Board of Directors Regular Meeting

**Monday, March 17, 2008**

MST Conference Room
One Ryan Ranch Road, Monterey

10:00 a.m.

TRANSPORTATION: Ride the Peninsula DART to MST Office

1. **CALL TO ORDER**

   1-1. Roll call.

   1-2. Pledge of Allegiance.

2. **CONSENT AGENDA**

   2-1. Review highlights of Agenda. (Carl Sedoryk)

   *These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*


   - 2-3. Disposal of property left aboard buses. (Danny Avina) (p. 3)

   - 2-4. Minutes of the regular meeting of February 11, 2008. (Sonia Bannister) (p. 5)


   - 2-6. Schedule public hearing for federally funded Program of Projects. (Hunter Harvath) (p. 33)

   End of Consent Agenda
3. **SPECIAL PRESENTATIONS**

3-1. March Employee of the Month – Dean Knox, Coach Operator. (Robert Weber)

3-2. Tiziano Minelli – 20 Years Service Award. (Michael Hernandez)

4. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.*

5. **COMMITTEE REPORTS**

*No action required unless specifically noted.*

| 5-1. MST RIDES Advisory Committee Minutes – January 23, 2008. (Bill Morris) (p. 35) |

6. **BIDS/PROPOSALS**

| 6-1. Contract for construction of tenant improvements at Monterey Mobility Management Center. (Carl Wulf) (p. 39) |

7. **PUBLIC HEARINGS**

8. **UNFINISHED BUSINESS**

| 8-1. Retirement of bus debt. (Carl Sedoryk) (p. 43) |

9. **NEW BUSINESS**

| 9-1. Receive presentation on local funding initiatives. (Debbie Hale, TMC) (No Enclosure) |

| 9-2. CalTrain funding Memorandum Of Understanding. (Hunter Harvath) (p. 45) |

| 9-3. Veterans Cemetery Master Development Plan funding request. (Hunter Harvath) (p. 49) |
10. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>10-1.</td>
<td>General Manager/CEO Report. (p. 53)</td>
</tr>
<tr>
<td>10-2.</td>
<td>TAMC Highlights – February 27, 2008. (p. 77)</td>
</tr>
<tr>
<td>10-5.</td>
<td>Quarterly Performance Results Report – 2nd Quarter FY 2008. (p. 85)</td>
</tr>
<tr>
<td>10-6.</td>
<td>Referral log. (p. 105)</td>
</tr>
</tbody>
</table>

11. COMMENTS BY BOARD MEMBERS

11-1. Reports on meetings attended by Board members at MST expense (AB1234).

12. ANNOUNCEMENTS

13. ADJOURN

**NEXT MEETING DATE:** April 14, 2008 in MST Conference Room.

**NEXT AGENDA DEADLINE:** April 2, 2008

Upon request, MST will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to Sonia Bannister, MST, One Ryan Ranch Road, Monterey, CA 93940 or sbannister@mst.org
WHEREAS, each month Monterey-Salinas Transit recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for their positive contribution to MST and to the entire community; and

WHEREAS, Dean Knox began his career at MST on February 2005 as a Coach Operator and has since served as a Line Instructor and an Interim Operations Supervisor. Most recently, Dean received his 2-year award for Safe Driving and was a recipient of the Coach Operator Performance Excellence Award; and

WHEREAS, on January 11, 2008, the interlock system on MST coach #2004 was inadvertently disengaged causing the coach to roll backwards approximately 45 feet from the Tyler Street gate at the Monterey Transit Plaza. He witnessed the coach rolling backwards and immediately reacted by running across the rear of and into the path of the moving coach bringing the vehicle to rest before it could roll any further; and

WHEREAS, Dean Knox’s prompt and decisive reaction to this situation clearly resulted in the prevention of serious damage, injuries or potential loss of life. He has earned MST’s sincere appreciation for his actions that day as he prevented this incident from becoming a truly tragic event.

THEREFORE BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit recognizes Dean Knox as Employee of the Month for March 2008; and

BE IT FURTHER RESOLVED that Dean Knox is to be congratulated for his excellent work at Monterey-Salinas Transit.

THE BOARD OF DIRECTORS OF MONTEREY–SALINAS TRANSIT PASSED AND ADOPTED RESOLUTION 2008-14 this 17th day of March 2008.

_______________________  _______________________
Fernando Armenta            Carl Sedoryk
Chairman                    Secretary
To: Board of Directors

From: Danny Avina, Marketing and Customer Service Manager

Subject: Disposal of unclaimed property left on bus

St. Vincent De Paul (P.G.)

2 eyeglasses 1 scarf
4 pairs of gloves 1 pair of sunglasses
2 eyeglasses 3 books
1 beanie 1 bike helmet
1 coffee mug 1 hair clip
2 pairs of shoes

To be disposed

1 set of keys
1 notebook
1 shoe
1 glove
1 wallet
1 toiletry item

To be retained

$13.71 forwarded to accounting for deposit

MST makes an attempt to contact the owners of Lost and Found items. If the items are unclaimed after 30 days, they are added to the above list.

PREPARED BY: _____________________ REVIEWED BY: _____________________

Danny Avina             Carl Sedoryk
BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
February 11, 2008

1. CALL TO ORDER

Chair Armenta called the meeting to order at 10:00 a.m. in the Monterey-Salinas Transit Conference Room.

Present: Karen Sharp City of Carmel-By-The-Sea
         Kristin Clark City of Del Rey Oaks
         James Ford City of Marina
         Libby Downey (10:10) City of Monterey
         Vicki Stilwell City of Pacific Grove
         Tony Barrera City of Salinas
         Thomas Mancini City of Seaside
         Fernando Armenta County of Monterey
         Lisa Senkir City of Gonzales (Ex-Officio)

Absent: None

Staff: Carl Sedoryk General Manager/CEO
       Lyn Owens Director of Human Resources
       Hunter Harvath Director of Administration
       Michael Hernandez Chief Operating Officer
       Robert Weber Dir. Transportation Services
       Sonia Bannister Office Administrator
       Mark Eccles Director of IT
       Dave Sobotka Controller
       Tonja Posey Human Resources Supervisor
       William Morris Contract/Transportation Manager

Others: Dave Laredo DeLay & Laredo
        Heidi Quinn DeLay & Laredo
        Karleen Russell Accounting Assistant

Apology is made for any misspelling of a name.

2-1. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding conference with labor negotiators.

Director Downey arrived at 10:10 a.m.
Upon returning to Open Session, General Counsel Laredo provided a status report regarding labor negotiations with ATU. No reportable action was taken by the Board.

4-2. – 4-11. CONSENT AGENDA

The consent agenda items consisted of the following:


4-3. Disposal of property left aboard buses.

4-4. Minutes of the regular meeting of January 14, 2008.


4-6. Claim rejection.

4-7. Authorize disposal of CNG bottles.


4-9. FY 2008 budget transfers.

4-10. Accept FY 2007 audited financial reports.

4-11. Adopt revised Drug & Alcohol policy.

Director Downey moved to approve the items on the consent agenda. Director Stilwell seconded and the motion carried unanimously.

5. SPECIAL PRESENTATIONS

David Sobotka, Controller, introduced Karleen Russell, Accounting Technician, as MST Employee of the Month for February 2008. Karleen’s involvement with the implementation of the new FAMIS payroll system was instrumental in getting the necessary data entered and validated on time. With her involvement, MST was able to meet our “go-live” date as planned thus avoiding a possible three-month delay, and all of the complications associated if that had occurred. She has consistently proven her professionalism and dedication. She maintains a positive attitude while remaining flexible to assist where needed within her department.

6. PUBLIC COMMENTS

None.
7-1. – 7-2. BOARD COMMITTEE MINUTES

The Board accepted and filed the MST RIDES Advisory Committee Minutes – November 19, 2007; and the MST Finance Committee Minutes – January 4, 2008.

8. BIDS/PROPOSALS

None.

9. PUBLIC HEARING

None.

10-1. AMALGAMATED TRANSIT UNION MOU

This Memorandum Of Understanding reflects a 2.5% wage increase in the first year with some work rule changes that reflect another .5%. The second and third years of the contract reflect a 3% wage increase each year.

Director Downey moved to ratify the MOU between MST and Amalgamated Transit Union Local 1225. Director Clark seconded and the motion carried unanimously.

11. NEW BUSINESS

None.

12-1. – 12-7. REPORTS & INFORMATION ITEMS


13. ELECTION OF OFFICERS

The MST Board of Directors held their election of officers and re-elected Director Fernando Armenta as Chair and Director Tom Mancini as Vice-Chair. Other staff appointments remain the same.

Director Downey moved to accept the recommendations of the Nominating Committee regarding Board Officers and appointment. Director Ford seconded and the motion carried unanimously.
14. COMMENTS BY BOARD MEMBERS

None.

15. ANNOUNCEMENTS

Director Mancini invited everyone to attend the City of Seaside’s pre-stage party at the Seaside City Hall for the Amgen Bike Tour on February 20, 2008.

