



MONTEREY-SALINAS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING AGENDA AND NOTICE

Meeting Date: October 17, 2022
Meeting Time: 10:00 AM Pacific Time (US and Canada)
Location: In-Person and Zoom Conference

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey-Salinas Transit District will hold meetings in-person and via Zoom virtual meeting as indicated below:

In-Person Participation:

The Regular Meeting of the Monterey-Salinas Transit District Board of Directors in-person meeting will be held on October 17, 2022, at 10:00 a.m. at 19 Upper Ragsdale Drive, Suite 100. *Members of the public are required to wear a face covering and will be socially distanced in the Board room.*

OR

Zoom Participation:

The Regular Meeting of the Monterey-Salinas Transit District Board of Directors Zoom virtual meeting will be held on October 17, 2022, at 10:00 a.m. via Zoom conference, click <https://us06web.zoom.us/j/84500836234?pwd=aFQ0YUdjZ3Y0eW94WmtRZ1Myc0Vldz09> and enter the following:

Meeting ID: 845 0083 6234 and Passcode: 652252.

By telephone: (669) 900-6833 same Meeting ID: 845 0083 6234 and Passcode: 652252.

Public comments may be made either in person, via Zoom, or via email. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on Friday, October 14, 2022; those comments will be distributed to the MST Board of Directors before the meeting. Written comments may be emailed to clerk@mst.com, and should include the subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)."

MST District Board and Committee Agendas

Accessibility, Language Assistance, and Public Comments

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit District Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940 during normal business hours.

Upon request, Monterey-Salinas Transit District will provide written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, description of the requested materials, and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting at the address below.

Public comments may be submitted for any item on the agenda by contacting MST:

Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

Website: <https://mst.org/contact-us/> • **Email:** clerk@mst.org • **Phone:** (888) 678-2871



TTY/TDD: 831-393-8111 • 711 Relay

888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito /
Libreng tulong para sa wika / Hỗ trợ ngôn ngữ miễn phí / 무료 언어 지원

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.
- 1-3. Review Highlights of the agenda. (Carl Sedoryk)

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST District but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1 Approve Resolution 2023-07 Authorizing Remote Teleconference Meetings. (Carl Sedoryk) (Page 7)
- 3-2. Adopt Resolution 2023-08 Recognizing Bill Casey, Coach Operator as Employee of the Month for October 2022. (Norman Tuitavuki) (Page 9)
- 3-3. Approve Minutes of the MST Board Meeting on September 13, 2022. (Jeanette Alegar-Rocha) (Page 11)
- 3-4. Receive Minutes of the MST Board Administrative Performance Committee Meeting on September 12, 2022. (Jeanette Alegar-Rocha) (Page 17)
- 3-5. Financial Reports – August 2022. (Lori Lee) (Page 21)
 - a) Accept reports of August 2022 Cash Flow
 - b) Approve August 2022 Disbursements
 - c) Accept Report of August 2022 Treasury Transactions
- 3-6. Receive Report on Lost and Found Items Left on MST Property for the Month of June 2022. (Sonia Wills) (Page 29)
- 3-7. Reject Claim by the Claimant Anita Avina. (Lisa Cox) (Page 31)

End of Consent Agenda

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 4-1. October 2022 Employee of the Month – William “Bill” Casey, Coach Operator. (Norman Tuitavuki)
- 4-2. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)
- 4-3. Presentation on MST 50th Anniversary Celebratory Events. (Ikuyo Yoneda-Lopez)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Authorize General Manager/CEO to Distribute a 3.0% FY 2022 Incentive Pay to Eligible Monterey-Salinas Transit Employee Association (MSTEA) and Confidential Unit Employees (Excluding the General Manager/CEO). (Carl Sedoryk) (Page 33)
- 6-2. Ratify the Collective Bargaining Agreement (CBA) between Amalgamated Transit Union Local 1225 (ATU) employees and Monterey-Salinas Transit District (MST). (Kelly Halcon) (Page 35)
- 6-3. Authorize General Manager/CEO to Enter into Contract with Shaw Yoder Antwin Schmelzer & Lange for Legislative Advocacy Services in an Amount not to Exceed \$72,000/Year for the 2023-2024 Legislative Session with an Option to Extend an Additional Two (2) Years at \$78,000/Year. (Lisa Rheinheimer) (Page 37)

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report – July and August 2022 (Page 39)
- 7-2. Federal Legislative Advocacy Report (Page 85)
- 7-3. State Legislative Advocacy Update (Page 87)
- 7-4. Staff Trip Reports (Pages 89-93)
- 7-5. Correspondence

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
- 8-2. Board Member Comments and Announcements.
- 8-3. Board Member Referrals for Future Agendas.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

- 9-1. Review General Manager/CEO Performance Evaluation Gov. Code § 54957. (Anna Velazquez) Conference With Labor Negotiators (§54957.6) Agency Designated Representatives: (Kelly Halcon, Michael Laredo)(No Enclosure) Employee Organization: (Monterey-Salinas Transit Employee Association)
- 9-2. Conference with Labor Negotiators, Gov. Code § 54957.6: MSTEA and MST. (Kelly Halcon) (No enclosure)

10. ATTACHMENTS

- 10-1. The Detailed Monthly Performance Statistics and Disbursement Journal for July and August 2022 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

11. ADJOURN

Adjournment in memory of Doug Thomson, General Manager, Monterey Division, MV Transportation.

