1. CALL TO ORDER

Vice-Chair Mancini called the meeting to order at 10:00 a.m. in the MST Conference Room.

Present: Karen Sharp City of Carmel-By-The-Sea
           Kristin Clark City of Del Rey Oaks
           James Ford City of Marina
           Libby Downey City of Monterey
           Alan Cohen City of Pacific Grove
           Sergio Sanchez City of Salinas
           Thomas Mancini City of Seaside
           Maria Orozco City of Gonzales (Ex-Officio)

Absent: Fernando Armenta County of Monterey

Staff: Carl Sedoryk General Manager/CEO
       Hunter Harvath Asst. General Manager/Finance & Administration
       Robert Weber Director of Transportation Services
       Michael Gallant Planning Manager
       Sonia Bannister Office Administrator/Marketing & Sales Specialist
       Mark Eccles Director of IT
       Lyn Owens Director of Human Resources
       Michael Hernandez Asst. General Manager/COO
       Kathy Williams General Accounting Manager
       Zoe Shoats Marketing Analyst
       Tom Hicks CTSA Manager
       Angela Dawson Accountant

Others: Heidi Quinn DeLay & Laredo
        Pat Stephens City of Soledad
        Lance Atencio MV Transportation
        Alex Lorca DeLay & Laredo
        Jim Fink Member of the public
        Jamie Stratham Occlink
        Jerry Laval Occlink

Apology is made for any misspelling of a name.
2-1. – 2-7. CONSENT AGENDA

The consent agenda items consisted of the following:

2-2. Adopt Resolution 2010-13 recognizing Scott Taylor, IT Administrator, as Employee of the Month for March 2010.

2-3. Disposal of property left aboard buses.

2-4. Minutes of the regular meeting of February 8, 2010.


2-7. Schedule public hearing for federally-funded Program of Projects.

Director Ford moved to approve the items on the consent agenda. Director Downey seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

None.

4. PUBLIC COMMENT

Mr. Fink, Seaside resident, made the following comments regarding Line 55:
1) recommended deleting the time point at Morgan Hill because the inbound buses end up having to sit at that bus stop coming down from Gilroy; 2) add service to Santa Theresa light rail; 3) increase service on line 55; 4) negotiate with Amtrak to provide service to Paso Robles; and 5) he would like to see seats belts on the buses.

5-1. – 5-2. COMMITTEE MINUTES

The Board accepted and filed the MST Finance Committee Minutes – February 8, 2010; and MST Legislative Committee Minutes – February 8, 2010.

6-1. PURCHASE OF ONE SUBURBAN BUS

Mr. Hernandez, Assistant General Manager, Chief Operating Officer, reported that Motor Coach Industries (MCI) has one model year 2010 demonstration bus available with approximately 11,000 miles. The coach price will be reduced by $17,681 from the Yolo contract price. The purchase of this specific coach will also match the engine & emissions system of the recently purchased MCIs. MCI coaches are used world wide in heavy-duty commuter service and are also standard equipment at many
US transit properties for service on long distance routes. The MCI coaches are 45 feet long, extremely durable and have a 57 passenger capacity.

Director Orozco thanked staff for the longer buses to South County.

**Director Clark moved to authorize the purchase of one heavy-duty suburban coach through the Yolo County Transportation District’s contract with Motor Coach Industries (MCI) at a cost of $504,981. Director Cohen seconded and the motion carried unanimously.**

### 6-2. BRT PROJECT MANAGEMENT CONTRACT

Mr. Harvath, Assistant General Manager for Finance & Administration reported that Wilbur Smith and Associates (WSA) worked on MST’s BRT efforts by developing the first draft of the Project Management Plan, a document that is required by FTA.

It is envisioned that WSA would continue revising the Project Management Plan and would provide day-to-day project oversight of the consultant team that would be selected to perform the final design and engineering of the Fremont/Lighthouse BRT corridor. WSA and the staff members that it would dedicate to this project management role have substantial experience with BRT studies and projects around the country. Their expertise will be essential in monitoring the design and engineering work to ensure that BRT-specific features and components are correctly and accurately included in the resulting construction documents.

**Director Downey moved to approve the award of a contract for project management services with Wilbur Smith and Associates for the Fremont/Lighthouse Bus Rapid Transit design/engineering phase. Director Clark seconded and the motion carried unanimously.**

### 6-3. DESIGN AND ENGINEERING CONSULTING CONTRACT FOR BRT PROJECT

Mr. Harvath, Assistant General Manager for Finance and Administration reported that with the successful BRT application submitted to the Federal Transit Administration in 2008 and the December 2009 award of $2.77 million in federal funds for the Fremont/Lighthouse BRT, MST is prepared to proceed into the final design and engineering phase of the project.

