

# Monterey-Salinas Transit District

# FY 2021 FINAL BUDGET

*Adopted June 22, 2020*

July 1, 2020    June 30, 2021

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Carl G. Sedoryk, General Manager/CEO  
Lisa Rheinheimer, Assistant General Manager  
Andrea Williams, Accounting & Budget Manager  
Michelle Overmeyer, Director of Planning & Innovation

# **FY 2021 BUDGET SUMMARY**

# Summary

## General Overview

Keeping in mind the primary mission, key business drivers, objectives, and the extraordinary circumstances of a global pandemic for FY 2021, management has approached this budget cycle with the intention of providing your Board with a quality-driven, programmatic budget and at the same time recognizing financial uncertainties. As a reminder the key business drivers are listed below for your reference.

## MISSION STATEMENT

Advocating and delivering quality transportation as a leader within our community and industry.

## KEY BUSINESS DRIVERS

Key Business Driver #1 – Respond to a global pandemic as it relates to delivering safe public transportation services

Key Business Driver #2 – Operate safely, efficiently and effectively

Key Business Driver #3 – Increase customer satisfaction

Key Business Driver #4 – Strengthen employee development and satisfaction

Key Business Driver #5 – Enhance support by MST members and other stakeholders

## STRATEGIC GOALS, OBJECTIVES AND ACTION PLAN

The FY 2018-20 Draft Strategic Goals and Objectives are summarized as follows, and the FY 2021 Draft Project Action Plan and Ongoing and Recurring Action Items are outlined at the end of the budget document.

1. To develop and maintain adequate and stable long-term revenues.
2. To provide quality transit and mobility management services.
3. To maintain effective board protocols and best practices to achieve effective and efficient board operations and board meeting management.
4. To promote policies and practices that encourage environmental sustainability and resource conservation.

5. To educate the public on MST services through promotion, communication, and advocacy.
6. To promote organizational values to maintain high-quality relationships with MST employees, contractors, vendors, and community stakeholders.
7. To maintain industry leadership for like-sized agencies within California and the United States.

## **General Budget Structure**

The MST budget is divided into two service centers: Fixed Route BUS provides for operation of buses on fixed routes and the MST On Call general public dial-a-ride services. MST RIDES provides for paratransit operation of small buses, vans, and taxis, and complies with the Americans with Disabilities Act. Each service center budget is balanced; that is, revenues equal expenditures. However, because of the extensive number of unknowns about the future, there are a wide range of outcomes.

Each service center has an operating budget and a capital budget. The operating budget covers day-to-day expenses associated with operating transit services. It is funded primarily with passenger fares, federal grants, state transit assistance, local transportation funds (generated by 1/4% of the state sales tax), special third party contracts (colleges, Department of Defense installations, trolleys, etc.) and advertising revenue.

Measure Q funding is being added to the fixed-route and paratransit budgets to support MST's services for seniors, veterans and persons with disabilities.

The capital budget provides for purchases of accountable, non-consumable property. This primarily includes vehicle purchases, facilities improvements, and equipment. MST continuously applies for federal and state sources of capital funding.

## **FY 2021 Budget Characteristics**

The FY 2021 budget assumes significant reductions in revenues which are based on retail sales and fuel taxes while at the same time increasing federal financial assistance through the Coronavirus Aid, Relief, and Economic Security (CARES) Act enacted by Congress and signed by the President on March 27, 2020. State assistance was unknown at the time of budget preparation. Any additional State aid will help further stabilize the budget.

The budget contemplates no increase to the MST fare structure, with no significant service expansions and/or adjustments.

The budget also assumes a decline of the agency's public/private and public/public partnerships – in particular the decline in the federal transit benefit levels through the end of the fiscal year are attributable to the changes made by the Presidio of Monterey in how they administer the program. With the local colleges and universities offering fall courses online, the budget assumes that partnership revenues will come in lower than previous years. All current contractual relationships will be honored.

On the whole, the capital budget contemplates a large increase in revenues and expenditures from these major projects which are grant funded:

- Bus replacements
- Support equipment
- SURF! Busway/BRT and bus stop repairs
- South County Operations and Maintenance construction
- Fort Ord parcel building removal

	<b>FY 2020 (\$)</b>	<b>FY 2021 (\$)</b>	<b>% Change</b>
<u><i>Fixed Route Bus</i></u>			
<u>Operating</u>	<u>46,705,020</u>	<u>45,748,224</u>	<u>-2.0%</u>
<u>Capital</u>	<u>13,622,884</u>	<u>26,790,801</u>	<u>96.7%</u>
<u>Sub-Total</u>	<u>60,327,904</u>	<u>72,539,025</u>	<u>20.2%</u>
<u><i>MST RIDES</i></u>			
<u>Operating</u>	<u>6,752,964</u>	<u>6,897,636</u>	<u>2.1%</u>
<u>Capital</u>	<u>168,000</u>	<u>468,000</u>	<u>178.6%</u>
<u>Sub-Total</u>	<u>6,920,964</u>	<u>7,365,636</u>	<u>6.4%</u>
<u><i>Fixed Route/RIDES Combined</i></u>			
<u>Operating</u>	<u>53,457,984</u>	<u>52,645,860</u>	<u>-1.5%</u>
<u>Capital</u>	<u>13,790,884</u>	<u>27,258,801</u>	<u>97.7%</u>
<u>Overall Total</u>	<u>67,248,868</u>	<u>79,904,661</u>	<u>18.8%</u>

## **FY2018-2020 GOALS, OBJECTIVES AND ACTION PLANS**

The following are the seven strategic priorities that MST will pursue over the next three years. Each goal includes specific objectives to be met during FY 2018-2020 to support these goals along with tactics to be used to achieve each objective.

### **1. Develop and Maintain Adequate and Stable Long Term Revenues**

Objectives/Outcomes:

Maintain public/private and public/public partnerships, fare-pricing strategies and revenue generation from the use of MST assets as a means to generate the revenue required to construct needed capital facilities, purchase vehicles, sustain current and future transit services, and maximize the value of MST services to the community.

Through education and advocacy, encourage policymakers and the general public to enact legislation at local, state, and federal levels to provide sustained funding sources that will support the future growth of Monterey County's public transportation system.

Indicators of Success:

- Maximize opportunities to leverage local funds with Federal, State, and private sources to support transit projects maximized.
- Public/private funding agreements executed.
- Adequate funding in place to support operating and capital needs.
- Increased local funding support through developer fees, sales tax and other funding initiatives as appropriate.

Menu of Tactics:

- a. Adopt and execute annual state and federal legislative programs.
- b. Utilize debt financing from bonds, private financing, and other sources as appropriate.
- c. Identify additional partnerships to fund transit services outside of traditional tax sources.
- d. Maintain adequate cash reserves to support a state of good repair for assets.

