1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:02 a.m. in the MST Conference Room.

Present: Kristin Clark  City of Del Rey Oaks
         Maria Orozco  City of Gonzales
         Susan Kleber  City of King
         James Ford  City of Marina
         Libby Downey  City of Monterey
         Alan Cohen  City of Pacific Grove
         Sergio Sanchez  City of Salinas
         David Pendergrass  City of Sand City
         Patricia Stephens  City of Soledad
         Thomas Mancini  City of Seaside
         Fernando Armenta  County of Monterey

Absent: Karen Sharp  City of Carmel-By-The-Sea
         John Huerta, Jr.  City of Greenfield

Staff: Carl Sedoryk  General Manager/CEO
       Hunter Harvath  Asst. General Manager/Finance & Administration
       Sonia Bannister  Office Administrator/Marketing & Sales Specialist
       Lyn Owens  Director of Human Resources
       Michael Hernandez  Asst. General Manager/COO
       Robert Weber  Director of Transportation Services
       Mark Eccles  Director of IT
       Kelly Halcon  Human Resource Manager
       Kathy Williams  General Accounting Manager
       Angela Dawson  Accountant
       Scott Taylor  IT Administrator
       Zoe Shoats  Marketing Analyst

Others: Heidi Quinn  De Lay & Laredo
        Bob Parks  ATU, Local 1225
        Lance Atencio  MV Transportation

Apology is made for any misspelling of a name.
2-1. – 2-10. CONSENT AGENDA

The consent agenda items consisted of the following:

2-2. Adopt Resolution 2011-05 recognizing Ronaldo Alcantara, Utility Service Person, as Employee of the Month for August 2010.

2-3. Disposal of property left aboard buses.

2-4. Minutes of the regular meeting of July 12, 2010.


2-6. Approve Board committee assignments.

2-7. Adopt Resolution 2011-16 designating the General Manager/CEO or his designate to act on behalf of MST for CSAC Excess Insurance Authority.

2-8. Designate signatories for Rabobank Worker’s Compensation checking account.


2-10. Appoint officers and agents of Monterey-Salinas Transit Corporation.

Director Clark moved to approve the items on the consent agenda. Director Mancini seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

Michael Hernandez, Assistant General Manager/COO, presented Ronaldo Alcantara, Utility Service Person, as the August Employee of the Month. Ronaldo has helped to organize the duties on the fuel island. He was able to account for the time it takes to accomplish servicing a coach, and based on the new procedure, he was able to create a weekly inventory of all the cleaning products and weekly usage. He also determined which parking brake valves on the entire fleet were in need of repair after a Coach Operator was injured, thereby helping to prevent future injuries.

4. PUBLIC COMMENT

None.
5-1. – 5-2. COMMITTEE MINUTES

The Board accepted and filed the MST CTSA Mobility Advisory Committee Minutes – May 12, 2010; and the MST Facilities Committee Minutes – July 7, 2010.

6-1. OCCLINK CONTRACT

Lyn Owens, Director of Human Resources, reported that over the past year, Monterey-Salinas Transit staff has worked with Occlink to aggressively manage new and old worker’s compensation claims. On August 10, 2009, the MST Board authorized staff to enter into three- (3) one- (1) year agreements with Occlink to assist MST in managing worker’s compensation costs. The analysis at that time revealed that MST’s claims were on the rise and reserves would potentially increase from $2.2M in 2009 to $2.9M in 2011.

Staff contracted with Occlink to provide a program that would not only reduce the amount of funds required to meet reserves but assist MST in becoming self-sufficient in managing the overall workers’ compensation program. The results thus far have been excellent. The claims average has dropped from 48 per year to just 17. The average incurred costs have been reduced by 85% and the reserves have been reduced to under $1M.

Year two will provide MST with a personalized Medical Provider Network where each employee may choose from the medical specialties within the network to provide them with the medical treatment needed to recover and return to work. At present, this system provides MST with current information on each claim as the doctors, attorneys and third party administrators add information and documents to the claims system. The goal remains to provide our employees with the best care available that enables them to recover from their injury and retire in good health.

Director Mancini moved to authorize the General Manager/CEO to exercise the $150,000 option for year 2 of the contract with Occlink to provide a specialized Employer Based Worker’s Compensation Management Program. Director Downey seconded and the motion carried unanimously.

7-1. MST SPECIAL MEDICAL TRIPS PUBLIC HEARING

Tom Hicks, CTSA Manager, reported that MST provides limited service twice per month to several medical facilities between San Jose and San Francisco. While not a mandated ADA Paratransit service, this out-of-county medical transportation is available only to certified RIDES passengers with a roundtrip fare of $15. Recently, MST has received several requests from area health care providers and hospitals to open the program to other persons with serious medical conditions. In discussions with these providers, it appears that ridership would increase from three per month to eight to 12 per month, which will likely further increase as the program becomes known to other providers.
Director Downey hoped that there could be a sliding scale on the $40 fee to help those on fixed income.

The public hearing was opened at 10:35 a.m. to receive public comment on the fare increase for Special Medical Trips program changes.

Linda McGlonan, Monterey County Health Department, said that this program is great for their clients to get to their appointments in the bay area. There is a tremendous need for this service.

Joan Clark Pane from Salinas commented that she would like to see this service opened up to the general public.

Seeing no one else wishing to comment, the public hearing was closed at 10:38 a.m.

Director Sanchez moved to approve opening the special medical trips program to the general public and adjust the fare from $15 to $40 per day for out-of-county medical transportation. Director Orozco seconded and the motion carried unanimously.

9-1. TRANSIT 101: BUS OPERATIONS

Robert Weber, Director of Transportation Services gave a brief overview of the Bus Operations department which is comprised of drivers, Communication Specialists, and Operations Supervisors.

MST has two main divisions which support the day-to-day operations. For the month of June, MST carried 382,331 passengers.

10-1. – 10-3. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; Washington DC Lobbyist Report – July 29, 2010; and staff trip reports.

12. COMMENTS BY BOARD MEMBERS

None.

13. ANNOUNCEMENTS

14. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding labor negotiations.

15. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Quinn reported that a status report was provided and no reportable action was taken.

16. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 12:00 p.m.

Prepared by: ______________________________
Sonia Bannister