



**Board of Directors Regular Meeting  
October 10, 2016**

Frank J. Lichtanski Administrative Building  
Board Room, First Floor  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940  
**10:00 a.m.**

**TRANSPORTATION:** Ride Line 8 from Monterey Transit Plaza (Munras Gate) at 9:15 a.m. or Sand City Station at 9:30 a.m. Request a taxi voucher from MST Customer Service at the board meeting for your return trip (good for a \$17 one-way trip).

**1. CALL TO ORDER**

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.
- 1-3. Review Highlights of the agenda. (Carl Sedoryk)

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

**3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

- 3-1. Adopt Resolution 2017-07 recognizing Susie Ellis, Coach Operator, as Employee of the Month for October 2016. (Robert Weber) (Pg. 5)
- 3-2. Minutes of the MST Board Meeting of September 19, 2016. (Jeanette Alegar-Rocha) (Pg. 7)

*Advocating and delivering quality public transportation as a leader within our community and industry.*

**Transit District Members** Monterey County • Carmel-by-the-Sea • Del Rey Oaks • Gonzales • Greenfield • King City • Marina • Monterey  
Pacific Grove • Salinas • Sand City • Seaside • Soledad **Administrative Offices** 19 Upper Ragsdale Drive, Suite 200 Monterey, CA 93940

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- 3-3. Minutes of the Facilities Committee September 19, 2016. (Jeanette Alegar-Rocha) (Pg. 15)
- 3-4. Minutes of the Mobility Advisory Committee of July 27, 2016. (Kevin Allshouse) (Pg. 19)
- 3-5. Financial Report – August 2016. (Angela Dawson) (Pg. 23)
- 3-6. Disposal of Property left aboard buses. (Sonia Bannister) (Pg. 31)
- 3-7. Authorize the Purchase of One Facilities Truck. (Michael Hernandez) (Pg. 33)
- 3-8. Authorize the Purchase of a Portable Hoist. (Michael Hernandez) (Pg. 35)
- 3-9. Adopt Resolution 2017-08 recognizing Anthony Lewis, Coach Operator, for his 31 years of service. (Michael Hernandez) (Pg. 37)

End of Consent Agenda

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. Employee of the Month, October – Susie Ellis. (Robert Weber)
- 4-2. 31 Years of Service – Anthony Lewis. (Michael Hernandez)

#### **5. PUBLIC HEARINGS**

#### **6. ACTION ITEMS**

- 6-1. Award Monterey Bay Area Feasibility Study. (Lisa Rheinheimer) (Pg. 39)

#### **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Report – August 2016 (Pg. 43)
- 7-2. Washington, D.C. Lobby Report – September 2016 (Pg. 65)
- 7-3. State Legislative Advocacy Update – September 2016 (Pg. 67)
- 7-4. Staff Trip Reports. (Pg. 69)
- 7-5. Correspondence. (Pg. 71)

## **8. CLOSED SESSION**

*Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.*

*As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.*

- 8-1. Conference with Real Property Negotiators, Gov. Code § 54956.8: (Parcel # APN 002-481-022-000; 002-481-024-000; 031-112-019-000; 031-112-020-000; 031-101-020-000; 031-101-021-000; 031-101-063-000; 031-101-060-000; 031-101-064-000) Lease terms and signing authority. Negotiating parties. (C. Sedoryk, M. Hernandez) (No enclosure).
- 8-2. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST. (D. Laredo, K. Halcon) (No enclosure)
- 8-3. Public Employee Performance Evaluation, Gov. Code § 54957: General Manager/CEO. (K. Halcon) (No enclosure)

## **9. RETURN TO OPEN SESSION**

- 9-1. Report on Closed Session and possible action.

## **10. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 10-1. Reports on meetings attended by board members at MST expense. (AB 1234).
- 10-2. Board member comments and announcements.
- 10-3. Board member referrals for future agendas.

## **11. ATTACHMENTS**

- 11-1. The detailed monthly Performance Statistics and Disbursement Journal for August 2016 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## **12. ADJOURN**

**NEXT MEETING DATE:** November 14, 2016  
19 Upper Ragsdale Dr., Suite 100, Monterey, CA 93940  
Boardroom First Floor  
10:00 a.m.

**NEXT AGENDA DEADLINE:** October 25, 2016

*\*Dates and times are subject to change.*

*Please contact MST for accurate meeting date and times or check online at  
<http://mst.org/about-mst/board-of-directors/board-meetings/>*

*Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940 during normal business hours.*

*Upon request, the Monterey-Salinas Transit will provide written agenda materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting. Requests should be sent to MST – c/o Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940 or [clerk@mst.org](mailto:clerk@mst.org). Taxi-related materials and information are available on [www.mst.org](http://www.mst.org).*

**SUSIE ELLIS  
OCTOBER 2016  
EMPLOYEE OF THE MONTH**

WHEREAS, each month Monterey-Salinas Transit recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for his or her positive contribution to MST and to the entire community; and

WHEREAS, Susie Ellis began her career as a Coach Operator with Monterey-Salinas Transit District in April of 2009; and

WHEREAS, Susie Ellis has received multiple commendations for her participation in various special events and for outstanding customer service; and

WHEREAS, Susie Ellis was concerned about a small boy aboard her bus who appeared to be separated from his family. She called the Communication Center and MST was able to have local law enforcement meet the bus. The boy was safely reunited with his uncle. Her actions ensured the safe return of the child to his family; and

THEREFORE, BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit recognizes Susie Ellis as Employee of the Month for October 2016; and

BE IT FURTHER RESOLVED that Susie Ellis is to be congratulated for her excellent work at Monterey-Salinas Transit District.

THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT  
PASSED AND ADOPTED RESOLUTION 2017-07 this 10<sup>th</sup> day of October, 2016.

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Tony Barrera  
Chairperson

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Carl G. Sedoryk  
Secretary

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**MST BOARD OF DIRECTORS**

Frank J. Lichtanski Administrative Building  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

**MINUTES**  
**September 19, 2016**

**1. CALL TO ORDER**

1-1. Roll Call.

1-2. Pledge of Allegiance.

Chair Barrera called the meeting to order at 10:02 a.m. Roll call was taken and the Pledge of Allegiance followed.

<b>Present:</b>	Fernando Armenta	County of Monterey
	Tony Barrera	City of Salinas
	Robert Bonincontri	City of Gonzales
	Kristin Clark	City of Del Rey Oaks
	Libby Downey	City of Monterey
	Carolyn Hardy	City of Carmel-by-the-Sea
	Mike LeBarre	City of King
	Ken Cuneo	City of Pacific Grove (alt)
	Frank O'Connell	City of Marina
	David Pacheco	City of Seaside
	David Pendergrass	City of Sand City
<b>Absent:</b>	Leah Santibañez	City of Greenfield
	Patricia Stephens	City of Soledad
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. GM/Finance & Administration
	Michael Hernandez	Asst. GM/COO
	Kelly Halcon	Director of HR & Risk Management
	Lisa Rheinheimer	Director of Planning and Development
	Andrea Williams	General Accounting & Budget Manager
	Mark Eccles	Director of Information Technology
	Tom Hicks	Mobility Services Manager
	Robert Weber	Director of Transportation Services
	Alvin Johnson	Contract Transportation Supervisor
	Michelle Overmeyer	Grants Analyst

Zoë Shoats	Marketing Manager
Dave Laredo	De Lay & Laredo
Jeanette Alegar-Rocha	Deputy Secretary
Eva Perez	Office Administrator

<b>Public:</b>	Ken Walker	ATU
	Pete Torrecillas	MST
	Tony Valladares	MST
	Erick Friedrich	AMBAG
	Jim Fink	MST Rider

*Apology is made for any misspelling of a name.*

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Jim Fink recognized Director Armenta's service on the MST Board and commended Carl Sedoryk's job as GM/CEO. Mr. Fink requested 7:30 a.m. Sunday service on Line 3 to allow him to make connections with other routes to attend worship services at St. Ansgars Church in Salinas.

## **3. CLOSED SESSION**

Public Comment – none.

Chairperson Barrera moved to Closed Session to discuss agenda items 3-1 and 3-2. Closed session agenda items 3-3 and 3-4 will be discussed later in the agenda.

Chairperson Barrera returned to Closed Session after agenda item 10-3 to discuss items 3-3 and 3-4.

- 3-1. Conference with Labor Negotiators Gov. Code § 54957.6. Monterey-Salinas Transit Employees Union (MSTEA), and MST. (D. Laredo, K. Halcon)
- 3-2. Conference with Real Property Negotiators, Gov. Code § 54956.8: (Parcel # APN 002-481-022-000; 002-481-024-000; 031-112-019-000; 031-112-020-000; 031-101-020-000; 031-101-021-000; 031-101-063-000; 031-101-060-000; 031-101-064-000) Lease terms and signing authority. Negotiating parties (C. Sedoryk, M. Hernandez)
- 3-3. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST. (D. Laredo, K. Halcon)
- 3-4. Public Employee Performance Evaluation, Gov. Code § 54957: General Manager/CEO. (K. Halcon)

## **4. RETURN TO OPEN SESSION**



- 4-1. Report on Closed Session and possible action.

Mr. Laredo reported that MST staff provided information on agenda items 3-1 and 3-2, but no reportable action was taken.

Upon returning from Closed Session to discuss agenda items 3-3 and 3-4, Mr. Laredo reported that on both items, the Board provided direction to staff, but no reportable action was taken. Chairperson Barrera continued with agenda item 11.

## **5. CONSENT AGENDA**

- 5-1. Adopt Resolution 2017-04 recognizing Leticia Trevino, Coach Operator, as Employee of the Month for August 2016.
- 5-2. Adopt Resolution 2017-05 recognizing Sherman Upshaw, Senior Utility Service Person as Employee of the Month for September 2016.
- 5-3. Minutes of the MST Board Meeting of July 11, 2016.
- 5-4. Minutes of the Ad Hoc Nominating Committee July 8, 2016.
- 5-5. Minutes of the Measure Q Oversight Committee, August 16, 2016.
- 5-6. Minutes of the South County Public Scoping Meetings, August 11 and 13, 2016.
- 5-7. Financial Report – June and July 2016.
- 5-8. Disposal of Property left aboard buses.
- 5-9. Claim Rejections – Zapata and Rangel.
- 5-10. Approve FY 2016 Performance Incentive Pool for MSTEA and Confidential Unit.
- 5-11. Renew Legal Services Contract.
- 5-12. Appoint new members to the Mobility Advisory Committee.
- 5-13. Strategic Plan Update and Workshop.
- 5-14. Appoint member to the Measure Q Oversight Committee.
- 5-15. Authorize a contract with Public Sector Personnel Consultants to complete Classification and Compensation Study.

- 5-16. Approve Memorandum of Understanding between MST and the Association of Monterey Bay Area Governments.
- 5-17. Adopt Resolution 2017-06 recognizing Ann Armbruster for 30 Years of Safe Driving.
- 5-18. Approve payment of FY 2017 APTA Dues.

Councilmember Clark commented on consent agenda 5-11. She praised and thanked Mr. Laredo's office for services provided to MST staff and the Board.

Public Comment – none.

**Director Cuneo made a motion to approve the Consent Agenda and was seconded by Director LeBarre. The motion passed unanimously.**

## **6. RECOGNITION AND SPECIAL PRESENTATIONS**

- 6-1. Employee of the Month, August – Leticia Trevino.

Ms. Trevino was not in attendance for the presentation.

- 6-2. Employee of the Month, September – Sherman Upshaw.

Mike Hernandez recognized Sherman Upshaw, Sr. Facilities Technician, as the September Employee of the Month for his outstanding contribution to MST and the entire community. Mr. Upshaw has been a previous Employee of the Month and Employee of the Year. Mr. Sedoryk thanked Mr. Upshaw's exceptional hard work in support MST.

- 6-3. 30 Years Safe Driving – Ann Armbruster.

Mike Hernandez recognized Ann Armbruster, Senior Coach Operator, for her 30 accumulated years of Safe Driving and quality customer service. Mr. Sedoryk thanked Ms. Armbruster for helping MST maintain the reputation of consistently being one of the safest transit operations in the country.

- 6-4. 20 Years of Service – Agustin Ruelas.

Mike Hernandez recognized Agustin Ruelas, Senior Mechanic, for his 20 years of Service at MST. Mr. Hernandez mentioned that Mr. Ruelas was a former Employee of the Month on three separate occasions. Mr. Sedoryk thanked Mr. Ruelas for setting the standard for the rest of MST Maintenance Staff and his contribution in MST's achievement of 99.9 percent trips completed.

- 6-5. 25 Years of Service – William "Bob" Parks.

Mr. Parks was not in attendance for the presentation.

Carl Sedoryk introduced Jeanette Alegar-Rocha as the new Executive to the MST General Manager/CEO and Clerk to the Board.

Public Comment – none.

## **7. PUBLIC HEARINGS**

None.

## **8. ACTION ITEMS**

8-1. Approve Electric Bus Purchase.

Public Comment – none.

**Director Pendergrass made a motion to authorize MST to purchase up to two electric buses from BYD Motors, Inc., including special equipment, in an amount up to \$1,160,000 and was seconded by Director Clark. The motion passed unanimously.**

8-2. Authorize Acceptance of RIDES Mini Buses.

Public Comment – none.

**Director Downey made a motion to authorize the acceptance of six medium-sized buses purchased by Caltrans for the MST RIDES program and was seconded by Director LeBarre. The motion passed unanimously.**

8-3. Award Construction Contract to BlueScope Construction.

