



City of Carmel-by-the-Sea • City of Del Rey Oaks • City of Gonzales • City of Greenfield
City of King • City of Marina • City of Monterey • City of Pacific Grove • City of Salinas
City of Sand City • City of Seaside • City of Soledad • County of Monterey

MOBILITY ADVISORY COMMITTEE

1. *Define unmet needs and explore solutions*
2. *Research trends to anticipated future needs*
3. *Review successes elsewhere for applicability locally*

Wednesday, March 30, 2022

Time: 1:00 p.m Pacific Time (US and Canada)

The declared State of Emergency and MST Resolution 2022-14 allows MST to hold meetings via teleconference and to make meetings accessible electronically to protect public health. The March 30, 2022 will be held via Zoom conference. There will be NO physical location of the meeting. The public is asked to use the Zoom app for best reception. There may only be limited opportunity to provide oral comments during the meeting. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to cvalencia@mst.org by 3:00 pm on Friday, March 25, 2022; those comments will be distributed to the legislative body before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download> A link to tutorials for use of the Zoom app is: <https://support.zoom.us/hc/enus/articles/206618765-Zoom-Video-Tutorials> and <https://support.zoom.us/hc/enus/articles/209743263-Meeting-and-Webinar-Best-Practices-and-Resources>

REMOTE CONFERENCE ONLY

Join from PC, Mac, Linux, iOS or Android:

Join Zoom Meeting

<https://us06web.zoom.us/j/81594676018>

Meeting ID: 815 9467 6018

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 815 9467 6018

1. CALL TO ORDER

1-1. Roll Call

1-2. Introduction of Members and Guests

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Committee on any matter not on the agenda. There will be a time limit of not more than three minutes for each speaker. The Committee will not discuss or take action, but may ask questions, on matters brought up under this item during the meeting but may choose to follow-up at a later time, either through staff or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

3. CONSENT AGENDA

3-1. Approve Minutes of the regular meeting of January 26, 2022 (Chair)

4. PUBLIC HEARING

4-1. Unmet Transit Needs Public Hearing (Aaroon Hernandez)

4-1.1 **RECEIVE** presentation on the unmet transit needs process;

4-1.2 **OPEN** the public hearing on unmet transit needs;

4-1.3 **RECEIVE** public comment; and

4-1.4 **CLOSE** the public hearing.

5. PRESENTATION

5-1. Receive presentation on AMBAG-2022 Coordinated Public Transit-Human Services Transportation Plan (Miranda Taylor)

6. REPORTS AND INFORMATION ITEMS

The Committee will receive these report(s), which do not require action by the Committee.

6-1. MV Transit-MST RIDES Service Update (Douglas Thomson)

6-2. MST Mobility Updates (Kevin Allshouse)

7. SUBJECT ITEM REQUEST

This item(s) will be included on a future agenda for follow-up

8. ANNOUNCEMENTS AND APPRECIATIONS

9. ADJOURN

NEXT MEETING DATE: Wednesday, May 25, 2022

NEXT AGENDA DEADLINE: Wednesday, May 11, 2022

Please contact MST for accurate meeting date, times and **teleconference** information or check online at <https://www.mstmobility.org/advisory-committee.htm>

Upon request, the Mobility Advisory Committee will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to MST- Staff Support, 15 Lincoln Ave. Salinas, CA 93901 or cvalencia@mst.org



1-888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito / Libreng tulong para sawika / Hỗ trợ ngôn ngữ miễn phí / 무료 언어 지원

MEETING OF THE MOBILITY ADVISORY COMMITTEE (MAC)

MEETING MINUTES

January 26, 2022

Present:	Jessica McKillip Jennifer Ramirez Steven Macias Bobby Merritt Aaron Hernandez Ron Lee Reyna Gross	ITN Monterey County Partnership for Children The Blind and Visually Impaired Center Veterans Transition Center Transportation Agency for Monterey County (TAMC) AAA-Monterey County Dept. of Social Services Alliance on Aging
Absent:	Maria Magaña Alejandro Fernandez Leticia Garcia	Central Coast Center for Independent Living (CCCIL) Davita Dialysis The Carmel Foundation
Staff:	Norman Tuitavuki Cristy Sugabo Kevin Allshouse Claudia Valencia Ruben Gomez Lesley van Dalen Marzette Henderson Lisa Rheinheimer Michelle Overmeyer Sloan Campi Beronica Carriedo	Chief Operating Officer Mobility Services Manager Mobility Coordinator Mobility Specialist Mobility Specialist Mobility Specialist Contract Services Manager Assistant General Manager Director of Planning & Innovation Planning Manager Community Relations Coordinator
Public:	Douglas Thomson Teresa Sullivan Lucy Casarez Jennifer Pantoja Alissa Guthier	MV General Manager Alliance on Aging Alliance on Aging Alliance on Aging Transportation Agency for Monterey County (TAMC)

An apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call

Chair McKillip called the meeting to order at 1:02 p.m. with roll call taken as the meeting was via Zoom teleconference. A quorum was established.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

There were no public comments.

3. CONSENT AGENDA

3-1. Approve Minutes of the regular meeting of September 29, 2021.

On a motion by Committee Member Macias, seconded by Committee Member Gross and carried by the following vote, which was conducted by roll call, the Committee approved the Minutes:

AYES:	7	McKillip, Ramirez, Macias, Merritt, Hernandez, Lee, and Gross
NOES:	0	None
ABSENT:	3	Magaña, Fernandez, and Garcia
ABSTAIN:	0	None

4. MEMBERSHIP

4-1. Recommend Ron Lee to the MST Board of Directors for MAC membership as the Monterey County Area Agency on Aging representative.

4-2. Recommend Leticia Garcia to the MST Board of Directors for MAC membership as The Carmel Foundation representative.

There were no public comments.

