1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:02 a.m. in the MST Conference Room.

Present:  Karen Sharp  City of Carmel-By-The-Sea  
         Kristin Clark  City of Del Rey Oaks  
         James Ford  City of Marina (10:06)  
         Libby Downey  City of Monterey  
         Alan Cohen  City of Pacific Grove  
         Sergio Sanchez  City of Salinas  
         Thomas Mancini  City of Seaside  
         Fernando Armenta  County of Monterey  
         Maria Orozco  City of Gonzales (Ex-Officio)  

Absent:  None  

Staff:  Carl Sedoryk  General Manager/CEO  
       Hunter Harvath  Asst. General Manager/Finance & Administration  
       Sonia Bannister  Office Administrator/Marketing & Sales Specialist  
       Lyn Owens  Director of Human Resources  
       Michael Hernandez  Asst. General Manager/COO  
       Mark Eccles  Director of IT  
       Kelly Halcon  Human Resource Manager  
       Tom Hicks  CTSA Manager  
       Angela Dawson  Accountant  
       Mike Gallant  Planner  
       Zoe Shoats  Marketing Analyst  

Others:  Dave Laredo  De Lay & Laredo  
         Heidi Quinn  De Lay & Laredo  
         Bob Parks  ATU, Local 1225  
         Pat Stephens  City of Soledad  
         Max Hamilton  MST  
         Jan Hamilton  Prunedale resident  

*Apology is made for any misspelling of a name.*
2-1. – 2-8. CONSENT AGENDA

The consent agenda items consisted of the following:


2-3. Disposal of property left aboard buses.

2-4. Minutes of the regular meeting of May 17, 2010.


2-6. Adopt Resolution 2010-19 Homeland security grant.

2-7. Liability claim rejection.

2-8. Adopt Resolution 2010-21 allocation of Local Transportation Funds to MST.

Item 2-7 was pulled from the agenda.

Regarding item 2-8, Mr. Sedoryk reported that Monterey County is asking that the Local Transportation Funds be phased in over a period of time.

Director Ford arrived at 10:06 a.m.

Director Clark moved to approve the remaining items on the consent agenda. Director Sharp seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

Mark Eccles, Director of Information Technology presented Max Hamilton, Intelligent Transportation Systems Technician, as the June Employee of the Month. In February of 2010, MST purchased three MCI commuter coaches. Max, along with his colleagues, has worked diligently to install the full ACS system, WiFi connectivity, 7 surveillance cameras, a backup camera and a left hand turn camera on two of the three coaches. To our knowledge, the left turn camera is the first of its kind in the entire transit industry. MST hopes that the additional camera will help alleviate the blind spot caused by the left side mirror and prevent future accidents involving left turns.

Max is always working diligently on updating technology systems throughout our fleet. Recently, he completed installing seven ACS systems as well as installing updated DVR systems in the 2000 series coaches. Without his constant dedication, MST would not have buses as well equipped as they are.
4. PUBLIC COMMENT

None.

5-1. – 5-3. COMMITTEE MINUTES

The Board accepted and filed the MST RIDES Advisory Committee Minutes – March 10, 2010; MST Finance Committee Minutes – March 17, 2010; and MST Finance Committee Minutes – May 24, 2010.

6-1. TRANSITMASTER SYSTEM MAINTENANCE CONTRACT

Mr. Eccles, Director of Information Technology, reported that in October 2002, MST implemented the Siemens (Trapeze ITS since Nov. 2009) TransitMaster system integrating computer aided dispatching, automatic vehicle location, geographic positioning systems with voice and data communications. The system is used to keep track of MST’s fleet of buses and support vehicles and controls critical communications between the MST communications center and our employees deployed throughout the service area. Data from the system is used to ascertain on-time performance for specific routes and actual ridership at any bus stop served. To date the data has been instrumental in providing information that is used to serve communities more efficiently, resulting in MST carrying greater numbers of passengers with fewer hours of service, and greater on-time performance.

The software system warranty expired 5/10/2010 and staff has been negotiating the terms of ongoing maintenance for the system since that time. In addition to software maintenance, Siemens VDO offers maintenance for radio equipment, computer hardware, and telecommunications equipment for the system. Due to the complex and proprietary nature of the system software, MST does not have the ability to retain the services of another vendor for this service, nor does it have the internal expertise to maintain the software. With the maintenance agreement MST will be eligible to receive updates that enhance functionality at no additional cost.