- e. Identify grant opportunities to leverage local funds for transit projects.

## **2. Provide Quality Transit and Mobility Management Services**

### Objectives/Outcomes:

Develop and implement services, infrastructure, and technologies to meet and exceed the expectations of customers and maximize the value of MST in the community.

Continue to explore and implement new technologies and practices that enhance the overall customer experience, improve safety and sustainability, reduce costs, attract new customers, retain existing customers, and motivate employees.

### Indicators of Success:

- Passenger boarding growth rate that supports employment and population growth trends.
- Increased customer and stakeholder satisfaction.
- Business conducted within approved budget and performance indicators including safety, efficiency, effectiveness, on-time performance, customer satisfaction, employee satisfaction, and stakeholder satisfaction.

### Menu of Tactics:

- a. Continuation of programs that reward safe behavior.
- b. Fine tune existing service to improve convenience and on-time performance.
- c. Monitor operating, maintenance, and financial performance statistics on a monthly basis and implement programs to support continuous improvement.
- d. Develop comprehensive service plan to focus limited resources on highest priority transit needs.
- e. Establish MST customer service presence where demand is highest.
- f. Continue participation in Fort Ord multi-modal and other transportation corridor studies.
- g. Continue to monitor autonomous vehicle technology and implement as appropriate.



- h. Develop and improve workforce development plans to sustain service levels.
- i. Continue planning activities for Hwy 1 corridor transit improvements.
- j. Maintain MST Trolley contract with City of Monterey.
- k. Upgrade and enhance technologies to improve customer experience.
- l. Continue planning a comprehensive regional BRT plan and apply for funding, as appropriate.
- m. Identify funding for additional on-street passenger amenities.
- n. Maintain and develop partnership with alternative mobility providers, including taxis, van pools and TNC's (transportation network companies) to improve mobility options.
- o. Plan for a South County operations and maintenance facility.
- p. Determine appropriate level of contracted transit services to provide highest value services to communities served.

**3. Maintain board protocols and best practices to achieve effective and efficient board operations and board meeting management.**

Objectives/Outcomes: Offer training and orientation for board members and provide concise reports that result in a well-informed, well- satisfied, participatory policy governance board.

Indicators of Success:

- Satisfied, involved fully-integrated, well informed, and well-functioning Board of Directors.
- Residents of member jurisdictions feeling well represented.

Menu of Tactics:

- a. Continue board member training and orientation programs.
- b. Continue board committee structures to support decision making.
- c. Monitor board reporting practices to make better use of limited time available for board meetings.

#### **4. Promote Policies and Practices that Encourage Environmental Sustainability and Resource Conservation**

Objective: Implement economically sound and environmentally-friendly resource conservation policies that reduce dependence on scarce natural resources and the potential for negative impacts on our environment.

Indicators of Success:

- Compliance with EPA and California Air Resources Board mandates
- Reduced consumption and related costs of utilities including water, natural gas, and electricity.
- Reduced consumption of fossil and non-renewable fuels.
- Increased investment in zero-emission technology.
- Recognition for efforts to reduce greenhouse gas emissions.

Menu of Tactics:

- a. Participate in national, state, and regional transit conferences, meetings and alternative fuel forums, user groups, etc., that identify and outline changes to federal and California Air Resources Board (CARB) emission requirements .
- b. Maintain a dialogue with CARB staff regarding emission requirements and emission reduction strategies.
- c. Adopt Leadership in Energy and Environmental Design (LEED) principles as appropriate in the design and construction of MST facilities.
- d. Identify opportunities for energy, water, gas, and other resource conservation programs.
- e. Implement alternative fuel and zero-emission bus technologies.
- f. Monitor emerging technologies and determine cost-effective sustainable technologies and implement as appropriate.

#### **5. Educate the Public on MST Services through Promotion, Communication and Advocacy.**

Objective: Attract new riders and improve support for MST by utilizing effective marketing, promotion, and communication techniques and by applying greater focus in meeting individual community and stakeholder needs.

#### Indicators of Success:

- Increased awareness of MST transportation and mobility services and the value they provide.
- Increased patronage and usage MST website and tools provided.
- Increased positive media coverage of MST.

#### Menu of Tactics:

- a. Implement and develop coordinated, multi-media, bilingual media communications and advertising programs and include special emphasis on providing relevant messaging to young people.
- b. Improve MST online and social media presence, and utilize new and emerging technologies to communicate with new markets.
- c. Encourage transit-friendly land-use planning through further dissemination of the *Designing for Transit* manual.
- d. Implement targeted marketing education and promotional efforts designed towards major employers, students, tourists, senior groups, hospitality industry, and non-traditional customers.
- e. Develop educational materials that explain the necessity for continued subsidizing for transit services.

#### **6. Promote Organizational Values to Maintain High Quality Relationships with MST Employees, Customers, Contractors, Vendors, and Community Stakeholders.**

Objective: Promote individual and organizational safety, efficiency and effectiveness and enhance the satisfaction of our customers, employees, partners, board members and other key stakeholders.

#### Indicators of Success:

- High levels of employee, customer, and stakeholder satisfaction.
- Improved relationships with represented labor workforce.
- Increased utilization of employee development programs.
- Improved safety performance and reductions in injuries.

#### Menu of Tactics:

- a. Recognize and celebrate individual and group achievements in support of MST's mission, vision, values, goals, and objectives.
- b. Conduct attitude and opinion surveys to gauge satisfaction of riders, non-riders, employees, and stakeholders.
- c. Improve communication with all employees and the Amalgamated Transit Union leadership.
- d. Monitor employment contract with Amalgamated Transit Union and Monterey-Salinas Transit Employee Association agreements.
- e. Develop and implement targeted marketing and promotional efforts designed towards major employers, students, senior groups, hospitality industry, tourists, and non-traditional riders will also assist in growing ridership.
- f. Develop and implement workforce recruitment, training, development, and succession plans to ensure a proper staff structure is in place that supports the mission, vision, and values to meet strategic goals and objectives.
- g. Monitor implementation of new marijuana laws to ensure safety of MST workforce and customers.

### **7. Maintain industry leadership for like-sized agencies within California and the United States.**

Objective: Develop and implement programs and practices that distinguish Monterey-Salinas Transit as a leader with the public transit industry.

#### Indicators of Success:

- Participate in a leadership role in industry trade associations.
- Receive recognition and acknowledgement for innovative programs and practices.