Director Barrera thanked Mr. Harvath for attending a meeting in Salinas regarding the Hartnell Alisal Campus.

Director Ford asked to have a bus stop added to serve the Marina Public Library on line 16.

16. ADJOURNMENT

There being no further business, Chair Armenta adjourned the meeting at 10:43 a.m.

Prepared by: ______________________________

Sonia AR Bannister
To:    Board of Directors
From:  D. Sobotka, Controller

RECOMMENDATION:

1. Accept report of February cash flow presented in Attachment #1
2. Approve February disbursements listed in Attachment #2
3. Accept report of February treasury transactions listed in Attachment #3

FISCAL IMPACT:

The cash flow for February is summarized below, and is detailed in Attachment #1.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning balance January 26, 2008</td>
<td>$ 7,773,037.63</td>
</tr>
<tr>
<td>Revenues</td>
<td>$ 463,382.79</td>
</tr>
<tr>
<td>Disbursements</td>
<td>&lt; 2,572,090.20&gt;</td>
</tr>
<tr>
<td>Ending balance February 22, 2008</td>
<td>$ 5,664,330.22</td>
</tr>
</tbody>
</table>

POLICY IMPLICATIONS:

Disbursements are approved by your Board each month and are shown in Attachment #2. Treasury transactions are reported to your Board each month, and are shown in Attachment #3.

Prepared by: ______________________  Reviewed by: ___________________

Dave Sobotka                          Carl Sedoryk
TREASURY TRANSACTIONS
FOR FEBRUARY 2008

<table>
<thead>
<tr>
<th>Date</th>
<th>Account</th>
<th>Conf #</th>
<th>Bank</th>
<th>Deposit</th>
<th>Withdrawal</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 28</td>
<td>LAIF</td>
<td>1157735</td>
<td>FNB</td>
<td>100,000</td>
<td></td>
<td>7,276,226</td>
</tr>
<tr>
<td>Jan 31</td>
<td>LAIF</td>
<td>1158243</td>
<td>WF</td>
<td></td>
<td>286,000</td>
<td>6,990,226</td>
</tr>
<tr>
<td>Feb 6</td>
<td>LAIF</td>
<td>1158833</td>
<td>WF</td>
<td></td>
<td>75,000</td>
<td>6,915,226</td>
</tr>
<tr>
<td>Feb 7</td>
<td>LAIF</td>
<td>1158975</td>
<td>FNB</td>
<td></td>
<td>58,000</td>
<td>6,857,226</td>
</tr>
<tr>
<td>Feb 11</td>
<td>LAIF</td>
<td>1159285</td>
<td>FNB</td>
<td></td>
<td>708,000</td>
<td>6,149,226</td>
</tr>
<tr>
<td>Feb 14</td>
<td>LAIF</td>
<td>1159666</td>
<td>WF</td>
<td></td>
<td>310,000</td>
<td>5,839,226</td>
</tr>
</tbody>
</table>

Balance Forward at 1/26/07: $7,376,226

Local Agency Investment Fund:
(Earned 4.620% for January 2008) $5,839,226

Treasury Balance at 02/22/08: $5,839,226
To:    Board of Directors
From:  H. Harvath, Director of Administration
Subject: FY 2008 Program of Projects

RECOMMENDATION:

Schedule a public hearing for April 14, 2008, to receive comments on the draft Program of Projects for FY 2008.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board must conduct a public hearing for and approve MST’s Program of Projects to comply with federal regulations.

DISCUSSION:

The Program of Projects (POP) allocates federal funds to specific projects each fiscal year. The POP becomes part of MST’s application for federal grant funding that is submitted to the Federal Transit Administration via AMBAG. According to federal regulations, MST is required to develop, publish and afford an opportunity for a public hearing on and submit for approval a POP.

In addition, the projects listed in the POP will be submitted to AMBAG for inclusion in the Metropolitan Transportation Improvement Program (MTIP). It is appropriate for your Board to schedule a public hearing at its April 14, 2008, meeting to receive comments on the POP and then consider its adoption. Hearing notices will be published in the Herald, the Californian and El Sol in advance of the April 14th Board meeting.

PREPARED BY: ___________________________ REVIEWED BY: ____________________________

Hunter Harvath Carl G. Sedoryk
Present: **Chair**: Diana Seay: Consumer Representative  
Alma Almanza: CCCIL: Consumer Representative  
Margie Rossi: REAP  
Kerry Bishop: Consumer Representative  
MST Staff: Tom Hicks: CTSA Manager  
MST Staff: Cristy Sugabo: ADA Paratransit Eligibility Specialist  
MV Transportation Staff: Lance Atencio: General Manager  
TAMC Staff: Andy Cook: Transportation Planner

Excused: Brandy Abend: Salinas Valley Dialysis

1. **Call to order**

   Committee Chair Diana Seay called the meeting to order at 1:05 p.m.

2. **Introductions**

   Attendees introduced themselves and explained their affiliations.

3. **Approval Of the Minutes**

   The minutes were approved as amended.

4. **Public Comment**

   None.

5. **Committee Member Reports**

   None.

6. **New Business**

   The committee congratulated Lance Atencio, MV General Manager, for receiving a transportation excellence award from TAMC. There were no
prospective RAC members present to interview. Diana Seay, Committee Chairperson will contact Cherie Brady to see if she is still interested in joining the committee.

The committee discussed the possibility of changing meeting dates to a bi-monthly basis, and agreed to continue the discussion at the next meeting. At that meeting, they will decide future meeting dates and locations as well. The next meeting date was set for Wednesday, February 20, 2008.

7. Comments by Committee Members

Committee member Kerry Bishop noted that he had tried to teleconference at one of the previous meetings, but was unable to connect. Andy Cook, TAMC Transportation Planner, stated that the teleconference phone at TAMC does work and is available. Lance Atencio informed Kerry that he needs to inform Bill Morris at MST, of his desire to teleconference, prior to the meeting date.

Committee member Diana Seay, asked how the free fare fixed-route policy was doing. Lance Atencio replied that it didn’t start until January 26, 2008. Committee member Alma Almanza, stated that free fare fixed-route ridership would probably be higher in the summer months as opposed to winter.

Alma Almanza and Diana Seay each commented about the positive differences in the current MST Rides program administration, from that of the previous management. They have seen increased satisfactory attitudes from their clients and fellow passengers.

8. Unfinished Business

None.

9. Staff Reports and Information Items

Lance Atencio gave an MV Transportation staffing update. He said that they had hired a new dispatcher, and that Miguel was no longer employed at MV. A new class of drivers is just about ready to start in service, and MV appears to be well staffed at present time.

Committee member Margie Rossi, had some questions about the no-show policy versus one of her clients who was very slow when preparing to take an MST Rides trip. Lance Atencio explained the
vehicle arrival and pick up policies. He also defined and explained the categories of cancel, no-show, denial, and refusal listed in the operations report.

Tom Hicks, CTSA Manager, informed the committee that the new Mobility Management Center would probably be opened by the end of March 2008. Travel training would begin shortly afterward, with those individuals that had expressed an interest when they were surveyed for free-fare identification cards. He also stated that he would be attending a travel training conference in San Diego.

Alma Almanza mentioned that she had translated the free-fare policy letter into Spanish, and requested that it be laminated and placed on MST RIDES vehicles.

10. Announcements:

Andy Cook, TAMC Planner, announced that the next SSTAC meeting is on February 14, 2008, 3 pm, at TAMC. They will be presenting a draft version of the Coordinated Human Services plan. He also stated that they had selected a steering committee for the Regional Taxi study, which will begin in mid February.

11. Adjourn

The Committee adjourned at 2:00 p.m.

SUBMITTED BY: _______________________

William Morris
To: Board of Directors

From: C. Wulf, Facilities/Capital Projects Manager

Subject: Contract for Construction of Tenant Improvements at Monterey Mobility Management Center.

RECOMMENDATION:

Award a contract for the construction of building improvements at the Monterey Mobility Management Center.

FISCAL IMPACT:

Staff estimates improvements to be approximately $80,000 - $110,000. Funding is available in the capital budget for this project. Final project cost will be provided at the March 17 Board meeting.

POLICY IMPLICATIONS:

Your Board approves all contracts of $25,000 or more.

DISCUSSION:

Price quotes were not available at the time of this mailing and an updated memo requesting authorization to award a contract from one of the contractors listed below will be provided at the Board meeting.

In December 2007, your Board authorized the lease of office space in Monterey, at the corner of Del Monte and Tyler Street, for the Monterey Mobility Management Center and a satellite customer service center. In order to continue receiving special Federal Funding, MST was designated as the Consolidated Transportation Services Agency (CTSA) for Monterey County. One of the designated responsibilities of a CTSA is to provide mobility training for seniors and the disabled.