Public Comment – none.

**Director LeBarre made a motion to authorize MST to award a contract to BlueScope Construction for the remodel and expansion of MST's maintenance and operations facility located at Ryan Ranch Road in the amount of \$21,892,617 which includes a contingency of \$1,621,625. The motion was seconded by Director Clark and passed unanimously.**

8-4. Approve draft site selection goals for the proposed South County bus maintenance and operations facility.

Public Comment – none.

**Director LeBarre made a motion to approve the draft site selection goals. The motion was seconded by Director Clark and passed unanimously.**

- 8-5. Authorize the purchase of OnStreet Real-time Arrival Information Signs from Trapeze Group.

Public Comment – none.

**Director Hardy made a motion to authorize \$230,000 for the purchase of solar power capable Transit Master™ OnStreet Real-time bus arrival/departure signs from Trapeze Group. The motion was seconded by Director Clark and passed unanimously.**

## **9. REPORTS & INFORMATION ITEMS**

- 9-1. General Manager/CEO Report – June and July 2016
- 9-2. Washington, D.C. Lobby Report – July and August 2016
- 9-3. State Legislative Advocacy Update – July and August 2016
- 9-4. Staff Trip Reports.
- 9-5. Correspondence.

## **10. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 10-1. Reports on meetings attended by board members at MST expense (AB 1234).

Director LeBarre provided a trip summary of his attendance at the 2016 APTA Annual conference.

Chairperson Barrera referred to the hand-out at each dias from 2016 APTA Annual conference and stated that the conference MST is recognized as a transit leader in the nation.

- 10-2. Board member comments and announcements.
- 10-3. Board member referrals for future agendas.

Public Comment – none.

Jim Fink, from the public, stated that MST is fortunate to have Carl Sedoryk as General Manager/CEO.

Chairperson Barrera moved back to closed session to discuss agenda items 3-3 and 3.4.

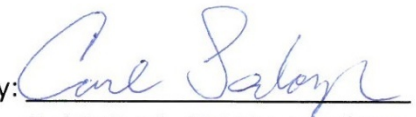
## **11. ATTACHMENTS**

- 11-1. The detailed monthly Performance Statistics and Disbursement Journal for June and July 2016 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## 12. ADJOURN

There being no further business, Chairperson Barrera meeting adjourned 11:43 a.m.

Prepared by:   
Jeanette Alegar-Rocha, Deputy Secretary

Reviewed by:   
Carl Sedoryk, GM Manager/CEO

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**Facilities Committee**

Frank J. Lichtanski Administration Building  
19 Upper Ragsdale Drive, Suite 100, Monterey 93940

**Minutes**

September 19, 2016  
9:00 a.m.

**Present:** Directors: Barrera (Chair), Downey, Hardy, LeBarre, O'Connell

**Absent:** None

**Staff:** Carl Sedoryk, General Manager/CEO; Michael Hernandez, Asst. GM/COO; Carl Wulf, Facilities/Capital Projects Manager; Hunter Harvath, Asst. GM of Finance and Administration; Lisa Rheinheimer, Director of Planning & Marketing; Michelle Overmeyer, Grants Analyst; Dave Laredo, General Counsel; Kelly Halcon, Director of Human Resources & Risk Management, Jeanette Alegar-Rocha, Executive Asst./Clerk to the Board

**Public:** None.

**1. Call to order.**

Chairperson Barrera called the meeting to order at 9:00 a.m. and roll call was taken.

**2. Public comment on matters not on the agenda.**

No public comment.

Libby Downey arrived at 9:05 a.m.

**3. Review status of shelter installation project. (C. Wulf).**

Carl Wulf, MST Capital/Facilities Manager, announced the agenda item and provided each committee member a packet of documents illustrating the status of the shelter installation project funded by grants received by MST from Prop 1B and a community grant.

Shelters were installed by MST at the following jurisdictions:

- City of Salinas
- City of Seaside
- City of Castroville
- City of Marina
- City of Sand City
- County of Monterey

Director Hardy asked where the shelter in Carmel will be built. Mr. Wulf stated that the City of Carmel wanted to build its own shelter on 6<sup>th</sup> and Mission of which \$19,000 of the grant funding will be provided.

Chairperson Barrera requested 8 copies of Mr. Wulf's shelter installation project status update packet to share with the Salinas City Council.

#### **4. Review status of TDA remodel construction project.**

Mike Hernandez, MST Assistant GM/COO, provided an update on the status of the federal grant-funded TDA remodel construction project and stated that a request to the full Board to award the contract to BlueScope Construction for the construction project will be presented at today's board meeting. Costs and two renditions of the remodeled TDA building are available on pages 80-82 in the MST Board Agenda packet.

Carl Wulf, Facilities/Capital Projects Manager, mentioned the intent to have staff move out the TDA facility to an off-site location during construction for safety reasons.

Carl Sedoryk stated that the TDA remodel construction project is on the MST Board Agenda for consideration and asked if there is anything that needs to be addressed or called out by the Board in order to move forward with executing a contract with BlueScope Construction by the November deadline and be eligible to access the grant funds. Mr. Sedoryk asked the committee to make a motion to the Board to authorize the Blue Construction contract.

**Director Downey made a motion to recommend the full Board authorize staff to execute a contract with BlueScope Construction. Director Hardy seconded the motion which passed unanimously.**

#### **5. Closed Session.**

Chairperson Barrera moved to Closed Session.

- 5-1. Conference with Real Property Negotiators, Gov. Code § 54956.8: (Parcel # APN 002-481-022-000; 002-481-024-000; 031-112-019-000; 031-112-020-000; 031-101-020-000; 031-101-021-000; 031-101-063-000; 031-101-060-000; 031-101-064-000) Lease terms and signing authority. Negotiating parties (C. Sedoryk, M. Hernandez) (No enclosure)



**6. Return to Open Session.**

6.1 Report on Closed Session and possible action.

Mr. Laredo reported that MST staff provided information and the Board provided direction to MST Staff on agenda item 5-1, but no reportable action was taken.

**7. Committee member comments, questions, or referrals.**

**8. Adjourn.**

There being no further business, Director Barrera adjourned the meeting at 9:38 a.m.

Prepared by: \_\_\_\_\_  
Jeanette Alegar-Rocha, Deputy Secretary

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**Mobility Advisory Committee**  
Regular Meeting Minutes  
Wednesday, July 27, 2016

**1. CALL TO ORDER**

Acting Chair Maureen M<sup>c</sup>Eachen called the meeting to order at 1:20 p.m. in the conference room of the Monterey Mobility Management Center (3MC).

Present:	Maureen M <sup>c</sup> Eachen Aimee Cuda Virginia Murillo Edwin Marticorena Reyna Gross Olivia Quezada Doug Chandler	Visiting Nurse Association ITN Monterey Transportation Agency for Monterey County Veterans Transition Center Alliance on Aging Central Coast Council for Independent Living Monterey County Military and Veterans Affairs
Absent:	Kathleen Murray-Phillips  Melissa McKenzie Laurie Crosby Kasuko Wessendorf	Monterey County Department of Social & Employment Services Carmel Foundation Consumer Interim, Inc.
Guest:	Diana Trapani	The Blind and Visually Impaired Center of Monterey County
Staff:	Tom Hicks Cristy Sugabo Kevin Allshouse Lisa Rheinheimer	Mobility Services Manager Mobility Services Coordinator Mobility Specialist Director of Planning and Development

**2. CONSENT AGENDA**

2.1 Minutes of the regular meeting of March 30, 2016

Member Cuda made a motion to approve the minutes and Member Murillo seconded. The motion carried unanimously.

### **3. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

None.

### **4. PUBLIC HEARING**

#### **4.1 MAC Ad Hoc Committee on CSUMB Transportation Options**

MST Director of Planning and Development, Lisa Rheinheimer, reported on the findings of the July 18, 2016, MAC Ad Hoc Committee meeting on transportation for students with disabilities at CSUMB. Several options were discussed as solutions to the problem, such as the use of accessible taxis, the use of CSUMB purchased accessible golf carts, or a contract between CSUMB and MV to provide same-day point-to-point transportation within the 10 minute break between class.

MST has reached out to CSUMB regarding leasing or purchasing one or more of MST's accessible taxis. Subsequently, CSUMB has declined to do so citing both the costs associated with hiring drivers, and the administrative burden of overseeing such a program. The need of some students for point-to-point accessible transportation within a 10 minute window between classes cannot be met by the MST RIDES program.

#### **4.2 MV Transit Report**

MV General Manager Jonathan Berke was not present at the meeting. Cristy Sugabo and Lisa Rheinheimer will follow up with Mr. Berke regarding the importance of MV's involvement in the Mobility Advisory Committee.

#### **4.3 MST Report**

Mr. Hicks discussed two promotions of MST staff; Cristy Sugabo as the new Mobility Programs Coordinator, and Beronica Carriedo as the new MST Outreach Coordinator. Consequently, MST Mobility will be looking to fill two new positions; one position will require a bilingual candidate for the RIDES Program, and the other candidate will focus on outreach to Veterans.

Mr. Hicks announced an increase in the budgets for both the Senior Taxi Voucher Program and the Persons with Disabilities Taxi Voucher Program, resulting in an increase of taxi vouchers for both programs. In addition, there is a planned pilot Veterans Taxi Voucher Program with the VTC. The goal of the pilot program is to determine the transportation needs of local veterans with an aim of increasing the budget next fiscal year once the needs have been determined.

Mr. Hicks discussed how TNC's (Taxi Network Companies), such as Uber and Lyft, have been given permission to operate locally, specifically at Hotels and at the Monterey Regional Airport. There has been an effort by local cities and agencies such as MST to bring some oversight to the TNC's to ensure that passengers have access to safe and dependable drivers who have passed thorough background checks. Also, MST's RIDES and taxi voucher programs rely on a robust taxi industry, which is currently threatened by TNCs that can operate cheaply because they are not subject to licensing and safety regulations.

Mr. Hicks updated the committee on the TACT (Taxi ADA Certification Training) set to kickoff on September 7, 2016.

Mr. Hicks updated the committee on the IVR (Interactive Voice Response) Software to be implemented by MV Transportation for the RIDES Program, which will allow web-based booking, e-mail/text notifications, and a call both the night prior to pickup, allowing the passenger to cancel, and a call 10 minute notification prior to pickup which will allow time for the passenger to get ready.

## **5. UNFINISHED BUSINESS**

### **5.1 MAC Vacancies**

Mr. Hicks will recommend to MST's Board of Directors in the September Board Meeting, that Ms. Diana Trapani, from The Blind and Visually Impaired Center of Monterey County, be nominated to the Mobility Advisory Committee.

Additionally, Mr. Hicks will follow up with TAMC, Alliance on Aging, and the VTC to officially assign Ms. Virginia Murillo, Reyna Gross, and Doug Chandler as alternates to the MAC for their respective organizations.

## **6. SUBJECT ITEMS TO FOLLOW-UP**

6.1 MAC Ad hoc committee notes re: CSUMB students with disabilities.

6.2 Process for assigning MAC alternates.

## **7. SUBJECT ITEMS TO REQUEST**

7.1 Update on MAC Ad hoc committee re: CSUMB students with disabilities.

## **8. ANNOUNCEMENTS AND APPRECIATIONS**

Mr. Hicks gave an Award Of Appreciation to Cristy Sugabo for her support and assistance to both the MAC and RAC Committees over the years.

Ms. Reyna Gross discussed Alliance on Aging and The Monterey County Department of Social Services campaign to provide local seniors with Farmers' Market Coupons. Additionally, Ms. Gross mentioned that the Alliance on Aging will have a resource booth at the Monterey County Fair. Lastly, Ms. Gross mentioned an upcoming presentation on September 13, 2016, at the Alliance on Aging Salinas office titled, "Medicare Basics."

Aimee Cuda discussed the upcoming celebration of ITN's 25,000th ride taking place on August 5th from 1-3 pm at Monterey BMW at the Seaside Auto Plaza.


Edwin Marticorena discussed the Stand Down event for homeless veterans taking place from August 19-21, 2016 at 4499 Joe Lloyd Way, Seaside. The event will feature, among other things, clothing issuance, meals, legal services, as well as health, dental, and veterinary services.

Mr. Hicks mentioned using the new MST Administrative LAB Building as a potential site for future MAC meetings.

## **9. ADJOURN**

There being no further business, Vice Chair M<sup>c</sup>Eachen adjourned the meeting at 2:08 p.m.

PREPARED BY:   
Kevin Allshouse

APPROVED BY:   
Tom Hicks

To: Board of Directors  
From: Angela Dawson  
Subject: Financial Reports – August 2016

**RECOMMENDATION:**

1. Accept report of August 2016 cash flow presented in Attachment #1
2. Approve August 2016 disbursements listed in Attachment #2
3. Accept report of August 2016 treasury transactions listed in Attachment #3

**FISCAL IMPACT:**

The cash flow for August is summarized below and is detailed in Attachment #1.

Beginning balance August 1, 2016	\$16,465,831.31
Revenues	3,285,229.45
Disbursements	<u>&lt;3,292,197.96&gt;</u>
Ending balance August 31, 2016	<u>\$16,458,862.80</u>

**POLICY IMPLICATIONS:**

Disbursements are approved by your Board each month and are shown in Attachment #2. Treasury transactions are reported to your Board each month, and are shown in Attachment #3.