#### Menu of Tactics:

- a. Seek appointment to leadership positions within appropriate national, state, and local trade, business and community associations and committees.
- a. Develop and implement innovative programs and that enhance the overall customer experience, improve safety and sustainability, reduce costs,

attract new customers, retain existing customers, motivate employees, and reflect well on Monterey-Salinas Transit and the public transit industry in general.

- b. Implement targeted marketing, educating and promotional efforts designed towards major employers, students, tourists, senior groups, hospitality industry, and non-traditional customers.

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## **FY 2021 Project Action Plan**

1. Complete procurement of 7 heavy duty diesel buses and 9 minibuses December 2020
2. Accept delivery of 2 heavy duty battery electric buses (BEB) and install associated charging infrastructure as production schedules allow. June 2021
3. Complete TIFIA Financing for South County Maintenance Facility. November 2020
4. Continue construction of South County Maintenance Facility. June 2021
5. Complete negotiations of MST Employee Association agreement. September 2020
6. Complete Innovative Clean Transit Rule Zero Emission Bus Plan. June 2021
7. Develop and begin phased implementation Pandemic Service and Financial Recovery Plan to complement. July 2020
8. Continue partnership programs for Hartnell College, Monterey Peninsula College, and implement Hospitality Employee Programs as needed. July 2020.
9. Continue environmental and preliminary engineering and complete documentation for FTA Project Development for the SURF! Busway and Bus Rapid Transit Project. June 2021
10. Procure contactless fare payment and mobile ticketing solution and begin demonstration project. October 2020
11. Conduct fixed facility review for location for new Salinas Operations and Maintenance Facility March 2021
12. Procure and begin installation of new software applications including Human Resources/Payroll HRIS. January 2021
13. Conduct Market Research including passenger and community survey. July 2020
14. Publish RFP for all purchased transportation services to include; Fixed Route, On Call, and RIDES Paratransit service. June 2021
15. Upgrade the MST computer network infrastructure, incorporating current stand-alone servers into a modernized virtual environment, to allow for expansion over a 10 year period. October 2020
16. Complete demolition of FORA building on Quartermaster/5th Ave. June 2021
17. Conduct comprehensive operational analysis for South County services. June 2021

## **FY 2021 Ongoing and Recurring Action Items**

1. Continue efforts to ensure passenger and employee safety and security.
2. Continue transit activities within board adopted operational and financial performance standards.
3. Continue efforts to finance and maintain a state of good repair for MST fleet and facilities
4. Maintain ongoing community partnerships and seek new opportunities as appropriate.
5. Develop and implement service levels, facilities, policies, and procedures appropriate to funding availability and community requirements.
6. Actively participate in state and national trade associations to support issues of local concern.
7. Continue employee training and development opportunities through partnerships with local colleges, universities, and vendors.
8. Provide administrative support in service to Monterey County Regional Taxi Authority and Monterey-Salinas Transit Corporation.
9. Ensure compliance with federal, state, and local regulations, and conduct regular review of policies and practices.
10. Adopt and execute federal and state legislative programs.
11. Continue marketing and community outreach programs to promote MST services and educate the communities we serve regarding the benefits of public transportation.
12. Continue board development activities including educational and policy reviews.
13. Continue to adopt policies and adapt practices to ensure safety and cyber security of MST data and telecommunications systems, networks, and programs.
14. Continue to seek funding from grant sources and extra governmental partnerships to maintain and expand mobility services within the communities we serve.



**FY 2021 Budget**

**DETAILED BUDGET**

Monterey - Salinas Transit

Final Budget  
FY2021

	FY2020 TOTAL BUDGET	FY2021 TOTAL YEAR FIXED ROUTE	FY2021 TOTAL YEAR RIDES	FY2021 TOTAL YEAR MEASURE Q- FR	FY2021 TOTAL YEAR COMBINED	VARIANCE OVER/ (UNDER)
VEHICLE REVENUE HOURS (PROJECTED)	335,167	255,089	85,502	-	340,591	5,424
<b>REVENUE</b>						
<b>CASH REVENUE</b>						
PASSENGER FARES	(3,830,172)	(1,637,376)	(277,716)	-	(1,915,092)	(1,915,080)
TROLLEY	(603,012)	(357,780)	-	-	(357,780)	(245,232)
OTHER LOCAL, SC,	-	-	-	-	-	-
REVENUE - DOD	(4,344,552)	(1,824,000)	-	-	(1,824,000)	(2,520,552)
SPECIAL FARES - OTHER	(679,992)	(477,240)	-	-	(477,240)	(202,752)
ADVERTISING	(425,592)	(212,796)	-	-	(212,796)	(212,796)
OTHER AUXILIARY REVENUE	(1,884)	(1,884)	-	-	(1,884)	-
INVESTMENT INCOME	(12,000)	(51,000)	-	-	(51,000)	39,000
TAXI LEASE REVENUE	-	-	-	-	-	-
OTHER NON-TRANSPORTATION	(15,000)	(15,000)	-	-	(15,000)	-
<b>TOTAL REVENUE</b>	<b>(9,912,204)</b>	<b>(4,577,076)</b>	<b>(277,716)</b>	<b>-</b>	<b>(4,854,792)</b>	<b>(5,057,412)</b>
LTF OPERATING FUNDS	(16,749,684)	(14,819,412)	-	-	(14,819,412)	(1,930,272)
LTF/RSTP SWAP FUNDS	-	-	-	-	-	-
APCD FUNDS	-	-	-	-	-	-
CAP AND TRADE	(622,800)	(846,816)	-	-	(846,816)	224,016
OTHER LOCAL FUNDS	(110,004)	-	-	-	-	(110,004)
SALES TAX	(10,516,428)	-	(6,619,920)	(1,783,788)	(8,403,708)	(2,112,720)
STATE OPERATING FUNDS	(5,717,496)	(3,743,808)	-	-	(3,743,808)	(1,973,688)
FEDERAL 5307 FORMULA FUNDS	(8,369,880)	(6,782,832)	-	-	(6,782,832)	(1,587,048)
FEDERAL 5307 CARES ACT	-	(10,959,960)	-	(387,108)	(11,347,068)	11,347,068
FEDERAL 5311 RURAL FUNDS	(624,204)	(659,628)	-	-	(659,628)	35,424
FEDERAL 5311 CARES ACT	-	(691,344)	-	-	(691,344)	691,344
FEDERAL 5311F INTERCITY FUNDS	(835,284)	(496,452)	-	-	(496,452)	(338,832)
FEDERAL 5316 JARC FUNDS	-	-	-	-	-	-
FEDERAL 5303 FUNDS	-	-	-	-	-	-
FEDERAL 5313B FUNDS	-	-	-	-	-	-
FEDERAL 5317 FUNDS - NF	-	-	-	-	-	-
OTHER FEDERAL FUNDS	-	-	-	-	-	-
<b>CASH GRANTS &amp; REIMBURSEMENT</b>	<b>(43,545,780)</b>	<b>(39,000,252)</b>	<b>(6,619,920)</b>	<b>(2,170,896)</b>	<b>(47,791,068)</b>	<b>4,245,288</b>
<b>TOTAL REVENUE</b>	<b>(53,457,984)</b>	<b>(43,577,328)</b>	<b>(6,897,636)</b>	<b>(2,170,896)</b>	<b>(52,645,860)</b>	<b>(812,124)</b>
<b>EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Monterey - Salinas Transit