NEXT SCHEDULED MEETING DATE: November 14, 2022

10:00 a.m.

NEXT SCHEDULED AGENDA DEADLINE: November 1, 2022

Dates, times and **teleconference information are subject to change.*

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

Blank Page

RESOLUTION NO. 2023-07
MONTEREY-SALINAS TRANSIT DISTRICT
REGARDING RALPH M BROWN ACT AND FINDING OF RISK TO HEALTH AND SAFETY OF IN-PERSON MEETINGS
AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR
NEWSOM

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and,

WHEREAS, the proclaimed state of emergency remains in effect; and,

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the “Brown Act”), provided certain requirements were met and followed; and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and,

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act provided the legislative body determines that meeting in person would present risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and,

WHEREAS, California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and,

WHEREAS, other variants of COVID-19 exist, and it is unknown at this time whether other variants may result in a new surge in COVID-19 cases; and,

WHEREAS, the CDC has established a “Community Transmission” metric with 4 tiers designed to reflect a community’s COVID-19 case rate and percent positivity; and,

WHEREAS, the Board of Directors for the Monterey-Salinas Transit District (“MST”) is empowered to take actions necessary to protect public, health, welfare and safety within the region; and,

WHEREAS, MST has an important governmental interest in protecting the health, safety and welfare of those who participate in meetings of MST’s various legislative bodies subject to the Brown Act; and,

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the MST Board of Directors deems it necessary to find that meeting in person for meetings of all MST-related legislative bodies subject to the Ralph M. Brown Act would present risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing.

NOW, THEREFORE, BE IT RESOLVED by the MST Board of Directors as follows:

1. The Board of Directors finds that meeting in person for meetings of all MST- related legislative bodies subject to the Ralph M. Brown Act would present risks to the health or safety of attendees;
2. This finding applies to all MST-related legislative bodies subject to the Brown Act, including but not limited to, the Board Administrative Performance Committee, Board Operations Performance Committee, Mobility Advisory Committee, Measure Q Oversight Committee, and any other standing committees;
3. Staff is directed to return to the Board of Directors no later than thirty (30) days after the adoption of this resolution, or by the next Board of Directors meeting with an item for the Board to consider making the findings required by AB 361 in order to continue meeting under its provisions; and
4. The MST General Manager/CEO and MST Counsel are directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

PASSED AND ADOPTED this 17th day of October 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ANNA VELAZQUEZ, BOARD CHAIR
MONTEREY-SALINAS TRANSIT DISTRICT**

**CARL G. SEDORYK, GENERAL MANAGER/CEO
MONTEREY-SALINAS TRANSIT DISTRICT**

ATTEST:

**JEANETTE ALEGAR-ROCHA
CLERK TO THE BOARD**

**BILL CASEY
OCTOBER 2022
EMPLOYEE OF THE MONTH**

WHEREAS, each month Monterey-Salinas Transit District recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for their positive contribution to MST and to the entire community; and

WHEREAS, Bill Casey began his career with Monterey-Salinas Transit in October of 2007. Over his career, he has received numerous Safety and Attendance Awards. For 15 years, Bill has provided exceptional customer service to our passengers and the community; and

WHEREAS, Bill Casey found a personal item that had fallen from a vehicle while on duty. Bill retrieved the item and was able to return it to the owner. The owner contacted MST to thank MST and Bill for his actions; and

WHEREAS, Bill Casey noticed a regular customer, whom he knew was sight impaired, arrive at a bus stop that he just left. He was able to return to the bus stop safely and board the customer with little delay to the route. That same day, MST received a customer compliment about Bill's efforts in ensuring that this customer was safely transported.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit District recognizes Bill Casey as Employee of the Month for October 2022; and

BE IT FURTHER RESOLVED that Bill Casey is to be congratulated for his outstanding performance, dedication, and supreme effort toward the success of MST fulfilling its mission.

THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT DISTRICT PASSED AND ADOPTED RESOLUTION 2023-08 this 17th day of October 2022.

Anna Velazquez
Board Chair

Carl G. Sedoryk
Board Secretary

Blank Page

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

September 12, 2022
10:00 am (Pacific)

Present:	Anna Velazquez (Chair)	City of Soledad
	Mary Ann Carbone (Vice Chair)	City of Sand City
	Jeff Baron	City of Carmel-by-the-Sea
	John Gaglioti	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Mike LeBarre	City of King
	David Burnett	City of Marina
	Dan Albert	City of Monterey
	Tony Barrera	City of Salinas
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
Late Arrival:	Yanely Martinez	City of Greenfield
Absent:	Joe Amelio	City of Pacific Grove
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning & Innovation
	Andrea Williams	General Accounting & Budget Manager
	Jeanette Alegar-Rocha	Deputy Secretary
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Sonia Wills	Customer Service Supervisor
	Matthew Deal	Grants Analyst
	Scott Taylor	IT Manager
	Ezequiel Rebollar	IT Technician
	Lisa Cox	Risk and Safety Manager
	Sonjé Dayries	Compliance Officer
	Elena Grigorichina	Operations Analyst
	Daniel Bruno	Scheduling Assistant
	Emma Patel	Associate Planner

Counsel: Michael D. Laredo

De Lay & Laredo

Public: Rosa Rodriguez
Sloan Campi
Tate Baugh

Member of the Public
Cal. State Monterey Bay
Member of the Public

1. CALL TO ORDER

1-1. Roll Call.