MST has outgrown the current Albert Division and is in dire need of additional office space to meet current needs and CTSA training requirements. The Monterey Mobility Management Center is designed to promote and encourage the use of economical and efficient forms of public transportation and in addition will provide much needed office and training space.
The Mobility Center will provide offices for the Consolidated Transportation Services Agency Manager, the Contract Transportation Manager, and the Paratransit Eligibility Specialist. The Center will also provide office space for a Customer Service Representative and provide convenient downtown Monterey access for customer ticket and pass sales. This location provides a much needed “travel training” location for seniors and disabled passengers.

The leased space in its' current condition requires several construction improvements, such as interior construction of walls, to create seven interior offices, replacement of ceiling tiles, resurfacing of concrete floor, carpeting, electrical upgrades, and new restroom facilities, etc.

In an effort to utilize this leased office space and make it habitable, MST issued specification # 08-09 Construct Tenant Improvements Monterey Mobility Management Center, to approximately fifteen (15) construction companies and 3 builders’ exchanges for the construction of the improvements at MMMC.

MST will open bids from participants listed below on March 13, 2008 and an updated memo requesting authorization to award a contract for the improvements will be provided at the March 17 Board meeting.

PREPARED BY: ____________________ REVIEWED BY: ____________________

Carl Wulf Carl G. Sedoryk

Attachments: 1. Final Bid Results
MST SPECIFICATION # 08-09
CONSTRUCT TENANT IMPROVEMENTS – MONTERY
MOBILITY MANAGEMENT CENTER

An Invitation For Bid (IFB) for the construction of improvements at MMMC was issued to numerous construction contractors. Notice was posted to the MST website and two local newspapers.

<table>
<thead>
<tr>
<th>BIDDER</th>
<th>LOCATION</th>
<th>RESPONSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Knowlton Construction</td>
<td>Freedom</td>
<td></td>
</tr>
<tr>
<td>Daniels and House</td>
<td>Monterey</td>
<td></td>
</tr>
<tr>
<td>Avila Construction</td>
<td>Monterey</td>
<td></td>
</tr>
<tr>
<td>Fred Oakes Company</td>
<td>Monterey</td>
<td></td>
</tr>
<tr>
<td>DMC Construction, Inc.</td>
<td>Pacific Grove</td>
<td></td>
</tr>
<tr>
<td>Avalon Structural, Inc.</td>
<td>Aptos</td>
<td></td>
</tr>
<tr>
<td>Baptista Construction</td>
<td>Sand City</td>
<td></td>
</tr>
<tr>
<td>Bethel Construction</td>
<td>Monterey</td>
<td></td>
</tr>
<tr>
<td>BMR Construction</td>
<td>Carmel</td>
<td></td>
</tr>
<tr>
<td>Dilbeck and Sons, Inc.</td>
<td>Salinas</td>
<td></td>
</tr>
<tr>
<td>Central Coast Builders’ Exchange</td>
<td>Marina</td>
<td></td>
</tr>
<tr>
<td>LJW Construction</td>
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<td></td>
</tr>
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<td>Lindco Construction</td>
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<tr>
<td>Salinas Valley Builders’ Exchange</td>
<td>Salinas</td>
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<tr>
<td>Santa Cruz Builder’s Exchange</td>
<td>Santa Cruz</td>
<td></td>
</tr>
<tr>
<td>Valenti Construction</td>
<td>Salinas</td>
<td></td>
</tr>
</tbody>
</table>
To: Board of Directors
From: C. Sedoryk, General Manager/CEO
Subject: Retirement of debt on 15 buses

RECOMMENDATION:

Authorize staff to establish an escrow account and execute all necessary documentation to retire outstanding debt for 15 buses acquired in FY 2008.

FISCAL IMPACT:

$7.5M of State Transportation Improvement Funds is available to reimburse MST to fund this transaction. Staff estimates future interest expense savings of approximately $496,000 - $570,000 will be realized by early retirement of this debt. Transaction costs will not be finalized until complete contracts are executed, and are estimated to be approximately $40,000.

POLICY IMPLICATIONS:

Your Board approves transactions greater than $25,000.

DISCUSSION:

At your September 2006 Board meeting, the Board authorized staff to procure 15 new buses from Gillig Corporation. The Board further authorized staff to enter into an agreement with Municipal Services Group (MSG) to finance the purchase over the 12-year life of the vehicles at a cost of principal and interest not to exceed $8.2M. In September 2007, the California Transportation Commission allocated $7.5M of State Transportation Improvement Program (STIP) funds to reimburse MST for costs to complete the purchase of these buses. The Master Agreement between MST and the State of California allows for the reimbursement of costs related to the financing of transit equipment.

To effect this transaction, MST will fund an escrow account to defease, or retire, MST’s $6.2M loan using funds reimbursed to MST through the STIP allocation. The defeasance process includes calculating and certifying the exact amount of funds to deposit into an irrevocable escrow account and paying the related transaction costs. Once the defeasance account is established, and funded, MST will not need to make any other payments towards the debt obligation for the 15 new buses.
On January 14\textsuperscript{th}, 2008, the MST Finance Committee reviewed this proposal and directed staff to proceed with this transaction.

Approval of this recommendation will grant staff the authority to execute all documents necessary to establish and fund an irrevocable escrow account to retire the debt on 15 new buses. All documents related to this transaction will be subject to the review and approval of MST General Counsel.

PREPARED BY: _____________________________

Carl G. Sedoryk
If you have any questions about this letter, please call the Alliance Transportation Coordinator at (831) 430-5500 ext. 5625.

Monterey County: MST Rides Program, 899-2555; You will need to fill out an application and send it back to them. They may schedule an evaluation to see if you qualify. This will take about 1 week. Para Cruz runs seven days a week. The cost is $3.00 each way.

Santa Cruz County: Monterey Peninsula Service, 425-4664. They will schedule an evaluation to see if you qualify. This will take about 1 week. Para Cruz runs seven days a week. The cost is $3.00 each way.

If you do not qualify for either service, you may find out if you are eligible by calling:

If you do not qualify for pediatric services, you may find out if you qualify by calling:

If you think you qualify for rides to dialysis, please call (831) 430-5500 ext. 5625. We will ask you a few questions.

If you think you qualify for rides to dialysis, please call (831) 430-5500 ext. 5625. We will ask you a few questions.

Chang-e in Alliance Dialysis Ride Benefit

Dear Alliance Member,

April 2, 2008

For Health Alliance
Central Coast
Provider Services Manager

Antelope Willowhouse

Since,"

If you have any questions please contact me at (831) 490-5531.

Parents: Services.

We are encouraging our members to seek other means of transport including family, friends and

the chair and cannot self-propel or self-transfer

the medical reasons for which van transportation is required in which the member must be transported in

a higher or

doing needed medical care, and

reduction needed medical care, and

The transportation is coordinated and transportation is required for the purpose of

The member's medical and physical condition is such that transport by ordinary means of public

include:

Transportation will continue to be provided to members meeting the 22 criteria. These conditions

are all inclusive, members coming to your center will be greatly appreciated.

utilizing disabled rides, some of our addresses are not current. If you could also give a copy of this letter

the letter being sent to members using this service. Where we are trying to reach out to all members

decision to end this service, effective May 2 2006. If you choose to end the service, please let us know

Given the economic climate and increased regulatory oversight the Alliance has recently made the

nonessential "boontie".

while both members and providers appreciate this service in that it provides greater efficiency it is a

basic medical benefit as outlined in the 22 Section 5133. Part of the discussion included the fact that

disagrees transportation to all members who requested a ride. In doing so the Alliance has recognized the

members are all members who requested a ride. In doing so the Alliance has recognized the

member and members of the provider services team on the week of March 17 to discuss non-emergency medical

Thank you and your staff for taking the time to meet with Partner Physicians, Health Services Directors.

Dear,

Address

(Mrs./Mr. Name of Partner/Physician)

April 2, 2008

Change in Transportation Benefit
To: Board of Directors
From: H. Harvath, Director of Administration
Subject: Caltrain Funding Memorandum of Understanding

RECOMMENDATION:

Approve the execution of the Caltrain Funding Memorandum of Understanding with the Transportation Agency for Monterey County.

FISCAL IMPACT:

None at this time. When Caltrain begins operation, TAMC estimates that the operating subsidy required would be between $1 million to $2 million per year.

POLICY IMPLICATIONS:

Your Board approves memoranda of understanding with potential costs that exceed $25,000.

DISCUSSION:

The Transportation Agency for Monterey County (TAMC) is in the process of planning an extension of Caltrain commuter rail from its current terminus in Gilroy to Monterey County, including stations in Pajaro, Castroville and downtown Salinas. The proposed extension of Caltrain to Salinas would provide an alternative means of commuter travel between Monterey County and southern Santa Cruz County to the San Francisco Bay Area. In addition to lowering congestion on the roadways, the commuter rail extension has the potential to expand job opportunities, to provide more transportation alternatives for senior citizens and those with physical disabilities, to increase access by students to educational resources, and to spur economic development opportunities along the train route. As currently scheduled, Caltrain service to Salinas could start as soon as 2011.

