

## Measure Q Oversight Committee

Monterey-Salinas Transit, 1 Ryan Ranch Rd.  
Monterey, CA 93940

### Minutes

March 11, 2016

3:00 p.m.

**Present:** Juan Pablo Lopez Salinas Urbanized  
Sid Williams Seaside-Marina-Monterey Urbanized  
Vacant Non-urbanized  
Kathy Merritt County of Monterey Unincorporated  
Harry Mucha Taxpayer's Association  
Kazuko Wessendorf Mobility Advisory Committee

**Absent:** Laurie Crosby Mobility Advisory Committee

**Staff:** Hunter Harvath, Asst. GM of Finance, Alex Lorca, General Counsel; Anita Flanagan, Executive Asst./Clerk to the Board

**Public:** None.

**1. Call to Order.**

**2. Public Comment on Matters Not on the Agenda.**

No public comment.

**3. Announcements.**

3-1. Committee member and staff introductions.

**4. Consent Agenda.**

4-1. Approve and recommend July 6, 2015 minutes to the MST board.

**Member Merritt made a motion to approve the Consent Agenda and was seconded by Member Mucha. The motion carried unanimously.**

No public comment.

**5. New Business.**

**5-1. Conduct election of officers.**

**Member Mucha nominated Member Williams for the office of Chairperson, and Member Williams accepted the nomination. Member Merritt seconded the nomination, and the committee voted unanimously to elect Sid Williams as Chairperson.**

**Member Mucha nominated Member Merritt for the office of Vice-Chairperson, and Member Merritt accepted the nomination. Member Lopez seconded the nomination, and the committee voted unanimously to elect Kathy Merritt as Vice-Chairperson.**

No public comment.

**5-2. Establish committee member terms of office.**

Asst. GM of Finance and Administration Hunter Harvath suggested randomly selecting member terms of office using a drawing, and all committee members agreed to fill the terms of office as drawn. Two names were drawn for the one-year terms: Member Merritt and Member Crosby; two names were drawn for the two year terms: Member Lopez and Member Williams; the remainder of the committee members will serve three year terms: Member Mucha, Member Kazuko, and the vacant position representing Non-urbanized.

No public comment.

**5-3. Review MST operating and capital expenses from the FY 2015 comprehensive annual financial report and audit.**

Mr. Harvath provided detailed information and answered questions regarding the FY 2015 comprehensive annual financial report and audit. He noted that, because this is a newly funded program with only revenues being generated during the 4<sup>th</sup> Quarter, FY 2015 was considered a transition year and will not contain a full fiscal year of financial data.

Board members requested to see future financial reports formatted similar to a business profit and loss sheet.

**Member Lopez made a motion to receive MST's FY 2015 Comprehensive Annual Financial Report which contains information regarding Measure Q-funded revenues & expenses and provide the opinion to the MST Board of Directors that Measure Q funds were appropriately used during FY 2015. The motion was seconded by Member Merritt, and the motion carried unanimously.**

No public comment.

**6. Staff and Committee Member Comments or Questions.**

Member Williams requested that staff provide event outreach to military veterans on DLIFLC Language Day on May 13, 2016 and Stand Down Monterey on August 19-21, 2016.

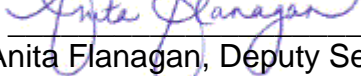
Member Merritt requested transportation for veterans to visit the Vietnam wall in King City October 10.

**6-1. Form 700, AB 1234, and Data Form request.**

Deputy Secretary Anita Flanagan noted that the State of California requires submission of these forms to the agency clerk. She also provided forms and training information to the committee members.

**7. Adjourn.**

There being no further business, Member Williams adjourned the meeting at 4:17 p.m.

Submitted by:   
Anita Flanagan, Deputy Secretary