1-2. Pledge of Allegiance.

Chair Velazquez called the meeting to order at 10:02 a.m. Roll call was taken, and a quorum was established. Director Burnett led the pledge of allegiance.

1-3. Review Highlights of the Agenda. (Carl Sedoryk)

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Rosa Rodriguez, member of the public, requested that MST provide a bus route for Soledad to the Hartnell College campus in Soledad and a bus stop shelter at Meyer Park in Gonzales. Chair Velazquez thanked Ms. Rodriguez for her comments and informed Ms. Rodriguez that someone from staff will follow up. Chair Velazquez mentioned that some of Ms. Rodriguez's concerns would be addressed in the MST Better Bus Network project scheduled for the end of 2022.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1 Approve Resolution 2023-03 Authorizing Remote Teleconference Meetings. (Carl Sedoryk)

3-2. Adopt Resolution 2023-04 Recognizing Rex Sacayanan, Coach Operator as Employee of the Month for August 2022. (Norman Tuitavuki)

3-3. Adopt Resolution 2023-05 Recognizing Michelle DiPretoro, Maintenance Analyst as Employee of the Month for September 2022. (Norman Tuitavuki)

3-4. Approve Minutes of the MST Board Meeting on July 11, 2022. (Jeanette Alegar-Rocha)

3-5a&b. Financial Reports – June and July 2022. (Lori Lee) (Pages 21 & 29)

- a) Accept reports of June and July 2022 Cash Flow
 - b) Approve June and July 2022 Disbursements
 - c) Accept Report of June and July Treasury Transactions
- 3-6a&b. Receive Report on Lost and Found Items Left on MST Property for the Months of April and May 2022. (Sonia Wills)
 - 3-7. Receive Minutes of the MST Board Administrative Performance Committee Meeting on July 11, 2022. (Jeanette Alegar-Rocha)
 - 3-8. Receive Draft Minutes of the Mobility Advisory Committee (MAC) on July 27, 2022. (Claudia Valencia)
 - 3-9. Receive Draft Minutes of the Measure Q Oversight (MQC) Committee Meeting on August 22, 2022. (Jeanette Alegar-Rocha) (Page 49)
 - 3-10. Approve Resolution 2023-06 Approving MST Projects Listed, Authorizing the General Manager/CEO to Execute Grant Documents for State Transit Assistance/ State of Good Repair Funds, and Authorizing the Execution of Program Certifications and Assurances. (Matt Deal)
 - 3-11. Renew Contract with De Lay & Laredo, Attorneys at Law, for a Term of Three Years. (Carl Sedoryk)
 - 3-12. Reject Claim by Cosimo Favaloro. (Lisa Cox)

There were no public comments on the consent agenda items.

On a motion by Director Alejo, seconded by Director Carbone and carried by the following vote, which was conducted by roll call, the Board approved items 3-1 through 3-12 on the Consent Agenda:

AYES:	12	Albert, Alejo, Amelio, Baron, Barrera, Burnett, Carbone, Gaglioti, LeBarre, Pacheco, Velazquez and Worthy
NOES:	0	
ABSENT:	1	Martinez
ABSTAIN:	0	

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 4-1. August 2022 Employee of the Month – Rex Sacayanan, Coach Operator. (Norman Tuitavuki)
- 4-2. September 2022 Employee of the Month – Michelle DiPretoro, Maintenance Analyst. (Norman Tuitavuki)
- 4-3. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

6-1. Receive Report on MST Vanpool Program Launch. (Cristy Sugabo)

There were no public comments on the report.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

7-1. General Manager/CEO Report

7-2. Federal Legislative Advocacy Report

7-3. State Legislative Advocacy Update

7-4. Staff Trip Reports

7-5. Correspondence

8. BOARD REPORTS, COMMENTS, AND REFERRALS

8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)

8-2. Board Member Comments and Announcements.

a. General Manager/CEO Performance Evaluation (Kelly Halcon)

b. View BBC Video on Contactless Tap to Pay

8-3. Board Member Referrals for Future Agendas.

9. CLOSED SESSION

There were no public comments on the closed session items.

9-1. 9-1. Conference with Monterey-Salinas Transit and ATU Labor Contract – Gov. Code § 54957.6. (Michael Laredo, Kelly Halcon) (No Enclosure)

Associate Counsel Michael Laredo reported that information from both parties was received but no reportable action was made by the Board.

9-2. Review Incentive Pool for MSTEA and Confidential Unit and Provide Direction. (Carl Sedoryk) (Enclosure)

Associate Counsel Michael Laredo reported that information from staff was received. The Board provided direction but no reportable action was made.