On motion by Committee Member Macias, seconded by Committee Member Ramirez and carried by the following vote, which was conducted by roll call, the Committee approved agenda items 4-1 and 4-2:

AYES:	6	McKillip, Ramirez, Macias, Merritt, Hernandez, and Gross
NOES:	0	None
ABSENT:	3	Magaña, Fernandez, and Garcia
ABSTAIN:	1	Lee

5. NEW BUSINESS

5-1. Election of Chair and Vice-Chair for 2022.

There were no public comments.

On a motion by Committee Member McKillip, seconded by Committee Member Lee and carried by the following vote, which was conducted by roll call, the Committee approved to appoint Committee Member Ramirez as Chair and Committee Member Macias as Vice-Chair for 2022:

AYES:	7	McKillip, Ramirez, Macias, Merritt, Hernandez, Lee, and Gross
NOES:	0	None
ABSENT:	3	Magaña, Fernandez, and Garcia
ABSTAIN:	0	None

New Chair Ramirez proceeded with the meeting.

6. RECOGNITION AND SPECIAL PRESENTATIONS

6-1. Certificate of Appreciation for Melissa McKenzie (Chair)

6-2. Received presentation on Monterey-Salinas Transit District Proposed Line 96 (Sloan Campi)

6-3. Received update on Monterey-Salinas Transit District Request for Proposal #22-01 for MST Paratransit and Fixed-Route Purchased Transportation (Marzette Henderson)

6-4. Received presentation on the Local Access for All Program coordinated by the Transportation Agency for Monterey County (Alissa Guther)

6-5. Received presentation on ITN Monterey County Rural Expansion in North and South County (Teresa Sullivan)

There were no public comments on items 6-1. through 6-5.

7. REPORTS AND INFORMATION ITEMS

7-1. MV Transit- MST RIDES Service Update (Douglas Thomson)

7-2. MST Mobility Programs Updates (Kevin Allshouse)

There were no public comments on items 7-1. through 7-2.

8. SUBJECT ITEM REQUEST

7-1. None

9. ANNOUNCEMENTS AND APPRECIATIONS

9-1. Member and staff announcements and appreciations

10. ADJOURN

With no further business to discuss, Chair Ramirez adjourned the meeting at 2:38 p.m

PREPARED BY: *Claudia L. Valencia*
Claudia Valencia

REVIEWED BY: *Kevin Allshouse*
Kevin Allshouse



About the Unmet Transit Needs Process

The California Legislature enacted the Transportation Development Act (TDA) in 1971 to improve public transit services and encourage regional transportation coordination. TDA statutes require transportation planning agencies using TDA funds for local streets and roads projects, to implement a public process, including a public hearing, to identify unmet transit needs of transit dependent or disadvantaged persons, and determine if unmet transit needs can be reasonably met.

In its role as the TDA fund administrator, the Transportation Agency for Monterey County annually solicits public input to identify unmet transit needs. Although TAMC no longer allocates TDA funds to local streets and roads, the Agency still continues to solicit public input on unmet transit needs.

The unmet transit needs process begins with public outreach to solicit comments on unmet transit needs. Public hearings to collect comments on unmet transit needs are held at a meeting of TAMC's Board of Directors and at a meeting of Monterey-Salinas Transit's Mobility Advisory Committee, which serves as TAMC's Social Services Transportation Advisory Council. TAMC's Board of Director's receives the final unmet transit needs list of comments.

Unmet Transit Need Definition

An unmet transit need is a public transportation need that the public transportation system is not currently meeting and would be expected to generate enough ridership to meet the required 10% farebox recovery ratio pursuant to.

Unmet Transit Need Evaluation

Unmet transit needs are placed into the following categories:

1. Transit service improvement requests that would improve an existing service.
2. Transit service expansion requests that extend a transit route beyond its current limits and fill a gap in service.
3. Capital improvement projects that would enhance existing public transit facilities.

TAMC shares the list of unmet transit needs comments with Monterey-Salinas Transit, the only public transportation provider in the county. The unmet transit needs comments list serves as a public input tool for MST's short and long term transit service planning and improvements. TAMC works with MST to evaluate comments based on the time frame in which unmet transit needs can be met:

- Short term transit improvements are those that can be implemented in the current service year within MST's funding limits and without negatively impacting existing services.
- Long term transit improvements are those that would require additional funding beyond MST's current funding limits. Long term improvement comments remain on the unmet transit needs comment list until additional funding becomes available.

MST's Mobility Advisory Committee provides input on the categorized unmet transit needs comments list. This input serves to prioritize needs in the region, and is used to assist prioritizing transit projects as funds become available. The TAMC Board of Directors will receive the final list.



Memorandum

To: Board of Directors
From: Aaron Hernandez, Assistant Transportation Planner
Meeting Date: February 23, 2022
Subject: Unmet Transit Needs Public Hearing

RECOMMENDED ACTION:

Unmet Transit Needs Public Hearing

1. **RECEIVE** presentation on the unmet transit needs process;
2. **OPEN** public hearing on unmet transit needs;
3. **RECEIVE** public comment; and
4. **CLOSE** the public hearing.

SUMMARY:

In its role as the Transportation Development Act fund administrator, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds.

FINANCIAL IMPACT:

For the current Fiscal Year 2021-22, the Transportation Agency allocated \$18,341,184 from the Local Transportation Fund to Monterey-Salinas Transit. The Transportation Agency can direct public transit operators to implement new services with Local Transportation Funds available after funding existing services and commitments.

DISCUSSION:

The Transportation Agency annually conducts outreach to identify unmet transit needs. This unmet needs process is associated with the Local Transportation Fund (LTF), which is one of two designated funding sources for public transit created by the California Transportation Development Act (TDA). Local Transportation Funds are generated through a quarter percent of the retail sales tax, which are returned to the county by the California State Board of Equalization and apportioned by the Transportation Agency to county jurisdictions through a population-based formula for public transit.

