoryk General Manager/CEO
          Zoe Shoats Marketing Analyst
          Kathy Matthews General Accounting & Budget Manager
          Michael Hernandez Asst. General Manager/COO
          Kelly Halcon Director of Human Resources & Risk Management
          Hunter Harvath Asst. General Manager/Finance & Administration
          Deanna Smith Executive Assistant to the GM/CEO
          Robert Weber Director of Transportation Services
          Sandra Amorim Purchasing Manager
          Sonia Bannister Customer Service Supervisor
          Dave Laredo General Counsel/De Lay & Laredo
          Michelle Overmeyer Grants Analyst
          Mark Eccles Director of IT

Others: Lance Atencio MV Transportation
            Eric Petersen Green Party
            Melissa Wilcken WAVE
James May   WAVE
Wesley Smith  WAVE
Mike Masquelier WAVE
Reynalda Diaz

Apology is made for any misspelling of a name.

2. CONSENT AGENDA

2-1  Review highlights of Agenda.

2-2  Adopt Resolution 2013-10 recognizing Jaime Diaz, Utility Service Person, as Employee of the Month for November, 2012.

2-3  Disposal of property left aboard buses.

2-4  Minutes of the regular meeting of October 8, 2012.


2-6  Adopt Resolution 2013-11 recognizing Jesus Camacho, Coach Operator, for twelve years of service.

2-7  Authorize change in Workers Compensation Third Party Administrator.

2-8  Authorize the appointment of Nancy Budd to the CTSA Mobility Advisory Committee (MAC).

2-9  Receive and approve the Revised Business Travel Expense Policy.

2-10 Receive and approve the Records and Information Management Policy and Records Retention Schedule.

2-11 Receive and Approve the Access to Public Records Policy.

2-12 Receive and Approve the Employee Recognition Policy.

2-13 Appoint members to the Strategic Planning Workshop Ad Hoc Committee.

Public Comment – None.

Close Public Comment.

Director Pendergrass made a motion to approve the Consent Agenda and was seconded by Director Edwards. The motion carried unanimously.
3. SPECIAL PRESENTATIONS

3-1 November Employee of the Month – Jaime Diaz – Utility Service Person.

Mike Hernandez recognized Jaime Diaz as the November Employee of the Month for his positive contribution to MST and the entire community. Mr. Diaz played a key role in detailing vehicles during the trolley restoration project and his job safety record, as well as his performance as the lead person responsible for detailing JAZZ buses in preparation for JAZZ service.

3-2 Retirement – Jesus Camacho, Coach Operator.

Mr. Camacho was not present.

3-3 25 Years of Service – Benjamin Newman, Risk and Security Manager.

Kelly Halcon recognized Benjamin Newman for his 25 years of outstanding service.

3-4 25 Years of Service – Billy McGowan, Coach Operator.

Mike Hernandez recognized Billy McGowan for his 25 years of outstanding service.

3-5 Transit 101: Benefits and Retirement Plans.

Kelly Halcon, Director of Human Resources & Risk Management, presented an update on MST’s retirement and benefit plans, including new state requirements that will affect MST employees.

3-6 Receive Presentation on Wireless Power Transfer Technology.

Hunter Harvath introduced Wesley Smith, CEO of WAVE, who presented an informational presentation on the Wireless Power Transfer Technology (WPT) that will be used to power MST’s Electric Trolley Project. MST was awarded nearly $1.7 million through a Clean Fuels Grant, as well as nearly $400,000 in California Transportation Toll Credits, to implement the WPT Trolley in Monterey, which will be the first electric bus in California powered by this technology. Michael Masquelier, WAVE CTO, answered questions regarding the technical aspects of the project.

Public Comment – None.

Close Public Comment

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Mr. Petersen stated that the day before Election Day was a bad day to hold a board meeting. He believes MST should not alter the regularly scheduled meetings if at all possible.
5. COMMITTEE REPORTS

No action required unless specifically noted.

5-1 Whispering Oaks Subcommittee Minutes from October 8, 2012.

Public Comment – None.

Close Public Comment

6. BIDS/PROPOSALS

7. PUBLIC HEARINGS

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.


10-2 TAMC Highlights – August and October, 2012.


10-4 State Legislative Advocacy Update – October 2012.

10-5 Staff Trip Reports.

10-6 Correspondence.

Mr. Sedoryk announced that the Secretary of Transportation, the Honorable Ray La Hood, is scheduled to receive an award from the Panetta Institute on November 10, 2012. While in Monterey, the Secretary will tour the MST JAZZ project and will make a presentation at the Sand City Station, in conjunction with the Sand City opening of the BRT Line. The ceremony will take place from 11:30am – 12:15pm on November 12, 2012.

Public Comment – None.

Close Public Comment
11. COMMENTS BY BOARD MEMBERS

11-1 Reports on meetings attended by Board Members at MST expense (AB1234).

11-2 Board Member Comments.

Director Beach and Vice-Chair Downey had questions regarding the Records Retention Schedule. General Counsel stated that the item had been approved under Consent Agenda and was no longer up for discussion. Mr. Sedoryk stated that all Board Member questions regarding the policy and retention schedule would be answered personally after the Board meeting.

11-3 Board Member Announcements.

11-4 Board Member Referrals for future agendas.

12. ATTACHMENTS


13. CLOSED SESSION


13-2 General Manager Performance Evaluation, Gov. Code § 54957 (b)

Vice-Chair Downey moved to Closed Session at 11:43 a.m.

14. RETURN TO OPEN SESSION

14-1 Report on Closed Session and possible action.

No reportable action was taken.

Public Comment – None.

15. ADJOURN

There being no further business, Vice-Chair Downey adjourned the meeting at 12:00 p.m.

Prepared by: Deanna Smith, Deputy Secretary