- 9-3. Conference with Real Property Negotiations (§ 54956.8)
Property: (Parcel # APN 032-171-005)
Agency Negotiation: (C. Sedoryk)
Negotiating Parties: (Pacific Rim Companies)
Under Negotiation: (Price and Terms)
(David Laredo) (Enclosure)

Associate Counsel Michael Laredo reported that the Board met with property negotiators but no reportable action was made by the Board.

- 9-4. Conference with Legal Counsel – Existing Litigation (§ 54956.9):
Eliodoro Zepeda Torres, et al, representatives for the Estate of Maria Aguilar De Zepeda v. Monterey Salinas Transit and Monterey-Salinas Transit Corp; Case No. 22CV002609.

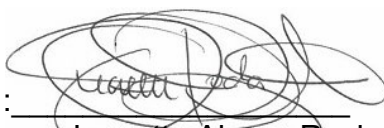
Associate Counsel Michael Laredo reported that the Board received an update but no reportable action was made by the Board.

ATTACHMENTS

- 10-1. The Detailed Monthly Performance Statistics and Disbursement Journal for June and July 2022 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

10. ADJOURN

With no further business to discuss, Chair Velazquez adjourned the meeting at 12:02 p.m. (Pacific).

Prepared by : 
Jeanette Alegar-Rocha

Reviewed by: 
Carl G. Sedoryk

Blank Page

Board Administrative Performance Committee (BAPC)
In Person/Zoom Meeting

Minutes

September 12, 2022
9:00 a.m.

Present:	Dan Albert (Chair) Dave Pacheco (Vice Chair) David Burnett Luis Alejo	City of Monterey City of Seaside City of Marina County of Monterey
Absent:	John Gaglioti Yanely Martinez	City of Del Rey Oaks City of Greenfield
Staff:	Carl Sedoryk Lisa Rheinheimer Norman Tuitavuki Michael Kohlman Michelle Overmeyer Jeanette Alegar-Rocha Andrea Williams Daniel Bruno Elena Grigorichina Emma Patel Ezequiel Rebollar Ikuyo Yoneda-Lopez Jacqueline Munoz Lisa Cox Matthew Deal Rolando Munoz Scott Taylor Steven Bruno	General Manager/CEO Assistant General Manager Chief Operating Officer Chief Information Officer Director of Planning & Innovation Clerk to the Board General Accounting & Budget Manager Scheduling Assistant Operations Analyst Associate Planner IT Technician Marketing & Customer Service Manager Customer Service Representative Risk and Safety Manager Grants Analyst Customer Service Representative IT Manager Purchasing Agent
Counsel:	Michael D. Laredo	De Lay & Laredo
Public:	Don Gilchrest	Thomas Walters & Associates

1. **CALL TO ORDER**

Chair Albert called the meeting to order at 9:01 a.m. with roll call taken and a quorum was established.

2. **PUBLIC COMMENTS NOT ON THE AGENDA**

There were no public comments.

3. **CONSENT AGENDA**

3-1. Approve Minutes of the Board Administrative Performance / BAPC Committee on May 9, 2022. (Jeanette Alegar-Rocha)

3-2. Approve Minutes of the Board Administrative Performance / BPAC Committee on July 11, 2022. (Jeanette Alegar-Rocha)

On a motion by Director Alejo, seconded by Director Burnett and carried by the following vote, which was conducted by roll call, the Committee approved items 3-1 and 3-2 on the Consent Agenda:

AYES:	4	Albert, Alejo, Burnett, and Pacheco
NOES:	0	
ABSENT:	2	Gaglioti and Martinez
ABSTAIN:	0	

4. **ACTION ITEMS**

4-1. Review of Administrative Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)

The Committee received a report from Carl Sedoryk on Board agenda item #7-1 MST Administrative Performance.

There were no public comments.

4-2. Receive State Legislative Advocacy Update. (Michelle Overmeyer)

The Committee received an update from Michelle Overmeyer on State Legislative Priorities.

There were no public comments.

4-3. Receive Federal Legislative Update. (Carl Sedoryk/Don Gilchrest)

The Committee received a Federal Legislative update from Don Gilchrest.

There were no public comments.

- 4-4. Receive Update on SURF! Busway and Bus Rapid Transit Project Public Outreach Efforts. (Lisa Rheinheimer) (No Enclosure)

The Committee received an update from Lisa Rheinheimer on SURF! Busway and Bus Rapid Transit Project outreach efforts.

There were no public comments.

5. **CLOSED SESSION**

None.

6. **ADJOURN**

There being no further business, Chair Albert adjourned the meeting at 9:45 a.m.

Prepared by:  Reviewed by: 
Jeanette Alegar-Rocha Carl G. Sedoryk

Blank Page

To: Board of Directors

From: Lori Lee

Subject: **FINANCIAL REPORTS – AUGUST 2022**

RECOMMENDATION:

1. Accept report of August 2022 cash flow presented in Attachment #1
2. Approve August 2022 disbursements listed in Attachment #2
3. Accept report of August 2022 treasury transactions listed in Attachment #3

FISCAL IMPACT:

The cash flow for August is summarized below and is detailed in Attachment #1.