The formation of the Monterey-Salinas Transit District and past unmet transit needs findings dictate how the Transportation Agency allocates Local Transportation Funds. As Monterey-Salinas Transit District members, every city in the county allocates its annual fund apportionment to Monterey-Salinas Transit for public transit services.

Prior to allocating these transit funds, the Agency is required to provide for a public hearing and outreach to identify unmet transit needs. The Transportation Development Act statutes require transportation planning agencies using transit funds for local street and road projects, to implement a public process, including a public hearing, to identify unmet transit needs of transit dependent or disadvantaged persons, and determine if unmet transit needs can be reasonably met. Because the Transportation Agency no longer allocates transit funds to local streets and roads, the Agency is no longer required to adopt a finding on unmet transit needs. However, the Agency still continues to solicit public input on unmet transit needs and places comments into the following categories:

- Transit service improvement requests that would improve an existing service.
- Transit service expansion requests that extend a transit route beyond its current limits and fill a gap in service.
- Capital improvement projects that would enhance existing public transit facilities.

All comments are reviewed with Monterey-Salinas Transit staff to consider options to implement requests and to evaluate comments based on the Unmet Transit Needs Criteria (see **web attachment**) and time frame in which unmet transit needs can be met. The unmet transit needs comments list serves as a public input tool for the Transportation Agency's short and long term transit planning and improvements.

Staff is requesting that the Board conduct a public hearing to accept public comments on unmet transit needs. In addition to public testimony provided at the hearing, the Transportation Agency accepts comments throughout the year in writing, by email, through a questionnaire posted on the Agency website and through the Monterey-Salinas Transit Mobility Advisory Committee. The Transportation Agency has designated that committee as the Social Services Transportation Advisory Council for Monterey County to advise TAMC on unmet transit needs pursuant to the

committee as the Social Services Transportation Advisory Council for Monterey County to advise TAMC on unmet transit needs pursuant to the Transportation Development act. The Transportation Agency's deadline for accepting public comments and questionnaires for the consideration as part of the annual unmet transit needs process is April 30, 2022.

Staff will present the final list of comments to the TAMC Board, prior to allocating Local Transportation Funds in June.

WEB ATTACHMENTS:

[Unmet Transit Needs Criteria](#)



MEMORANDUM

TO: MST Mobility Advisory Committee

FROM: Miranda Taylor, Planner

SUBJECT: 2022 Coordinated Public Transit-Human Services Transportation Plan Development Process

MEETING DATE: March 30, 2022

RECOMMENDATION:

Staff will provide an overview of the 2022 Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) development process. Committee members are asked to provide feedback on the development of the Draft 2022 Coordinated Plan.

BACKGROUND:

AMBAG is required to develop a Coordinated Plan for the tri-county region. Under the Fixing America's Surface Transportation Act (FAST Act) legislation, this plan must be completed and used in developing grant applications for the Federal Transit Administration (FTA) Transportation for Elderly Persons and Persons with Disabilities (Section 5310) grant program. The plan identifies local transportation needs of individuals with disabilities, older adults, and persons with low incomes, and facilitates applications for the Federal Transit Administration (FTA) Section 5310 grant program.

The 5310 program provides formula funding to assist private non-profit groups and transit operators in meeting the transportation needs of the elderly and persons with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs. The funds are apportioned based on each State's share of population for these groups of people and are awarded to projects through a statewide competitive selection process. Funds may be used for capital or operating expenses. The Coordinated Plan, as required by the 2015 FAST Act, must include the following elements:

- An assessment of available services and current transportation providers (public, private, and non-profit);

- An assessment of transportation needs for seniors and persons with disabilities. This assessment can be based on the experiences and perceptions of the planning partners or on more sophisticated data collection efforts, and gaps in service;
- Strategies, activities, and/or projects to address the identified gaps between current services and needs, as well as opportunities to achieve efficiencies in service delivery; and
- Priorities for implementation based on resources (from multiple program sources), time, and feasibility for implementing specific strategies and/or activities.

DISCUSSION:

The purpose of the Coordinated Plan is to create a plan to improve transit for individuals that are elderly, disabled, and/or low-income. This is accomplished through identifying where the transit system can better meet these individual’s needs, and then identifying projects or changes which would help alleviate these shortcomings. The plan also includes a list of transit services that serves the elderly, disabled, and low-income populations.

The projects and changes identified in this plan are made eligible for Federal funding through the Federal Transit Administration (FTA) Transportation for Elderly Persons and Persons with Disabilities (Section 5310) grant program. In the past, this funding source has been used by transit agencies to replace or purchase new paratransit vehicles, as well as for operating expenses.

Below are key dates for developing the 2022 Coordinated Plan:

- **March- April 2022:** Present an overview of the 2022 Coordinated Plan development process to regional Advisory Committees/Councils, Planning Directors Forum, and to the AMBAG Board of Directors
- **April- August 2022:** Develop the Draft Coordinated Plan
- **August- October 2022:** Present the Draft 2022 Coordinated Plan to regional Advisory Committees/Councils, Planning Directors Forum, and to the AMBAG Board of Directors
- **September 15- October 17, 2022:** 30-Day Public Comment Period
- **October 2022:** Prepare the Final 2022 Coordinated Plan
- **November 9, 2022:** AMBAG Board of Directors will be asked to adopt the Final 2022 Coordinated Plan

ALTERNATIVES:

N/A

FINANCIAL IMPACT:

Preparation of the 2022 Coordinated Plan is included in the AMBAG FY 21-22 and FY 22-23 Overall Work Program and Budget.