After examining each of the submittals, staff found that the team assembled by Kimley-Horn and Associates was the strongest with regards to BRT-relevant experience and staffing. Recent and current BRT projects include two in the East Bay, one in Livermore-Amador Valley, and a new service for the city of Fresno. These projects involve Transit Signal Priority, queue jump lanes and real time arrival electronic information signs that will also be components of MST’s Fremont/Lighthouse BRT line. In addition, Kimley-Horn has assembled a team of sub-consultants who have extensive familiarity with MST and the Monterey area.
Director Sharp asked to have an update with regards to contract cost at the next meeting.

Director Clark moved to approve the award of a contract for final design and engineering services to Kimley-Horn and Associates, Inc. for the Fremont/Lighthouse Bus Rapid Transit project. Director Sharp seconded and the motion carried unanimously.

7-1. TAXI VOUCHER FARE PUBLIC HEARING

Mr. Hicks, CTSA Manager, reported that the Pacific Meadows Taxi Voucher Program began in November 2008. It was intended to provide access to the nearest MST bus stop at Carmel Rancho via taxi since the stop at the foot of their driveway was removed for safety reasons. The senior program participants are currently given taxi vouchers at no cost to them while MST reimburses the taxi company for 100% of the negotiated fare. The program is currently funded by a Federal Transit Administration (FTA) New Freedom grant.

Over the past 14 months, very few participants that taxied to Carmel Rancho go on to board a MST bus. While it is worthwhile to provide more independence for senior residents of Pacific Meadows, it is difficult to justify MST continuing to pay 100% of the cost. The proposed co-pay will provide fare-share participation by voucher holders and should also cut down on frivolous trips, voucher hoarding, and resistance to sharing rides with fellow residents. The proposed co-pay will bring the program in line with what RIDES customers pay for rides.

Vice-Chair Mancini opened the public hearing at 11:01 a.m. to receive public comment on proposed $3 taxi voucher co-pay.

Jim Fink asked if the taxi voucher program would cover him at Edgewater, and is there any credit recognition for having a monthly pass.

Mr. Hicks responded that there is nothing in the program what would exclude him from using the program once it is implemented. At this time, there is no plan to provide additional discounts on the taxi fare.

Seeing no one else wishing to comment, the public hearing was closed at 11:04 a.m.

Director Ford moved to approve a co-pay of three dollars for taxi voucher trips. Director Clark seconded and the motion carried unanimously.

8-1. WORKER’S COMPENSATION COST CONTAINMENT PROGRAM UPDATE

Ms. Owens, Director of Human Resources, reported that a one-year contract was awarded to Occlink to assist MST in reducing worker’s compensation costs, establish a medical provider network and better manage the reserves needed to pay the future
costs of claims. A commitment was made in the first year of the contract to assist MST staff in managing the current claims in a manner that assures the best result for the injured worker and at cost savings as well as providing guidance on reserve practices that would provide MST with more operating capital.

**Director Downey moved to receive the report from Occlink regarding the progress being made in managing Worker’s Compensation claims costs. Director Cohen seconded and the motion carried unanimously.**

### 8-2. LINE OF CREDIT WITH RABOBANK

Mr. Harvath, Assistant General Manager for Finance and Administration, reported that at the August 10, 2009 meeting of your Board, authorization was given to staff to pursue financing options for the permitting, construction and move-in phases of MST’s new Monterey Bay Bus Operations and Maintenance Facility. In anticipation of the need to finance these costs, staff worked with Assemblymember Anna Caballero to introduce legislation (AB 644) that would transform MST from a Joint Powers Agency to a Transit District. As a District, MST would have the authority to issue bonds to fund major expenditures, such as the new Operations and Maintenance facility. In the past, MST has financed major capital expenditures, such as bus purchases in 2002 and 2007, using private lending institutions. Other public and private financing methods are also available with various costs and interest rates.

**Director Sanchez moved to: 1) Approve Resolution 2010-14 Declaration of Official Intent – Monterey Bay Bus Operations and Maintenance Facility Financing; and 2) Approve a line of credit in the amount of $2 million for expenditures related to the development of the Monterey Bay Bus Operations and Maintenance Facility. Director Ford seconded and the motion carried unanimously.**

### 9. NEW BUSINESS

None.

### 10-1. – 10-4. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; TAMC Highlights – February 24, 2010; Washington DC Lobbyist Report – February 23, 2010; and staff trip reports.

### 11. COMMENTS BY BOARD MEMBERS

Director Sanchez reported that he was approached by the Boys & Girls Club of Monterey County for a bus donation.
12. ELECTION OF OFFICERS

The Nominating Committee (Directors Clark, Ford, and Sanchez) recommended deferring this item until the April Board meeting.

Director Downey moved to defer this item until the April Board meeting. Director Ford seconded and the motion carried unanimously.

13. ANNOUNCEMENTS

None.

14. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding discussion with property negotiators.

15. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Quinn reported that a status report was provided and no action was taken.

16. ADJOURNMENT

There being no further business, Vice-Chair Mancini adjourned the meeting at 12:20 p.m.

Prepared by: ______________________________

Sonia Bannister