Beginning balance August 1, 2022	\$44,572,024
Revenues	7,076,409
Disbursements	<u><3,721,189></u>
Ending balance August 31, 2022	<u>\$47,927,245</u>

POLICY IMPLICATIONS:

Disbursements are approved by your Board each month and are shown in Attachment #2. Treasury transactions are reported to your Board each month and are shown in Attachment #3.

DISCUSSION:

By the end of August 2022, using the Board approved FY 2023 Budget, MST had a \$2,054,322 year-to-date surplus to budget on the fixed-route operations and a \$226,222 surplus to budget on the MST RIDES operations, resulting in an overall year-to-date surplus of \$2,280,544.

The following fixed-route expenses have negative variances of greater than 5% and have a monetary value greater than \$5,000 as seen in the August Budget vs. Actual reports contained in Attachment #4:

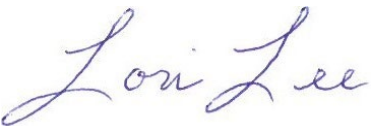
1. Marketing Supplies – This \$11,612 negative variance for the month of August can be attributed to the purchase of MST's one time 50th Anniversary giveaways and promotional celebrations. These are budget approved expenses, however, the budget divides costs evenly throughout the year and this category will be within budget by the end of the fiscal year.
2. Insurance – This 10.7% negative variance for the month of August can be attributed to the timing of when one of MST's insurance premium payments is paid. As the payments are budgeted evenly on a monthly basis, we expect this category to be within budget by the end of the fiscal year.

The financial impact of the COVID-19 pandemic began in mid-March 2020 when the agency began ordering sanitizing and cleaning supplies and the Shelter in Place Order was issued by the Monterey County Health Department. During the month of August 2022, MST spent \$8,305 on COVID-19 supplies. This amount includes \$8,305 for MV bus sanitation services and supplies. This information will be provided for each finance report until the pandemic is over.

A detail of disbursements can be viewed within the GM Report at:
<http://www.mst.org/about-mst/board-of-directors/board-meetings/>

ATTACHMENT(S):

1. August 2022 Cash Flow
2. August 2022 Disbursements
3. August 2022 Treasury Transactions
4. August 2022 Budget vs. Actual

PREPARED BY: 
Lori Lee

REVIEWED BY: 
Carl G. Sedoryk

(REVENUES & DISBURSEMENTS)**CASH FLOW**

Beginning balance 08/01/2022		44,572,024.11
------------------------------	--	---------------

Revenues

Passenger Revenue	124,119.03	
DOD Revenue	2,964.00	
LTF / STA / SGR	3,708,999.95	
Sales Tax	1,181,732.56	
Grants	2,031,903.56	
Interest Income	658.31	
Non Transit Revenue	26,031.96	
Total Revenues	7,076,409.37	7,076,409.37

Disbursements

Operations (See Attachment #2)	3,373,642.08	
Capital	347,546.69	
Total Disbursements		(3,721,188.77)

Ending balance 08/31/2022		47,927,244.71
---------------------------	--	----------------------

COMPOSITION OF ENDING BALANCE

Checking - Mechanics Bank	1,313,883.35
Local Agency Investment Fund (LAIF)	27,274,187.59
Money Market - Mechanics Bank MM	14,811,261.22
Money Market - Mechanics Bank	9,589.34
Money Market - LCTOP	2,607,985.32
Money Market - State of Good Repair	1,689,703.20
Money Market - FOR A/Other	201,472.98
Bank of America - Escrow	8,989.21
Petty cash fund, STC Coin Machine, and 2 change funds	10,172.50
Total	47,927,244.71

PAYROLL ACCOUNT

August 12 Payroll & Related Expenses	574,693.77	
August 26 Payroll & Related Expenses	568,031.40	
August 31 Payroll & Related Expenses	2,519.38	
August 04 Payroll & Related Expenses	7,379.55	
Tax Penalty Quarter 2	4,313.28	
PERS & 457	342,939.48	
Garnishments	2,962.08	
PERS Health Insurance	<u>376,395.24</u>	
	1,879,234.18	1,879,234.18

GENERAL ACCOUNT

Disbursements on Attached Summary	1,695,335.78	
Voided Check	(279.00)	
Paydown Loans	68,542.51	
Workers Comp. Disbursements	68,852.03	
Interest Expense	5,530.58	
Bank Service Charge	<u>3,972.69</u>	
	1,841,954.59	1,841,954.59
Total Disbursements		<u>3,721,188.77</u>
Less Capital Disbursements & Transfers		(347,546.69)
Operating Disbursements		<u><u>3,373,642.08</u></u>

DISBURSEMENTS SUMMARY:
GENERAL ACCOUNT DISBURSEMENTS FOR August 01, 2022 - August 31, 2022

CHECK PRINT DATE	CHECKS	TOTAL
Accounts Payable 08/05/2022	64251 - 64322	283,257.05
Accounts Payable 08/12/2022	64323 - 64372	714,758.59
Accounts Payable 08/19/2022	64373 - 64442	518,434.77
Accounts Payable 08/26/2022	64443 - 64551	178,885.37
TOTAL		<u>1,695,335.78</u>