Final Budget  
FY2021

	FY2020 TOTAL BUDGET	FY2021 TOTAL YEAR FIXED ROUTE	FY2021 TOTAL YEAR RIDES	FY2021 TOTAL YEAR MEASURE Q- FR	FY2021 TOTAL YEAR COMBINED	VARIANCE OVER/ (UNDER)
<b>LABOR</b>	-				-	
COACH OPERATORS WAGES	7,027,824	7,023,312	-	-	7,023,312	(4,512)
COACH OPERATOR OVERTIME	1,151,964	1,151,964	-	-	1,151,964	-
OTHER WAGES	7,973,292	7,677,900	133,500	304,380	8,115,780	142,488
OTHER OVERTIME	224,268	224,268	-	-	224,268	-
<b>TOTAL LABOR</b>	<b>16,377,348</b>	<b>16,077,444</b>	<b>133,500</b>	<b>304,380</b>	<b>16,515,324</b>	<b>137,976</b>
<b>BENEFITS</b>	-				-	
PERS	2,526,048	2,758,908	12,672	30,216	2,801,796	275,748
INSURANCE	4,303,440	3,963,888	31,656	31,656	4,027,200	(276,240)
IN LIEU INSURANCE	168,000	172,800	-	14,400	187,200	19,200
OTHER FRINGE BENEFITS	23,820	25,080	-	-	25,080	1,260
PAYROLL TAXES	344,652	334,200	2,628	6,348	343,176	(1,476)
WORKERS COMPENSATION EXPENSE	700,008	671,064	13,884	15,060	700,008	-
HOLIDAYS	835,992	824,592	6,516	14,856	845,964	9,972
PERSONAL LEAVE	1,809,720	1,843,104	13,824	28,056	1,884,984	75,264
UNIFORMS	82,980	84,660	300	2,004	86,964	3,984
AUTO ALLOWANCE	33,600	34,104	-	-	34,104	504
TUITION REIMBURSEMENT	8,064	10,140	-	-	10,140	2,076
SAFETY AWARD & EE RECOGNITION	56,004	59,004	-	-	59,004	3,000
<b>TOTAL BENEFITS</b>	<b>10,892,328</b>	<b>10,781,544</b>	<b>81,480</b>	<b>142,596</b>	<b>11,005,620</b>	<b>113,292</b>
<b>ADVERTISING &amp; MARKETING</b>	-				-	
MARKETING SERVICES	129,708	106,908	5,004	6,000	117,912	(11,796)
TROLLEY MARKETING	5,004	5,004	-	-	5,004	-
<b>TOTAL ADVERTISING &amp; MARKETING</b>	<b>134,712</b>	<b>111,912</b>	<b>5,004</b>	<b>6,000</b>	<b>122,916</b>	<b>(11,796)</b>
<b>PROFESSIONAL &amp; TECHNICAL</b>	-				-	
PHYSICAL EXAMS	12,504	12,504	-	-	12,504	-
BANK SERVICES	222,000	175,008	-	-	175,008	(46,992)
AUDITORS	34,008	35,328	-	-	35,328	1,320
ARMORED CAR	83,856	109,236	-	-	109,236	25,380
LEGAL SERVICES	80,004	123,252	-	-	123,252	43,248
CONTRACT NEGOTIATION	80,004	80,004	-	-	80,004	-
DIRECTORS FEES	14,304	14,304	-	-	14,304	-
BROCHURE DELIVERY	1,500	1,500	-	-	1,500	-
HEARING COSTS	1,116	-	-	-	-	(1,116)
CONSULTING	235,008	303,996	5,004	55,008	364,008	129,000
RECRUITING SERVICES	9,492	9,492	-	-	9,492	-
INSPECTION	10,008	25,008	-	-	25,008	15,000
DRUG TESTING	9,000	16,008	-	-	16,008	7,008
OTHER PROFESSIONAL	113,052	113,052	-	-	113,052	-
CONSULTING - GRANT FUNDED	110,004	-	-	-	-	(110,004)
<b>TOTAL PROFESSIONAL &amp; TECHNICAL</b>	<b>1,015,860</b>	<b>1,018,692</b>	<b>5,004</b>	<b>55,008</b>	<b>1,078,704</b>	<b>62,844</b>