Staff members from TAMC and MST have discussed methods by which the estimated $1 million to $2 million operating subsidy would be funded from available local sources. Typically, State Transit Assistance (STA) dollars can fund new transit services, including rail, for three years. Subsequently, Local Transportation Funds (LTF), generated by ¼ percent of the state sales tax, could support ongoing operations
in future years. When the local economy has been healthy, STA and LTF funds have increased steadily. At times, STA and LTF have increased significantly faster than inflation. However, raids on the STA fund by the legislature and governor to balance the state’s budget and lean economic years with declining sales taxes have the potential to hinder year-to-year growth of these vital funding sources for MST’s bus and paratransit operations.

To assist in moving the Caltrain project forward, TAMC is seeking MST’s agreement to a Memorandum of Understanding (MOU). As a part of this MOU, TAMC and MST would agree to fund Caltrain service operations through available STA and LTF as permitted by the state Transportation Development Act, “with little to no impact on bus transit funding.”

Attachment: Draft Caltrain Funding Memorandum of Understanding
Memorandum

To: Monterey-Salinas Transit Board of Directors
    Transportation Agency for Monterey County Board of Directors

From: Carl G. Sedoryk, MST General Manager/CEO
      Debra L. Hale, TAMC Executive Director

Date: February 22, 2008

Subject: Operations Funding: Caltrain Extension to Monterey County Project

This memo is to formalize our recent discussions and agreement that the Transportation Agency for Monterey County plans to fund operations on the Extension of Commuter Rail Service to Monterey County project out of State Transit Assistance and Local Transportation Funds.

As you know, the extension of commuter rail service to Monterey County is expected to progress into final design and right-of-way acquisition in 2008. The financial plan calls for the full capital cost of stations and track improvements to be borne primarily by state and federal transit grants. As currently scheduled, service could start as soon as 2011. The project studies show an initial daily patronage of 2,000 riders a day, expected to double by 2020. Farebox recovery is estimated at up to 74%. The operating subsidy necessary is estimated to be between $1 million and $2 million annually.

Rail operations and maintenance will be eligible for operations funding under the state Transportation Development Act. The Transportation Agency for Monterey County, in its role as the Local Transportation Commission, is responsible for setting guidelines and making allocations for Transportation Development Act funds. The Transportation Agency plans to use State Transit Assistance, a category of Transportation Development Act funds restricted to transit use, for rail operations as long as the project is eligible. Typically, State Transit Assistance can fund new transit service for three years. Funding for State Transit Assistance is projected to be $2.2 million in the current fiscal year (2007/08) and has grown substantially in recent years, from a low of $667,000 in 2002/03.

The countywide share of Local Transportation Funds, the primary source of funds under the Transportation Development Act, is estimated to total $14 million in fiscal year 2007/08. Historically, these funds have increased at almost 1-3% annually. Once the initial use of State Transit Assistance funding has passed, the rail operations can be supported from Local Transportation Fund revenues. With at least five years before Local Transportation Funds are needed for the Caltrain project, and considering the revenue growth available, funding rail
Operations Funding: Caltrain Extension to Monterey County Project

service operations and maintenance can be accommodated from available Local Transportation Funds with little to no impact on bus transit funding.

In summary, we understand and agree with the Transportation Agency for Monterey County’s plans to fund the operations for the extension of commuter rail to Monterey County project with available transit revenues as outlined above.

Sincerely,

________________________  __________________________
Debra L. Hale            Carl G. Sedoryk
Executive Director       General Manager/CEO
Transportation Agency for Monterey County    Monterey Salinas Transit
To: Board of Directors

From: H. Harvath, Director of Administration

Subject: Veterans Cemetery Master Development Plan funding request

RECOMMENDATION:

Provide direction to staff regarding request from the Fort Ord Reuse Authority (FORA) for monetary participation in the Veterans Cemetery Master Development Plan.

FISCAL IMPACT:

Unknown at this time.

POLICY IMPLICATIONS:

It is appropriate for your Board to consider this extraordinary request of use of funds for non-transit purposes.

DISCUSSION:

Preliminary planning is underway for a Veterans Cemetery on the former Fort Ord. At its November 9, 2007, meeting, the FORA Board of Directors authorized the Executive Officer to execute a reimbursement agreement with the County of Monterey for a loan up to $191,000 for the preparation of a Veterans Cemetery Master Development Plan. The Board also authorized FORA staff to coordinate with its member jurisdictions and other interested parties to obtain financial participation.

In that regard, MST is a non-voting ex-officio member of the FORA Board of Directors. To date, FORA members Carmel-by-the-Sea, Del Rey Oaks, Marina, Monterey and Sand City have made financial contributions totaling $60,500 toward the Veterans Cemetery Master Plan. The city of Seaside and the County of Monterey are both providing land for the future cemetery and the County is staffing the master planning effort. Additionally, ex-officio member Marina Coast Water District has issued a $138,000 loan to FORA for the project. However, this loan is at 1% interest and must be repaid in full by June of 2009.
Staff is seeking direction from your Board regarding this request from FORA for a financial contribution – or for some other non-financial participation – on the part of MST for the Veterans Cemetery Master Development Plan effort.

PREPARED BY: ____________________ REVIEWED BY: ____________________

Hunter Harvath                   Carl G. Sedoryk

Attachment:  February 7, 2008 letter of request from FORA
To: Board of Directors

From: C. Sedoryk, General Manager/CEO

Subject: Monthly Report

Attached are the most recent monthly statistics and the reports from the Administration and Operations/Maintenance Departments.

During January, I attended a meeting of the California Transit Association (CTA) Executive Committee Meeting in Palm Desert, CA. At the meeting, the CTA Executive Committee reviewed its Strategic Plan, adopted its annual budget, and action plan for the coming year. Strategy related to the CTA lawsuit against the State of California was also discussed along with CTA's involvement with future voter initiatives to protect transit funds from continued raids.

I attended federal legislative planning meetings in Washington DC with our federal lobbyist, Don Gilchrest and MST Director of Administration Hunter Harvath. Overall, our message and requests for future bus and bus facilities funding was well received. We are asked to provide input into discussion related to economic tax stimulus and the role of transit. Some of our comments regarding increased federal funding for transit were included in an amendment to the economic tax stimulus package, however, that particular amendment did not receive enough support to be included in the final package. An agenda of our meetings for this trip is attached.

I attended the annual American Public Transit Association (APTA) General Manager/CEO conference in Orlando, FL. At this conference, public transit CEO's from across the country met to share industry best practices in areas of leadership, organizational development, labor contract issues, and marketing. An entire day of the conference was dedicated to developing consensus around strategies related to the federal authorization of transportation funding, as the current authorization is set to expire in September 2009.

Staff activities related to Board referrals included attending meetings with Hartnell College staff to identify potential partnership opportunities. Staff worked with City of Monterey staff and Board member Downey to coordinate with the Defense Language Institute leadership to discuss access through the base, and other opportunities. A draft Adopt -A-Shelter and community partnership program has been developed and will be shared with the Facilities Committee for comment before coming to the full board for adoption.
Attachment #1 – Fixed Route Bus – Monthly Boardings
Attachment #2 – Fixed Route Bus – Comparative Statistics
Attachment #3 – MST RIDES Monthly Boardings
Attachment #4 – MST RIDES Comparative Statistics
Attachment #5 – Operations Department Report November 2007
Attachment #6 – Facilities & Maintenance Department Report November 2007
Attachment #7 – Administration Department Report November 2007
Attachment #8 – Itinerary for meeting with Washington DC Lobbyist

PREPARED BY: ____________________________
Carl G. Sedoryk
Preliminary boarding statistics indicate that ridership decreased by 6.35% in March 2008, (366,026), as compared to March 2007, (390,824). Fiscal year-to-date, system wide passenger boardings are down by 6.62% from last fiscal year.

March productivity fell slightly from 21.7 passengers per hour last year, to 19.9 passengers per hour for March of 2007.

System Wide Statistics:

- Ridership: 366,026
- Vehicle Revenue Hours: 18,394
- Vehicle Revenue Miles: 289,315
- System Productivity: 19.6 Passengers Per Vehicle Revenue Hour
- Scheduled One-Way Trips: 25,857

On-Time Compliance: Of 97,350 total time-point crossings sampled for the month of March, the TransitMaster™ system recorded 13,008 delayed arrivals to MST’s published time-points system-wide. This denotes that 86.64% of all scheduled arrivals at published time-points were on time. (See MST Fixed-Route Bus ~ On Time Compliance Chart FY 2008.)

Service arriving later than 5 minutes beyond the published schedule are considered late. The on-time compliance chart (attached) reflects system wide “on-time performance” as a percentage to the total number of reported time-point crossings.