COORDINATION:

All MTP/SCS planning activities are coordinated with Caltrans, San Benito County Local Transportation Authority, Monterey – Salinas Transit, Santa Cruz METRO, Santa Cruz County Regional Transportation Commission, San Benito County Council of Governments, and the Transportation Agency for Monterey County, as well as the Planning Directors Forum which includes the local jurisdictions.

ATTACHMENT:

1. 2022 Coordinated Plan Update Timeline

Attachment 1

2022 Coordinated Public Transit-Human Services Transportation Plan Schedule

January 2022 – Prepare update schedule and meet with RTPA reps to go over timelines

February 2022- Prepare draft outline/staff report for TAC and Board mtgs. Reach out to agency staff for staff report submission deadlines.

March/ April 2022– Present 2022 CPTP development, including schedule and key tasks to Technical Advisory Committees & AMBAG Planning Directors Forum (information item)

- March 17, 2022 – SCCRTC ITAC
- April 7, 2022 – TAMC TAC
- April 7, 2022 – SBtCOG TAC
- April 25, 2022 –AMBAG PDF

March/ April 2022 – Present 2022 CPTP development, including schedule and key tasks to Local Committees- SSTAC & Mobility Advisory Committees (information item)

- March 25, 2022 – SBtCOG SSTAC
- March 30, 2022—MST MAC
- April 12, 2022 – SCCRTC E&D TAC

April – August 2022 – Prepare Draft 2022 CPTP (including updating any tables/figures)

April 2022 – Prepare staff report for AMBAG’s May Board of Director’s Meeting

May 2022 – 2022 CPTP agenda item, including purpose, schedule, expectations to AMBAG Board of Directors (consent item) (might be a planning/presentation depending on the agenda)

- May 11, 2022 – AMBAG Board Mtg

May/June 2022 – RTPAs take Unmet Transit Needs Assessments to their Boards for finalization

- May 2022 – TAMC Board Mtg
- May 2022 – SCCRTC Board Mtg
- June 2022 – SBtCOG Board Mtg

March 2022– Present Draft CPTP Plan to AMBAG Planning Directors Forum
(Overview of Draft plan and notice of upcoming public comment period)

- August 29, 2022 – AMBAG PDF

September 2022 – Present Draft 2022 CPTP Plan and ask Board to release for a 30-day public comment period (Planning report item)

- September 14, 2022 – AMBAG Board Mtg

September 2022 – Present Draft 2022 CPTP to Committees (overview of Draft plan and notice of upcoming public comment period)

- September 15, 2022 – SCCRTC ITAC
- September 23, 2022 –SBtCOG SSTAC
- September 28, 2022 –MST MAC
- October 6, 2022 – TAMC TAC
- October 6, 2022 – SBtCOG TAC
- October 11, 2022—SCCRTC E&D TAC

September 15- October 17, 2022 – 30 day public comment period

October 2022 – Prepare Final 2022 CPTP, incorporating comments received and other changes