**Monterey - Salinas Transit**

**Final Budget  
FY2021**

	<b>FY2020 TOTAL BUDGET</b>	<b>FY2021 TOTAL YEAR FIXED ROUTE</b>	<b>FY2021 TOTAL YEAR RIDES</b>	<b>FY2021 TOTAL YEAR MEASURE Q- FR</b>	<b>FY2021 TOTAL YEAR COMBINED</b>	<b>VARIANCE OVER/ (UNDER)</b>
<b>OUTSIDE LABOR</b>	-	-	-	-	-	-
CUSTODIAL SERVICES	350,004	425,004	-	-	425,004	75,000
SECURITY SERVICES	180,000	247,308	-	-	247,308	67,308
BUS PAINTING	37,500	45,156	-	-	45,156	7,656
HAZARDOUS WASTE DISPOSAL	80,004	75,000	-	-	75,000	(5,004)
LAUNDRY	150,000	150,000	-	-	150,000	-
SHOP EQUIPMENT REPAIR	10,008	11,448	-	-	11,448	1,440
SUPPORT VEHICLES REPAIR	40,176	28,128	-	-	28,128	(12,048)
TOWING	22,596	15,828	-	-	15,828	(6,768)
BUS WASHER MAINTENANCE	7,500	5,004	-	-	5,004	(2,496)
ELECTRICAL, PLUMBING , ROOFING	50,004	50,004	-	-	50,004	-
COPIER & OFFICE EQUIP REPAIR	12,012	5,004	-	1,500	6,504	(5,508)
COMPUTER MAINTENANCE	1,154,748	1,126,956	112,788	2,400	1,242,144	87,396
SEAT REPAIRS	6,504	4,560	-	-	4,560	(1,944)
BUILDING AND EQUIPMENT MAINT	300,000	150,000	-	-	150,000	(150,000)
TELEPHONE EQUIPMENT REPAIR	1,008	1,008	-	-	1,008	-
PARTS CLEANING	5,808	4,068	-	-	4,068	(1,740)
RADIO REPAIRS	55,008	70,008	-	-	70,008	15,000
OTHER OUTSIDE LABOR	126,000	182,004	-	-	182,004	56,004
MAINTENANCE SHOP	15,000	15,000	-	-	15,000	-
GROUPS MAINTENANCE	50,004	50,004	-	-	50,004	-
PEST CONTROL	6,504	6,504	-	-	6,504	-
TEST UNDERGROUND TANKS	9,204	9,204	-	-	9,204	-
FIRE EXTINGUISHER SERVICE	6,000	5,004	-	-	5,004	(996)
<b>TOTAL OUTSIDE LABOR</b>	<b>2,675,592</b>	<b>2,682,204</b>	<b>112,788</b>	<b>3,900</b>	<b>2,798,892</b>	<b>123,300</b>
<b>FUEL, GAS AND TIRES</b>	-	-	-	-	-	-
DIESEL - REVENUE	2,743,440	1,900,008	-	-	1,900,008	(843,432)
LUBRICANTS - REVENUE	250,008	220,008	-	-	220,008	(30,000)
ELECTRICITY - REVENUE	26,208	26,208	-	-	26,208	-
GAS	100,008	100,008	-	-	100,008	-
FUEL PURCHASES - MV	1,200,000	460,008	600,000	85,008	1,145,016	(54,984)
TIRES & TUBES	300,000	300,000	-	-	300,000	-
<b>TOTAL FUEL &amp; LUBRICANTS</b>	<b>4,619,664</b>	<b>3,006,240</b>	<b>600,000</b>	<b>85,008</b>	<b>3,691,248</b>	<b>(928,416)</b>

**Monterey - Salinas Transit**

**Final Budget  
FY2021**

	<b>FY2020 TOTAL BUDGET</b>	<b>FY2021 TOTAL YEAR FIXED ROUTE</b>	<b>FY2021 TOTAL YEAR RIDES</b>	<b>FY2021 TOTAL YEAR MEASURE Q- FR</b>	<b>FY2021 TOTAL YEAR COMBINED</b>	<b>VARIANCE OVER/ (UNDER)</b>
<b>MATERIALS AND SUPPLIES</b>	-	-	-	-	-	-
MARKETING SUPPLIES	31,008	27,000	-	5,004	32,004	996
BUS ADVERTISING EXPENSE	-	-	-	-	-	-
PRINTING	59,268	40,008	8,004	9,252	57,264	(2,004)
RIDERS GUIDES	40,008	40,008	-	-	40,008	-
MAPS	4,008	4,008	-	-	4,008	-
TICKETS	4,008	-	4,008	-	4,008	-
PASSES	50,004	51,000	-	-	51,000	996
BROCHURES	30,012	-	2,004	3,504	5,508	(24,504)
TRANSFERS	-	-	-	-	-	-
MISC MARKETING	33,216	15,000	-	9,000	24,000	(9,216)
HAZARDOUS MATERIAL CONTAINMENT	12,000	12,000	-	-	12,000	-
COMPUTER SUPPLIES	60,000	60,000	-	-	60,000	-
SAFETY & PROTECTIVE SUPPLIES	39,204	79,068	-	1,800	80,868	41,664
TROLLEY SUPPLIES	5,004	7,884	-	-	7,884	2,880
BUILDING CLEANING SUPPLIES	66,996	66,996	-	-	66,996	-
TRANSIT CENTER/PLAZA SUPPLIES	6,000	6,000	-	-	6,000	-
SHELTER & BUS STOP SUPPLIES	75,000	75,000	-	-	75,000	-
OTHER SUPPLIES	95,016	40,008	5,004	50,004	95,016	-
SHOP SUPPLIES	109,332	125,352	-	-	125,352	16,020
OFFICE SUPPLIES/EQUIPMENT	100,020	115,500	1,008	3,504	120,012	19,992
POSTAGE & EXPRESS SERVICE	18,816	13,164	4,404	1,260	18,828	12
COPY MACHINE PAPER	3,096	-	-	-	-	(3,096)
REVENUE VEHICLE PARTS	950,004	975,000	-	-	975,000	24,996
SUPPORT VEHICLE PARTS	15,000	25,008	-	-	25,008	10,008
FAREBOX PARTS	32,184	32,184	-	-	32,184	-
BUS WASHER SUPPLIES	15,000	10,008	-	-	10,008	(4,992)
WARRANTY LABOR & PARTS	-	-	-	-	-	-
PARTS CLEANING	5,004	-	-	-	-	(5,004)
FUEL IS./DISPENSER PARTS	5,004	5,004	-	-	5,004	-
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>1,864,212</b>	<b>1,825,200</b>	<b>24,432</b>	<b>83,328</b>	<b>1,932,960</b>	<b>68,748</b>
<b>UTILITIES</b>	-	-	-	-	-	-
WATER & FIRE PROTECTION	40,008	80,004	-	-	80,004	39,996
TELEPHONE LINE SERVICE	150,000	140,004	-	-	140,004	(9,996)
PG&E	294,000	352,500	-	-	352,500	58,500
ALARM SERVICE	52,008	83,004	-	-	83,004	30,996
DISPOSAL & SEWER	45,396	63,000	-	-	63,000	17,604
CELLULAR PHONES/PAGERS	72,000	77,124	1,440	1,440	80,004	8,004
<b>TOTAL UTILITIES</b>	<b>653,412</b>	<b>795,636</b>	<b>1,440</b>	<b>1,440</b>	<b>798,516</b>	<b>145,104</b>