Trips With 10 or More Standees: There were 74 reported trips with 10 or more standees for the month of March. (See Operations Summary report for further information)

Cancelled Trips: There were a total of 10 cancelled trips for the month of March for both directly operated and contracted services representing less then one tenth of one percent of all scheduled trips for the month. Cancelled trips for March were attributed to the following:
<table>
<thead>
<tr>
<th>Reason</th>
<th>MST</th>
<th>MV Transportation</th>
<th>% Of All Missed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accident</td>
<td>2</td>
<td>0</td>
<td>20%</td>
</tr>
<tr>
<td>Mechanical</td>
<td>1</td>
<td>0</td>
<td>10%</td>
</tr>
<tr>
<td>Traffic</td>
<td>4</td>
<td>0</td>
<td>40%</td>
</tr>
<tr>
<td>Other</td>
<td>3</td>
<td>0</td>
<td>30%</td>
</tr>
<tr>
<td>Totals</td>
<td>10</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**Documented Occurrences:** MST Coach Operators are required to complete an occurrence report for any unusual incident that may occur during their work day. The information provided within these reports is used to identify trends, which often drive changes in policy or standard operating procedures. The following is a comparative summary of reported incidents for the month(s) of March 2007 and 2008:

<table>
<thead>
<tr>
<th>Occurrence Type</th>
<th>March-07</th>
<th>March-08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accident: Coach Involved</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Medical Emergency</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Object Thrown @ Coach</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Passenger Conflict</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Passenger Fall</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Passenger Injury</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Other</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td>Unreported Damage</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Occurrences</strong></td>
<td><strong>29</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

**CONTRACTED SERVICES:**

**MST RIDES ADA Paratransit Program:**

- Preliminary boarding statistics for the MST RIDES program reflect that for the month of March there were 7,763 passenger boardings. This represents a 25.49% increase in passenger trips from March of 2007. Fiscal year-to-date, MST RIDES passenger boardings have increased by 25.6% over last fiscal year.

- For the month of March, 86.91% of all scheduled trips for the MST RIDES Program arrived on time, Increasing from 86.32% in March of 2007.

- Productivity Increased from 1.84 passengers per hour in 2007, to 1.94 passengers per hour for March of 2008.

- For the month of March, 88 ADA Paratransit eligibility applications were reviewed, resulting in 83 approvals and 5 denials. Of the approvals, 60 were new participants, and 23 were recertifications.

- In March, 142 registered participants were deactivated in the program database.

- As of April 28, 2008, there are 2801 total active program participants.

- For the month of March, 443 MST RIDES trips were diverted to MST’s fixed-route service, at a net savings of approximately $7,531.
Other:

- On March 11, 2008, MV was involved in one non-preventable accident resulting in major damage to an MST RIDES program vehicle.
- MV Transportation added a third road Supervisor position to their operation.

COMMUNICATIONS CENTER:

In March, the Communications Department summoned public safety agencies on fifteen (15) separate occasions to MST’s transit vehicles and facilities:

<table>
<thead>
<tr>
<th>Agency Type</th>
<th>Incident Type</th>
<th>Number Of Responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police</td>
<td>Passenger Incident</td>
<td>9</td>
</tr>
<tr>
<td>Emergency Medical Services</td>
<td>Medical Emergency</td>
<td>6</td>
</tr>
</tbody>
</table>

Robert Weber

### MST FIXED ROUTE
### ON-TIME COMPLIANCE FY 2008

<table>
<thead>
<tr>
<th>MONTH</th>
<th>FY07 ON-TIME PERFORMANCE</th>
<th>FY07 TIME POINT COUNT</th>
<th>FY08 DELAYED ARRIVALS 5+ MINUTES</th>
<th>FY08 ON-TIME PERFORMANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>84.56%</td>
<td>96,770</td>
<td>16,779</td>
<td>82.66%</td>
</tr>
<tr>
<td>August</td>
<td>81.12%</td>
<td>100,678</td>
<td>18,982</td>
<td>81.15%</td>
</tr>
<tr>
<td>September</td>
<td>81.20%</td>
<td>86,598</td>
<td>15,803</td>
<td>81.75%</td>
</tr>
<tr>
<td>October</td>
<td>84.22%</td>
<td>94,293</td>
<td>14,844</td>
<td>84.26%</td>
</tr>
<tr>
<td>November</td>
<td>83.76%</td>
<td>89,268</td>
<td>14,020</td>
<td>84.29%</td>
</tr>
<tr>
<td>December</td>
<td>86.91%</td>
<td>87,703</td>
<td>12,621</td>
<td>85.61%</td>
</tr>
<tr>
<td><strong>January</strong></td>
<td><strong>86.40%</strong></td>
<td><strong>91,318</strong></td>
<td><strong>9,947</strong></td>
<td><strong>89.11%</strong></td>
</tr>
<tr>
<td>February</td>
<td>83.81%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>83.10%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>83.40%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>82.67%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>82.63%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>N/A</td>
<td>646,628</td>
<td>102,996</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Monthly Average</strong></td>
<td>84.02%</td>
<td>92,375</td>
<td>14,714</td>
<td>84.12%</td>
</tr>
</tbody>
</table>

**On-Time Compliance**

- **Goal 87%**

![Graph showing on-time compliance for each month with FY07 and FY08 comparisons](chart.png)

Data Sampled: 84.00%
<table>
<thead>
<tr>
<th>Quarter</th>
<th>% of Trip Delay</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>###</td>
</tr>
<tr>
<td>2nd</td>
<td>###</td>
</tr>
<tr>
<td>3rd</td>
<td>###</td>
</tr>
<tr>
<td>4th</td>
<td>###</td>
</tr>
<tr>
<td>Total</td>
<td>###</td>
</tr>
</tbody>
</table>

Target: 82%
ON-TIME PERFORMANCE/INCONVENIENCED PASSENGERS - FY2004

TPC = Timepoint Crossings
Inconvenienced passengers determined by: Total passengers x delayed arrivals

On-Time Performance = arriving no later than 3 minutes of published schedule
Delayed Arrival = arriving later than 3 minutes of published schedule

<table>
<thead>
<tr>
<th>1st Quarter</th>
<th>Total Passengers</th>
<th>Inconvenienced Passengers</th>
<th>% Delayed Arrivals at TPC</th>
<th>% On-Time Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>452,369</td>
<td>26.41%</td>
<td>82.66%</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>451,633</td>
<td>28.79%</td>
<td>81.15%</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>404,074</td>
<td>28.18%</td>
<td>81.75%</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,308,076</strong></td>
<td><strong>363,645</strong></td>
<td><strong>27.80%</strong></td>
<td><strong>81.85%</strong></td>
</tr>
</tbody>
</table>

| October     | 409,117          | 30.07%                    | 84.26%                   |
| November    | 343,694          | 26.74%                    | 84.29%                   |
| December    | 337,428          | 22.60%                    | 85.61%                   |
| **Total**   | **1,090,239**    | **288,586**               | **26.47%**               | **84.72%**            |

<table>
<thead>
<tr>
<th>3rd Quarter</th>
<th>Total Passengers</th>
<th>Inconvenienced Passengers</th>
<th>% Delayed Arrivals at TPC</th>
<th>% On-Time Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>326,289</td>
<td>10.89%</td>
<td>89.11%</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>320,722</td>
<td>100.00%</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>388,566</td>
<td>100.00%</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,035,577</strong></td>
<td><strong>727,985</strong></td>
<td><strong>70.30%</strong></td>
<td><strong>29.70%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4th Quarter</th>
<th>Total Passengers</th>
<th>Inconvenienced Passengers</th>
<th>% Delayed Arrivals at TPC</th>
<th>% On-Time Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>April</td>
<td>380,102</td>
<td>26.98%</td>
<td>73.02%</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>397,295</td>
<td>26.75%</td>
<td>73.25%</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>413,269</td>
<td>23.50%</td>
<td>76.50%</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,190,666</strong></td>
<td><strong>306,517</strong></td>
<td><strong>25.74%</strong></td>
<td><strong>74.26%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2004 Quarters</th>
<th>Total Passengers</th>
<th>Delayed Passengers</th>
<th>% Delayed Arrivals at TPC</th>
<th>% On-Time Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Quarter</td>
<td>1,308,076</td>
<td>363,645</td>
<td>27.80%</td>
<td>81.85%</td>
</tr>
<tr>
<td>2nd Quarter</td>
<td>1,090,239</td>
<td>288,586</td>
<td>26.47%</td>
<td>84.72%</td>
</tr>
<tr>
<td>3rd Quarter</td>
<td>1,035,577</td>
<td>727,985</td>
<td>23.45%</td>
<td>76.55%</td>
</tr>
<tr>
<td>4th Quarter</td>
<td>1,190,666</td>
<td>306,517</td>
<td>25.74%</td>
<td>74.26%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,624,558</strong></td>
<td><strong>1,686,734</strong></td>
<td><strong>25.91%</strong></td>
<td><strong>81.04%</strong></td>
</tr>
</tbody>
</table>

