MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

December 13, 2021
10:00 am (Pacific)

Present:
- Jeff Baron    City of Carmel-by-the-Sea
- Lorraine Worthy   City of Gonzales
- Yanely Martinez    City of Greenfield
- Mike LeBarre    City of King
- David Burnett    City of Marina
- Dan Albert    City of Monterey
- Joe Amelio    City of Pacific Grove
- Tony Barrera    City of Salinas
- Mary Ann Carbone    City of Sand City
- Dave Pacheco    City of Seaside
- Anna Velazquez    City Soledad
- Luis Alejo    County of Monterey

Absent:
- John Gaglioti    City of Del Rey Oaks

Staff:
- Carl Sedoryk    General Manager/CEO
- Lisa Rheinheimer   Assistant General Manager
- Norman Tuitavuki   Chief Operating Officer
- Michael Kohlman   Chief Information Officer
- Kelly Halcon    Director of HR & Risk Management
- Michelle Overmeyer    Director of Planning & Innovation
- Andrea Williams    General Accounting & Budget Manager
- Jeanette Alegar-Rocha   Deputy Secretary
- Ikuyo Yoneda-Lopez   Marketing & Customer Service Manager
- Sonia Wills    Customer Service Supervisor
- Matthew Deal    Grants Analyst
- Scott Taylor    IT Manager
- Ezequiel Rebollar   IT Technician
- Oscar Lemus    Inventory Clerk
- Paul Lopez    Facilities Manager
- Sherman Upshaw    Facilities Technician
- Deanna Smith    Civil Rights Officer
1. CALL TO ORDER

1-1. Roll Call.

1-2. Pledge of Allegiance.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

    Chair Albert called the meeting to order at 10:03 a.m. and led the pledge of allegiance. Roll call was taken as the meeting was held via ZOOM teleconference. A quorum was established. General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

    There were no public comments.

3. CLOSED SESSION

    3-1. Review General Manager/CEO Performance Incentive Gov. Code § 54957. (Dan Albert)

        There were no public comments.

        General Counsel, Dave Laredo reported that the Board reviewed Closed Session item 3-1 and would act on the matter during Agenda item #7-6.
4. CONSENT AGENDA

4-1. Approve Resolution 2022-16 Authorizing Remote Teleconference Meetings. (Carl Sedoryk)

4-2. Adopt Resolution 2022-17 Recognizing Oscar Lemus, Inventory Clerk, as Employee of the Month for December 2021. (Frank Marcos)

4-3. Approve Minutes of the MST Board Meeting on November 15, 2021. (Jeanette Alegar-Rocha)

4-4. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on November 15, 2021. (Jeanette Alegar-Rocha)

4-5. Financial Reports – October 2021. (Lori Lee)

  a) Accept Reports of October 2021 Cash Flow
  b) Approve October 2021 Disbursements
  c) Accept Report of October Treasury Transactions

4-6. Receive Report on Lost and Found Items Left on MST Property for the Month of August. (Sonia Wills)

4-7. Receive 2022 MST Board Meeting Calendar and Committee Meeting Schedules. (Jeanette Alegar-Rocha)

4-8. Receive Results of the Federal Transit Administration’s (FTA) FY2021 COVID-19 Relief Electronic Clearing House Operation System (ECHO) Drawdown Review. (Deanna Smith)

End of Consent Agenda

There were no public comments on the Consent Agenda.

On a motion by Director Amelio, seconded by Director Carbone and carried by the following vote, which was conducted by roll call, the Board approved all items on the Consent Agenda:

AYES: 12  Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy

NOES: 0

ABSENT: 1  Gaglioti

ABSTAIN: 0
5. RECOGNITIONS AND SPECIAL PRESENTATIONS

5-1. December 2021 Employee of the Month – Oscar Lemus, Inventory Clerk. (Norman Tuitavuki)

5-2. Recognition of 25 Years of Service – Fernando Andrade, Coach Operator. (Norman Tuitavuki)

5-3. Recognition of 25 Years of Service – Daniel Vohl, Coach Operator. (Norman Tuitavuki)

5-4. Recognition of 25 Years of Service – Sherman Upshaw, Facilities, Technician. (Paul Lopez)

5-5. Recognition of 20 Years of Service – Rommel Nieves, Utility Service Technician. (Norman Tuitavuki)

5-6. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

The MST Board received a report from the General Manager/CEO on activities related to COVID-19 pandemic incident response and recovery planning.

Chair Albert provided direction to staff to make the matter of hybrid meetings as an action item on the January 2022 agenda.

6. PUBLIC HEARINGS

None

7. ACTION ITEMS

7-1. Approve 2022 State Legislative Program. (Michelle Overmeyer)

There were no public comments.