**Monterey - Salinas Transit**

**Final Budget  
FY2021**

	<b>FY2020 TOTAL BUDGET</b>	<b>FY2021 TOTAL YEAR FIXED ROUTE</b>	<b>FY2021 TOTAL YEAR RIDES</b>	<b>FY2021 TOTAL YEAR MEASURE Q- FR</b>	<b>FY2021 TOTAL YEAR COMBINED</b>	<b>VARIANCE OVER/ (UNDER)</b>
<b>INSURANCE</b>	-	-	-	-	-	-
PHYSICAL DAMAGE EXPENSE	88,524	101,808	-	-	101,808	13,284
RECOVERIES PHYSICAL DAMAGES	-	-	-	-	-	-
LIABILITY EXPENSE	1,138,392	1,252,236	-	-	1,252,236	113,844
OTHER INSURANCE PREMIUMS	87,480	104,496	-	-	104,496	17,016
<b>TOTAL INSURANCE</b>	<b>1,314,396</b>	<b>1,458,540</b>	<b>-</b>	<b>-</b>	<b>1,458,540</b>	<b>144,144</b>
<b>TAXES</b>	-	-	-	-	-	-
PROPERTY TAX	7,584	7,584	-	-	7,584	-
VEHICLE LICENSE & REGISTRATION	504	504	-	-	504	-
DIESEL SALES TAX	227,316	171,180	-	-	171,180	(56,136)
DIESEL FUEL USE TAX	11,220	8,808	-	-	8,808	(2,412)
GASOLINE TAX	4,092	3,792	-	-	3,792	(300)
OTHER TAXES	18,000	18,000	-	-	18,000	-
<b>TOTAL TAXES</b>	<b>268,716</b>	<b>209,868</b>	<b>-</b>	<b>-</b>	<b>209,868</b>	<b>(58,848)</b>
<b>PURCHASED TRANSPORTATION</b>	-	-	-	-	-	-
PURCHASED TRANSPORTATION	10,966,776	4,324,380	5,378,928	762,240	10,465,548	(501,228)
TAXI VOUCHERS/PILOT TRAVEL REIMB	685,320	-	200,004	487,812	687,816	2,496
<b>TOTAL PURCHASED TRANSPORTATION</b>	<b>11,652,096</b>	<b>4,324,380</b>	<b>5,578,932</b>	<b>1,250,052</b>	<b>11,153,364</b>	<b>(498,732)</b>
<b>MISCELLANEOUS EXPENSES</b>	-	-	-	-	-	-
SUBSCRIPTIONS	20,004	20,004	-	-	20,004	-
APTA DUES	36,036	36,576	-	-	36,576	540
CTA DUES	15,396	16,248	-	-	16,248	852
CHAMBER AND OTHER DUES	37,008	37,008	-	-	37,008	-
CAL ACT DUES	1,740	1,740	-	-	1,740	-
STAFF TRAVEL	128,652	122,652	-	6,000	128,652	-
STAFF TRAINING	70,020	58,008	5,004	7,008	70,020	-
BOARD TRAVEL	25,008	25,008	-	-	25,008	-
AD & PROMOTION MEDIA	35,004	30,000	-	-	30,000	(5,004)
LEGAL ANNOUNCEMENTS	15,000	15,000	-	-	15,000	-
AD MEDIA RECRUITING	4,008	4,008	-	-	4,008	-
PERMITS	15,000	15,000	-	-	15,000	-
SALES TAX REVENUE EXPENSE	422,040	-	350,052	95,352	445,404	23,364
OTHER MISC. EXPENSE	13,008	10,008	-	-	10,008	(3,000)
INTERFUND TRANSFERS	-	-	-	-	-	-
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>837,924</b>	<b>391,260</b>	<b>355,056</b>	<b>108,360</b>	<b>854,676</b>	<b>16,752</b>

**Monterey - Salinas Transit**

Final Budget  
FY2021

	FY2020 TOTAL BUDGET	FY2021 TOTAL YEAR FIXED ROUTE	FY2021 TOTAL YEAR RIDES	FY2021 TOTAL YEAR MEASURE Q- FR	FY2021 TOTAL YEAR COMBINED	VARIANCE OVER/ (UNDER)
<b>OTHER AGENCY EXPENSES</b>						
PASS THROUGH/BEHALF OF OTHERS	-	-	-	-	-	-
<b>TOTAL OTHER AGENCY EXPENSES</b>	-	-	-	-	-	-
<b>INTEREST EXPENSE</b>	-				-	
INTEREST EXPENSE	194,280	326,064	-	-	326,064	131,784
<b>TOTAL INTEREST EXPENSE</b>	<b>194,280</b>	<b>326,064</b>	<b>-</b>	<b>-</b>	<b>326,064</b>	<b>131,784</b>
<b>LEASES &amp; RENTALS</b>	-				-	
ANTENNA/ SATELLITE RENTAL	44,004	20,004	-	-	20,004	(24,000)
RESTROOM - MONTEREY	5,004	72,000	-	-	72,000	66,996
EQUIPMENT RENTALS	52,500	37,152	-	-	37,152	(15,348)
POSTAGE METER RENTAL	10,008	10,008	-	-	10,008	-
BUILDING RENT	349,656	233,604	-	130,824	364,428	14,772
<b>TOTAL LEASES &amp; RENTALS</b>	<b>461,172</b>	<b>372,768</b>	<b>-</b>	<b>130,824</b>	<b>503,592</b>	<b>42,420</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>52,961,712</b>	<b>43,381,752</b>	<b>6,897,636</b>	<b>2,170,896</b>	<b>52,450,284</b>	<b>(511,428)</b>
<b>OPERATING (SURPLUS) DEFICIT</b>	<b>(496,272)</b>	<b>(195,576)</b>	<b>-</b>	<b>-</b>	<b>(195,576)</b>	<b>300,696</b>

**FY2021 BUDGET**  
**Part A. Fixed Route Operating Budget**

**REVENUES**

	<u>FY2020</u>	<u>Proposed FY2021</u>
<b>Passenger Revenues</b>	<b>3,552,456</b>	<b>1,637,376</b>
Farebox and pass sales		
<b>Special Local Fares</b>	<b>5,627,556</b>	<b>2,659,020</b>
Contracts/Partnerships (Department of Defense, Colleges, Trolleys, Amtrak, VTA, etc.)		
<b>Associated Transit Revenues</b>	<b>425,592</b>	<b>212,796</b>
Advertising		
<b>Non-Transportation Revenues</b>	<b>28,884</b>	<b>67,884</b>
Interest income, Other Auxiliary Revenue		
<b>Local Cash Grants</b>	<b>16,749,684</b>	<b>14,819,412</b>
Local Transportation Funds (LTF), Reserves, Mandated Set-asides		
<b>Other Local Funds</b>	<b>110,004</b>	<b>-</b>
Calif. Department of Transportation HWY 101 planning study		
<b>APCD Funds</b>	<b>-</b>	<b>-</b>
APCD Funds		
<b>Cap and Trade Funds</b>	<b>622,800</b>	<b>846,816</b>
Cap and Trade Funds		
<b>Sales Tax</b>	<b>-</b>	<b>-</b>
Sales Tax Measure Q		
<b>State Cash Grants</b>	<b>5,717,496</b>	<b>3,743,808</b>
State Transit Assistance		
<b>Federal Cash Grants</b>	<b>9,829,368</b>	<b>19,590,216</b>
Includes Federal Transit Administration Section 5307, Section 5311, Section 5311(f), CARES Act 5307, CARES Act 5311, Other Federal Funds		
<b>TOTAL REVENUES</b>	<b><u>\$ 42,663,840</u></b>	<b><u>\$ 43,577,328</u></b>