November 2022 – Present Final 2022 CPTP to AMBAG Board for Approval

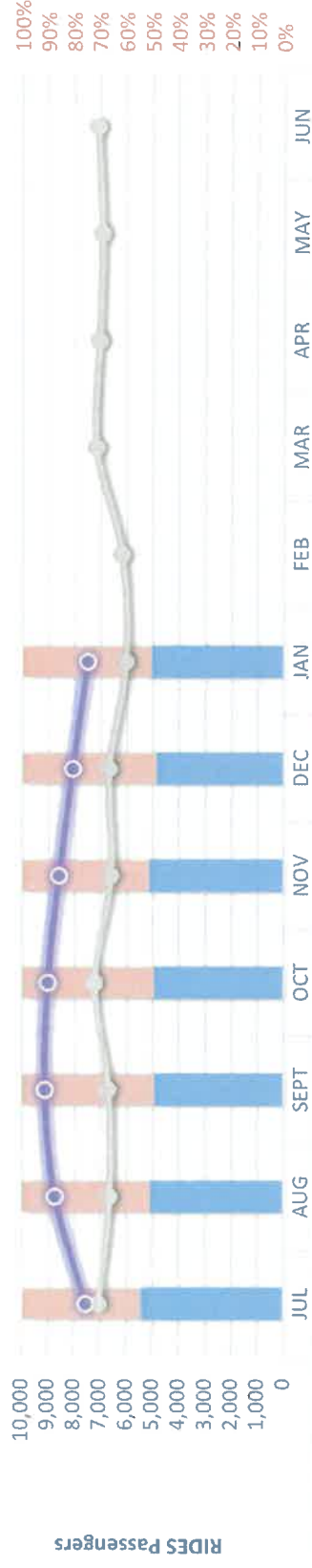
- November 9, 2022 – AMBAG Board Mtg

MST-MV Dashboard
FY 2022