**DISCUSSION:**

With the fiscal year only two months old, revenues overall are within 1% of budget and expenses are 10% lower than budget, producing a year-to-date surplus of \$640,189 for both Fixed-Route and RIDES combined. Positive variances for the month are occurring in virtually all categories of expenses, with the exception of the following

negative variances of greater than 5% or with a monetary value greater than \$5,000 for the August Budget vs. Actual reports contained in Attachment #4:

1. **Outside Services** – The majority of the negative variance in this category can be attributed to Custodial Services and Support Vehicle Repair services. While the negative variance in this category totals just slightly over \$5,000, staff is currently reviewing the details associated with these expenses to identify the sources of the overages.
2. **Purchased Transportation** – During the month of August, Purchased Transportation expenses exceeded budget by 6.6%. In reviewing the RIDES financials, staff noted that fare revenues exceeded budget by an even larger factor – 9.2%. In addition, the number of boardings on RIDES has been trending upward, with August ridership up 11% compared to last year and FY 17 year-to-date boardings up 6% compared to FY 16.

A detail of disbursements can be viewed within the GM Report at <http://www.mst.org/about-mst/board-of-directors/board-meetings/>



**(REVENUES & DISBURSEMENTS)****CASH FLOW**

Beginning balance August 1, 2016	16,465,831.31
----------------------------------	---------------

## Revenues

Passenger Revenue	495,702.95	
DOD Revenue	228,395.00	
LTF / STA / 5307 / Sales Tax	2,129,501.10	
Grants	360,771.34	
TAMC Loan/Rabo LOC advance	-	
Non Transit Revenue	70,859.06	
	Total Revenues	3,285,229.45

## Disbursements

Operations (See Attachment #2)	3,096,926.96	
Capital	195,271.00	
Property Acquisition –	-	
	Total Disbursements	(3,292,197.96)

Ending balance August 31, 2016	<u><u>16,458,862.80</u></u>
--------------------------------	-----------------------------

**COMPOSITION OF ENDING BALANCE**

Checking - Rabo Bank	135,610.92
Checking(s) - Wells Fargo Bank	25,700.62
Local Agency Investment Fund (LAIF)	4,542,960.66
Money Market - Homeland Security	535,653.93
Money Market - Rabo MM	3,454,426.42
Money Market - PTMISEA	5,857,333.63
Money Market - LCTOP	565,392.39
Money Market - Rabo Prop. 1 B	1,319,049.37
Bank of America - Escrow	8,984.86
Petty cash fund, STC Coin Machine, and 2 change funds	13,750.00
	Total
	<u><u>16,458,862.80</u></u>

**PAYROLL ACCOUNT**

August 5 Payroll & Related Expenses	520,014.23	
August 19 Payroll & Related Expenses	532,110.17	
Pers & 457	300,822.56	
Garnishments	5,495.65	
Payroll adj	-	
	<hr/>	
	1,358,442.61	1,358,442.61

**GENERAL ACCOUNT**

Disbursements on Attached Summary	1,798,358.20	
Paydown loan	12,612.28	
Workers Comp. Disbursements	100,829.32	
Interest expense	10,128.00	
Bank Service Charge	11,827.55	
Wire transfers/ACH debits - PTMISEA	-	
Transfer from WFB	-	
	<hr/>	
	1,933,755.35	1,933,755.35

Total Disbursements	<hr/>	3,292,197.96
---------------------	-------	--------------

Less Capital Disbursements & Transfers	<hr/>	(195,271.00)
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<b>Operating Disbursements</b>	<hr/>	<b>3,096,926.96</b>
--------------------------------	-------	---------------------

**DISBURSEMENTS SUMMARY:**  
**GENERAL ACCOUNT DISBURSEMENTS FOR August 1, 2016 - August 31, 2016**

<b>VENDOR / DESCRIPTION</b>	<b>CHECKS</b>	<b>AMOUNT</b>
Accounts Payable 08/01/16	42249 - 42257	450.00
Accounts Payable 08/03/16	42258	7,543.72
Accounts Payable 08/04/16	42259	34,894.47
Accounts Payable 08/08/16	42260	207.00
Accounts Payable 08/12/16	42261 - 42372	431,789.19
Accounts Payable 08/18/16	42373	207.00
Accounts Payable 08/23/16	42374 - 42382	42,270.35
Accounts Payable 08/26/16	42383 - 42493	935,047.64
Accounts Payable 08/31/16	42494 - 42508	345,948.83
<b>TOTAL</b>		<b><u>1,798,358.20</u></b>

**CHECKS \$100,000 AND OVER**

<b>VENDOR / DESCRIPTION</b>	<b>BOARD APPROVED</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
MV Transportation	Recurring Expense	42447	08/26/16	590,078.19
PERS Health	Recurring Expense	42597	08/31/16	316,342.25

TREASURY TRANSACTIONS  
FOR AUGUST 2016

**LAIF ACCOUNT**

<u>Date</u>	<u>Account</u>	<u>Bank</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 08/01/16					4,542,960.66
Deposit					-
Local Agency Investment Fund: Quarterly interest earned -					-
LAIF Treasury Balance at 08/31/16					4,542,960.66

**RABOBANK MM ACCOUNT**

<u>Date</u>	<u>Account</u>	<u>Bank</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 08/01/16					3,253,339.90
08/12/16		To A/P		225,000.00	3,028,339.90
08/18/16		To A/P		1,000,000.00	2,028,339.90
08/31/16		LTF	1,425,501.10		3,453,841.00
08/31/16		Interest @ 0.20%	585.42		3,454,426.42
RABO MM Balance at 08/31/16					3,454,426.42

# ATTACHMENT 4 FIXED ROUTE

## MONTEREY - SALINAS TRANSIT

Revenue & Expense - Consolidated

Budget vs Actual

For the Period from August 1, 2016 to August 31, 2016

(Amounts are in USD)

(Includes Fund: 001|004)

(Includes G/L Budget Name: BUDFY17)

	Cur Mo. Actual	Cur Mo. Budget	Cur Mo. Variance	YTD Actual	YTD Budget	YTD Variance
<b>Revenue</b>						
Passenger Fares	-343,515	-331,205	-12,310	-667,264	-662,410	-4,854
Special Transit	-403,347	-489,987	86,640	-882,909	-979,974	97,065
Cash Revenue	-57,470	-23,199	-34,271	-100,077	-46,398	-53,679
Cash Grants & Reimbursement	-2,441,543	-2,447,710	6,167	-4,883,086	-4,895,420	12,334
<b>Total Revenue</b>	<b>-3,245,876</b>	<b>-3,292,101</b>	<b>46,225</b>	<b>-6,533,336</b>	<b>-6,584,202</b>	<b>50,866</b>
<b>Expenses</b>						
Labor	1,229,763	1,233,488	-3,725	2,388,779	2,466,976	-78,197
Benefits	650,114	762,962	-112,848	1,494,587	1,525,924	-31,337
Advertising & Marketing	4,772	14,294	-9,522	14,876	28,588	-13,712
Professional & Technical	58,015	65,993	-7,978	82,622	131,986	-49,364
Outside Services	31,948	26,321	5,627	58,258	52,642	5,616
Outside Labor	55,540	95,409	-39,869	102,102	190,818	-88,716
Fuel & Lubricants	164,970	305,144	-140,174	312,974	610,288	-297,314
Supplies	60,551	70,129	-9,578	146,524	140,258	6,266
Vehicle Maintenance	76,872	83,544	-6,672	161,809	167,088	-5,279
Marketing Supplies	271	4,376	-4,105	271	8,752	-8,481
Utilities	35,822	38,598	-2,776	71,667	77,196	-5,529
Insurance	44,856	54,253	-9,397	89,728	108,506	-18,778
Taxes	10,767	17,309	-6,542	19,493	34,618	-15,125
Purchased Transportation	407,618	403,028	4,590	795,038	806,056	-11,018
Miscellaneous Expenses	52,778	60,509	-7,731	102,309	121,018	-18,709
Interfund transfers						
Pass Thru/Behalf of Others		6,167	-6,167		12,334	-12,334
Interest Expense	10,128	10,583	-455	20,100	21,166	-1,066
Leases & Rentals	16,582	24,212	-7,630	35,244	48,424	-13,180
<b>Total Operating Expenses</b>	<b>2,911,368</b>	<b>3,276,319</b>	<b>-364,951</b>	<b>5,896,381</b>	<b>6,552,638</b>	<b>-656,257</b>
<b>Operating (Surplus) Deficit</b>	<b>-334,507</b>	<b>-15,782</b>	<b>-318,725</b>	<b>-636,955</b>	<b>-31,564</b>	<b>-605,391</b>

# ATTACHMENT 4 RIDES

## MONTEREY - SALINAS TRANSIT

Revenue & Expense - Consolidated

Budget vs Actual

For the Period from August 1, 2016 to August 31, 2016

(Amounts are in USD)

(Includes Fund: 002)

(Includes G/L Budget Name: BUDFY17)

	Cur Mo. Actual	Cur Mo. Budget	Cur Mo. Variance	YTD Actual	YTD Budget	YTD Variance
<b>Revenue</b>						
Passenger Fares	-42,509	-38,909	-3,600	-81,377	-77,818	-3,559
Special Transit						
Cash Revenue						
Cash Grants & Reimbursement	-299,098	-299,098		-598,196	-598,196	
<b>Total Revenue</b>	<b>-341,607</b>	<b>-338,007</b>	<b>-3,600</b>	<b>-679,573</b>	<b>-676,014</b>	<b>-3,559</b>
<b>Expenses</b>						
Labor	5,535	4,770	765	10,753	9,540	1,213
Benefits	2,728	3,029	-301	6,388	6,058	330
Advertising & Marketing						
Professional & Technical		417	-417		834	-834
Outside Services						
Outside Labor	7,335	6,584	751	9,149	13,168	-4,019
Fuel & Lubricants	27,139	39,577	-12,438	54,479	79,154	-24,675
Supplies	468	1,919	-1,451	1,505	3,838	-2,333
Vehicle Maintenance						
Marketing Supplies						
Utilities	40		40	80		80
Insurance						
Taxes						
Purchased Transportation	285,752	268,018	17,734	535,367	536,036	-669
Miscellaneous Expenses	13,526	13,693	-167	27,052	27,386	-334
Interfund transfers						
Pass Thru/Behalf of Others						
Interest Expense						
Leases & Rentals						
<b>Total Operating Expenses</b>	<b>342,524</b>	<b>338,007</b>	<b>4,517</b>	<b>644,775</b>	<b>676,014</b>	<b>-31,239</b>
<b>Operating (Surplus) Deficit</b>	<b>918</b>		<b>918</b>	<b>-34,798</b>		<b>-34,798</b>

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To: Board of Directors

From: Sonia Bannister, Customer Service Supervisor

Subject: Disposal of unclaimed property left on bus

Goodwill

6 books	7 cell phones
1 coin purse	1 ring
1 garden hose	1 black case
4 eyeglass cases	1 walkie talkie
1 jacket	1 recorder
1 pair of pants	1 sweater
2 wallets	1 sweatshirt
1 shirt	10 pairs of prescription eyeglasses

To be disposed


11 keys	1 hat	1 water bottle
1 bag of food containers	2 beanies	2 pairs of gloves
3 note books	1 apron	1 jacket
1 pair of sunglasses	1 pair of earrings	1 poster
4 ID's	1 pair of pants	1 coin purse
3 credit cards	1 cassette tape	1 coffee mug
4 toys	1 inhaler	1 set of head phones
1 sweater	4 books	1 bracelet
1 sweatshirt	3 balls	1 shoe

MST makes an attempt to contact the owners of Lost and Found items. If the items are unclaimed after 30 days, they are added to the above list.

PREPARED BY:

  
Sonia Bannister

REVIEWED BY:

  
Carl Sedoryk

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To: Board of Directors

From: Michael Hernandez, Assistant General Manager/COO

Subject: Authorize the Purchase of One Facilities Truck

**RECOMMENDATIONS:**

Authorize the purchase of one (1) support truck for use by MST's Facilities Department.

**FISCAL IMPACT:**

Not to exceed \$34,000. This vehicle will be funded through MST's Capital Budget.

**POLICY IMPLICATIONS:**

Your Board approves purchases over \$25,000.

**DISCUSSION:**

The five employees in MST's Facilities Department maintain MST's two divisions, four transit centers/stations and approximately 1,200 bus stops, including the Jazz BRT bus stops, in a service area as far north as San Jose, the Monterey Peninsula cities, Salinas and in South Monterey County including Paso Robles. MST has added an additional staff person to the department in order to effectively service our expanded service area additional truck is required for a new supervisor position in the Facilities Department.


Staff is currently acquiring price quotes from local truck dealerships and the State of California Department of General Services (DGS) for the lowest cost option and best/reasonable delivery time.

Approval of this item authorizes the purchase of one support truck for the Facilities' Department at a price not to exceed \$34,000.

PREPARED BY:

  
Michael Hernandez

REVIEWED BY:

  
Carl Sedoryk

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To: Board of Directors

From: Michael Hernandez, Assistant General Manager/COO

Subject: Authorize the Purchase of a Portable Hoist

**RECOMMENDATIONS:**

Authorize the purchase of one portable hoist from Air & Lube Systems Inc.

**FISCAL IMPACT:**

\$46,323. The purchase of this hoist is budgeted in MST's FY17 Capital Budget.

**POLICY IMPLICATIONS:**

Your Board approves purchases over \$25,000.

**DISCUSSION:**

To maintain MST's fleet of 50 heavy-duty buses at TDA the maintenance department uses two in-ground lifts, two portable hoists and one "pit". These lifts/hoists are in use every day for preventative maintenance, fleet inspections and various repairs.