**FY2021 BUDGET**  
**Part A. Fixed Route Operating Budget**  
**EXPENSES**

	<u>FY2020</u>	<u>Proposed FY2021</u>
<b>Salaries and Wages</b>	<b>15,922,704</b>	<b>16,077,444</b>
Wage increase due to Amalgamated Transit Union Local No. 1225 and MSTEAs contractual agreements		
<b>Fringe Benefits</b>	<b>10,644,528</b>	<b>10,781,544</b>
Increase in wages causes personal leave and holiday benefits to increase.		
<b>Services</b>	<b>3,643,956</b>	<b>3,812,808</b>
Security services, outside labor, computer maintenance, marketing, auditors, armored car, consulting, and other services		
<b>Fuel, Gas and Tires</b>	<b>3,916,020</b>	<b>3,006,240</b>
Costs for diesel, unleaded, lubricants and tires		
<b>Materials and Supplies</b>	<b>1,757,256</b>	<b>1,825,200</b>
Vehicle maintenance parts, cleaning and office supplies, postage and printed materials		
<b>Utilities</b>	<b>650,532</b>	<b>795,636</b>
Telephone, power, gas, water/sewer and alarm services		
<b>Insurance</b>	<b>1,314,396</b>	<b>1,458,540</b>
Liability, property and other insurance		
<b>Taxes</b>	<b>268,716</b>	<b>209,868</b>
Fuel, sales and property taxes		
<b>Purchased Transportation</b>	<b>4,805,724</b>	<b>4,324,380</b>
Purchased transportation contracts for MV Transportation for fixed-route, On Call and trolley services		
<b>Pass Through Expense</b>	<b>-</b>	<b>-</b>
Pass through on behalf of others		
<b>Miscellaneous</b>	<b>(1,088,100)</b>	<b>717,324</b>
Training, travel, ad media, dues, subscriptions, permits, sales tax revenue expense, interfund transfer to Measure Q, and interest expense		
<b>Leases and Rentals</b>	<b>331,836</b>	<b>372,768</b>
MST's radio antenna site, Watsonville Transit Center, 19 Upper Ragsdale Assoc. Fees, JLW, Restroom facilities lease, and Storage unit rental		
<b>TOTAL EXPENSES</b>	<b>\$ 42,167,568</b>	<b>\$ 43,381,752</b>
<b>FY2020 OPERATING (SURPLUS)/DEFICIT</b>	<b>\$ (496,272)</b>	<b>\$ (195,576)</b>

**FY2021 BUDGET**  
**Part B. MST RIDES Operating Budget**

**REVENUES**

	<u>FY2020</u>	<u>Proposed FY2021</u>
<b>Passenger Revenues</b>	277,716	277,716
Farebox and ticket book sales		
<b>Sales Tax</b>	6,475,248	6,619,920
Sales Tax Measure Q		
<b>State Cash Grants</b>	-	-
State Transit Assistance		
<b>TOTAL REVENUES</b>	<u>\$ 6,752,964</u>	<u>\$ 6,897,636</u>

**EXPENSES**

	<u>FY2020</u>	<u>Proposed FY2021</u>
<b>Salaries and Wages</b>	128,808	133,500
Two FTE equivalents		
<b>Fringe Benefits</b>	69,888	81,480
Health, dental, life and vision insurance, PERS retirement benefits, personal leave and workers compensation insurance		
<b>Services</b>	122,796	122,796
Professional Services		
<b>Fuel, Gas and Tires</b>	616,800	600,000
Unleaded, lubricants and tires		
<b>Materials and Supplies</b>	23,976	24,432
Vehicle maintenance parts, cleaning and office supplies, postage and printed materials		
<b>Utilities</b>	1,440	1,440
Telephone, power, gas, water/sewer and alarm services, cellular phones		
<b>Purchased Transportation</b>	5,520,216	5,578,932
MV Transportation, Inc., taxi vouchers		
<b>Miscellaneous</b>	269,040	355,056
Sales tax revenue expense and staff travel and training		
<b>TOTAL EXPENSES</b>	<u>\$ 6,752,964</u>	<u>\$ 6,897,636</u>
<b>FY2020 OPERATING (SURPLUS)/DEFICIT</b>	<u>\$ 0</u>	<u>\$ 0</u>

**FY2021 BUDGET**  
**Part C. MST Measure Q Operating Budget**

**REVENUES**

	<u>FY2020</u>	<u>Proposed FY2021</u>
<b>Passenger Revenues</b>	-	-
Farebox and ticket book sales		
<b>Sales Tax</b>	4,041,180	1,783,788
Sales Tax Measure Q		
<b>Federal Cash Grants</b>	-	387,108
CARES Act 5307		
<b>TOTAL REVENUES</b>	<u>\$ 4,041,180</u>	<u>\$ 2,170,896</u>

**EXPENSES**

	<u>FY2020</u>	<u>Proposed FY2021</u>
<b>Salaries and Wages</b>	325,836	304,380
Mobility staff		
<b>Fringe Benefits</b>	177,912	142,596
Health, dental, life and vision insurance, PERS retirement benefits, personal leave and workers compensation insurance		
<b>Services</b>	59,412	64,908
Professional Services		
<b>Fuel, Gas and Tires</b>	86,844	85,008
Unleaded, lubricants and tires		
<b>Materials and Supplies</b>	82,980	83,328
Vehicle maintenance parts, cleaning and office supplies, postage and printed materials		
<b>Utilities</b>	1,440	1,440
Telephone, power, gas, water/sewer and alarm services		
<b>Purchased Transportation</b>	1,326,156	1,250,052
MV Transportation, Inc., taxi vouchers		
<b>Miscellaneous</b>	1,851,264	108,360
Sales tax revenue expense and staff travel and training and Interfund transfer from Fixed Route		
<b>Leases and Rentals</b>	129,336	130,824
MST's radio antenna site, and 201 Pearl Street in Monterey, and 15 Lincoln Street Salinas		
<b>TOTAL EXPENSES</b>	<u>\$ 4,041,180</u>	<u>\$ 2,170,896</u>
<b>FY2020 OPERATING (SURPLUS)/DEFICIT</b>	<u>\$ -</u>	<u>\$ -</u>

