

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

December 13, 2021
10:00 am (Pacific)

Present:	Jeff Baron	City of Carmel-by-the-Sea
	Lorraine Worthy	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	David Burnett	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey
Absent:	John Gaglioti	City of Del Rey Oaks
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning & Innovation
	Andrea Williams	General Accounting & Budget Manager
	Jeanette Alegar-Rocha	Deputy Secretary
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Sonia Wills	Customer Service Supervisor
	Matthew Deal	Grants Analyst
	Scott Taylor	IT Manager
	Ezequiel Rebollar	IT Technician
	Oscar Lemus	Inventory Clerk
	Paul Lopez	Facilities Manager
	Sherman Upshaw	Facilities Technician
	Deanna Smith	Civil Rights Officer

Lisa Cox
Elena Grigorichina
Marzette Henderson
Claudia Valencia
Ruben Gomez
Lesley vanDalen
Sandra Amorim
Beronica Carriedo
Sloan Campi
Emma Patel

Risk and Safety Manager
Operations Analyst
Contract Services Manager
Mobility Specialist
Mobility Specialist
Mobility Specialist
Procurement & Contracts Manager
Community Relations Coordinator
Planning Manager
Associate Planner

Counsel: David Laredo
Michael D. Laredo
General Counsel, De Lay & Laredo
Associate Counsel, De Lay & Laredo

Public: Douglas Thomson
Don Gilchrest
Madilyn Jacobsen
MV Transportation
Thomas Walter and Associates
Caltrans District 5 Planning

Apology is made for any misspelling of a name.

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.
- 1-3. Review Highlights of the agenda. (Carl Sedoryk)

Chair Albert called the meeting to order at 10:03 a.m. and led the pledge of allegiance. Roll call was taken as the meeting was held via ZOOM teleconference. A quorum was established. General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

There were no public comments.

3. CLOSED SESSION

- 3-1. Review General Manager/CEO Performance Incentive Gov. Code § 54957. (Dan Albert)

There were no public comments.

General Counsel, Dave Laredo reported that the Board reviewed Closed Session item 3-1 and would act on the matter during Agenda item #7-6.

4. CONSENT AGENDA

- 4-1. Approve Resolution 2022-16 Authorizing Remote Teleconference Meetings. (Carl Sedoryk)
- 4-2. Adopt Resolution 2022-17 Recognizing Oscar Lemus, Inventory Clerk, as Employee of the Month for December 2021. (Frank Marcos)
- 4-3. Approve Minutes of the MST Board Meeting on November 15, 2021. (Jeanette Alegar-Rocha)
- 4-4. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on November 15, 2021. (Jeanette Alegar-Rocha)
- 4-5. Financial Reports – October 2021. (Lori Lee)
 - a) Accept Reports of October 2021 Cash Flow
 - b) Approve October 2021 Disbursements
 - c) Accept Report of October Treasury Transactions
- 4-6. Receive Report on Lost and Found Items Left on MST Property for the Month of August. (Sonia Wills)
- 4-7. Receive 2022 MST Board Meeting Calendar and Committee Meeting Schedules. (Jeanette Alegar-Rocha)
- 4-8. Receive Results of the Federal Transit Administration’s (FTA) FY2021 COVID-19 Relief Electronic Clearing House Operation System (ECHO) Drawdown Review. (Deanna Smith)

End of Consent Agenda

There were no public comments on the Consent Agenda.

On a motion by Director Amelio, seconded by Director Carbone and carried by the following vote, which was conducted by roll call, the Board approved all items on the Consent Agenda:

AYES:	12	Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES:	0	
ABSENT:	1	Gaglioti
ABSTAIN:	0	

5. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 5-1. December 2021 Employee of the Month – Oscar Lemus, Inventory Clerk. (Norman Tuitavuki)
- 5-2. Recognition of 25 Years of Service – Fernando Andrade, Coach Operator. (Norman Tuitavuki)
- 5-3. Recognition of 25 Years of Service – Daniel Vohl, Coach Operator. (Norman Tuitavuki)
- 5-4. Recognition of 25 Years of Service – Sherman Upshaw, Facilities, Technician. (Paul Lopez)
- 5-5. Recognition of 20 Years of Service – Rommel Nieves, Utility Service Technician. (Norman Tuitavuki)
- 5-6. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

The MST Board received a report from the General Manager/CEO on activities related to COVID-19 pandemic incident response and recovery planning.

Chair Albert provided direction to staff to make the matter of hybrid meetings as an action item on the January 2022 agenda.

6. PUBLIC HEARINGS

None

7. ACTION ITEMS

- 7-1. Approve 2022 State Legislative Program. (Michelle Overmeyer)

There were no public comments.

On a motion by Director Amelio, seconded by Director Worthy and carried by the following vote, which was conducted by roll call, the Board approved the 2022 State Legislative Program:

AYES:	12	Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES:	0	
ABSENT:	1	Gaglioti
ABSTAIN:	0	

7-2. Approve 2022 Federal Legislative Program. (Carl Sedoryk)

There were no public comments.

