# MST BOARD OF DIRECTORS

Monterey Bay Unified Air Pollution Control District 24580 Silver Cloud Ct., Monterey

### **Minutes**

February 2, 2015 10:00 a.m.

### 1. CALL TO ORDER

- 1-1. Roll call
- 1-2. Pledge of Allegiance

Chair Downey called the meeting to order at 10:00 a.m. Roll Call was taken and Director LeBarre led the Pledge of Allegiance.

Chair Downey moved to agenda # 6-7 to accommodate Maria Orozco's time constraints.

1-3. Conduct Swearing in Ceremony for new board members.

Chair Downey swore in new board members Robert Bonincontri, City of Gonzales; and Leah Santibanez, City of Greenfield.

Present: Victoria Beach City of Carmel-by-the-Sea

Robert Bonincontri City of Gonzales

Jose Castañeda City of Salinas (alternate)

Libby Downey
Mike LeBarre
Frank O'Connell
David Pacheco
David Pendergrass
Leah Santibañez
Patricia Stephens

City of Monterey
City of King
City of Marina
City of Seaside
City of Sand City
City of Greenfield
City of Soledad

**Absent:** Fernando Armenta County of Monterey

Kristin Clark City of Del Rey Oaks Dan Miller City of Pacific Grove

Staff: Carl Sedoryk General Manager/CEO

Hunter Harvath Asst. General Manager/Finance & Administration

Michael Hernandez Asst. General Manager/COO

Kelly Halcon Director of Human Resources & Risk Management

Mark Eccles Director of Information Technology Robert Weber Director of Transportation Services

Beronica Carriedo MST

Sandra Amorim Procurement & Contract Manager
Andrea Williams General Accounting & Budget Manager

Tom Hicks CTSA Manager

Zoé Shoats Marketing Manager

Deanna Smith Executive Assistant/Clerk to the Board

Dave Laredo De Lay & Laredo

Miriam Gutierrez MST Customer Service Representative

**Public:** Greg Findley Salinas

Ken Walker ATU
MaryAnn Jackson MVT
Elias Jones MVT
Sarah Walter MVT

MacGregor Eddy Salinas Californian

Alberto Corona MST rider

Apology is made for any misspelling of a name.

### 2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

No public comment.

Chair Downey moved to Closed Session at 10:09 a.m.

## 3. CLOSED SESSION

- 3-1. Liability Claims, Gov. Code § 54956.95: Review Claim of Yanghee Moon v. MST.
- 3-2. Conference with property negotiators. (Parcel # APN 259-011-067, 003-171-024, 002-248-009-010, 032-171-005, 259-031-058-000, L.2.1, 1.2.4.3, L.2.4.2, L.2.2.1, L.2.2.2, L.2.3, L.2.4.1).

#### 4. RETURN TO OPEN SESSION

4-1. Report on Closed Session and possible action.

MST General Counsel, Dave Laredo, stated that staff reports were received by the board; no reportable action was taken.

## 5. CONSENT AGENDA

- 5-1. Review highlights of the agenda.
- 5-2. Adopt Resolution 2015-21 recognizing Paul Scott, Utility Service Person, as Employee of the Month for January 2015.
- 5-3. Adopt Resolution 2015-22 recognizing Doris Martinez, Schedule/Planning Analyst, as Employee of the Month for February 2015.
- 5-4. Adopt Resolution 2015-23 recognizing Beronica Carriedo as Employee of the Year for 2014.

- 5-5. Adopt Resolution 2015-24 recognizing Jerome Garza for his 9 years of service.
- 5-6. Adopt Resolution 2015-25 recognizing Margit Skipper for her 38 years of service.
- 5-7. Adopt Resolution 2015-26 recognizing Mary Escalera for her 33 years of service.
- 5-8. Adopt Resolution of Appreciation 2015-27 for services rendered by Maria Orozco.
- 5-9. Minutes of the regular meeting of January 12, 2015.
- 5-10. Claim Rejection Greene, Koginu.
- 5-11. Claim Rejection Moon, Yanghee.
- 5-12. Receive updated 2015 MST committee assignments.
- 5-13. Financial Report November and December 2014.
- 5-14. Adopt updated Disposal of Surplus Property Policy.
- 5-15. Approve Resolution 2015-28 authorizing General Manager to execute required documents of the Community Development Block Grant Program.
- 5-16. Receive 2014 Comprehensive Annual Finance Report (CAFR).
- 5-17. Disposal of Property left aboard buses.

Director Beach requested a correction to the 2015 committee assignments, adding her to the Legislative Committee. Chair Downey confirmed that she had been appointed to serve on this committee.

Public Comment – none.

Director Pendergrass made a motion to approve the Consent Agenda, with correction to the 2015 committee assignments, and was seconded by board alternate Castañeda. The motion passed unanimously.

## 6. SPECIAL PRESENTATIONS

- 6-1. January Employee of the Month Paul Scott.
- 6-2. February Employee of the Month Doris Martinez, Schedule/Planning Analyst.