CHECKS \$100,000 AND OVER

VENDOR	BOARD APPROVED	CHECK	CHECK DATE	AMOUNT
MV TRANSPORTATION	Recurring Expense	64341	8/12/22	602,830.01
CLIMATE COMFORT TECHNOLOGIES, INC	CCT Electronic Air CleanerS Res 2020-18 dated 03/19/20	64374	8/19/22	143,922.13
CHARGEPOINT, INC.	Chargepoint CPE250 Chargers Board Approved 03/14/22	64433	8/19/22	179,859.00
SC FUELS	Recurring Expense	64311	8/5/22	105,696.86

PURCHASES BETWEEN \$50,000 AND \$99,999

VENDOR	GENERAL MANAGER APPROVED	CHECK	CHECK DATE	AMOUNT
SC FUELS	Recurring	64310	8/5/22	74,217.63
SC FUELS	Recurring	64388	8/19/22	12,840.08
SC FUELS	Recurring	64430	8/19/22	33,727.86
ALLIANT INSURANCE SERVICES, INC,	Annual D&O Premium	64359	8/12/22	51,778.82

CURRENT COVID-19 RELATED ACCUMULATED EXPENSES

Expenses paid through 08/22/22	1,596,508.34
Payroll and benefits for payperiods 3/7/20-10/07/22 paid	<u>2,996,613.06</u>
	<u>4,593,121.40</u>

MV Transportation Inc. - Amendment #7:	
COVID-19 expenses reimbursed to date	<u>333,224.45</u>
Total MV COVID-19 expenses reimbursed to date	<u>333,224.45</u>

COVID-19 related expenses have been tracked since the beginning of the pandemic. Expenses include personal protective equipment, cleaning supplies, additional janitorial services, and public information materials. Payroll and benefits costs are included under the Families First Coronavirus Response Act (FFCRA or Act), which requires certain employers to provide employees with paid sick leave or expanded family and medical leave for reasons related to COVID-19. Additional expenses include paying standby employees while they remain in a state of readiness, administrative staff time dedicated to COVID-19 response, and costs related to community services.

**TREASURY TRANSACTIONS
FOR AUGUST 2022**

LAIF ACCOUNT

<u>Date</u>	<u>Account</u>	<u>Description</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 08/01/2022					27,274,187.59
Quarterly interest earned 0..75%			-		27,274,187.59
Local Agency Investment Fund:					
LAIF Treasury Balance at 08/31/2022					27,274,187.59

MECHANICS BANK MM ACCOUNT

<u>Date</u>	<u>Account</u>	<u>Description</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 08/01/2022					13,526,528.19
08/04/22	687	AP/Payroll		850,000.00	12,676,528.19
08/04/22	687	LCTOP	108,959.00		12,785,487.19
08/10/22	687	AP/Payroll		1,500,000.00	11,285,487.19
08/18/22	687	AP/Payroll		300,000.00	10,985,487.19
08/23/22	687	1B ITS	94,784.53		11,080,271.72
08/23/22	687	1B	29,454.66		11,109,726.38
08/24/22	687	AP/Payroll		400,000.00	10,709,726.38
08/31/22	687	Interest	4.77		10,709,731.15
08/31/22	687	LTF	2,096,913.50		12,806,644.65
08/31/22	687	Fed 5307	243,290.00		13,049,934.65
08/31/22	687	Fed 5339	94,517.00		13,144,451.65
08/31/22	687	Fed 5339	54,295.00		13,198,746.65
08/31/22	687	STA	1,469,755.00		14,668,501.65
08/31/22	687	SGR	142,331.45		14,810,833.10
08/31/22		Interest	428.12		14,811,261.22
MECHANICS MM Balance at 08/31/2022					14,811,261.22

Fixed-Route
MONTEREY-SALINAS TRANSIT DISTRICT
Revenue & Expense - Consolidated
Period: 08/01/22..08/31/22

AGENDA #3-5
ATTACHMENT 4
PAGE 1

Fiscal Start Date: 07/01/22
G/L Budget Filter: FY23, Fund Filter: 001|004|005
All amounts are in USD.

