

BOARD OF DIRECTORS MINUTES OF THE REGULAR MEETING

Monterey-Salinas Transit
August 12, 2013

Monterey Bay Unified Air Pollution Control District
Board Room, 3rd Floor
24580 Silver Cloud Ct., Monterey

10:00 a.m.

1. CALL TO ORDER

1-1 Roll call.

1-2 Pledge of Allegiance.

Chair Orozco called the meeting to order at 10:00 a.m. Roll call was taken and Chair Orozco led the Pledge of Allegiance.

Present:	Fernando Armenta	County of Monterey
	Tony Barrera	City of Salinas
	Victoria Beach	City of Carmel by the Sea (9:12 a.m.)
	Kristin Clark	City of Del Rey Oaks
	Alan Cohen	City of Pacific Grove
	Libby Downey	City of Monterey
	Alvin Edwards	City of Seaside
	Randy Hurley	City of Greenfield
	Frank O'Connell	City of Marina
	Maria Orozco	City of Gonzales
	David Pendergrass	City of Sand City
	Patricia Stephens	City of Soledad

Absent:	Terry Hughes	City of King
----------------	--------------	--------------

Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Deanna Smith	Executive Assistant/Clerk to the Board
	Kelly Halcon	Director of Human Resources & Risk Management
	Robert Weber	Director of Transportation Services
	Mark Eccles	Director of IT
	Tom Hicks	CTSA Manager
	Zoe Shoats	Marketing Analyst
	Mike Gallant	Business Development Planner
	Sandra Amorim	Purchasing Manager
	Dave Laredo	De Lay & Laredo
	Zoe Shoats	Marketing Manager

Michelle Overmeyer
Jacqueline Bernal

Grants Analyst
Customer Service Representative

Others: Lance Atencio
Jim Fink
Jim Lopez
Dave Pacheco
Eric Petersen

MVT
MST Rider
MST Employee
City of Seaside
MST Rider

Apology is made for any misspelling of a name.

2. CONSENT AGENDA

2-1 Review highlights of Agenda. (Carl Sedoryk)

Mr. Sedoryk reviewed the highlights of the agenda. Chair Orozco requested that the Board move to Closed Session prior to Agenda Item 5, Committee Reports, as she had to leave early. The Board concurred with her request.

- 2-2. Adopt Resolution 2014-01 recognizing Eliseo Aromin, Scheduling Assistant, as Employee of the Month for July, 2013.
- 2-3. Adopt Resolution 2014-02 recognizing Fernando Manansala as Employee of the Month for August, 2013.
- 2-4. Disposal of property left aboard buses.
- 2-5. Minutes of the Regular Meeting of June 10, 2013.
- 2-6. Financial Report – May, 2013.
- 2-7. Financial Report – June, 2013.
- 2-8. Claim Rejection – Harris, Debora.
- 2-9. Claim Rejection – Luna, Manual.
- 2-10. Authorize Payment of APTA Membership Dues.
- 2-11. MST Committee Assignments.
- 2-12. Resolution 2014-03 Beverage Container Recycling Grant Program.
- 2-13. Authorize change of Alternate Fuel Supplier for Contract Award.
- 2-14. Approve Purchase of Additional Fare Boxes and Components.
- 2-15. Financial Consulting Services – Contract Amendment.
- 2-16. Approve Bus Advertising Consulting Services.

Director Clark pulled Agenda Item 2-12. She requested further clarification on why the recycle units required \$196,000 in grant funds and asked how the program would be funded beyond the grant period.

Michelle Overmeyer, Grants Analyst, stated that MST maintenance staff would continue to service the recycle units as part of their regular schedule. The grant provides for the salary of one staff person during the grant period, which is why the grant amount is \$196,000. The recycle units are \$11,000 each.

Director Beach arrived at 9:12 a.m.

Mr. Fink pulled Agenda Items 24, 2-8, and 2-9. He stated that he lost a cell phone and wallet and wants to view the items before they are disposed of. He stated that identification cards and license plates should not be disposed of since the owners can be contacted and license plates are state property. He does not think MST should deny claims of riders who fall while exiting MST buses or incidents involving an MST bus "clipping" another vehicle.

Public Comment – none.

Director Armenta made a motion to approve the Consent Agenda and was seconded by Director Edwards. The motion carried unanimously.

3. SPECIAL PRESENTATIONS

3-1. July Employee of the Month – Eliseo Aromin, Scheduling Assistant.

Mr. Aromin was not present for the presentation.

3-2. August Employee of the Month – Fernando Manansala, Advanced Mechanic.

Mr. Manansala was not present for the presentation.

3-3. 25 Years of Service – Rudy Mora, Coach Operator.