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# **FY 2021 BUDGET**

# **CAPITAL**

BUS - ROLLING STOCK	5310	5311(f)	5339	LCTOP/ TIRCP/HM P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
Medium-duty Bus Fixed Route Subfleet: Replace 9 vehicles						\$740,000				\$250,000				\$990,000	\$0	\$0	\$990,000
Heavy-duty Fixed Route Subfleet: Replace 7 vehicles			\$1,557,420			\$297,521					\$2,044,484			\$3,899,425	\$20,575	\$0	\$3,920,000
Heavy-duty Fixed Route Subfleet: Replace 2 vehicles with 2 new electric Gillig buses				\$1,121,150					\$782,032					\$1,903,182	\$0	\$0	\$1,903,182
Bus Fixed Route Subfleet: 4 heavy Duty & 4 Cut-away Replacement Buses Contingent on Grant Award			\$2,923,820											\$2,923,820	\$0	\$0	\$2,923,820
RIDES Subfleet: Replace 6 vehicles	\$427,200						\$40,800							\$468,000	\$0	\$0	\$468,000
Relief Unit Subfleet: Replace 6 vehicles														\$0	\$0	\$75,000	\$0
Facilities Subfleet: Add 2 Facilities Truck														\$0	\$0	\$100,000	\$0

Adopted June 22, 2020

BUS SUPPORT EQUIP. & FACILITIES/ ITS	5310	5311(f)	5339	LCTOP/ TIRCP/HM P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Document Management System														\$0	\$0	\$25,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
GFI Garage Computer Servers (3)														\$0	\$0	\$25,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Floor Scrubbers (2)														\$0	\$0	\$30,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Point of Sale System														\$0	\$0	\$50,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Mobile phone ticketing & validators				\$400,000										\$400,000	\$0	\$0	\$400,000																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
20 - Desktop/peripherals Upgrades														\$0	\$0	\$21,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
20 - Laptops														\$0	\$0	\$25,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Geenie Lift Z-boom40														\$0	\$0	\$55,000	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Unforeseen facility improvements														\$0	\$113,000	\$0	\$113,000																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
TDA Bus Charging Equipment				\$250,000										\$250,000	\$0	\$0	\$250,000																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Upgrade TDA Server Bank												\$350,000		\$350,000	\$0	\$0	\$350,000																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Total Bus Support & Equip:																		\$0	\$0	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

C	COMMUNICATIONS/RADIO EQUIPMENT										Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)										
	5310	5311(f)	5339	LCTOP/ TIRCP/HM P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan											
C2	Portable radio replacements/additions (10 units)														\$0	\$12,000	\$0	\$12,000						
Total Comm. & Radio Equip:															\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000

SAFETY & SECURITY	5310	5311(f)	5339	LCTOP/ TIRCP/HM P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
														\$0	\$0	\$7,000	\$0
MPUSD Access																	
Total Safety & Security:																	

PREVENTIVE MAINTENANCE	5310	5311(f)	5339	LCTOP/ TIRCP/HM P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)



**Monterey-Salinas Transit  
Personnel Staffing - Fiscal Year 2021**

**Operations:**

Assistant General Manager/Chief Operating Officer
Coach Operators - Full Time*
Coach Operators - Full Time Extra Board
Coach Operators - Occupational Injuries*
Coach Operators - Part Time (Limited Duty)
Director of Transportation Services
Chief Operating Officer
Deputy Chief Operating Officer
Operations Manager
Senior Operations Supervisor
Operations Supervisor
Operations Analyst
Communications System Manager
Communications System Specialists
ITS Technician
Schedule/Planning Analyst
Scheduling Assistant
Transit Scheduler
Transit Planning Assistant
Contract Transportation Supervisor
CTSA Manager
Mobility Services Manager
Mobility Services Coordinator
Mobility Specialist
Mobility Assistant
Mobility Trainer
Safety/Training Officer
Trainer
<b>Total Operations</b>

<b>FY2020 Budget</b>	<b>Net Additions (Reductions)</b>	<b>FY2021 Budget</b>
-		-
136	(5)	131
-		-
1		1
-		-
-		-
1		1
1		1
-		-
2		2
9		9
1		1
1		1
6		6
2		2
1		1
1		1
1		1
1		1
1		1
1		1
-		-
1		1
1		1
5	(1)	4
-	1	1
-		-
-		-
2		2
<b>174</b>	<b>(5)</b>	<b>169</b>

**Vehicle Maintenance:**

Fleet Manager
Maintenance Superintendent
Maintenance Manager
Maintenance Supervisor
Maintenance Analyst
Mechanics
Mechanic - Revenue Equipment
Electronic Technician
Shop Helper
Utility Service Worker
Inventory Control Specialist
Inventory Analyst
Inventory Clerk
<b>Total Vehicle Maintenance</b>

-		-
2		2
-		-
3		3
-		-
23		23
-		-
2		2
-		-
10		10
-		-
1		1
3		3
<b>44</b>	<b>-</b>	<b>44</b>

**Facilities:**

Facilities Capital Projects Manager
Facilities Supervisor
Facilities Technician III
Facilities Technician II
Facilities Technician I**
<b>Total Facilities</b>

1		1
1		1
1		1
1		1
5		5
<b>9</b>	<b>-</b>	<b>9</b>



**Monterey-Salinas Transit  
Personnel Staffing - Fiscal Year 2021**

**Administration:**

General Manager/CEO
Assistant General Manager
Director of Information Technology
Director of Human Resources/Risk Management
Director of Planning and Innovation
General Accounting & Budget Manager
Business Development/Transit Planner
Planning Manager
Purchasing Manager
Marketing and Customer Service Manager
Risk & Security Manager
Grants Analyst
Compliance Analyst
Civil Rights Officer
Executive Assistant to the GM
Customer Service Supervisor
Human Resources Manager
Human Resources Generalist
Human Resources Administrator
Human Resources Assistant
Community Relations Coordinator
Marketing Assistant
Administrative Assistant
Accountant
Payroll Specialist
Information Technology Administrator
Information Technology Technician
Customer Service Representative/Spanish Translator
Customer Service Representative/Greyhound
Office Administrator
MST interns
CSUMB Interns (part-time)***
<b>Total Administration</b>

<b>FY2020 Budget</b>	<b>Net Additions (Reductions)</b>	<b>FY2021 Budget</b>
1		1
1		1
1		1
1		1
1		1
1		1
1	(1)	-
1	1	1
1		1
1		1
1		1
1	(1)	-
1	1	1
1		1
1		1
-		-
-		-
2		2
1		1
		-
		-
2		2
1		1
1		1
1		1
5		5
-		-
1		1
-		-
1		1
<b>30</b>	<b>-</b>	<b>30</b>

  

<b>MST Total Personnel Staffing</b>	<b>257</b>	<b>(5)</b>	<b>252</b>
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\* As Coach Operators with occupational injuries recover, they return to work as full-time Coach Operators.

\*\* FY20 addition revision

\*\*\* Position funded by CSUMB

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