On a motion by Director Amelio, seconded by Director Worthy and carried by the following vote, which was conducted by roll call, the Board approved the 2022 State Legislative Program:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0
7-2. Approve 2022 Federal Legislative Program. (Carl Sedoryk)

There were no public comments.

On a motion by Director Amelio, seconded by Director Alejo and carried by the following vote, which was conducted by roll call, the Board approved the 2022 Federal Legislative Program:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-3. Adopt Resolution No. 2022-18 Approving Monterey-Salinas Transit District’s (MST) Zero-Emissions Bus (ZEB) Rollout Plan for Submission to the California Air Resources Board (CARB) in Compliance with the Innovative Clean Transit (ICT) Regulation. (Norman Tuitavuki)

There were no public comments.

On a motion by Director LeBarre, seconded by Director Burnett and carried by the following vote, which was conducted by roll call, the Board adopted Resolution No. 2022-18 approving Monterey-Salinas Transit District’s (MST) Zero Emissions Bus (ZEB) Rollout Plan for submission to the California Air Resources Board (CARB) in Compliance with the Innovative Clean Transit (ICT) Regulation:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-4. Authorize General Manager/CEO to Execute a Contract with Kimley-Horn for SURF! Busway and Bus Rapid Transit (BRT) Project Final Design Services in an Amount Not to Exceed $5,000,000 Pending Execution of a Measure X Funding Agreement with the Transportation Agency for Monterey County, Certifying that a Skilled and Trained Workforce Will be Used for the SURF! Busway and BRT Project and Directing Kimley-Horn to Incorporate Such Requirements into the Bidding Process, as Provided in Attachment 1. (Lisa Rheinheimer)

There were no public comments.
On a motion by Director Amelio, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board authorized the General Manager/CEO to execute a contract with Kimley-Horn for SURF! Busway and Bus Rapid Transit (BRT) Project final design services in an amount not to exceed $5,000,000 pending execution of a Measure X funding agreement with the Transportation Agency for Monterey County, certifying that a skilled and trained workforce will be used for the SURF! Busway and BRT Project, and directing Kimley-Horn to incorporate such requirements into the bidding process:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-5. Authorize General Manager/CEO to Execute a Contract with California State University, Monterey Bay (CSU MB) for a Free Fare Program in an Amount not to Exceed $120,000 for the Spring 2022 Semester.
(Michelle Overmeyer)

There were no public comments.

On a motion by Director Worthy, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board authorized the General Manager/CEO to execute a contract with California State University, Monterey Bay (CSUMB) for a Free Fare Program in an amount not to exceed $120,000 for the Spring 2022 semester:

AYES: 12 Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre, Martinez, Pacheco, Velazquez, and Worthy
NOES: 0
ABSENT: 1 Gaglioti
ABSTAIN: 0

7-6. Approve the Recommendation of the General Manager Performance Evaluation Ad Hoc Committee of 4.7% Incentive Pay for the General Manager/CEO. (Dan Albert)

There were no public comments.

On a motion by Director Amelio, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board approved the recommendation of the General Manager Performance Evaluation Ad Hoc Committee of 4.7% Incentive Pay for the General Manager/CEO:

AYES: 11 Albert, Amelio, Baron, Barrera, Burnett, Carbone, LeBarre,
8. REPORTS & INFORMATION ITEMS

The Board received and filed these reports, which do not require action by the Board.

8-1. General Manager/CEO Report – November 2021
8-3. State Legislative Advocacy Update - None
8-4. Staff Trip Reports
8-5. Correspondence – None

9. BOARD REPORTS, COMMENTS, AND REFERRALS

9-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
9-2. Board Member Comments and Announcements.
   a) Recognition of Ikuyo Yoneda-Lopez, Marketing and Customer Service Manager, Graduation from Leadership Monterey County.

   The MST Board congratulated Ikuyo Yoneda-Lopez on her recent graduation from the Leadership Monterey County program.

9-3. Board Member Referrals for Future Agendas.

10. RETURN TO CLOSED SESSION AND REPORT


   General Counsel, Dave Laredo reported that the MST Board provided direction to the Chair to meet with the General Manager/CEO for further contract negotiation with the intent to discuss with the full Board in closed session of the January 2022 Board meeting.

11. ATTACHMENTS
11-1. The Detailed Monthly Performance Statistics and Disbursement Journal for October 2021 can be viewed online within the GM Report at http://mst.org/about-mst/board-of-directors/board-meetings/

12. ADJOURN

With no further business to discuss, the meeting was adjourned at 12:29 p.m. (Pacific) in memory, and in honor of Lupe Galaviz, a long-time transit services advocate from the City of Soledad who recently passed away.

PREPARED BY: ___________________ REVIEWED BY: ___________________
Jeanette Alegar-Rocha Carl G. Sedoryk