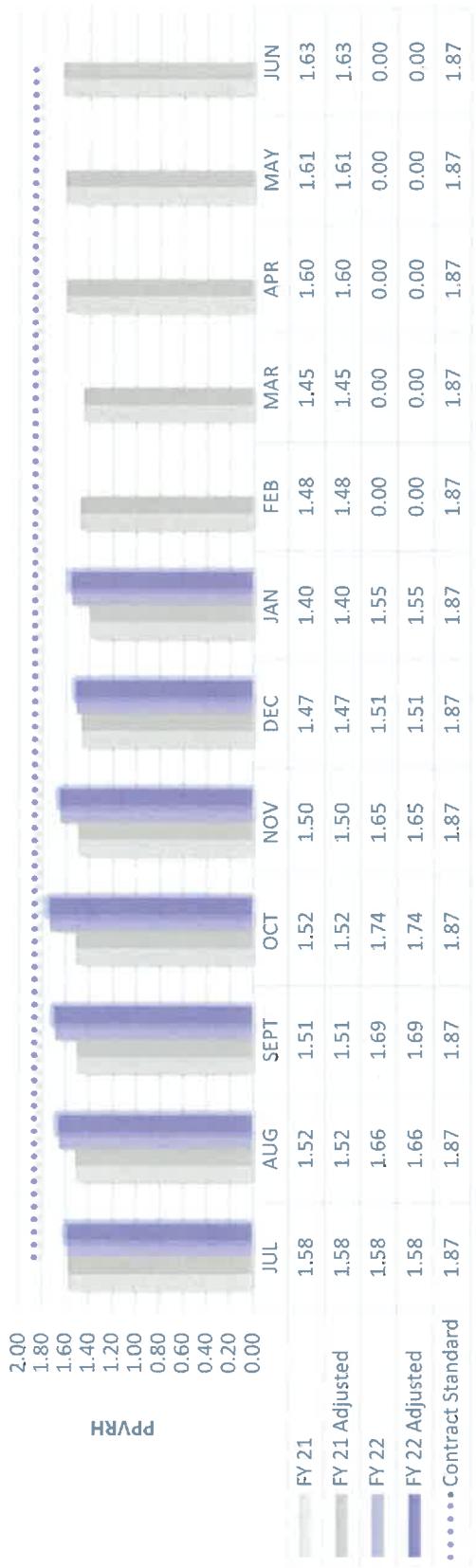
RIDES Trips



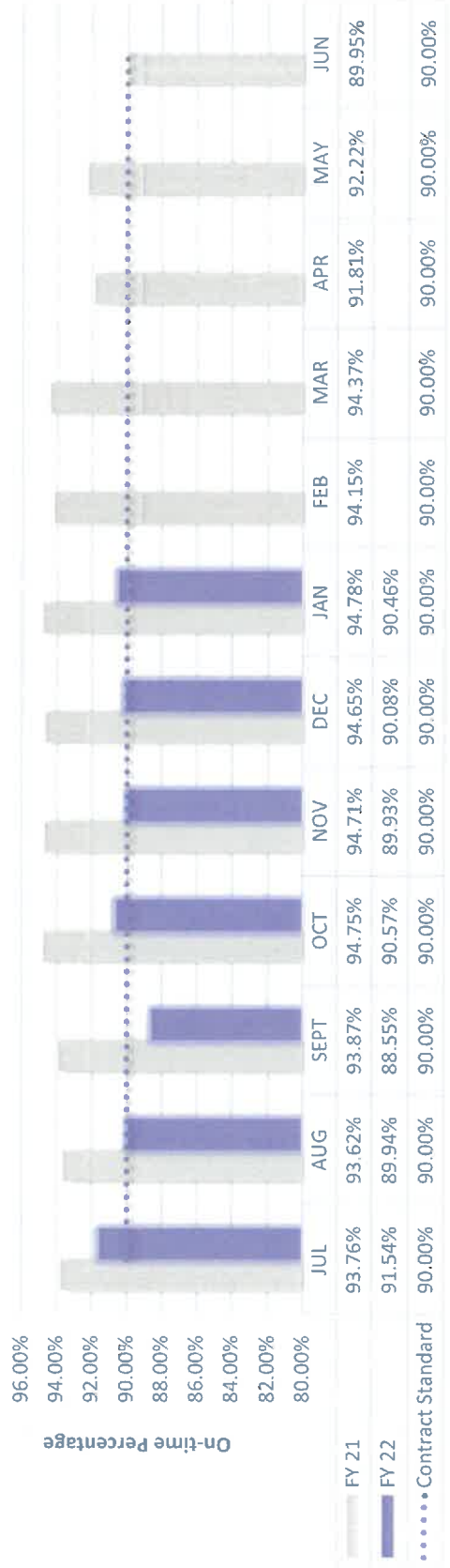
RIDES Passengers



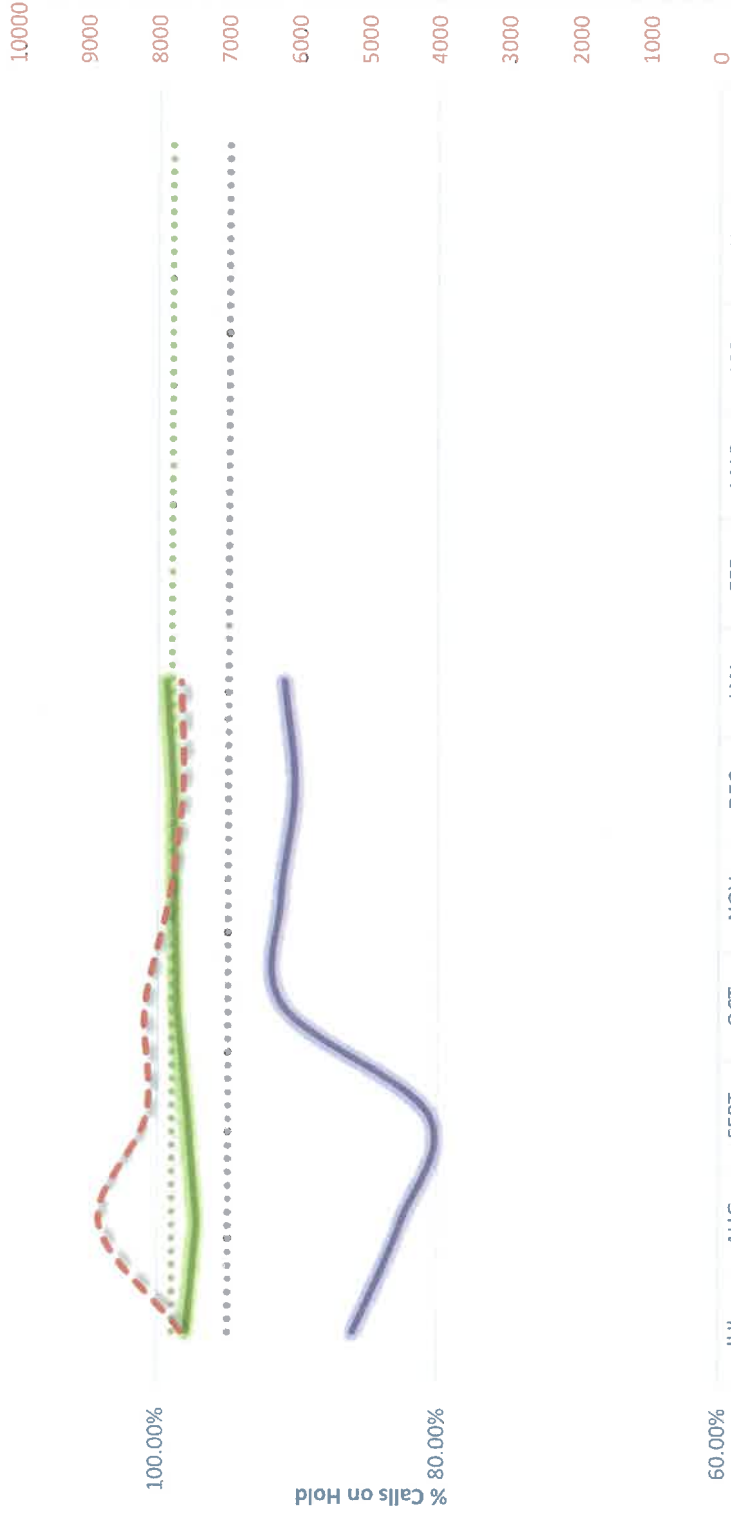
RIDES Passengers per Vehicle Revenue Hour (P/VRH)