The purchase of an additional portable hoist is considered "mission critical" for MST's move to a temporary facility during the remodel of TDA for the approximate 12 month construction period.

MST's fleet receives routine safety and preventative maintenance (PMs) inspections every 3,000 miles. The PMs require the use of either an in-ground or portable hoist. MST staff conducts about 60 PMs at TDA each month, not including other normal fleet repairs and maintenance activities which require the use of lifts or a portable hoist.

None of the facilities identified as potential sites for the temporary relocation of MST's fleet have lifts or equipment required to maintain our heavy-duty fleet, resulting in the requirement to purchase an additional portable hoist.

The Air & Lube Systems price of \$46,323 is based on their lowest price quote to the National Joint Powers Alliance (NJPA). MST is a member of the NJPA national contract purchasing cooperative and the cooperative provides lowest cost purchasing options to government, education and non-profit agencies. MST's procurement policy authorizes the participation in cooperative purchase agreements.

Approval of this item authorizes staff to purchase of one portable hoist from Air & Lube Systems in the amount of \$46,323. This purchase is considered mission critical for the maintenance and repair of the MST fleet.

PREPARED BY: Michael Hernandez REVIEWED BY: Carl Sedoryk  
Michael Hernandez Carl Sedoryk

## **ANTHONY LEWIS 31 YEARS OF SERVICE**

WHEREAS, Anthony Lewis began his career with the Monterey-Salinas Transit District in February 1985. During his 31 year career at MST Anthony Lewis supported MST's mission by delivering quality transportation to his passengers and the community, and

WHEREAS, Anthony Lewis was recognized for his friendly personality, work spirit and expert customer service skills; and

WHEREAS, Anthony Lewis was recognized as the Employee of the Month on three separate occasions in 1995, 2003 and 2007 for his excellent performance; and

WHEREAS, during his 31 years at MST Anthony Lewis accumulated approximately 800,000 miles "behind the wheel" of his MST bus and was recognized for his safety record; and

WHEREAS, Anthony Lewis is a valued employee and is admired by his fellow employees for his dedication, work ethic and high standards; and

WHEREAS, after more than 31 years of dedicated service Anthony Lewis will retire effective October 15, 2016; and

THEREFORE BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit recognizes and congratulates Anthony Lewis for his excellent support and service to MST and our customers; and

BE IT FURTHER RESOLVED the Board of Directors expresses its sincere gratitude to Anthony Lewis and wishes him success, good health and an enjoyable and well deserved retirement!

THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT  
PASSED AND ADOPTED RESOLUTION 2017-08 this 10th day of October, 2016.

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Tony Barrera  
Chairperson

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Carl G. Sedoryk  
Secretary

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To: MST Board of Directors

From: Lisa Rheinheimer, Director of Planning & Marketing

Subject: Monterey Bay Area Feasibility Study of Bus Operations on State Route 1  
Shoulders and Monterey Branch Line

**RECOMMENDATION:**

Award Monterey Bay Area Feasibility Study of Bus Operations on State Route 1 Shoulders and Monterey Branch Line to CDM Smith consultants and authorize the General Manager/CEO to execute the contract.

**FISCAL IMPACT:**

The contract award is for a total of \$220,957. MST was successful in receiving a grant from the Association of Monterey Bay Area Governments and the Transportation Agency for Monterey County for a total amount of \$195,000. MST has budgeted \$30,000 and Santa Cruz METRO has budgeted \$9,079 for the study. The total budget is \$234,079, leaving \$13,122 available for contingency, should it be needed during the planning effort.

**POLICY IMPLICATIONS:**

In 2013, the MST Board of Directors adopted a Strategic Plan 2014-2016 which included a goal to provide quality transit and mobility management services. Part of that goal included a tactic to continue planning activities for Highway 1 corridor transit improvements. This Feasibility Study will further the Board's adopted Strategic Plan.

**DISCUSSION:**

This discussion section is divided into several subject areas including problem, background, scope of work, and timeline:

**Problem:** Highway 1, in both Monterey and Santa Cruz Counties, is heavily congested during the morning and afternoon peak periods. During congested times, travel speeds are diminished, significant delay results, and long queues form behind breakdown points. The conventional solution to heavy freeway congestion is to add capacity by widening the congested segment. Highway widening is not a solution or an option for the Monterey portion of Highway 1 due to environmental and cost reasons. The Santa Cruz portion of Highway 1 has its political, cost, and community challenges as well.

Bus operations along the congested portions of Highway 1 pose a significant challenge for MST and Santa Cruz METRO to keep public transit competitive with the single occupant vehicle in the same traffic conditions. In order to address this problem, transit agencies in other states and California and in collaboration with their Department of Transportation partners, have implemented bus on shoulder operations during peak congestion. The purpose of operating buses on highway shoulders is to keep buses moving and to provide a competitive advantage for bus passengers over single occupant vehicles.

In order to help solve the congestion problem, reduce greenhouse gas emissions, and to increase ridership, public transit must offer an advantage over driving alone especially along corridors with heavy traffic. In MST's 2016 Rider and Community Survey, 36% of respondents cited reducing/avoiding traffic congestion or reducing pollution as the reason why they use MST services.

**Background:** As the owner-operator of the state highway system, MST approached Caltrans about the possibility of studying bus operations on Highway 1 shoulders. The result of that consultation was that the region needed state legislation to authorize MST and Santa Cruz METRO to study and implement bus operations on state highway shoulders. AB 946 (Assemblymember Mark Stone) was passed and chaptered in 2013 allowing Monterey and Santa Cruz Counties the ability to move forward with a feasibility study.

After two failed attempts to convince Caltrans to award MST and Santa Cruz METRO grant funds to complete the feasibility study, the Association of Monterey Bay Area Governments and the Transportation Agency for Monterey County awarded grant funding to MST and Santa Cruz METRO to move forward.

**Scope of work:** A scope of work was developed as a part of the grant application and was included in a Request for Proposals issued by MST to consulting firms. The scope of work included the following:

- a. Data collection and literature review
- b. Technical studies
  - i. Traffic analysis
  - ii. Transit route performance analysis
  - iii. Highway 1 segments for bus operations on shoulders
  - iv. Monterey branch line segments for bus operations
  - v. Environmental impact considerations
  - vi. Concept feasibility
  - vii. Cost-benefit assessment
  - viii. Project implementation/next phase
- c. Stakeholder participation
  - i. Peer agency outreach
  - ii. Technical advisory committee



- iii. Public input
- d. Feasibility study

Consulting firms were invited to submit a proposal to MST by August 19<sup>th</sup> and were evaluated by staff from MST, Caltrans, the Association of Monterey Bay Area Governments, the Transportation Agency for Monterey County, and Santa Cruz METRO. The following table identifies the consulting firms, their overall score, and cost proposal:

Consulting Firm	Overall Score	Cost Proposal
CDM Smith	79	\$220,957
Kimley Horn	83	\$322,470
TKJM	62	\$544,521
Mott MacDonald	61	\$277,967

All proposals were reviewed according to the Request for Proposals evaluation process. Consultants were first evaluated and ranked on their proposed scope of work and technical aspects in meeting the requirements of the Request for Proposal. Subsequently, proposals which were deemed technically acceptable were re-evaluated with cost as a consideration.

All of the consultants met all of the technical criteria of the Request for Proposals. CDM Smith and Kimley Horn scored the highest. These two consultants had relevant experience with previous projects which aligned closely with the needs of the study. After re-evaluating the proposals with cost as a consideration, CDM Smith aligned most closely with MST's budget amount.

**Timeline:** After the contract is awarded, the feasibility study will take approximately 18 months to complete. The MST Board will have an opportunity to hear about the progress and provide input on the study at key points.

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To: Board of Directors  
From: C. Sedoryk, General Manager/CEO  
Subject: Monthly Report – August 2016

Attached is a summary of monthly performance statistics for the Transportation, Maintenance, and Administration departments for August 2016 (Attachments 1-4).

On August 24 - 25 I travelled to Washington DC to meet with staff of Congressman Sam Farr and to attend a meeting of the American Public Transit Association executive committee.

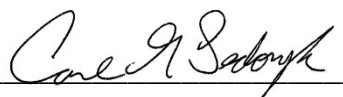
Attachment #1 – Dashboard Performance Statistics

Attachment #2 – Operations Dept. Report – August 2015

Attachment #3 – Facilities & Maintenance Dept. Report – August 2015

Attachment #4 – Administration Dept. Report – August 2015

A complete detail of Monthly Performance Statistics can be viewed within the GM Report at <http://www.mst.org/about-mst/board-of-directors/board-meetings/>

Prepared by: 

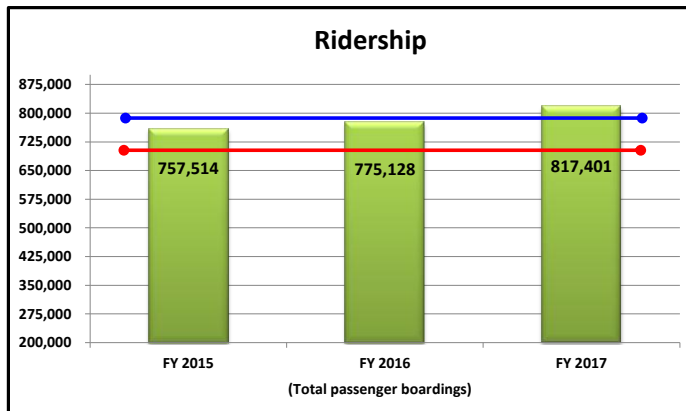
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# MST Fixed Route

## YTD Dashboard Performance Comparative Statistics

### Months of July - August

### Fiscal Years 2015-2017

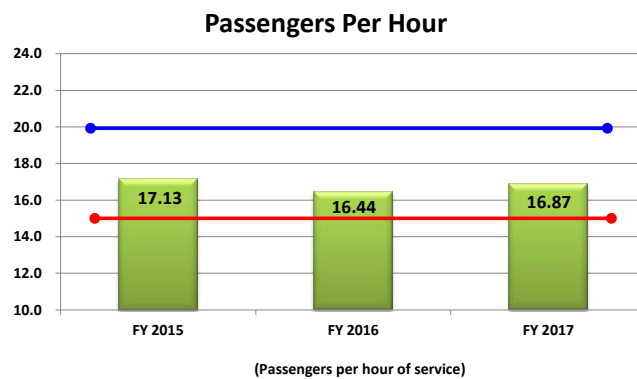


**Goal = 790,631 passengers**

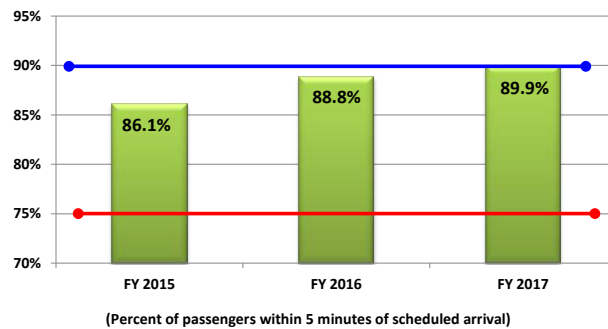
**Minimum = 697,615 passengers**

**Goal = 20 passengers p/h**

**Minimum = 15 passengers p/h**



### On Time Performance

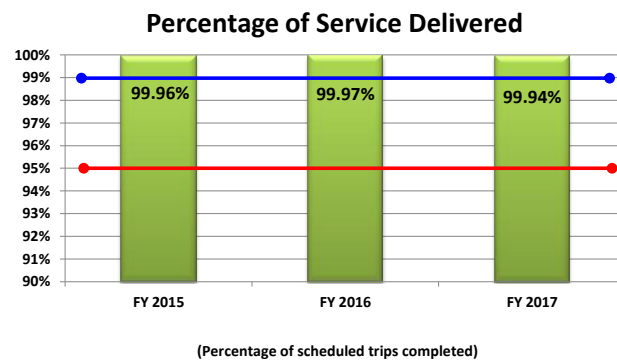


**Goal = 90% on time**

**Minimum = 75% on time**

**Goal = 99% completed**

**Minimum = 95% completed**

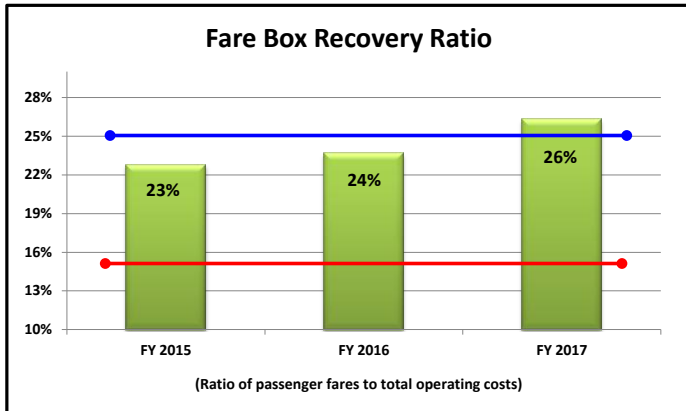


# MST Fixed Route

## YTD Dashboard Performance Comparative Statistics

### Months of July - August

### Fiscal Years 2015-2017

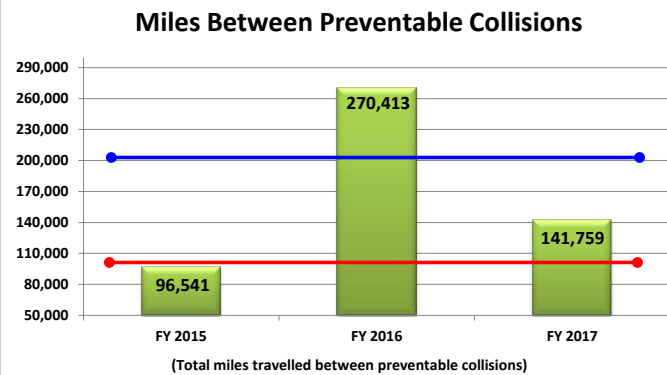
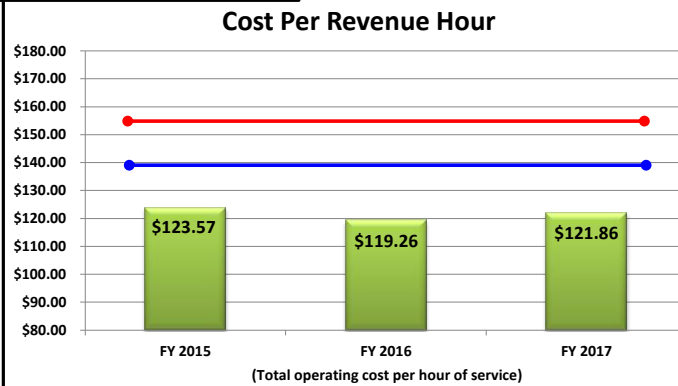