- Mr. Scott and Ms. Martinez were not present.
- 6-3. 2014 Employee of the Year Beronica Carriedo.

Tom Hicks recognized Beronica Carriedo as the 2014 Employee of the Year for her positive contribution to MST and the entire community. Ms. Carriedo thanked MST and the board for their support.

6-4. Jerome Garza – Retirement.

Robert Weber recognized Jerome Garza for his nine years of service with MST and wished him a satisfying retirement. Mr. Garza stated that he appreciated his time with MST.

- 6-5. Margit Skipper Retirement.
- 6-6. Mary Escalera Retirement.
- Ms. Skipper and Ms. Escalera were not present.
- 6-7. Resolution of Appreciation Maria Orozco.

Carl Sedoryk recognized Maria Orozco for her service to MST and the Board of Directors. Ms. Orozco thanked the MST board and staff and welcomed new board members.

# Chair Downey returned to agenda # 1-3.

6-8. 2015 General Manager's Excellence Award – Kelly Halcon, Director of HR & Risk Management.

Mr. Sedoryk recognized Kelly Halcon for her outstanding work and leadership over the last year.

Public Comment – none.

- 7. COMMITTEE REPORTS
- 8. MAJOR PROCUREMENTS
- 9. PUBLIC HEARINGS
- 10. UNFINISHED BUSINESS
- 11. NEW BUSINESS
  - 11-1. Renew Rabobank line of credit in the amount of \$1 million.

Mr. Harvath provided a background for MST's need to secure a credit line to ensure cash flow throughout the year, citing frequent delays in state and federal funding and reimbursements for services already incurred.

Public Comment – none.

Director LeBarre made a motion to approve the renewal of MST's existing line of credit with Rabobank, N.A. in the amount of \$1,000,000 for a term of April 1, 2015 through February 28, 2016, and to authorize execution of the line of credit borrowing resolution with Rabobank. The motion was seconded by Director Stephens and passed unanimously.

#### 12. REPORTS & INFORMATION ITEMS

- 12-1. General Manager/CEO Report December 2014.
- 12-2. Washington D. C. Lobbyist Report January 2015.
- 12-3. State Legislative Advocacy Update January 2015.
- 12-4. TAMC Highlights January 2015.
- 12-5. Staff Trip Reports.
- 12-6. Correspondence.
- 12-7. Staff Announcements.

Public Comment – none.

Chair Downey reopened Public Comment for the benefit of those who had arrived late due to transportation issues.

MST rider, Jenn, stated that she did not miss the MST bus, but that the bus had missed her. Of the four times she has tried to take the bus to an MST board meeting, it had left without her twice. She missed the January board meeting because the meeting was not listed on the MST board meeting car card announcement. She stated that the bus stop at the senior center in Carmel needs a bench; she hopes that the JAZZ line bus stops will be retrofitted to include benches with backs. Both of these issues are dangerous for those with ADA needs. The bus stop at Del Monte Center is located at Macys; however, if Macy's is not open there is no way for someone in a wheelchair who has another ADA related condition to reach the second level without climbing over 20 stairs. The only ADA access is within the ground level Macy's elevator. The bus stop at the Westland House, which houses primarily seniors, is not near the facility's driveway, and the driveway is nearly a mile long; most seniors cannot walk this distance. She would like future rider's guides to include a "red cross" logo delineating bus lines serving CHOMP, and she believes the service to the hospital is insufficient.

Alberto Corona, an MST rider, thanked MST for providing a great transit system. He would like to see more accessible service to the Carmel River Beach.

MacGregor Eddy requested information on when and how members of the Measure Q Citizen Oversight Committee would be chosen. Staff will follow up with her on the process. Very soon a press release calling for interested participants would be sent out.

## 13. COMMENTS BY BOARD MEMBERS

- 13-1. Reports on meetings attended by board members at MST expense (AB1234).
- 13-2. Board member Comments and Announcements.

Director Beach announced that today at 1:00 p.m. FORA would begin a twoweek charrette to develop its use plan guidelines.

Director Downey welcomed all new board members.

13-3. Board member Referrals for future agendas.

Mr. Sedoryk stated that details on the Measure Q Oversight Committee would be forthcoming. The next board agenda will also follow up on recommendations from the January Strategic Planning Session.

Director Downey asked if MST's On Time Performance would be getting better and why the minimum performance measure was set at 75 percent. Mr. Sedoryk stated that he believed MST's on time performance would begin to improve and that the 75 percent measure was a recommendation from auditors as conforming with Title VI quidelines.

Director Beach would like MST to research whether it is creating unrealistic expectations with its On Time Performance goal.

## 14. ATTACHMENTS

14-1. Detailed monthly Performance Statistics and Disbursement Journal, December 2014.

## 15. ADJOURN

There being no further business, Chair Downey adjourned at 11:09 a.m.