RIDES On Time Performance (OTP)

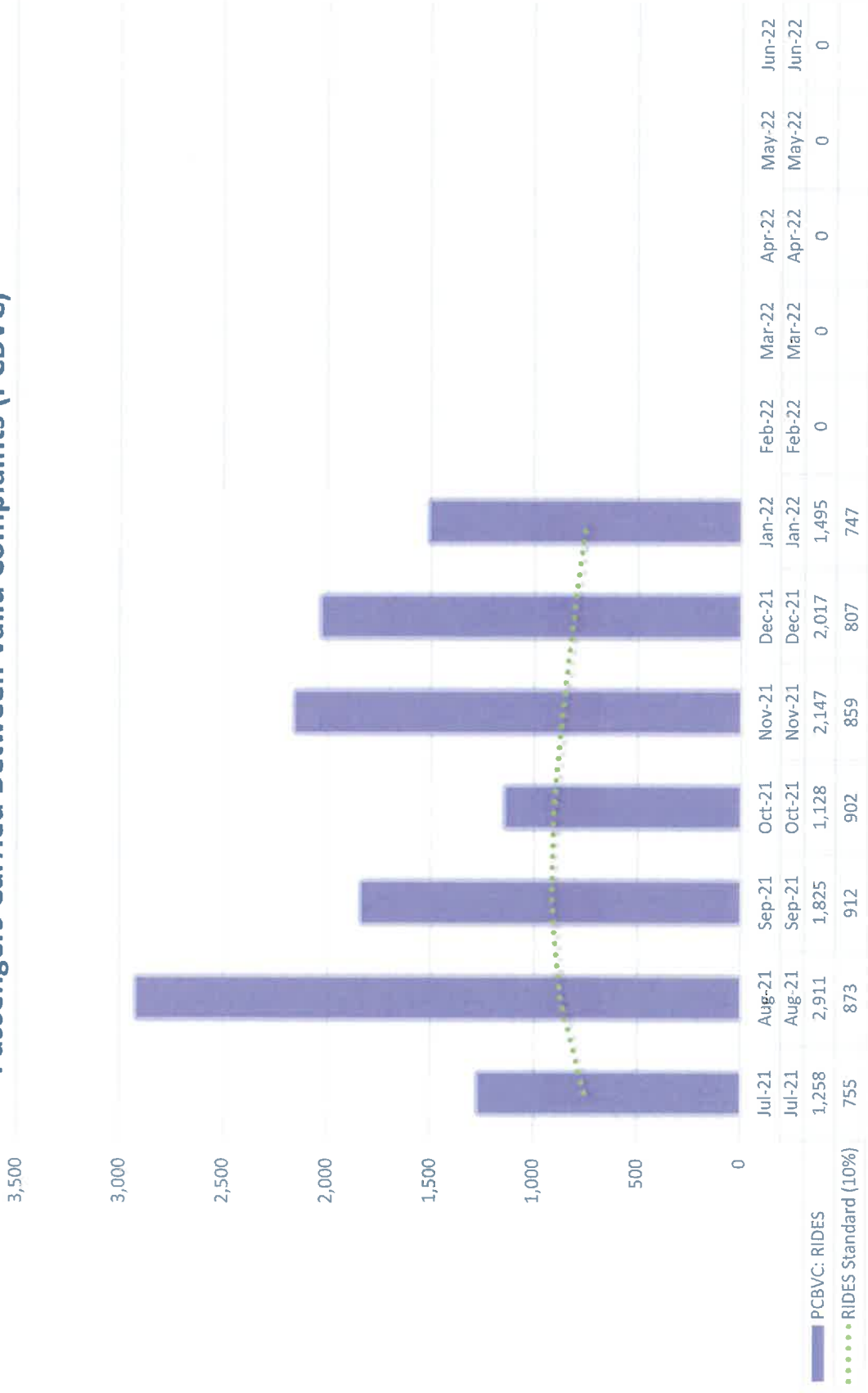


RIDES Calls Hold Times

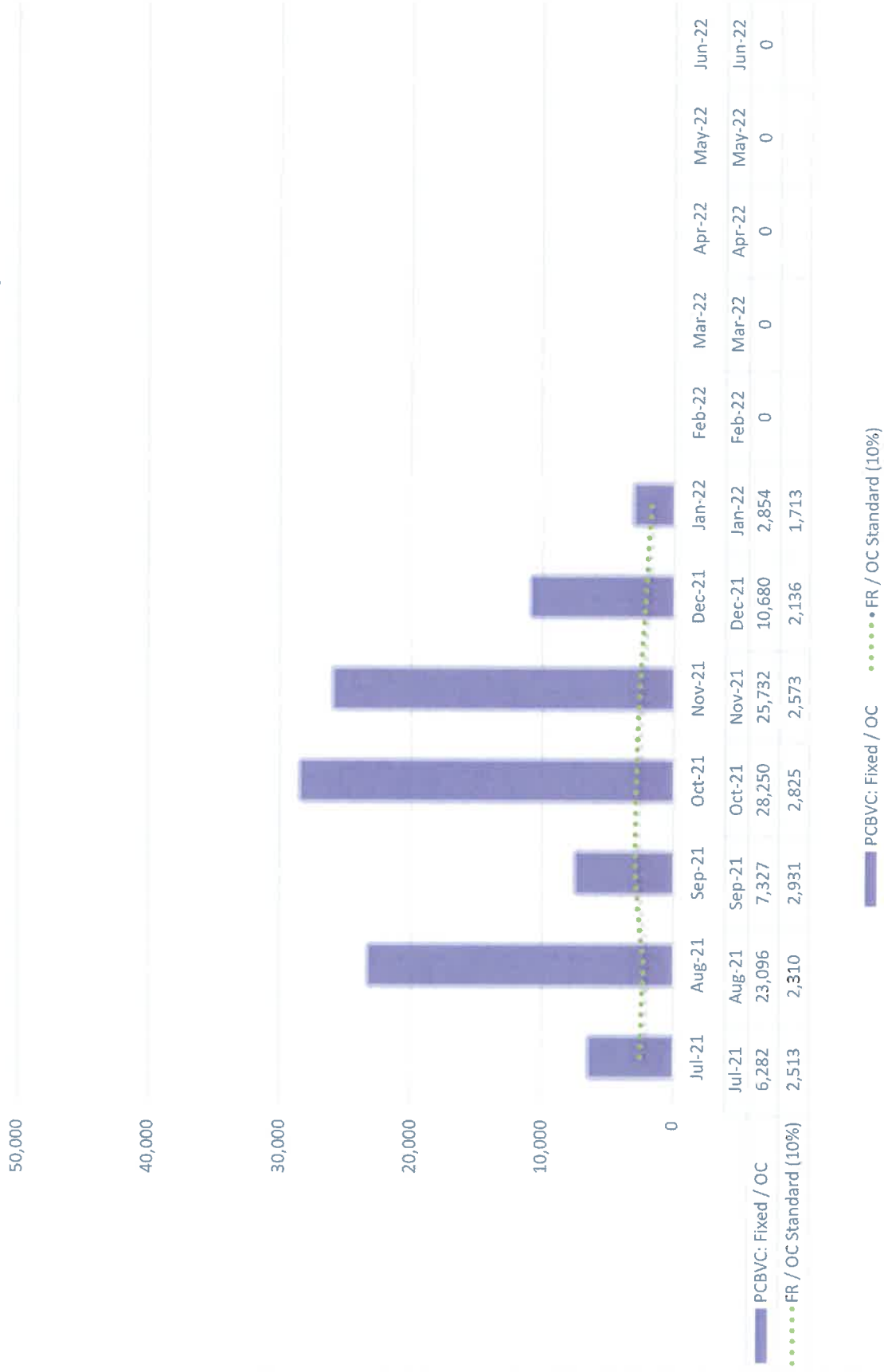


	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 22 % <180 (s)	86.05%	82.65%	80.60%	90.97%	91.17%	90.21%	90.95%					
FY 22 % <300 (s)	97.98%	97.25%	97.89%	98.64%	98.83%	98.87%	99.39%					
Contract Standard <180 (s)	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%
Contract Standard >300(s)	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%	99.00%
FY22 Calls Received	7662	8834	8158	8180	7837	7643	7667					

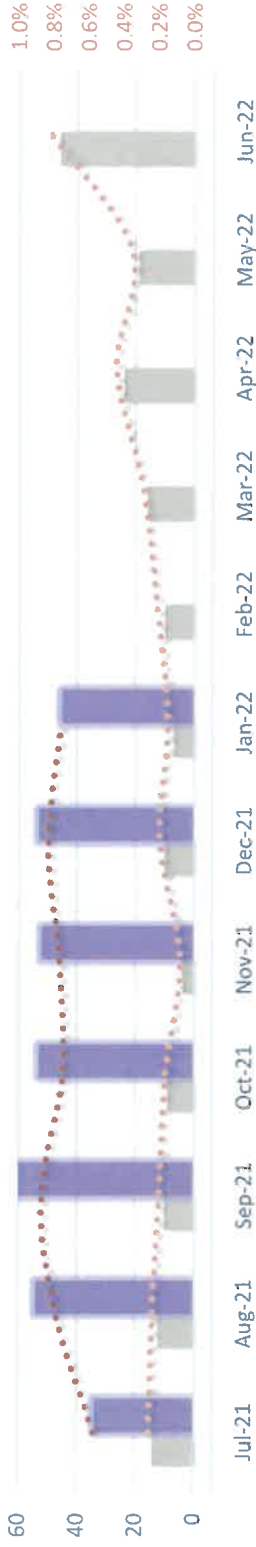
MST RIDES Passengers Carried Between Valid Complaints (PCBVC)



MV Fixed Route / On-Call Passengers Carried Between Valid Complaints (PCBVC)