On a motion by Director Amelio, seconded by Director Alejo and carried by the following vote, which was conducted by roll call, the Board approved the 2022 Federal Legislative Program:

**AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone,
LeBarre, Martinez, Pacheco, Velazquez, and Worthy**
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-3. Adopt Resolution No. 2022-18 Approving Monterey-Salinas Transit District's (MST) Zero-Emissions Bus (ZEB) Rollout Plan for Submission to the California Air Resources Board (CARB) in Compliance with the Innovative Clean Transit (ICT) Regulation. (Norman Tuitavuki)

There were no public comments.

On a motion by Director LeBarre, seconded by Director Burnett and carried by the following vote, which was conducted by roll call, the Board adopted Resolution No. 2022-18 approving Monterey-Salinas Transit District's (MST) Zero Emissions Bus (ZEB) Rollout Plan for submission to the California Air Resources Board (CARB) in Compliance with the Innovative Clean Transit (ICT) Regulation:

**AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone,
LeBarre, Martinez, Pacheco, Velazquez, and Worthy**
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-4. Authorize General Manager/CEO to Execute a Contract with Kimley-Horn for SURF! Busway and Bus Rapid Transit (BRT) Project Final Design Services in an Amount Not to Exceed \$5,000,000 Pending Execution of a Measure X Funding Agreement with the Transportation Agency for Monterey County, Certifying that a Skilled and Trained Workforce Will be Used for the SURF! Busway and BRT Project and Directing Kimley-Horn to Incorporate Such Requirements into the Bidding Process, as Provided in Attachment 1. (Lisa Rheinheimer)

There were no public comments.

On a motion by Director Amelio, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board authorized the General Manager/CEO to execute a contract with Kimley-Horn for SURF! Busway and Bus Rapid Transit (BRT) Project final design services in an amount not to exceed \$5,000,000 pending execution of a Measure X funding agreement with the Transportation Agency for Monterey County, certifying that a skilled and trained workforce will be used for the SURF! Busway and BRT Project, and directing Kimley-Horn to incorporate such requirements into the bidding process:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-5. Authorize General Manager/CEO to Execute a Contract with California State University, Monterey Bay (CSUMB) for a Free Fare Program in an Amount not to Exceed \$120,000 for the Spring 2022 Semester. (Michelle Overmeyer)

There were no public comments.

On a motion by Director Worthy, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board authorized the General Manager/CEO to execute a contract with California State University, Monterey Bay (CSUMB) for a Free Fare Program in an amount not to exceed \$120,000 for the Spring 2022 semester:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-6. Approve the Recommendation of the General Manager Performance Evaluation Ad Hoc Committee of 4.7% Incentive Pay for the General Manager/CEO. (Dan Albert)

There were no public comments.

On a motion by Director Amelio, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board approved the recommendation of the General Manager Performance Evaluation Ad Hoc Committee of 4.7% Incentive Pay for the General Manager/CEO:

AYES: 11 Albert, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre,

NOES: 1 **Martinez, Pacheco, Velazquez, and Worthy**
ABSENT: 1 **Alejo**
ABSTAIN: 0 **Gaglioti**

8. REPORTS & INFORMATION ITEMS

The Board received and filed these reports, which do not require action by the Board.

- 8-1. General Manager/CEO Report – November 2021
- 8-2. Federal Legislative Advocacy Report – December 2021
- 8-3. State Legislative Advocacy Update - None
- 8-4. Staff Trip Reports
- 8-5. Correspondence – None

9. BOARD REPORTS, COMMENTS, AND REFERRALS

- 9-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)
- 9-2. Board Member Comments and Announcements.
 - a) Recognition of Ikuyo Yoneda-Lopez, Marketing and Customer Service Manager, Graduation from Leadership Monterey County.

The MST Board congratulated Ikuyo Yoneda-Lopez on her recent graduation from the Leadership Monterey County program.

- 9-3. Board Member Referrals for Future Agendas.

10. RETURN TO CLOSED SESSION AND REPORT

- 10-1. Conference with Labor Contract Negotiator - General Manager/CEO Contract Gov. Code § 54957. (Dan Albert)

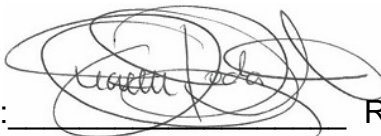
General Counsel, Dave Laredo reported that the MST Board provided direction to the Chair to meet with the General Manager/CEO for further contract negotiation with the intent to discuss with the full Board in closed session of the January 2022 Board meeting.

11. ATTACHMENTS

11-1. The Detailed Monthly Performance Statistics and Disbursement Journal for October 2021 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

With no further business to discuss, the meeting was adjourned at 12:29 p.m. (Pacific) in memory, and in honor of Lupe Galaviz, a long-time transit services advocate from the City of Soledad who recently passed away.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk