

CTSA Advisory Committee
Regular Meeting Minutes
Wednesday, May 29, 2013

1. CALL TO ORDER

Committee Chair Andy Cook called the meeting to order at 1:15 p.m. in the conference room of the Alliance on Aging Office.

Present:	Andy Cook	TAMC Transportation Planner
	Ronn Rygg	United Way Monterey County
	Maureen McEachen	VNA
	Genie Jimenez	Alliance on Aging (Alternate)
	Kasuko Wessendorf	Interim, Inc. (Alternate)
	Rena Weaver Wyant	Blind & Visually Impaired Center

Excused Absent:		
	Kathleen Murray-Phillips	DSES-AAA
	Melissa McKenzie	Carmel Foundation
	Nancy Budd	ITN Monterey
	Lance Atencio	MV Staff

Staff:	Tom Hicks	CTSA Manager
	Cristy Sugabo	Senior Mobility Specialist

2. CONSENT AGENDA

2.1 Minutes of the regular meeting of March 27, 2013.

Member Maureen McEachen made a motion to approve the minutes as amended on the consent agenda, and was seconded by member Ronn Rygg. The motion carried unanimously.

3. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Teresa Sullivan, Director for Alliance on Aging, addressed the committee expressing her gratitude toward MST Mobility Staff. They provided assistance in coordinating a MST fixed-route bus trip to and from the Monterey County Board of Supervisors meeting in Salinas. Concurrently, they provided a mobility training orientation to the

attending seniors who came from Monterey, Prunedale, and the City of Soledad. Ms. Sullivan stated that the Board members seemed very pleased about their senior constituents attending the meeting.

4. SPECIAL PRESENTATION

4.1 Agenda item 3.1 MST JAZZ bus service was tabled until the next MAC meeting and MST Staff will coordinate with Mike Gallant, MST Planner to present at the next meeting.

4.2 Tom Hicks, CTSA Manager, presented the finalized English version of a RIDES Program video. Mr. Hicks stated that the video will be used for informational purposes for the general public and for agency personnel. In addition, Mr. Hicks informed the committee that currently the video is being duplicated in Spanish with subtitles as well as English with subtitles.

5. PUBLIC HEARING

6. UNFINISHED BUSINESS

6.1 Conduct public hearing to allow the opportunity for the committee members and members of the public to comment on the unmet transit needs findings by TAMC.

Andy Cook, TAMC Staff, explained that the unmet transit needs process is associated with state retail sales taxes allocated to Monterey County for transportation-related purposes. The Transportation Agency for Monterey County (TAMC) works with the Mobility Advisory Committee to identify unmet transit needs through a public hearing and outreach process. The TAMC Board of Directors adopts a finding on unmet transit needs prior to allocating local transportation Funds for public transit purposes.

Mr. Cook presented a matrix of comments received for unmet transit needs that the committee previously reviewed at the January 2013 committee meeting. Mr. Cook stated Spreckles, Las Palmas on River Road, and the location of Bolsa Knolls Middle School and La Hoya Elementary School were considered two groups of comments on unmet transit needs. Mr. Cook informed the committee that TAMC Staff reviewed these comments, and been working with MST Staff to determine whether MST can provide services. The findings in both cases have found that the unmet needs identified are not reasonable to meet at this time due to lack of funding and impacts to existing transit service. Mr. Cook explained that the state sales tax revenue continues to decrease. Moreover, the ATU union request to hold federal funds for operating transit will cause MST a thirty percent cut in operation funds and subsequently will not have the capacity to provide the service to these areas without reducing other routes. Therefore, TAMC Staff recommends the TAMC Board of Directors adopt a finding on unmet transit needs in Fiscal Year 2013-14 stating there are no unmet

transit needs that are reasonable to meet. Further, TAMC Staff recommends that the unmet findings for Fiscal Year 2013-14 be tracked and brought back to the committee to be reviewed and prioritized.