**Goal = 25%**

**Minimum = 15%**

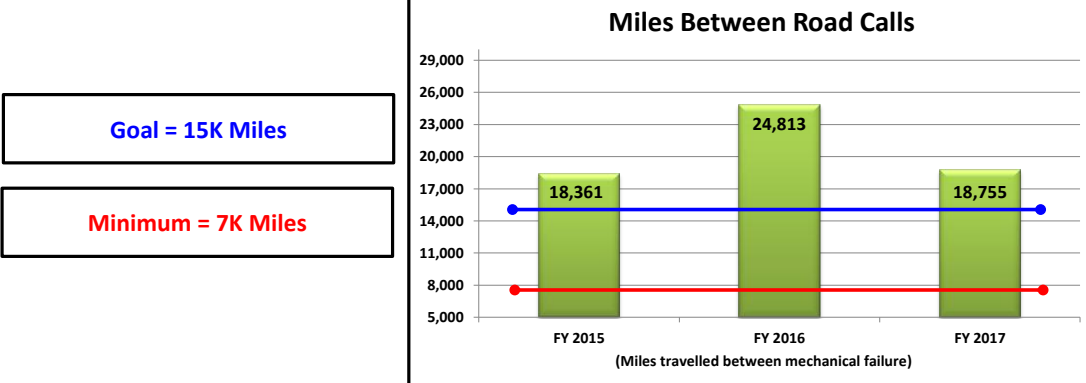
**Maximum = \$153.28 per RH**

**Goal = \$139.35 per RH**



**Goal = 200K Miles**

**Minimum = 100K Miles**



**Goal = 15K Miles**

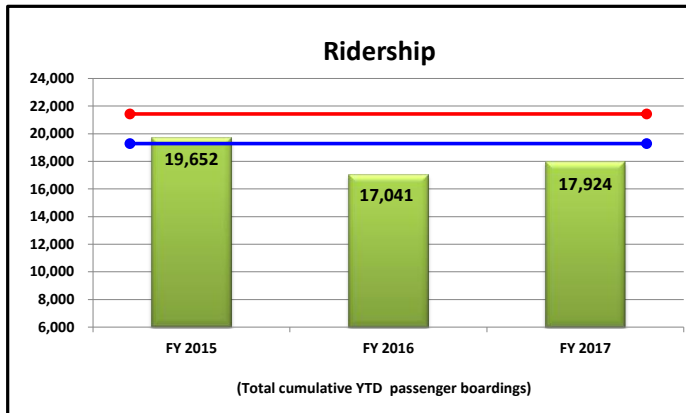
**Minimum = 7K Miles**

# MST RIDES

## YTD Dashboard Performance Comparative Statistics

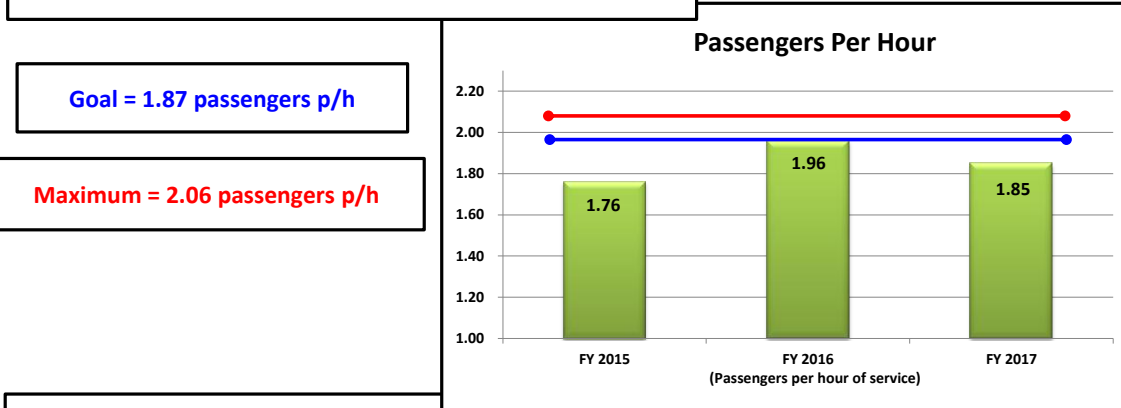
### Months of July - August

### Fiscal Years 2015-2017



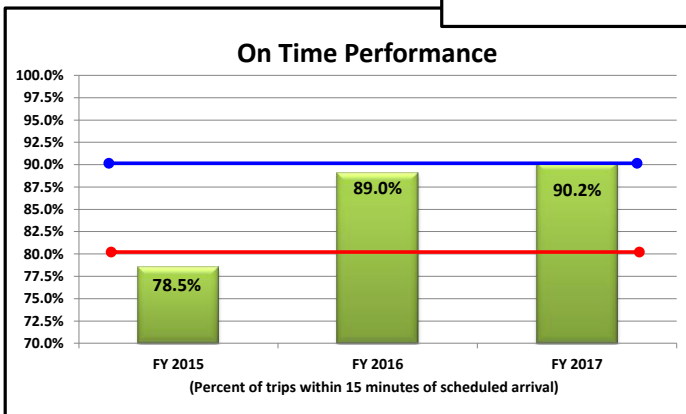
**Goal = 19,530 passengers**

**Maximum = 21,483 passengers**



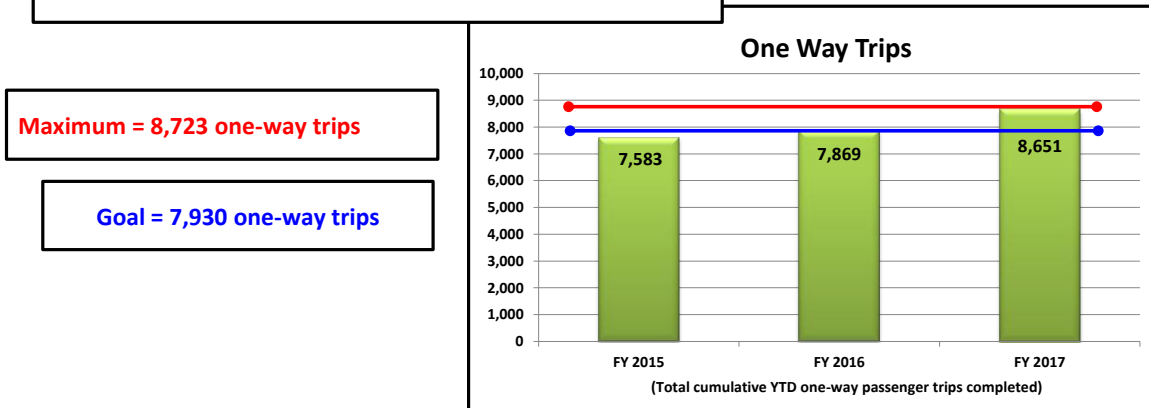
**Goal = 1.87 passengers p/h**

**Maximum = 2.06 passengers p/h**



**Goal = 90% on time**

**Minimum = 80% on time**



**Maximum = 8,723 one-way trips**

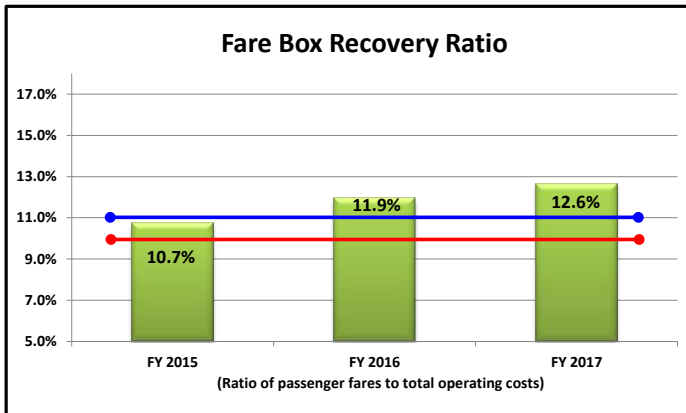
**Goal = 7,930 one-way trips**

# MST RIDES

## YTD Dashboard Performance Comparative Statistics

### Months of July - August

### Fiscal Years 2015-2017

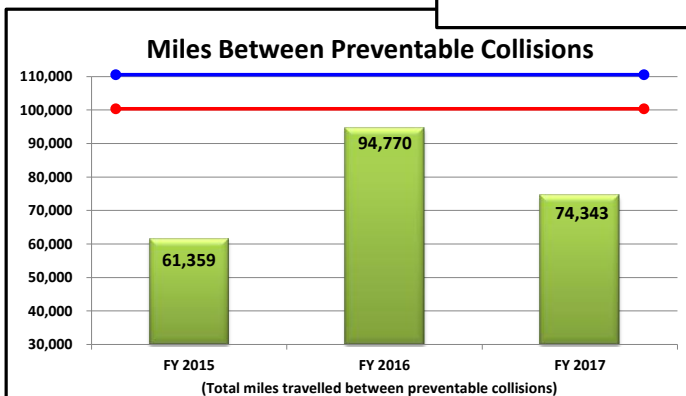
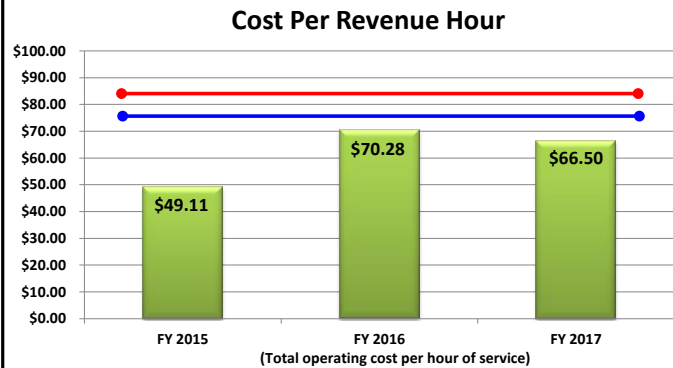