Confirm stats
Date: January 31, 2008

To: C. Sedoryk, General Manager/CEO

From: Lyn Owens, Director Human Resources; Hunter Harvath, Director of Administration; Mark Eccles, Director Information Technology

Subject: Administration Department Monthly Report January 2008

The following significant events occurred in Administration work groups for the month of January 2008:

Human Resources

Employment activity for the month of January 2008 is summarized as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Title</th>
<th>Transaction</th>
<th>Hire Date</th>
<th>Term Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance</td>
<td>Maintenance Supervisor</td>
<td>New Hire</td>
<td>01/07/08</td>
<td></td>
</tr>
<tr>
<td>Operations</td>
<td>Coach Operator</td>
<td>Resigned</td>
<td>01/08/08</td>
<td></td>
</tr>
<tr>
<td>Maintenance</td>
<td>Mechanic</td>
<td>New Hire</td>
<td>01/29/08</td>
<td></td>
</tr>
</tbody>
</table>

Total employment levels for January 2008 is summarized as follows:

<table>
<thead>
<tr>
<th>Positions</th>
<th>Budget</th>
<th>Actual</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coach Operators / Trainees</td>
<td>123</td>
<td>122</td>
<td>-1</td>
</tr>
<tr>
<td>C/O on Long Term Leave</td>
<td>10</td>
<td>3</td>
<td>-7</td>
</tr>
<tr>
<td>Coach Operators Limited Duty</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Operations Staff</td>
<td>22</td>
<td>22</td>
<td>0</td>
</tr>
<tr>
<td>Maintenance &amp; Facilities</td>
<td>43</td>
<td>43</td>
<td>0</td>
</tr>
<tr>
<td>Administration (Interns 2 PT)</td>
<td>21.5</td>
<td>21.5</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>220.5</strong></td>
<td><strong>212.5</strong></td>
<td><strong>-8</strong></td>
</tr>
</tbody>
</table>

Workers Compensation statistics are as follows:

<table>
<thead>
<tr>
<th>January 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Expenses</strong></td>
</tr>
<tr>
<td><strong>Reserves</strong></td>
</tr>
<tr>
<td># Open cases</td>
</tr>
<tr>
<td># Closed cases</td>
</tr>
<tr>
<td>Average Reserves per Open claim</td>
</tr>
<tr>
<td># Open with no financial activity</td>
</tr>
</tbody>
</table>
Training

<table>
<thead>
<tr>
<th>Description</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Volt Ohm Meter / Northern CA. Regional Transit Training Consortium</td>
<td>5</td>
</tr>
<tr>
<td>Reasonable Suspicion for Supervisors</td>
<td>20</td>
</tr>
<tr>
<td>Harassment Prevention for Transit Employees</td>
<td>6</td>
</tr>
</tbody>
</table>

Risk Management Update

<table>
<thead>
<tr>
<th>Description</th>
<th>January 2008 Preventable</th>
<th>January 2007 Preventable</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Bus hits object</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Passenger fall</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Car hits bus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>2</td>
<td>4</td>
</tr>
</tbody>
</table>

Customer Services Update

Customer Service received 61 customer comments during the month as follows:

<table>
<thead>
<tr>
<th>Service Report Type</th>
<th>Jan '08</th>
<th>%</th>
<th>Jan '07</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Compliment</td>
<td>6</td>
<td>9.84%</td>
<td>10</td>
<td>12.66%</td>
</tr>
<tr>
<td>Service Compliment</td>
<td>2</td>
<td>3.28%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Request To Add Service</td>
<td>16</td>
<td>26.23%</td>
<td>25</td>
<td>31.65%</td>
</tr>
<tr>
<td>Improper Employee Conduct</td>
<td>10</td>
<td>16.39%</td>
<td>6</td>
<td>7.59%</td>
</tr>
<tr>
<td>Bus Stop Amenities</td>
<td>6</td>
<td>9.84%</td>
<td>3</td>
<td>3.80%</td>
</tr>
<tr>
<td>Improper Driving</td>
<td>5</td>
<td>8.20%</td>
<td>3</td>
<td>3.80%</td>
</tr>
<tr>
<td>Passed By</td>
<td>4</td>
<td>6.56%</td>
<td>2</td>
<td>2.53%</td>
</tr>
<tr>
<td>Inaccurate Public Information</td>
<td>4</td>
<td>6.56%</td>
<td>2</td>
<td>2.53%</td>
</tr>
<tr>
<td>Early Departure</td>
<td>3</td>
<td>4.92%</td>
<td>2</td>
<td>2.53%</td>
</tr>
<tr>
<td>Fare / Transfer Dispute</td>
<td>1</td>
<td>1.64%</td>
<td>5</td>
<td>6.33%</td>
</tr>
<tr>
<td>Routing</td>
<td>1</td>
<td>1.64%</td>
<td>4</td>
<td>5.06%</td>
</tr>
<tr>
<td>No Show</td>
<td>1</td>
<td>1.64%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Unsafe Conditions</td>
<td>1</td>
<td>1.64%</td>
<td>1</td>
<td>1.27%</td>
</tr>
<tr>
<td>Service Other</td>
<td>1</td>
<td>1.64%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Late Arrival</td>
<td>0</td>
<td>0.00%</td>
<td>3</td>
<td>3.80%</td>
</tr>
<tr>
<td>Passenger Conduct</td>
<td>0</td>
<td>0.00%</td>
<td>3</td>
<td>3.80%</td>
</tr>
<tr>
<td>Passenger Injury</td>
<td>0</td>
<td>0.00%</td>
<td>3</td>
<td>3.80%</td>
</tr>
</tbody>
</table>
“Request To Add Service” reports represented 26% of overall service reports for January 2008 compared to 31% for January 2007. These percentages are well above the monthly average (13.5%) for this category. A review of these reports did not identify a source for the increases although it may be suggested that the increase is related to our annual January service change. However, further review of these reports during our May and September service changes did not show the same increases.

Requests to add service for January 2008 include:
- Additional stop requests (5)
- Line 1X Service to Grove Acre Avenue (2)
- Dart zone expansion to Lighthouse in P.G. and HWY 68 (2)
- Direct service to SVMH from Marina

Marketing and Sales Update

MST signed contracts worth a total of $4,163 REI and Gem Faire. Press releases sent include: “Transit Training Consortium Plans for Technical Courses” (1/10/08); “Bus Service on Martin Luther King Day” (1/18/08); “MST Service Changes go into Effect January 26” (1/22/08); “MST Now Selling Monthly Passes and Ticket Books Online” (1/24/08); “Survey Finds MST Services Improved” (1/30/08)

Published news stories included: “Monterey-Salinas Transit Changes Announced for Saturday” (Salinas Californian, 1/22/07); “MST Service Changes In the Works” (Monterey County Herald, 1/23/08); “Monterey-Salinas Transit Offers Online Ticket Purchase” (Salinas Californian, 1/24/08); “MST Offers Customers Online Ticket Purchase” (Salinas Californian, 1/25/08); “Riders Give MST a High Grade” (Salinas Californian, 1/31/08); “Rants and Raves” (Monterey County Herald, 1/31/08)

Marketing activities: Updated Rider’s Guide and flag signage (Daytechs) to reflect January 26 service change and scheduled printing and delivery, reordered additional supply of 2008 monthly passes, served on Carmel Chamber of Commerce Transportation Committee, redesigned and printed “Special Pass”, was presented with Situation Audit from Wash Creative, ordered additional MST On Call flags, met with designer to outline MST’s need for new signage at TDA and new downtown location, presented board of directors with Rider’s Guide printing procurement for approval, researched hourly fees from competing advertising agencies and signed agreement for Wash Creative to handle media buys, placed ads in Monterey County Herald and Salinas Californian for employee of the year Paul Lopez and 2007 employees of the month, compared advertising budget with other transit agencies with regard to size, met
with photographer to discuss MST’s current and future photography needs, finished online pass and ticket purchasing capability and went live January 25 with it, confirmed 2008 TAMC Bike Week sponsorship with in kind donation, updated content on various pages of www.mst.org

Planning Update

During the month of January, staff conducted an interview with a prospective candidate for the position of planning manager. This individual was subsequently hired and will begin work at MST on March 31, 2008. Staff traveled to Washington, DC to lobby legislators for support of MST’s projects and programs. Work continued on the Bus Rapid Transit study, including an application for federal funding for phase 1 of the Fremont/Lighthouse Corridor. Staff attended meetings of TAMC, MCHA and FOR A, including special community meetings presented by TAMC to discuss the proposed ½-cent sales tax for transportation.

Staff met with Jeff Weir, Economic Development Director for the City of Salinas, about MST and possible transit oriented developments around the community. Staff met with representatives of Monterey Peninsula College and Hartnell College to discuss transit access to their respective campuses, including Hartnell’s new East Campus in the East Alisal neighborhood of Salinas. Work continued on the preparations for the January 26th service change, including revisions to signage and published materials. The CSUMB free fare zone was implemented as a part of the January 26th service change. Funded by CSUMB and the Monterey Bay Unified Air Pollution Control District, this one-year demonstration project allows patrons boarding at stops on the CSUMB campus to ride free. Staff appeared on the “Your Town” public access show and the “Tomorrow Matters” program on AM radio to discuss the benefits of public transportation to the community and to talk about MST’s upcoming projects.