Description	Cur Mo. Actual	Cur Mo. Budget	Cur Mo. Variance	YTD Actual	YTD Budget	YTD Variance
Revenue						
Passenger Fares	217,688	197,055	20,633	434,250	394,110	40,140
Special Transit	127,032	43,834	83,198	257,674	87,668	170,006
Cash Revenue	67,450	24,174	43,276	90,922	48,348	42,574
Cash Grants & Reimbursement	3,632,094	3,632,094	0	7,264,188	7,264,188	0
Total Revenue	4,044,265	3,897,157	147,108	8,047,034	7,794,314	252,720
Expenses						
Labor	1,283,105	1,540,950	(257,845)	2,516,841	3,081,900	(565,059)
Benefits	830,184	1,054,559	(224,375)	1,686,398	2,109,118	(422,720)
Advertising & Marketing	4,778	15,559	(10,781)	8,704	31,118	(22,414)
Professional & Technical	76,270	180,925	(104,655)	131,901	361,850	(229,949)
Outside Services	52,812	54,175	(1,363)	104,143	108,350	(4,207)
Outside Labor	137,492	187,959	(50,467)	281,717	375,918	(94,201)
Fuel & Lubricants	288,525	351,432	(62,907)	560,700	702,864	(142,164)
Supplies	52,943	114,592	(61,649)	98,531	229,184	(130,653)
Vehicle Maintenance	62,937	80,417	(17,480)	129,811	160,834	(31,023)
1 Marketing Supplies	14,779	3,167	11,612	20,299	6,334	13,965
Utilities	61,298	71,521	(10,223)	129,684	143,042	(13,358)
2 Insurance	115,327	104,167	11,160	223,053	208,334	14,719
Taxes	15,820	25,922	(10,102)	37,867	51,844	(13,977)
Purchased Transportation	357,450	436,000	(78,550)	739,088	872,000	(132,912)
Miscellaneous Expenses	32,422	41,976	(9,554)	73,165	83,952	(10,787)
Interfund transfers	0	0	0	0	0	0
Pass Thru/Benefit of Others	0	0	0	0	0	0
Interest Expense	7,844	12,000	(4,156)	15,790	24,000	(8,210)
Leases & Rentals	41,584	45,999	(4,415)	83,348	91,998	(8,650)
Total Operating Expenses	3,435,570	4,321,320	(885,750)	6,841,039	8,642,640	(1,801,601)
Operating Surplus (Deficit)	608,695	(424,163)	1,032,858	1,205,996	(848,326)	2,054,322

RIDES
MONTEREY-SALINAS TRANSIT DISTRICT
Revenue & Expense - Consolidated
Period: 08/01/22..08/31/22

AGENDA #3-5
ATTACHMENT 4
PAGE 2

Fiscal Start Date: 07/01/22
G/L Budget Filter: FY23, Fund Filter: 002
All amounts are in USD.

Description	Cur Mo. Actual	Cur Mo. Budget	Cur Mo. Variance	YTD Actual	YTD Budget	YTD Variance
Revenue						
Passenger Fares	9,575	15,000	(5,425)	22,033	30,000	(7,967)
Special Transit	(510)	0	(510)	1,429	0	1,429
Cash Revenue	0	0	0	0	0	0
Cash Grants & Reimbursement	557,614	557,614	0	1,115,228	1,115,228	0
Total Revenue	566,679	572,614	(5,935)	1,138,689	1,145,228	(6,539)
Expenses						
Labor	8,968	11,750	(2,782)	19,627	23,500	(3,873)
Benefits	4,435	6,207	(1,772)	9,800	12,414	(2,614)
Advertising & Marketing	0	417	(417)	0	834	(834)
Professional & Technical	0	417	(417)	0	834	(834)
Outside Services	0	0	0	0	0	0
Outside Labor	1,855	6,500	(4,645)	4,625	13,000	(8,375)
Fuel & Lubricants	60,429	78,750	(18,321)	118,683	157,500	(38,817)
Supplies	1,925	1,709	216	2,786	3,418	(632)
Vehicle Maintenance	0	0	0	0	0	0
Marketing Supplies	0	167	(167)	0	334	(334)
Utilities	40	120	(80)	63	240	(177)
Insurance	0	0	0	0	0	0
Taxes	0	0	0	0	0	0
Purchased Transportation	300,273	450,417	(150,144)	723,194	900,834	(177,640)
Miscellaneous Expenses	17,428	16,161	1,267	33,692	32,322	1,370
Interfund transfers	0	0	0	0	0	0
Pass Thru/Belief of Others	0	0	0	0	0	0
Interest Expense	0	0	0	0	0	0
Leases & Rentals	0	0	0	0	0	0
Total Operating Expenses	395,354	572,615	(177,261)	912,470	1,145,230	(232,760)
Operating Surplus (Deficit)	171,325	(1)	171,326	226,220	(2)	226,222

To: Board of Directors
From: Sonia Wills, Customer Service Supervisor
Subject: Disposal of Unclaimed Items Left on MST Property

RECOMMENDATION:

Receive report on lost and found items left on MST property for the month of June.

FISCAL IMPACT:

There are no fiscal impacts to receiving this report.

POLICY IMPLICATIONS:

Your Board adopted MST's Disposal of Lost and Found Property Policy.

DISCUSSION:

Per MST's revised Disposal of Lost and Found Property policy during shelter in place adopted on April 6, 2020, MST shall suspend collection and storage of lost personal items with an estimated value of less than \$100. Unless prohibited by law, lost and found personal items with an estimated value of less than \$100 shall be treated as potentially hazardous and disposed of immediately. These items include but are not limited to umbrellas, articles of clothing, pill containers, glasses, etc.

Items reasonably estimated with a value of greater than \$100 shall only be handled by employees wearing personal protective equipment (such as gloves, masks, etc.), and stored in a secure area to limit possible exposure of COVID-19 to MST employees. All wallets/purses with identifying information and Driver's License or Identification Cards will continue to be retained for 90 days before being disposed. MST makes an attempt to contact the owners of Lost and Found items with identifying information.