Mr. Hernandez introduced Mr. Mora and presented him with a plaque for his 25 years of service with MST. Mr. Mora is so well-liked by his riders that he has received a letter of commendation from all of the passengers on his route. Director Barrera stated that he has ridden on Mr. Mora's bus and can confirm that he is friendly, courteous, and well liked.

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Eric Petersen stated that there should be free transport from Salinas to MST Board meetings in addition to the free shuttle from the Monterey Transit Plaza.

Jim Fink requested that stops at Fremont and Canyon Del Rey near Safeway and Dela Vina Avenue near CVS in Monterey be reinstated. MST should cater to locals

before tourists. He requested an additional bus stop be placed at San Joaquin near St. Ansgar's Lutheran Church.

Close Public Comment

Chair Orozco moved to Closed Session.

5. COMMITTEE REPORTS

No action required unless specifically noted.

5-1. HR Committee Minutes from June 10, 2013.

5-2. Facilities Committee Minutes from July 8, 2013.

Upon returning from Closed Session, Vice-Chair Downey presided over the meeting in the absence of Chair Orozco.

Public Comment – none.

6. PROCUREMENTS

6-1 Award Contract for Janitorial Services.

Mr. Sedoryk stated that staff requests approval to award a three-year contract to Snow White Janitorial and authorize staff to extend the contract for up to two one-year extensions provided the supplier has performed satisfactory service.

Public Comment – none.

Director Clark made a motion to approve the contract award and extension and was seconded by Director Armenta. The motion carried unanimously.

6-2 Award a Tire Lease and Support Services Contract.

Mr. Sedoryk stated that staff requests approval to award a three-year tire lease and labor services contract to the Goodyear Tire and Rubber Company and authorize staff to extend the contract for up to two additional years.

Director Edwards requested staff explain why tires are leased and not purchased, and if local companies are given an opportunity to bid. Mr. Hernandez stated that given MST's inventory requirements, it is more cost-effective to lease tires. He stated that while local companies may bid on the contract, the smaller, local companies do not have the capacity to deal with the large volume required by transit operators.

Public Comment – none.

Director Armenta made a motion to approve the contract award and extension and was seconded by Director Edwards. The motion carried unanimously.

6-3 Trapeze Enterprise Asset Management Maintenance Agreement.

Mr. Sedoryk stated that staff requests authorizing the General Manager/CEO to execute a contract with Trapeze Software Group, Inc., for five years of maintenance support at a cost not to exceed \$202,000. Mr. Eccles confirmed that the maintenance includes both on site and off site service.

Public Comment – none.

Director Clark made a motion to approve the contract award and was seconded by Director Pendergrass. The motion carried unanimously.

6-4 Authorization to Issue Taxi Voucher Reimbursements.

Mr. Sedoryk that staff requests authorizing the General Manager/CEO to issue purchase orders to qualified taxi providers seeking reimbursements for senior/disabled/RIDES discount vouchers in a total amount not to exceed \$300,000 through December, 2014. The request is made due to steadily increasing voucher usage, with monthly reimbursement amounts beginning to approach the signing authority of the General Manager/CEO. The blanket authorization will allow timely reimbursement of funds to taxi operators.

Public Comment

Eric Petersen stated that he is very supportive of the Taxi Voucher Program.

Mr. Fink asked if all companies and individual owners can participate in the program.

Mr. Sedoryk stated that only permitted taxi companies within the RTA who meet the criteria to lease and operate an MST-owned accessible vehicle are allowed to participate. Mr. Harvath stated that all permitted RTA taxi cab companies have been provided an opportunity to apply for an accessible vehicle and participate in the program. To date, one or two companies have either declined participation, or been denied participation, due to lack of required insurance levels per the program's requirements.

Close Public Comment

Director Stephens made a motion to authorize the General Manager to issue purchase orders for the Taxi Voucher Program in a total amount not to exceed \$300,000 and was seconded by Director Armenta. The motion carried unanimously.

6-5 Approve the Purchase of Five Medium Size Buses.

Mr. Sedoryk stated that staff requests approving the purchase of five medium-size buses from Creative Bus Sales. The vehicles are 100% funded through the State of California's Transportation Bond Program, Proposition 1B.

Public Comment

Mr. Fink asked if the buses were to be operated by MST or its subcontractor, MV Transportation. Mr. Hernandez stated that they were to be operated by MV Transportation.

Close Public Comment

Director Hurley made a motion to approve the purchase and was seconded by Director Clark. The motion carried unanimously.

7. PUBLIC HEARINGS

7-1. Conduct Public Hearing to Discontinue the Military Half-Fare Program currently serving the Presidio of Monterey.

Mr. Harvath opened the Public Hearing and explained that in recent months, the method by which the transit benefit funds are transmitted from the federal government to MST has changed from quarterly checks to monthly stipends loaded on VISA debit cards.