Information Technology Update

Staff continued working on outstanding warranty claims with the Siemens Transitmaster system as well as implementing additional functionality. Staff continued to configure software and hardware for the ongoing implementation of the Maximus Maintenance system. Staff continued to configure software for the ongoing implementation of the FAMIS Accounting system. Staff continued to configure software for the ongoing implementation of the FAMIS Payroll system. Staff continued to configure software for the ongoing implementation of the GIRO DDAM Timekeeping system. Staff updated software components of MST workstations. Staff continued developing functionality of the Payroll and Customer Service databases. Staff kept the MST web page updated and made the appropriate changes as required. Staff initiated the Online Pass Sales on the MST Website. Staff worked with the vendor configuring the WiFi hardware and software on the 1800 bus fleet. Staff continued to support MST staff as needed, proactively ensuring MST staff were supported fully with their IT needs.
TRANSPORTATION VIDEO AND 2007 ANNUAL REPORT

Monterey County residents will soon be able to view the Transportation Agency video on Public Access Television and on the Transportation Agency website. This educational video will inform the public on who the Transportation Agency is and how the agency is contributing to the community; it will also describe the transportation funding needs for Monterey County and identify a solution to the funding shortfall. Not only will the video be shown on Public Access Television it will also be available on demand on the Transportation Agency website at: www.tamcmonterey.org. Public service announcements will also be shown on local television stations to draw interest to the transportation issues and to direct viewers to the Transportation Agency website.

The Transportation Agency 2007 Annual Report will be mailed to residents and businesses throughout the County during the month of March. It will address recent accomplishments and also provide focus on ongoing safety and congestion issues in Monterey County. It will describe the potential solutions in the Transportation Investment Plan.

MONTEREY COUNTY TRANSPORTATION INVESTMENT PLAN

The Transportation Agency for Monterey County reviewed the latest version of the Investment Plan to be funded by a 25-year, ½ cent sales tax slated for the November 2008 ballot. The Transportation Agency Board approved the text for this plan at the January 23, 2008 meeting. This Transportation Investment Plan will guide the expenditure of more than $980 million dollars from a proposed transportation sales tax over the next 25 years. The transportation sales tax, when combined with the developer fees and state and federal funds, will fund a $1.8 billion program of safety, maintenance, congestion relief and alternative transportation projects in Monterey County.

The Investment Plan provides a balance among a variety of much-needed transportation improvements throughout the County. Projects recommended for the sales tax include regional safety and congestion relief road projects on US 101, Highway 156 and Highway 68. Eligible for the 20% transit set-aside are bus rapid transit projects connecting Pacific Grove and Monterey to Seaside and Marina, increased bus service between Monterey and Salinas, wheelchair-accessible taxi cabs, and improved transit for the elderly and disabled. Candidates for the 3% funding for bicycle and pedestrian improvements are a bicycle path between Carmel High School and across the Carmel River Bridge, a bridge over the Salinas River between South Salinas and Spreckels, and improvements along the Coast to add to the Monterey Bay Sanctuary Scenic Trail. While rail service is no longer included in the plan, Transportation Agency and
Monterey-Salinas Transit staff have reached agreement to assure that Caltrain operations will be funded out of existing transit monies.

The Caltrain to Salinas project is not in the investment plan as it is funded from other sources. Transportation Agency and Monterey-Salinas Transit staff has reached agreement to assure that Caltrain operations will be funded out of existing transit monies.

The investment plan must be adopted by the County Board of Supervisors as well as a majority of the cities representing the majority of the population before it can be placed on the November 2008 ballot. The plan can be viewed on the Transportation Agency website at: http://www.tamcmonterey.org/programs/plan/index.html.

**REGIONAL TRAFFIC IMPACT FEE**

The Transportation Agency continued discussions on the proposed Regional Development Traffic Impact Fee Program. If adopted by the Cities and County, this program will require developers to pay for the traffic new growth adds to the regional transportation system. At its January 2008 meeting, the Transportation Agency Board Members adopted the draft Nexus Study for a Regional Development Impact Fee, including a list of projects and fee schedule.

Also discussed at this meeting was the possibility of requiring the fee program to be contingent on the passage of the ½ cent sales tax proposal. A consensus was not reached on this item thus requiring further discussion at the March Transportation Agency Executive and Board meetings.

The developer fee program is estimated to generate $328 million in revenues for road and transit improvements over 20 years. When combined with a transportation sales tax and state and federal funds, the fee will assist in fully funding a 25-year, $1.8 billion multi-modal program of much needed transportation projects in Monterey County. The current schedule for implementing the draft regional development impact fee program is to seek approval by the cities and County beginning in Spring 2008, with implementation as early as July 2008.

**2008 MONTEREY COUNTY BIKE WEEK**

Get involved with the 14th Annual Monterey County Bike Week, May 12-18, 2008. You can participate by:

- Recruiting sponsors,
- Organizing a local bike to City Council ride,
- Hosting a school breakfast site, and
- Volunteering at a Bike Week event.

Goals for Bike Week 2008 include:

- Increasing Bike Week general attendance by 20%,
- Reaching out to South Monterey County schools that did not previously participate, and
- Increasing the number of bike to city council events.
Local city council members and schools are encouraged to participate in Bike Week events, such as: Bike to Council Day, Bike to School Day, and Bike to Work Day. Visit www.bike2work.com to learn more about Bike Week 2008 or call Kaki Chen at 831-775-4413.

TRANSPORTATION AGENCY AWARDS FUNDS TO MONTEREY-SALINAS TRANSIT FOR SOUTH COUNTY SERVICE

The Transportation Agency has approved a list of projects for, and authorized Monterey-Salinas Transit’s annual application for over $300,000 in federal transit funds to operate expanded service on rural routes, such as Line 23 between Salinas and South Monterey County and transit services operated by South Monterey County cities. The Transportation Agency and Monterey-Salinas Transit will be working together in the next three months to develop a detailed plan for which services will receive these funds.
TO: Carl Sedoryk  
FROM: Thomas P. Walters  

The following report summarizes recent actions taken on behalf of Monterey-Salinas Transit:

- Advised on lobbying strategies in advance of advocacy trip to Washington, D.C.
- Scheduled meetings in House of Representatives and Senate for MST staff and Board member advocacy in Washington, D.C.
- Advised on FY 2009 appropriations process, including relevant deadlines and project support needs.
- Provided drafting assistance for letters and other lobbying materials.
- Drafted FY 2009 appropriations requests and ensured timely submittal to Senators and Congressional Delegation.
- Provided requested follow-up information on appropriations request to Congressional staff.
- Contacted Congressional delegation regarding MST biodiesel initiative.

TPW:dwg
MEMO

DATE: March 1, 2008
TO: Carl Sedoryk, General Manager/CEO
     Monterey-Salinas Transit
FROM: John E. Arriaga, President
SUBJ: February 2008 Activity Report

Week of February 4, 2008
- Monitored Special Session on the Budget: subcommittee and full budget hearings
- Monitored/Reviewed introduced of new bills
- Met with Regional Legislators, the California Transit Association and senior staff of the Senate and Assembly Transportation committees with Hunter Harvath in Sacramento
- Prepared Weekly Capitol Update Report on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments

Week of February 11, 2008
- Holiday – In observance of Lincoln’s Birthday
- Monitored Special Session on the Budget: Floor Sessions
- Provided summary of mid-year budget reductions for the 2007-08 current-year budget
- Attended/monitored actions/discussion at the CTC Meeting
- Prepared Weekly Capitol Update Report on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments.

Week of February 18, 2008
- Holiday – In observance of President’s Day
- Provided Summary and Highlights of Legislative Analyst’s Alternative Proposed Budget
- Monitored/Reviewed introduced of new bills
- Monitored Senate and Assembly transportation and other policy committee hearings
- Prepared Weekly Capitol Update Report on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments.

Week of February 25, 2008
- Monitored/Reviewed introduced of new bills
- Monitored Senate and Assembly transportation and other policy committee hearings
- Prepared Weekly Capitol Update Report on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments

Please feel free to contact me at (916) 669-1340 with any questions or concerns you may have regarding information contained in this report.
To: Board of Directors
From: D. Sobotka, Controller
Subject: Quarterly Performance Results Report – 2nd Qtr FY 2008

RECOMMENDATION:

Receive quarterly performance results.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

None. Information only.

DISCUSSION:

This report is for the 2nd Quarter ending December 31, 2007. The Quarterly Report is divided into four sections: FY 2008 Objectives, Key Business Driver Performance Results, Budget Control Results and Capital Projects Status.

FY 2008 Objectives (Attachment 1). Annual objectives are adopted by the Board prior to the start of the fiscal year. MST staff is current with the objectives for FY 2008.