**Goal = 11%**

**Minimum = 10%**

**Goal = \$75.12**

**Maximum = \$82.63**

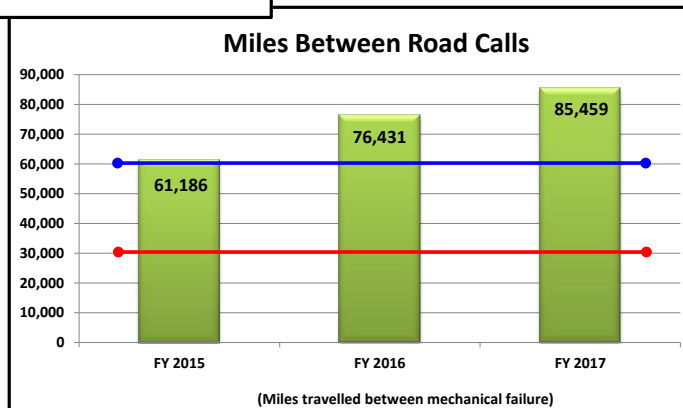


**Goal = 110K Miles**

**Minimum = 100K Miles**

**Goal = 60,000 miles**

**Minimum = 30,000 miles**



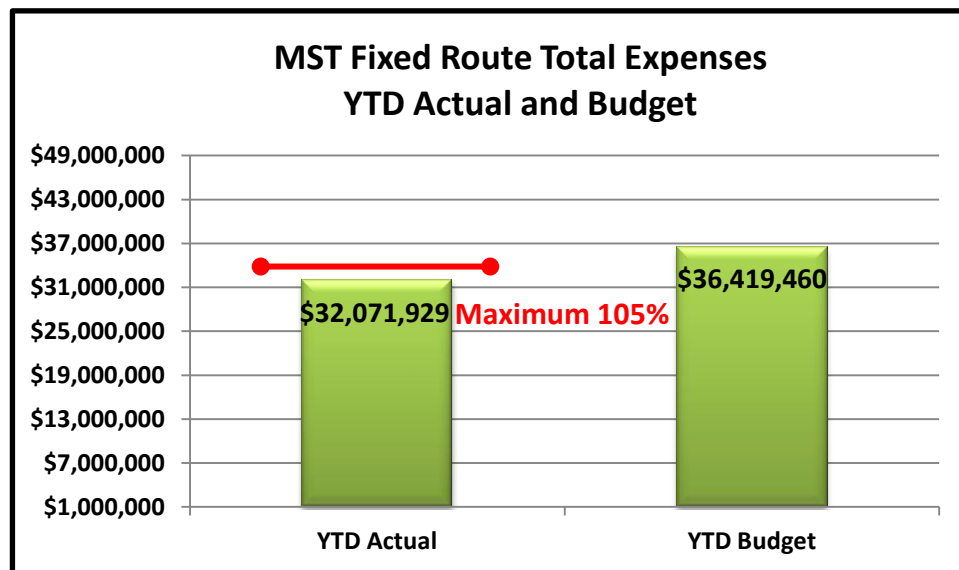
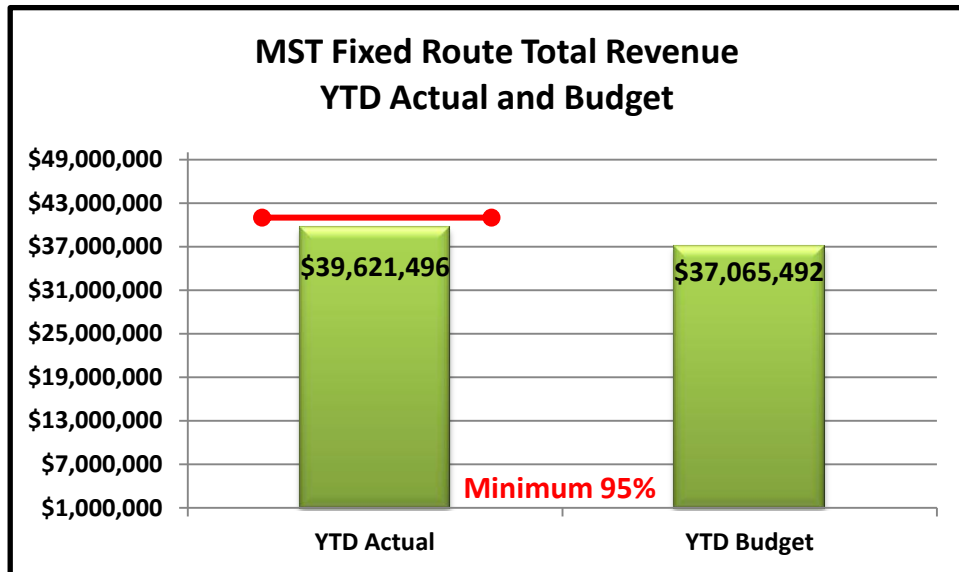


# MST Fixed Route

## Financial Performance Comparative Statistics

### July - August

### Fiscal Year 2017

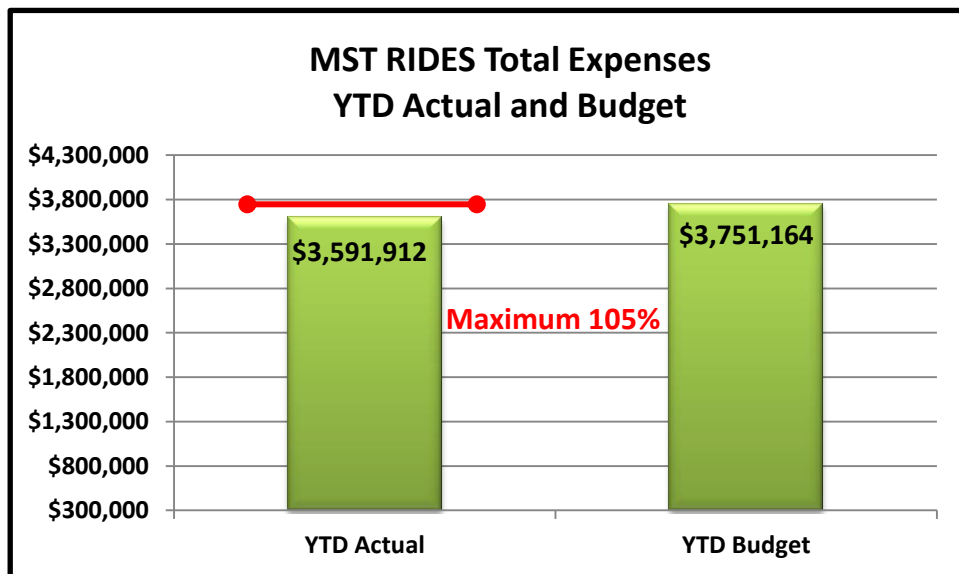
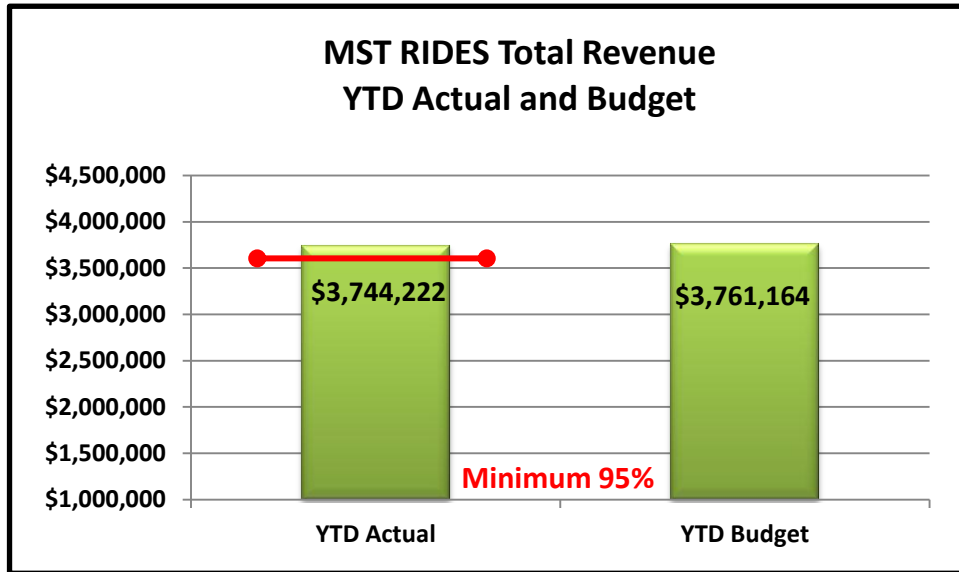


# MST RIDES

## Financial Performance Comparative Statistics

### July - August

### Fiscal Year 2017



To: Mike Hernandez, Assistant General Manager / C.O.O.  
From: Robert Weber, Director - Transportation Services  
Cc: MST Board of Directors  
Subject: **Transportation Department Monthly Report – August 2016**

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## **FIXED ROUTE BUS OPERATIONS:**

### **System Wide Service: (Fixed Route & On Call Services):**

Preliminary boarding statistics indicate that ridership increased by 6.36% in August 2016, (426,452), as compared to August 2015, (400,933). Fiscal year to date – passenger boardings have increased by 5.45% as compared to the same period last year.

Productivity increased from August of last year (16.6) to 17.1 passengers per hour for August of this year.

### **Supplemental / Special Services:**

August 27-28: MST provided special shuttle services for the Annual West End Celebration in Sand City transporting 187 passengers during this two day event.

### **System Wide Statistics:**

- Ridership: 426,452
- Vehicle Revenue Hours: 24,873
- Vehicle Revenue Miles: 398,098
- System Productivity: 17.1 Passengers Per Vehicle Revenue Hour
- One-Way Trips Provided: 35,063

**Time Point Adherence:** Of 132,425 total time-point crossings sampled for the month of August, the TransitMaster™ system recorded 20,467 delayed arrivals to MST's published time-points system-wide. This denotes that **84.45%** of all scheduled arrivals at published time-points were on time. (See *MST Fixed-Route Bus ~ On Time Compliance Chart FY 2016.*)

Service arriving later than **5** minutes beyond the published time point is considered late. The on-time compliance chart, (attached), reflects system wide "on-time performance" as a percentage to the total number of reported time-point crossings.

**Cancelled Trips:** As listed below, there were a total of fourteen (14) cancelled trips for the month of August for both directly operated and contracted services:

<b>Total Trips Provided: 35,063</b>			
<b>Category</b>	<b>MST</b>	<b>MV</b>	<b>%</b>
Detour / Road Closure	0	2	14.29%
Equipment Shortage	1	0	7.14%
Employee Shortage	2	0	14.29%
Mechanical Failure	0	1	7.14%
Traffic	4	1	35.71%
Passenger Problem	3	0	21.43%
<b>Totals</b>	<b>10</b>	<b>4</b>	<b>100.00%</b>

**Documented Occurrences:** MST Coach Operators are required to complete an occurrence report for any unusual incident that occurs during their work day. The information provided within these reports is used to identify trends, which often drive changes in policy or standard operating procedures. The following is a comparative summary of reported incidents for the month(s) of August 2015 and 2016:

<b>Occurrence Type</b>	<b>August-15</b>	<b>August-16</b>
Collision: MST Involved	8	9
Employee Injury	0	1
Medical Emergency	3	3
Object Hits Coach	0	
Passenger Conflict	5	10
Passenger Fall	1	3
Passenger Injury	0	1
Other	6	2
Near Miss	0	
Fuel / fluid Spill	4	2
Unreported Damage	2	1
<b>Totals</b>	<b>29</b>	<b>32</b>

## **CONTRACTED TRANSPORTATION SERVICES:**

### **MST RIDES ADA / ST Paratransit Program:**

Preliminary boarding statistics for the MST RIDES program reflect that for the month of August there were 10,616 passenger boardings. This denotes an 11.07% increase in passenger boardings from August of 2015, (9,558). Fiscal year to date – passenger boardings have increased by 5.56% as compared to the same period last year.

- Productivity for August of this year was at 1.87 passengers per hour decreasing from August of 2015, (1.96).
- For the month of August, 89.68 % of all scheduled trips for the MST RIDES Program arrived on time, increasing from 88.45 % in August of 2015.

#### **COMMUNICATIONS CENTER:**

In August, MST's Communications Center summoned public safety agencies on *sixteen* (16) separate occasions to MST's transit vehicles and facilities:

<b>Agency Type</b>	<b>Incident Type</b>	<b>Number Of Responses</b>
Police	Passenger Incident / Other	10
EMS	Passenger Illness / Injury	6



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Robert Weber

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**ATTACHMENT 3**

To: Carl G. Sedoryk, General Manager/CEO

From: Michael Hernandez, Assistant General Manager/COO

Subject: Monthly Maintenance/Facilities Report for August 2016

This report summarizes the activities of the Maintenance and Facilities Departments as well as fuel prices during the past month.

<b>FY17 Fuel Budget:</b>	<b>Average Fuel Price August 2016:</b>	<b>Average Fuel Price: FY2017</b>
Diesel: \$3.10	<b>\$1.77</b>	\$1.79
Gasoline: \$3.20	<b>\$1.91</b>	\$2.10

<b>Fleet Status:</b>	<b>Operating Cost Per Mile:</b>	<b>* Miles Between Major Mechanical Road Calls:</b>
<b>August 2016</b>	<b>\$0.89</b>	<b>21,802</b>
<b>FY2017</b>	\$0.94	18,755 YTD
FY2016:	\$0.93	24,813 <u>YTD</u> Comparison
FY2015	\$1.01	21,306 Fiscal Year

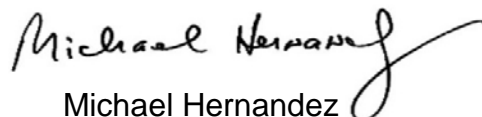
**\*Minimum:** 7,000 Miles; **Goal:** 15,000 Miles

**Department Activities/Comments:**

The miles between major mechanical road calls for August were 21,802. There were 17 major mechanical road calls and six minor/non-mechanical road calls.

Staff conducted an inspection on a possible site to relocate operations and maintenance activities during the remodel of MST's Ryan Ranch facility. Maintenance staff attended "Engine After-Treatment" training at Nor-Cal Engine.

The MST Mobility Center in downtown Monterey received water damage due to a pipe leak from another building tenant. The wireless charging station for the electric trolley was out of service for approximately two weeks due to underground water intrusion into an in-ground junction box.

  
Michael Hernandez

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## ATTACHMENT 4

Date: October 10, 2016

To: C. Sedoryk, General Manager/CEO

From: Hunter Harvath, Assistant General Manager – Finance & Administration; Andrea Williams, General Accounting & Budget Manager; Mark Eccles, Director of Information Technology; Kelly Halcon, Director of Human Resources/Risk Management; Zoe Shoats, Marketing Manager; Sonia Bannister, Customer Service Supervisor.

Subject: **Administration Department** Monthly Report – August 2016

The following significant events occurred in Administration work groups for the month of August 2016:

### Human Resources

A total employment level for August 2016 is summarized as follows:

<b>Positions</b>	<b>Budget FY17</b>	<b>Actual</b>	<b>Difference</b>
Coach Operators F/T	139	136	-3
Coach Operators Limited Duty	0	0	0
CO Occupational Injuries	1	0	-1
Operations Staff	31	28	-3
Maintenance & Facilities	49	45	-4
Administrative (Interns 1 PT)	30	26	-4
<b>Total</b>	<b>250</b>	<b>235</b>	<b>-15</b>

\*Total budget numbers do not include the C/O on Long Term Leave as those numbers are already reflected in the Coach Operators/Trainees number.