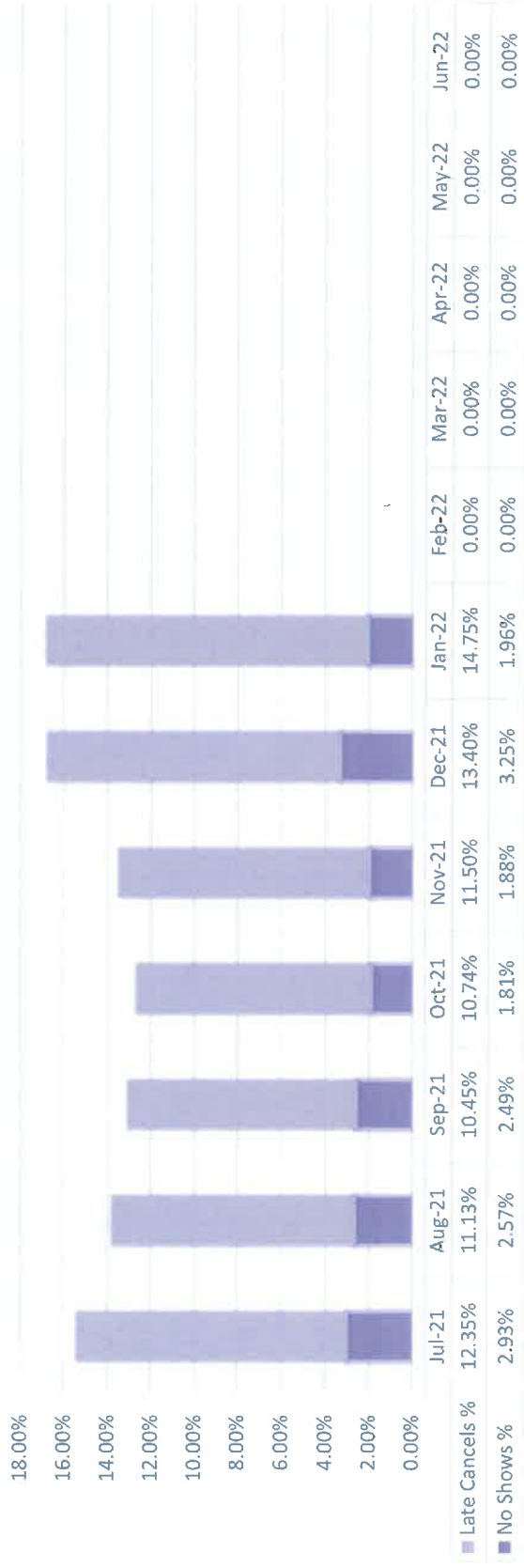


RIDES Missed Trips FY 21-22

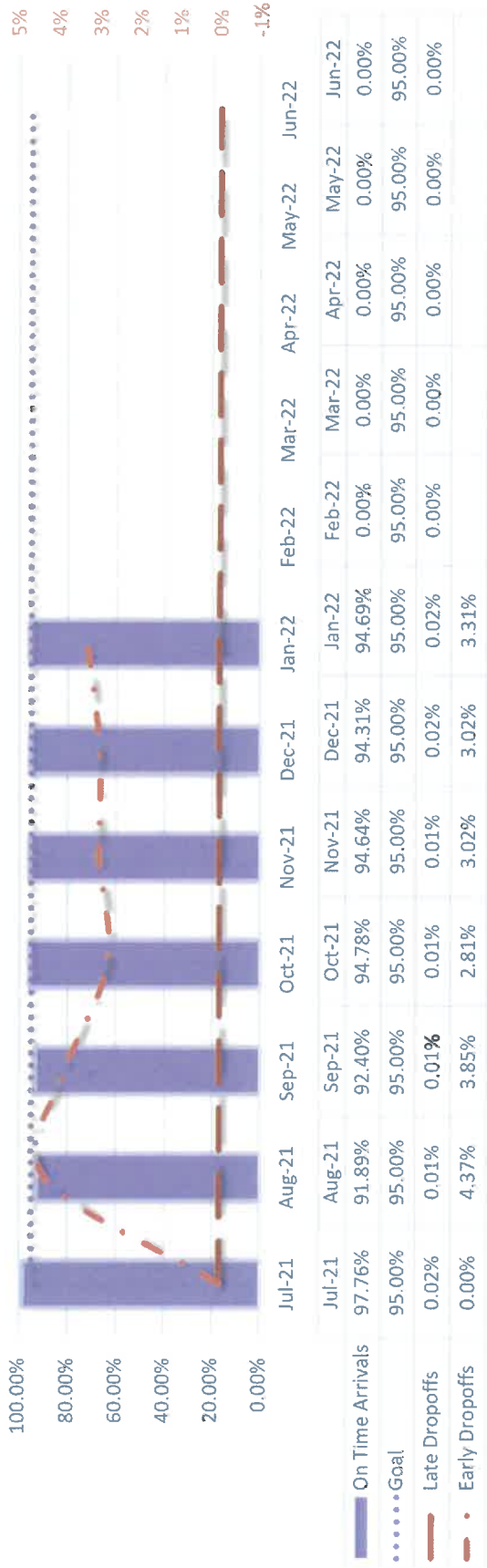


	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
FY 21	14	12	10	9	4	10	7	10	16	24	19	46
FY 22	34	54	62	53	52	53	45	10	16	24	19	46
FY 21 Missed %	0.25%	0.23%	0.20%	0.16%	0.08%	0.19%	0.15%	0.21%	0.29%	0.44%	0.36%	0.83%
FY 22 Missed %	0.57%	0.79%	0.87%	0.75%	0.77%	0.83%	0.75%	0.21%	0.29%	0.44%	0.36%	0.83%

RIDES No Shows & Late Cancels



RIDES On Time Dropoffs for Scheduled Appointments



RIDES On Board Trips Times by Distance Sets