With the new debit card system, military staff have reported that some transit benefit participants are choosing to pay with cash at the farebox utilizing their active-duty military "half-fare" discount benefit rather than making the effort to go pick up their debit card, activate it, and use it to purchase their MST monthly passes. This misuse of the "half-fare" program for active-duty military has potentially endangered the long-term financial viability of the overall MST/Presidio of Monterey partnership. In that regard, Presidio staff has requested that the active-duty military "half-fare" benefit be rescinded in an attempt to increase the use of the VISA debit cards among eligible commuter participants.

Rescinding the "half-fare" benefit for active-duty military personnel would not violate any federal requirements or regulations, including the ADA. In addition, those active-duty military personnel who enroll in the federal commute benefit program receive the monthly MST pass for free. As such, proper compliance with the terms and conditions of the federal commute benefit program should result in no increased "out-of-pocket" costs for the targeted population of active-duty military commuters if the "half-fare" discount benefit for active-duty military is rescinded.

Staff recommends adopting the rescission of "half-fare" discounts in the hope that MST's partnerships with the military will continue and a more efficient way of administering the program will be implemented.

Board members requested that MST staff communicate effectively their commitment to providing affordable public transit to active duty military personnel and asked if MST staff had helped to suggest viable alternatives to the debit card program. Mr. Harvath stated that staff continues to maintain positive lines of communication with all levels of military, including active duty and senior officers. Mr. Harvath believes that by granting this request, MST's partnership with the military will actually be enhanced.

Director O'Connell stated that he felt his approval would convey that the MST board was complicit in discontinuing the program and that it only hurt active duty military personnel who used public transit.

Public Comment

Mr. Fink asked if active duty military at Ft. Hunter Liggett would still be served. Mr. Harvath stated that Ft. Hunter Liggett is still on the check program.

Eric Petersen stated that all active duty military should receive transit benefits free of charge.

Close Public Comment

Director Clark made a motion to approve discontinuing the Military Half-Fare Program currently serving the Presidio of Monterey and was seconded by Director Beach. The motion passed 11-1 with Director O'Connell voting no.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.

10-1. General Manager/CEO Report – May and June, 2013.

10-2. TAMC Highlights – June, 2013.

10-3. Washington D. C. Lobbyist report – June and July, 2013.

10-4. State Legislative Advocacy Update – June and July, 2013.

10-5. Staff trip reports.

Public Comment – none.

11. COMMENTS BY BOARD MEMBERS

11-1. Reports on meetings attended by Board Members at MST expense (AB1234).

11-2. Board Member Comments and Announcements.

11-2.1 California Transit Association Fall EXPO, Anaheim, CA

Mr. Sedoryk provided information on the CTA Fall Conference and EXPO in Anaheim, CA. He asked that board members interested in attending to contact the Board Chair by August 19th, 2013,

Director Armenta asked staff to continue informing the public of the new location for MST board meetings.

11-3. Board Member Referrals for future agendas.

Director Armenta requested that the HR Committee discuss the manner in which various staff awards are provided and inform the board of committee recommendations. He also requested that outgoing MST Board Chairs are provided with a plaque that includes a gavel to signify their service as Chairperson.

12. ATTACHMENTS

12-1 Disbursement Journal, May and June 2013. (See August Agenda at <http://www.mst.org/about-mst/board-of-directors/board-meetings/>)

12-2 Detailed Monthly Performance Statistics, May and June 2013. (See August Agenda at <http://www.mst.org/about-mst/board-of-directors/board-meetings/>)

13. CLOSED SESSION

13-1 *Conference with Legal Counsel – Litigation - Existing Litigation, (§54956.9(a)): Monterey County Superior Court Case No. M 122629 Cal Signal Corp. v. County of Monterey et al. (D. Laredo, C. Sedoryk)*

13-2 *Conference with property negotiators. (Parcel # APN 259-011-067, 259-011-060, 003-171-024, 003-171-027, 002-248-009-010, 013-312-015-000 011-486-004, 032-171-005, 001-693-002-000, 259-031-040, L.2.1, 1.2.4.3, L.2.4.2, L.2.2.1, L.2.2.2, L.2.3, L.2.4.1) (C. Sedoryk)*

13-3 *Conference with Labor Negotiators – Amalgamated Transit Union (ATU), Local 1225, and MST (D. Laredo, K. Halcon) (§54957.6)*

13-4 *General Manager Performance Evaluation, Gov. Code (§54957(b)) (K. Halcon)*

14. RETURN TO OPEN SESSION

15-1. Report on Closed Session and possible action.

No reportable action taken. Chair Orozco moved to Agenda Item 5 and continued with the regular agenda schedule.

15. ADJOURN

There being no further business, Vice-Chair Downey adjourned the meeting at 11:58 a.m.

Prepared by:



Deanna Smith, Deputy Secretary