<b><i>August Worker's Compensation Costs</i></b>	
<i>Indemnity (paid to employees)</i>	<b>\$46,024.61</b>
<i>Other (includes Legal)</i>	<b>\$7,735.11</b>
<i>Medical includes Case Mgmt, UR, Rx &amp; PT</i>	<b>\$46,654.07</b>
<i>TPA Administration Fee</i>	<b>\$5,000.00</b>
<i>Excess Insurance</i>	<b>\$7,512.08</b>
<b><i>Total Expenses</i></b>	<b><i>\$112,925.87</i></b>
<b><i>Reserves</i></b>	<b><i>\$1,219,341.94</i></b>
<b><i>Excess Reserved</i></b>	<b><i>(\$450,549.94)</i></b>
<b><i># Ending Open Claims</i></b>	<b>35</b>

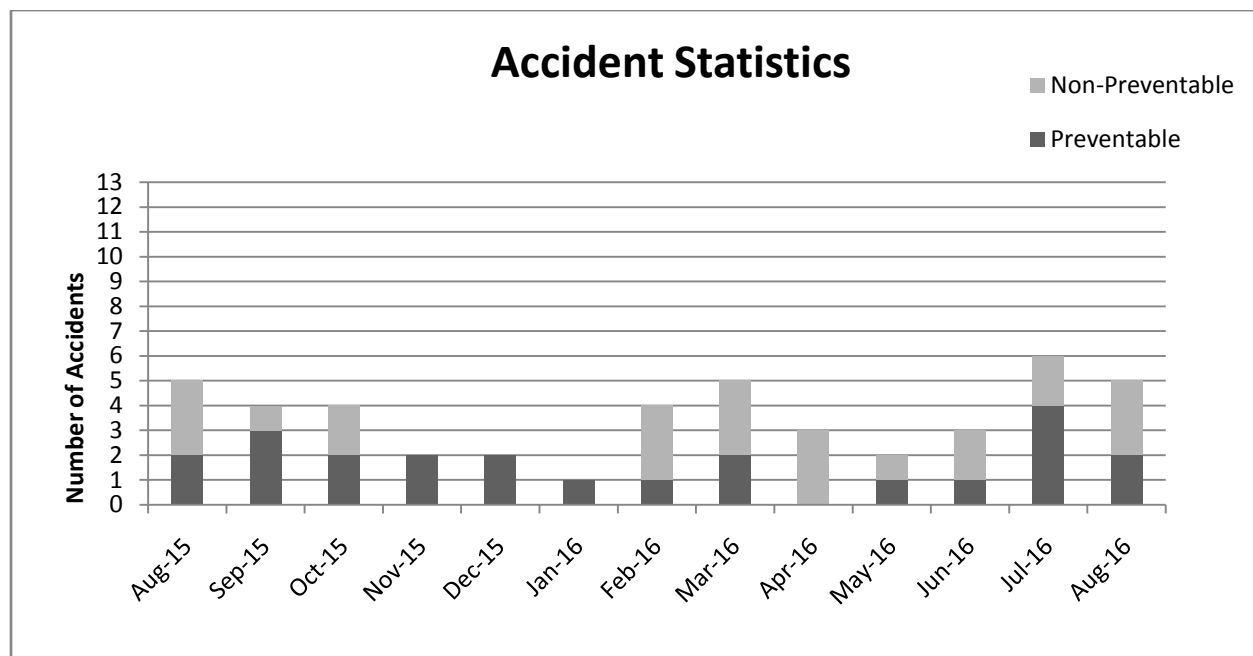
## Training

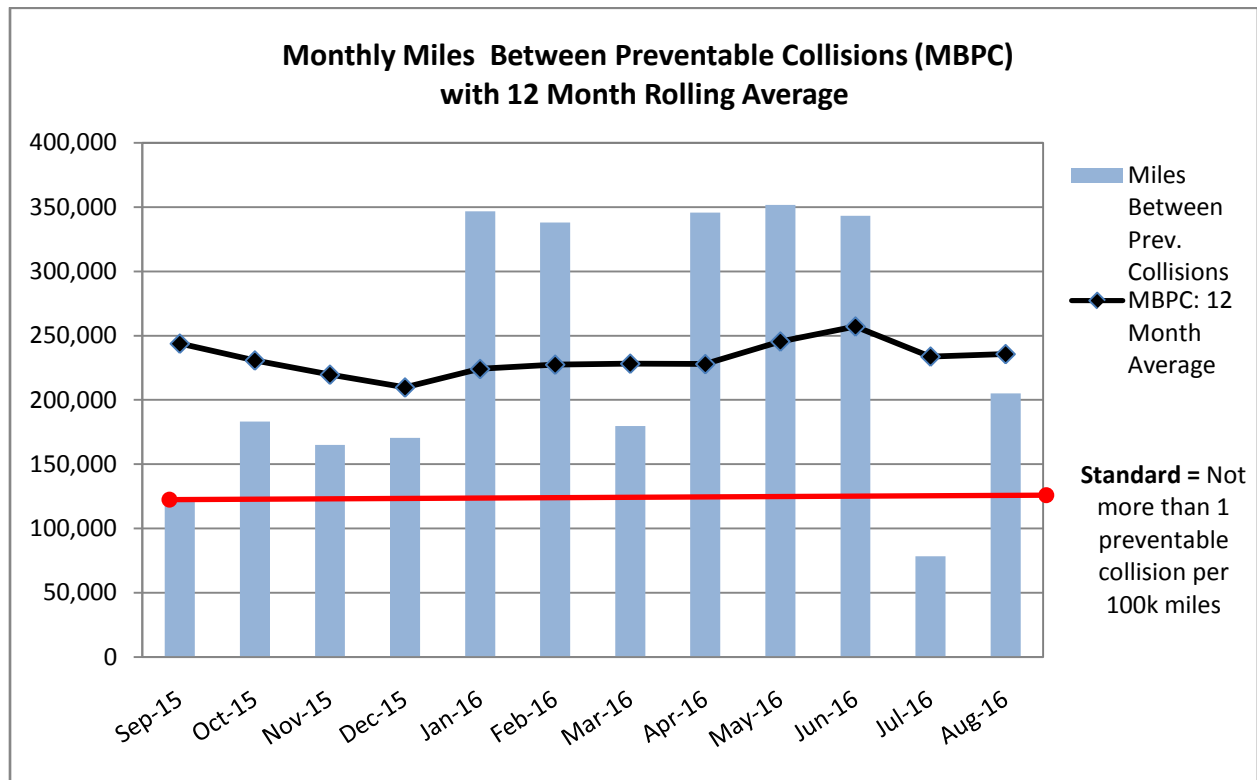
Description	Attendees
New Vehicle Familiarization Training (Vehicle 994)	4
Annual Coach Operator Verification Transit Training (VTT)	15
Maintenance Safety Training	12
Post-Accident/Incident Re-training	6
Harassment Prevention for Transit Employees	15

## Risk Management

Description	August 2016 Preventable		August 2015 Preventable	
	Yes	No	Yes	No
POV Vehicle hits MST Vehicle	0	3	0	3
MST bus hit stationary object	2	0	2	0
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>3</b>

During the month of August there were two minor preventable collisions with stationary objects.





There were no claim recoveries during this period and no claims paid.

### Customer Service Update

Service Report Type	MST	*Other Provider	# of valid reports	% of reports received	August '15	% of reports received
Improper Driving	2	5	1/4*	10.6%	6	10.2%
Request To Add Service	0	1		1.6%	3	5.1%
Passed By	10	0	6	15.1%	6	10.2%
Improper Employee Conduct	0	4	3*	6.1%	4	6.8%
Bus Stop Amenities	3	0		4.5%	2	3.4%
Late Arrival	2	2	1*	6.0%	2	3.4%
Fare / Transfer Dispute	2	0	1	3.0%	3	5.1%
No Show	1	1		3.0%	8	13.6%
ADA Compliance	0	0		0.0%	7	11.9%
Inaccurate Public Information	0	0		0.0%	1	1.7%
Service Other	5	5	2/2*	15.1%	3	5.1%
Passenger Conduct	0	2		3.0%	0	0.0%
Agency Policy	0	0		0.0%	1	1.7%
Early Departure	2	0	1	3.0%	4	6.8%

Late Departure	0	1	1*	1.6%	1	1.7%
Passenger Injury	0	0		0.0%	0	0.0%
Full bus / Left behind	1	0		1.6%	1	1.7%
Routing	3	0		4.5%	1	1.7%
Employee Other	4	2	1/2*	9.0%	0	0.0%
Service Schedule	1	1	1*	3.0%	4	6.8%
Title VI Complaint	1	0		1.6%	1	1.7%
Unsafe Conditions	0	0		0.0%	1	1.7%
Discriminatory Behavior by Employee	1	0		1.6%	0	0.0%
Harassment by Employee	0	2	1*	3.0%	0	0.0%
Off Route	0	1	1*	1.6%	0	0.0%
Overcrowding	0	1	1*	1.6%	0	0.0%
<b>Total Complaints</b>	<b>38</b>	<b>28</b>		<b>100.0%</b>	<b>59</b>	<b>100.00%</b>
Employee Compliment	1	2			7	
Service Compliment						

## **Finance Update**

### **General Accounting/Accounts Payable**

During the month of August, staff processed timely and accurate payments to vendors, recorded appropriate revenues, and prepared monthly financial reporting and analysis. Staff continues to work effectively to meet financial reporting deadlines.

In August, staff continued working on finalizing the annual audit preparation for FY16. Vavrinek, Trine, Day & Co. LLP (VTD) will perform the remainder of the audit during the week of September 26th.

### **Payroll**

Routine changes and adjustments to payroll records were maintained along with filing of all federal, state, and retirement reports and payments on a timely basis. Payroll continued to provide hours and earnings reports upon request to MST departments

### **Grants**

During the month of August, staff worked on a number of grant and compliance activities. Materials were prepared for the Fixed Facility Analysis for the South County maintenance facility. Reimbursement requests to Caltrans were prepared, and the semi-annual progress reports for Public Transportation Modernization, Improvement, and Service Enhancement (PTMISEA) funds were submitted on time.

Staff coordinated with TAMC and ITN Monterey County to compile all necessary information and documents to submit a grant application to the National Aging and

Disability Center. The final report for the Community Development Block Grant (CDBG) program was submitted on time.

### **Purchasing**

During the month of August, parts staff was busy with managing inventory levels and ensuring continued supplies were available. Inventory levels are remaining under \$200K, and with new buses added to the fleet, parts staff is seeing a gradual decline in the expenditure of costly component replacements. Several large procurements were underway for Bus-on-Shoulder Consultant, and continued work on the MST Operations & Maintenance Facility, renovation, and expansion.

### **Information Technology Update**

Staff monitored the hardware and software for the Trapeze Group TransitMaster (TM) Automatic Vehicle Location system. Staff monitored the Trapeze Enterprise Asset Management (EAM) vehicle maintenance system. Staff continued to support the users of the Serenic Navision accounting/payroll system. Staff monitored the functionality of the customer service database. Staff worked with Giro in continuing the Hastus system parallel testing.

Staff liaised with the County of Monterey Information Technology Department and Trapeze Group regarding the radio hardware to be installed to extend data/radio/cell coverage to include San Jose, Paso Robles, and other outlying areas of service. Staff monitored the virtual computer systems.

Staff worked with AT&T in continuing the transition to a Voice Over IP (VOIP) telephone system at all MST sites.

Staff continued to support other MST staff members as needed, proactively ensuring that all were supported fully with their IT needs.

### **Marketing and Sales Update**

Published news stories include: "MST gets kudos from riders" (The Californian, 8/2/16); "Changes coming to Car Week due to wildfire" (KION, 8/10/16); "Ciclovía Salinas IV around the corner" (The Californian, 8/12/16); "Holman Highway 68 Roundabout Construction Begins Wednesday" (Driving Business MCCVB Member Update, 8/18/16); "Road Report: Roundabout construction to begin" (Monterey County Herald, 8/20/16); "Holman Highway roundabout breaks ground" (KION, 8/22/16); "Road Report: Construction on Holman Highway roundabout kicks off" (Monterey County Herald, 8/22/16); "Holman Highway 68 Roundabout - Smooth, Safe & Simple" (Carmel Chamber of Commerce Weekly Update, 8/23/16); "Construction begins on Holman Highway roundabout" (KION, 8/24/16); "MST Names Building for Lichtanski" (APTA's Passenger Transport, 8/25/16); "Salinas police cites 47 drivers during 'pedestrian sting'" (The Californian, 8/27/16); "Labor Day closings" (The Californian, 8/31/16).

Press releases sent include: "Customer satisfaction improves among Monterey-Salinas Transit riders" (8/1/16); "MST to sell deeply-discounted monthly pass beginning August 15 during Holman Highway 68 roundabout construction" (8/10/16).

Marketing activities: Made updates to specialty route brochure for lines 55/86; reviewed database progress for Holman Highway 68 Roundabout reduced bus pass pricing; continued work on grant-funded South County marketing campaign to include two photo shoots, interviewing community leaders on transportation needs, and surveying potential passengers; met with SignWorks and Springboard Design to finalize MST-branded signage specs for administration building lobby signs; attended a communications roundtable meeting at the Monterey County Convention & Visitors' Bureau regarding interaction between Car Week activities and Sobrantes Fire emergency crews; moved all fare media and marketing supplies from storage at TDA facility to new administration building; attended Monterey County Hospitality Association monthly membership luncheon; met with property manager at admin building to discuss lobby paint and lighting refresh plans; conducted interviews to hire new customer service representative/English-Spanish translator; updated website and created flyer for service modifications to CSUMB routes; created Wi-Fi splash page with terms and conditions of use; compiled website updates for Sept. 3 service changes; attended Monterey County Convention and Visitors' Bureau Annual Meeting; filmed a portion of a TV shoot with an MST driver and eTrolley for "My Monterey" TV commercial; provided circular bus service at Sand City's West End Celebration; coordinated MST bus service to Monterey County Fair and free entrance for MST employees; attended HWY 68 Roundabout Construction Project communications and interagency task force meetings; managed MST website content, Facebook page, and Twitter account.