Public Comment

Ms. McEachen asked how unmet needs and re-routing bus service pertains to such areas as Spreckels.

Ms. Jimenez suggested TAMC study and determine the transportation needs in Spreckels before prioritizing it for funding.

Ms. Wyant suggested developing a short route from Spreckels to the Toro Park area or group shuttle service to serve short distance as a potential solution.

Closed Public Comment

Member Rena Wyant made a motion to approve that TAMC Board of Directors adopt a finding on unmet transit needs in Fiscal Year 2013-14 that within Monterey County there are no unmet transit needs that are reasonable to meet. Further, TAMC Staff recommend that the unmet findings for Fiscal Year 2013-14 is brought back in one year and be prioritized. The motion was seconded by member Kasuko Wassendorf. The motion carried unanimously.

7. NEW BUSINESS

7.1 MST Staff presented proposed revisions to RIDES policies to comply with current regulations and best practices:

- 1) 3.3.5 CONTRACTOR shall accept trip reservations from 8:00AM until 5:00PM for next day service. CONTRACTOR shall not provide same day service.
- 2) 3.3.6 CONTRACTOR shall accept trip reservations up to three (3) days in advance of the requested day of service.
- 3) 3.3.7 CONTRACTOR shall not accept reservations more than three (3) days in advance of the requested of service.

Member Ronn Rygg made a motion to endorse the policy updates and his motion was seconded by member Maureen McEachen. The motion carried unanimously.

7.2 MST Staff requested all committee members fill out the advisory board data record form to comply with federal regulations. MST is required to comply with the Civil Rights Act of 1964 and the Federal Transit Administration to collect and report ethnic data of its employees, non-elected planning boards, advisory councils and committees.

8. SUBJECT ITEM FOLLOW-UP

8.1 Tom Hicks stated there are nine current members and six vacancies on the committee and that an adhoc committee was appointed to recruit new members. The ad hoc committee met and agreed to create a recruitment flyer. Subsequently, Mr. Hicks presented the finalized copy of the recruitment flyer and stated the flyers are available for distribution. In addition, Mr. Hicks informed the committee that the adhoc is focusing its recruitment on the following: CSUMB students and staff, Francine Goodman from the Oldemyer Center, Veterans, CCCIL, Dialysis Center, North and South County representatives, Carmel Valley, Board of Directors recommendations, senior residents, non-medical transportation representatives.

8.2 Cristy Sugabo, MST Staff presented the updated membership elected term and attendance information.

9. SUBJECT ITEM REQUEST

10. REPORTS

10.1 Andy Cook, TAMC Staff, informed the committee that AMBAG is partnering with MST and TAMC in updating the Human Services Coordinated Plan for Monterey County.

10.2 Rena Weaver Wyant, ADAPTR subcommittee liaison, reported the ADAPTR subcommittee is also recruiting members and assigned Staff to create a recruitment flyer. Ms. Wyant stated Staff presented the finalized flyer and Staff will coordinate with MV Transportation in posting the flyers inside the MST RIDES vehicles. MV coach operators will also hand out the flyers to RIDES passengers.

10.3 Tom Hicks informed the committee that he followed up with the Santa Cruz County advisory committee regarding a joint future meeting. Mr. Hicks was informed that a facility in Watsonville is available to host the meeting.

The committee requested Mr. Hicks plan and coordinate the September meeting with the Santa Cruz County Advisory Committee.


Mr. Hicks stated that he recently attended a CalACT conference where he made a presentation on MST's accessible taxis program. Further, Mr. Hicks stated that some conference attendees requested a sample of MST's taxi lease agreement and that MST continues to be a leader in innovative mobility programs.

11. ANNOUNCEMENTS AND APPRECIATIONS

12. ADJOURN

There being no further business, Chair Andy Cook adjourned the meeting at 3:15p.m.

PREPARED BY _____
Cristy Sugabo

APPROVED BY _____

Tom Hicks