Director Downey moved to authorize the General Manager/CEO to execute a $91,000 contract with Trapeze ITS for TransitMaster system maintenance. Director Clark seconded and the motion carried unanimously.

7. SUMMER YOUTH PASS AND ACTIVE-DUTY MILITARY DISCOUNTS PUBLIC HEARING

Mr. Hunter Harvath, Assistant General Manager for Finance & Administration, reported that from time to time, requests are submitted to MST to offer some sort of summer promotional discount pass for youths. Research on other Bay Area transit systems indicates that Santa Clara Valley Transportation Authority (San Jose) and Samtrans (San Mateo County) offer summer youth discounted passes. At one time
several decades ago, MST also offered a similar pass, but has not done so since the 1980’s. While no specific documentation could be found in MST archives that identified this summer youth pass, staff’s best recollection is that the price was $38 at a time when the monthly youth pass was approximately $30.

Regarding the active-duty military discounts, MST is currently partnering with the U.S. Army and Navy to provide public transit services to the Defense Languages Institute at the Presidio military base and the Naval Postgraduate School with 14 new bus lines. Active-duty military participants in the program who live “off-post” qualify for the commute-based Federal Mass Transit Benefit/Transportation Incentive Program through the U.S. Department of Transportation. The transit lines that serve these military installations are fully funded through this federal program. A number of active-duty military personnel who are housed “on-post” at the Presidio do not qualify for this federal commute transit benefit program because they live where they work and, hence, do not commute.

MST’s current “half-fare” discount program is currently available to persons 65 years and old, persons 18 and under, and persons of any age with a disability or holding a Medicare Card. Given the successful partnerships with the Defense Languages Institute and Naval Postgraduate School here in Monterey, it is recommended to extend the “half-fare” discount to all active-duty military personnel purchasing single cash fares and all-day passes.

Chairman Armenta opened the public hearing at 10:20 to receive public comments on the summer youth pass and active-duty military discounts. Seeing no one wishing to comment, the public hearing was closed at 10:21.

**Director Sanchez moved to adopt the $38 youth summer discounted fare “demonstration project” for June through August 2010. Director Mancini seconded and the motion carried unanimously.**

**Director Mancini moved to adopt the active-duty military personnel discounted fare on single cash fares and all-day passes. Director Ford seconded and the motion carried unanimously.**

**8-1. FY2011 BUDGET**

Mr. Harvath, Assistant General Manager for Finance & Administration, reported that the FY 2011 budget is $34,766,051, which is a 13.5 percent increase from FY2010. The operating budget is showing a 3.4 percent decrease from FY2010. This is a balanced budget.

Fixed Route BUS. This budget assumes maintaining current levels of service with no service expansions budgeted. This balanced budget contemplates continuation of all labor and employee contracts and agreements. This budget assumes the transportation Agency of Monterey County allocates $345,595 of Monterey County
Local Transportation Funds for emerging unmet transit needs to avoid service reductions.

MST RIDES. This budget allows MST to comply with ADA-mandated paratransit service levels.

Director Ford moved to: 1) approve the FY 2011 budget; 2) approve the FY 2011 staffing levels; and 3) approve Resolution 2010-20 authorizing federal grant applications. Director Clark seconded and the motion carried unanimously.

9. NEW BUSINESS

None.

10-1. – 10-6. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; TAMC Highlights – May 26, 2010; Washington DC Lobbyist Report – June 4, 2010; State Legislative Update; Preliminary program for APTA Transit Board Members Seminar – July 17-20, 2010; and staff trip reports.

11. COMMENTS BY BOARD MEMBERS

Director Downey suggested a meeting between taxi drivers and MST staff to discuss the taxi cab program.

12. ANNOUNCEMENTS

None.

13. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding labor negotiations, and potential and existing litigation.

14. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Laredo reported that with regard to labor negotiations, a status report was provided and no reportable action was taken.

Regarding the potential litigation, Mr. Laredo reported that this matter was pulled. No discussion or action occurred.
15. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 12:00 p.m.

Prepared by: ______________________________

Sonia Bannister