Community outreach: Set-up booth at City of Marina National Night Out; attended Independent Transportation Network (ITN) Monterey County celebration; set up booth at La Gloria Elementary School Resource Fair; set-up booth at Salinas Food & Wine Festival; set-up booth at Community Action Resource Fair at Soledad YMCA; displayed MST's wirelessly-charged electric trolley at Wheels of the Future Car show; set-up booth at Monterey County Stand Down for Homeless Veterans; set-up booth at Sand City's West End Celebration; set-up booth at Día del Trabajador; set-up booths for Senior Day and Veterans Day at Monterey County Fair; set-up booth at Middlebury Institute for International Studies (MIIS) Community Resource Fair.

### **Planning Update**

During the month of August, staff continued to monitor the revenues and expenses for the military partnerships after implementation of the July 2014 Presidio reductions that were required because Congress allowed the expanded federal transit benefit to be reduced by nearly 50% effective December 2013. Revenues received from the federal transit benefit have stabilized and increased during recent months so that revenues are matching expenses and have fully made up for previous losses. During the month the Presidio, with assistance of MST Business Development Transit Planner, Mike Gallant, continued its targeted recruitment efforts to maximize military and civilian participation in the federal transit benefit program. This effort is intended to stabilize and

grow revenues for MST to continue operating the military-funded routes. Fortunately, Congress voted in December to raise the transit benefit again on a permanent basis. The benefit was raised for the Presidio participants on March 10, 2016. As such, staff will be meeting with the Presidio to re-evaluate the program with some expansions possible for the future.

Staff continued planning efforts with Camp Roberts in southern Monterey County with the goal of providing transit service after MST was awarded a FTA Section 5311(f) grant. As of Labor Day weekend, the new line 85 will provide military service members and the public with a bus route from Templeton to Fort Hunter Liggett with stops in Paso Robles and Camp Roberts.

Staff continued participation in coordination meetings with the City of Monterey as the Highway 68 Roundabout moved closer to construction. The project will impact traffic conditions throughout the area as well as MST routes serving the Monterey Peninsula.

Throughout the month, staff continued participating in meetings with various local agencies, including the Transportation Agency for Monterey County, Association of Monterey Bay Area Governments, Salinas Valley Chamber of Commerce Government Relations Committee, the Monterey County Hospitality Association, Monterey County Business Council, and the Fort Ord Reuse Authority.

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**Monterey-Salinas Transit**  
*Washington, D.C. Office*

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September 29, 2016

TO: Carl Sedoryk

FROM: Thomas P. Walters

The following report summarizes actions taken on behalf of Monterey-Salinas Transit in September.

**Budget Process and Outlook**

On September 28, the House of Representatives voted 342-85 to pass a 10-week continuing resolution that will provide Federal funding until Congress can reconvene after the November election for a Lamé Duck Session to complete the FY 2017 budget. This action sends the measure to President Obama, who is expected to sign the CR in time for the new fiscal year, which starts October 1.

Republican conservatives continue to push for a longer-term funding extension that would push debate over the budget into next year for the new President and the 115<sup>th</sup> Congress to decide. However, Congressional Leaders, including senior members of the Appropriations Committee, are aiming for a series of legislative packages that will bundle groups of the 12 individual annual appropriations bills together for easier passage in the Lamé Duck Session.

**FY 2017 Transportation Appropriations**

Both the House and Senate Appropriations Committees succeeded in moving all 12 of the individual annual appropriations bills for FY 2017 out of committee in the first part of this year. House and Senate Appropriations Committee leaders will be utilizing these individual bills as components for assembling “mini-bus” legislation for floor votes in the Lamé Duck Session.

The details of the House and Senate versions of the THUD bill that have been drafted generally follow the blueprint laid down by the FAST Act. The House Appropriations Committee approved its version of the *FY 2017 Transportation, HUD and Related Agencies Appropriations* bill on May 24 and included full funding for FTA’s bus and transit formula grant programs, as authorized last year by the FAST Act. Capital Investment Grants/New Starts would be funded at \$2.5 billion, compared to \$2.177 billion last year, and TIGER Infrastructure Grants would be funded at \$450 million, \$50 million less than last year.

The full Senate passed its version of the *FY 2017 Transportation, HUD and Related Agencies Appropriations* bill on May 19 and would also provide the full \$9.734 billion authorized in the FAST Act for FTA Transit Formula Grants. It would fund the Capital Improvement Grants/New Starts at \$2.338 billion, and provide \$525 million for TIGER Grants for the discretionary surface transportation projects program.

### **Tax Reform**

We continue to work in coordination with APTA and other stakeholders to closely monitor tax reform proposals for any impacts on MST. Speculation has been rising that the tax-writing committees will seek to move legislation in the December Lame Duck Session of Congress. The obstacles to tax reform are significant enough that passage is still unlikely this year. But we continue to watch for any moves that would impact transportation fuels taxes that support the Highway Trust Fund or any moves to eliminate tax exemptions or credits that potentially impact MST.

During the recent California Transit Association Washington, DC, advocacy trip, we arranged and attended meetings for MST to lobby on tax reform issues with staff for members of the House Ways and Means Committee. Our meetings included a briefing on MST's Defense Installation Partnership, which uses the Federal Transit Commuter Tax Benefit to provide services to armed services personnel throughout the Central Coast of California, as well as a briefing on MST's Wireless Power Transfer project for low/no emission vehicles and related proposals for tax credits for electric vehicles. For both of these issues, we requested support for these tax provisions when Congress moves ahead with tax reform or if an energy tax-related legislative package is developed.

### **Lobbying Strategies & Opportunities**

The agenda for the post-election Lame Duck Session of Congress could potentially impact appropriations, budget and tax issues that are critical to MST. Accordingly, we are recommending advocacy meetings for MST staff to coincide with the APTA's Washington, DC, meetings in December so that you can advocate on additional issues that are specific to the MST Federal Agenda.

TPW:dwg

To: Board of Directors

From: Carl Sedoryk, General Manager/CEO

Subject: State Legislative Update – September 2016

The California Legislature closed out the second half of 2015-16 Regular Session and, in doing so, sent several hundred bills to Governor Brown for his signature or veto. Governor Brown now has until September 30, 2016 to act on these bills.

Among the bills sent to Governor Brown are a number of bills of importance to California's transit operators, including MST. The following is the status of these bills:

**SB 838 (Committee on Budget and Fiscal Review) – STA Program Fix:** This bill would make various policies changes related to transportation. Most importantly, this bill would compel the State Controller's Office to temporarily return to the long-understood methodology for allocating any unallocated funding from the State Transit Assistance program for Fiscal Year (FY) 2015-16 year, and, for all funds to be allocated in FY 2016-17 and possibly for 2017-18. **Approved by Governor September 13, 2016**

**SB 824 (Beall) – Low Carbon Transportation Operations Program:** This bill would make a number of changes to the LCTOP. Specifically, it would authorize a recipient public transit agency to use funding for operations over multiple years, purchase zero-emission buses, and retain its funding share for expenditure in a subsequent fiscal year. The bill would also allow a recipient public transit agency to loan or transfer its funding share in a particular fiscal year to another recipient public transit agency and allow a recipient public transit agency to apply to Caltrans for a letter of no prejudice for a capital project or component of a capital project. reimbursement from the program, under specified conditions. **Approved by Governor September 22, 2016**

**AB 1613 (Committee on Budget) – Cap and Trade Expenditure Plan:** This bill would allocate \$900 million of the \$1.4 billion in Cap and Trade auction proceeds that were generated from auctions in Fiscal Years 14-15 and 15-16. Of the \$900 million, transit would receive \$135 million through a new one-time allocation to the Transit and Intercity Rail Capital Program, and through a one-time allocation of \$150 million for heavy duty vehicles and off-road equipment investment.  
**Approved by Governor September 14, 2016**

**SB 32 (Pavley) – California Global Warming Solutions Act of 2006 Emissions**

**Limit:** This bill would set an enforceable greenhouse gas (GHG) emissions target of 40 percent below 1990 levels by 2030 that would create certainty for markets and consumers. **Approved by Governor September 08, 2016**

**SB 450 (Allen) – All-Mailed Ballot Elections:** This bill would significantly overhaul California's elections system, with the goal of boosting voter participation, by authorizing counties to opt-in to an all-mail ballot election that prioritizes convenience. This bill would require counties that choose to opt-in to an all-mail ballot election to meet certain accessibility requirements, including locating polling centers near established public transportation routes. **Approved by Governor September 27, 2016.**

**SB 998 (Wieckowski) – Mass Transit Guideways:** This bill would bolster the effectiveness of bus rapid transit projects statewide by prohibiting motorists from operating, stopping, parking, or leaving idle, a vehicle in a dedicated bus-only lane. **Approved by Governor September 27, 2016**

**AB1289 (Cooper) -** This bill would require a transportation network company (TNC) to conduct, or have a 3rd party conduct, a local and national criminal background check for each participating driver, as specified. The bill would prohibit a TNC from contracting with, employing, or retaining a driver if he or she, among other things, is currently registered on the United States Department of Justice National Sex Offender Public Website, has been convicted of any of certain terrorism-related felonies or a violent felony, as defined, or, within the previous 7 years, has been convicted of any misdemeanor assault or battery, any domestic violence offense, driving under the influence of alcohol or drugs, or any of a specified list of felonies. **Approved by Governor September 28, 2016.**

**AB 650 (Low) -** This bill would shift taxi cab regulation from local agencies and municipalities with the stated intent to modernize regulations and shift regulation to a state agency. **Vetoed by Governor September 28, 2016.**

Submitted by





September 21, 2015

To: Mike Hernandez – Assistant General Manager – Chief Operating Officer  
From: Robert Weber, Director – Transportation Services  
Subject: **TRIP REPORT – September 2016**

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From September 11th through 14th, I traveled to the City of Las Angeles, California to attend the annual APTA conference. While at the conference I attended several break out and general sessions relevant to public transit operations, planning, and administration which included;

**An Open Mind is a Terrible Thing to Close:** Discussions lead by Steve Robbins, Ph.D. – on exclusionary behavior proposed that for many of us this is a learned behavior that is not deliberate, however, often results in unintended consequences. Also techniques for both recognizing and abating such behavior in ourselves and others were also discussed.

**A Conversation with FTA Leadership:** A review of the last eight years of major US Transit projects due to the investment of Federal funds was provided. Also the session included program updates on; access to medical services, State of Good Repair, Workforce Development, Safety Management Systems, and the future application of new technologies and data analysis by the FTA.

**Workforce Development Three P(s): Programs, Practices & Partnerships:** Session included information on adult learning, gaps in technical knowledge within the Transit workforce, and supplementing in-house training efforts by leveraging partnerships with local colleges, implementing “second chance programs”, and pursuing Federal Ladder(s) of Opportunity grants to fund additional training.

**Public Transportation “Pitch” Session:** Graduate students presented various concepts, technologies, and programs to improve public transportation to a group of panelists comprised of Transit Professionals and other subject matter experts.

**Mobility & Technology / Strategies for integrating Mobility Management:** : Session(s) included information on; incorporating autonomous vehicle technology into both long range

and short range transit planning and the future possibilities of employing ITN and Passive Participation Mobile Technologies in the transportation industry. Also the use of Transportation Network Companies (TNCs) as part of the Paratransit system, none ADA services, and *First Mile / Last Mile* solutions were also discussed.

Robert Weber



Monterey Jazz Festival  
P.O. Box JAZZ  
Monterey, CA 93942

1967 MJF Poster / Earl Newman



Dear Carl,

Thank you for partnering  
with the Monterey Jazz  
Festival again this year.  
Your team is wonderful  
to work with and  
provides a really  
valuable service. I  
hope you enjoyed the  
show. The feedback  
has been exceptional.

Best Regards,

Colleen





# Certificate of Appreciation



South County Outreach Efforts

Present this award to

**Monterey Salinas Transit**

August 28 2016

In appreciation for their support in the 22<sup>th</sup> annual

**Día del Trabajador Agrícola, Greenfield CA.**

Your contribution to this event helps many families in our community receive the help they need and the same time celebrate their lifestyle. Thank You.

Connie Pineda

Día del Trabajador Agrícola Agency Liaison

Connie Pineda

Ana Vargas

Día del Trabajador Agrícola Presidenta

Ana Vargas



Veterans Transition Center



United Veterans Council



## MONTEREY COUNTY STAND DOWN AUGUST 2016

*Beronica Carriedo*

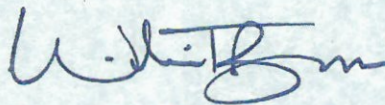
THANK YOU FOR CONTRIBUTING YOUR TALENTS, TIME, AND  
EXPERTISE IN MAKING THIS YEAR'S STAND DOWN A  
RESOUNDING SUCCESS!

THE COUNTLESS HOMELESS VETERANS WHOM YOU HELPED SERVE WITH  
YOUR SELFLESS CONTRIBUTION BENEFITTED GREATLY AND  
ARE IN A BETTER POSITION BECAUSE OF YOU.


NEVER LEAVE A VETERAN BEHIND!



TOM GRIFFIN  
CHAIR



TERRY BARE  
ED, VTC



JAMES BOGAN  
PRESIDENT, UVC