Key Business Driver Performance Results (Attachment 2). Key Business Drivers are derived from MST’s Mission Statement. The drivers listed below are reported in Attachment 2.

Key Business Driver #1 - Operate safely, efficiently and effectively
Key Business Driver #2 - Increase customer satisfaction

Key Business Drivers #3 and #4 are reported annually and not included in this quarter’s results. They are:

Key Business Driver #3 – Strengthen employee development and satisfaction.
Key Business Driver #4 – Enhance support by MST members and other stakeholders.
Budget Control Results (Attachment 3 and 4). This section has four parts, described below.

*Revenues and Expenditures.* Actual revenues and expenditures are compared to the budget in Attachment 3. We are ahead of budget.

*Insurance Reserve Funds.* Actual reserves are compared to actuary targets in Attachment 4. Results show that reserves are at acceptable balances and are in line with the reserve levels determined by our actuary.

Major Capital Projects Status (Attachment 5). MST has several Major Capital Projects for Fixed-Route Bus, which staff monitors for spending against funding sources over multiple years. These projects are included in Attachment 5.

Prepared by: ______________________  Reviewed by: ______________________

Dave Sobotka  Carl Sedoryk

Attachments: 1. FY 2008 Objectives
2. Key Business Driver Performance Results
3. Revenues and Expenditures
4. Insurance Funds
5. Major Capital Projects Status
FY 2008
GOALS AND OBJECTIVES

Five Strategic Priorities

The following are the strategic priorities and goal statements that MST will pursue over the next three years as adopted by the board in their Strategic Plan. Activities and results to date are highlighted under each goal.

1. Improve Service Design and Infrastructure:

*Develop and implement changes to MST’s existing services and infrastructure to accommodate future growth, while attracting new riders by utilizing effective marketing techniques and by applying greater focus in meeting individual community needs.*

**Results:** To date the following activities have taken place:

- New Line 7 Carmel via CHOMP service implemented in response to customer demand.
- New Line 46 Monterey – Salinas Valley Memorial began in September.
- Continuing negotiations with CSUMB, Ryan Ranch Business Park, and Stone Creek Center to devise special services and/or discounts to increase ridership.
- Completed installation of passenger shelters in South County cities, Chualar and Prunedale.
- Initiated fare-free zone within CSUMB campus through a partnership with MBAPCD and CSUMB, which has increased boardings.
- Initiation of free fares on MST fixed-route buses for MST RIDES clients has resulted in increased boardings on MST fixed routes.
- Staff completed construction of phase 1 of Marina Transit Exchange.
- Public hearings for Marina On-Call service have been held and service implemented on November 26, 2007.
- Additional express service on Line 23 King City – Salinas began January 2008.
- Request for Proposals for Environmental, Final Design, and Engineering issued for FJL Monterey Bay Operations Center.
Application for Bus Rapid Transit planning process completed and submitted to Federal Transit Administration for review and approval.

2. Develop Stable Long Term Revenue Sources:

Pursue public/private and public/public partnerships, fare-pricing strategies, and revenue generation from the use of MST assets as means to generate the revenue required to construct needed capital facilities, purchase vehicles, and sustain both current and future transit services.

Through education and advocacy, encourage policy makers and the general public to enact legislation at local, state and federal levels to provide sustained revenue sources that will support the future growth of Monterey County’s public transportation system.

Results: To date the following activities have taken place:

Private/public partnerships have been entered into with CHOMP and Salinas Valley Memorial Hospital to fund operating and capital expenses for new services.

Request For Proposals submitted for development of Phase 2 of Marina Transit Exchange with no responsive bids received, however there continues to receive interest from potential developers.

MST staff is providing assistance to the California Transit Association in its lawsuit against the State of California to restore transit funds that were diverted to other programs.

MST staff working with TAMC, and Caltrans staff successfully secured $7.5M in State Transportation Improvement Program Funds.

MST staff provided comments to State of California regarding proposals to ensure Monterey County receives a “fair share” of Transportation and Housing bond funds.

Participating with the Monterey County Hospitality Association, and Salinas Valley Farm Bureau MST has helped secure support for transit projects in the November 2008 sales tax ballot measure.

MST allocated $3.0M in State Prop 1B funds to complete design of FJL Monterey Bay Operations Facility with an additional $20M programmed for construction in future years.

MST allocated $400k in State Prop 1B Transit Security funds.

Successfully reprogrammed $1.5M of federal funds from Marina Transit Exchange to payoff outstanding debt on 46 buses and trolleys purchased in 2003.
3. Enhance Information Technology:

*Continue to explore and implement new technologies that enhance the overall customer experience, reduce costs, attract new customers, retain existing customers, and improve the image of MST in the community.*

**Results:** To date the following activities have taken place:

- Completed implementation of Wi-Fi on Line 55 San Jose Express and Line 23 King City.

- Implemented Real-time passenger information at the Marina Transit Exchange and Salinas Transit Center. Planning to implement additional signage at major transfer points to include Edgewater Transit Exchange, Del Monte Center, Northridge Mall and Camel Rancho.

- Staff continues to work with Google Transit to provide online Trip Planning by June 2008.

- Implemented online pass sales on *MST Online*.

- Successful implementation of new payroll system, with Automated dispatching system and Human Resources system completion scheduled for Spring 2008.

4. Improve Service Quality:

*Continue MST’s commitment to Service Quality through implementation of the MST Business Model and focus on Key Business Drivers, including safety, efficiency, effectiveness, customer satisfaction, employee satisfaction and stakeholder satisfaction*.

**Results:** Measurements to date are located in the attached report. MST continues to see improved results in safety as measured by accidents per 100,000 miles. Efficiency as measured by cost per hour and farebox recovery exceeds our established standard. Decreased ridership likely due to job losses in Salinas continues to cause a negative impact on our effectiveness as measured by passenger boardings per hour. Quarter 3 results will provide a better basis for comparison due to major changes in service that occurred in January 2007. Continuous improvement continues to be made in other key performance areas.

5. Conserve Natural Resources:

*Implement economically sound and environmentally friendly resource conservation policies that reduce both our dependence on scarce natural resources and the potential for negative impacts on our environment.*
**Results:** Staff continues to prepare for implementation of bio-diesel by Spring 2008 using a 20% blend of biofuel that will reduce annual consumption of fossil fuels by 150,000 gallons.

With partnerships from local growers, and organic farming advocates, staff initiated an innovative demonstration program for the processing and use of locally grown sustainable bio-diesel.
## Monterey Salinas Transit Board of Directors

**MEETING:** March 17, 2008

**SUBJECT:** Receive Board Referrals Update

<table>
<thead>
<tr>
<th>DATE</th>
<th>BY</th>
<th>TO</th>
<th>ITEM</th>
<th>REPORT</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/10/07</td>
<td>Armenta/ Sanchez</td>
<td>Sedoryk</td>
<td>Adopt-a-shelter program</td>
<td>Staff met with Director Sanchez regarding this issue. Staff is examining the City of Indianapolis' Adopt-A-Shelter program as a model. Facilities Committee will review proposed plan on 3/17/08.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>12/10/07</td>
<td>Downey</td>
<td>Harvath</td>
<td>Transit access to Presidio of Monterey</td>
<td>This item was discussed at the Board meeting on January 14, 2008. City of Monterey to schedule meeting with DLI. MST staff met with City of Monterey and DLI staff</td>
<td>Ongoing</td>
</tr>
<tr>
<td>12/10/07</td>
<td>Senkir</td>
<td>Harvath</td>
<td>MST update to Gonzales Rotary</td>
<td>Mr. Sedoryk made a presentation to the Gonzales Rotary on January 7, 2008.</td>
<td>Completed (1/08)</td>
</tr>
<tr>
<td>1/14/08</td>
<td>Sanchez</td>
<td>Sedoryk</td>
<td>Hartnell Alisal Campus</td>
<td>Director Sanchez asked staff to meet with Hartnell College to discuss a new Alisal Campus. Directors Armenta and Sanchez requested to be part of the meeting.</td>
<td>Completed (2/08)</td>
</tr>
<tr>
<td>1/14/08</td>
<td>Ford</td>
<td>Harvath</td>
<td>Marina Dunes Shopping Center</td>
<td>Director Ford asked for: 1) an update on adding more service to the Dunes Shopping Center; and 2) status on MST On Call service.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>2/11/08</td>
<td>Ford</td>
<td>Harvath</td>
<td>Marina Library</td>
<td>Director Ford asked to add a fixed route bus stop to serve the Marina Public Library</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

*As of 8/22/2011*
## Monterey Salinas Transit Board of Directors

**MEETING:** March 17, 2008  
**SUBJECT:** Receive Board Referrals Update  
**Agenda No.:** 10-6

<table>
<thead>
<tr>
<th>DATE</th>
<th>BY</th>
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<th>REPORT</th>
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<td>9</td>
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<td></td>
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As of 8/22/2011