June 2022

Item(s) with an estimated fair market value of \$100 or more: None

Prepared by:  Sonia Wills
Reviewed by:  Carl G. Sedoryk

Blank Page

To: Board of Directors
From: Lisa Cox, Risk and Security Manager
Subject: Notice of Claim Rejection

RECOMMENDATION:

Reject claim by the claimant Anita Avina.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

None.

DISCUSSION:

The claim was submitted by Anita Avina on September 27, 2022. MST received the claim related to an incident on August 21, 2022.

The incident involved the claimant's foot being caught on the wheelchair ramp as it was being deployed. It has been determined that the claim submitted failed to comply with the California Tort Claims Act and is insufficient. The claimant's failure to provide a specific claim amount has prompted the recommendation to reject the claim for insufficiency.

The above claim is under investigation. If any Board member desires further information on this claim, they may request it be discussed in closed session.

PREPARED BY:  APPROVED BY: 
Lisa Cox Carl Sedoryk

Blank Page

To: Board of Directors

From: Carl Sedoryk, General Manager/CEO

Subject: Performance Incentive Pool for MSTEA and Confidential Unit

RECOMMENDATION:

Authorize General Manager/CEO to distribute a 3.0% FY 2022 incentive pay to eligible Monterey-Salinas Transit Employee Association (MSTEA) and Confidential Unit employees (excluding the General Manager/CEO).

FISCAL IMPACT:

Approximately \$146,163 in annual performance incentive payments for 62 eligible MSTEA and MST Confidential Unit employees (excluding the General Manager/CEO). This amount is available in the approved FY 2023 Operating Budget. The incentive payment shall be allocated by the General Manager/CEO based on achievement of the Board adopted strategic goals, a one-time payment to the eligible employees and shall not increase the employee's base pay.

POLICY IMPLICATIONS:

Per agreement with the MSTEA, each year your Board, based upon a recommendation from the General Manager/CEO, establishes the size of an incentive pay pool which is 2-3% (percent) of total base pay of eligible MSTEA and Confidential Unit Members.

DISCUSSION:

The current agreement with the MSTEA requires that an incentive pay pool equal to 2-3% (percent) of the total base pay of eligible MSTEA and Confidential Unit members shall be established by the Board for each contract year. The contract states that incentive pay shall be based upon meeting the Board's adopted annual performance goals and award percentages. In September, your board received a presentation and recommendation from the General Manager/CEO to establish a 3% incentive pool with awards based upon completion of Board goals. Adoption of this item in open session completes the Board's requirement under the existing MSTEA employment agreement.

Submitted by: 
Carl G. Sedoryk

Blank Page

To: Board of Directors

From: K. Halcon, Director of Human Resources-Risk Management

Subject: Collective Bargaining Agreement (CBA) between Amalgamated Transit Union Local 1225 (ATU) Employees and Monterey-Salinas Transit District

RECOMMENDATION:

Ratify the Collective Bargaining Agreement (CBA) between Amalgamated Transit Union Local 1225 (ATU) employees and Monterey-Salinas Transit District (MST).

FISCAL IMPACT:

The overall cost of the contract is budgeted in the Board-approved FY 2023/24 and FY 2024/25 Budget and within direction given by the Board.

POLICY IMPLICATIONS:

Your Board approves the CBA between MST and ATU.

DISCUSSION:

At the July 11, 2022 meeting, your Board provided the labor negotiating team with the financial authority to present a last, best and final offer to the Amalgamated Transit Union Local No. 1225. The offer was agreed to and accepted by the negotiating team and the ATU membership. At the September 12th MST Board closed session, the Board reviewed the agreed-upon terms of the agreement and agreed to recommend the ratification of the CBA.

The accepted terms of the contract include 6% wage increase effective on January 7, 2023, with 3% wage increases scheduled for January 6, 2024 and January 4, 2025. Based on the timing of the ratification versus the date of the expiration of the previous contract, MST will pay each ATU member employed on the date of ratification a onetime lump sum payment of \$400. There are no changes to health benefits or retirement.

Prepared by: 
Kelly Halcon

Reviewed by: 
Carl G. Sedoryk

Blank Page

To: Board of Directors

From: Lisa Rheinheimer, Assistant General Manager

Subject: Legislative Advocacy

RECOMMENDATION:

Authorize General Manager/CEO to enter into contract with Shaw Yoder Antwih Schmelzer & Lange for legislative advocacy services in an amount not to exceed \$72,000/year for the 2023-2024 Legislative Session with an option to extend an additional two (2) years at \$78,000/year.

FISCAL IMPACT:

Legislative advocacy services are included in the Board adopted FY 2022/23 and FY 2023/24 Budget. If the 2-year option is utilized, staff will include the expense in the next 2-year Budget.

POLICY IMPLICATIONS:

MST has participated in the California State legislative process for many years. MST tracks, sponsors, supports, or opposes State bills directly impacting MST. Being involved in the legislative process supported the creation of the MST District, enabled a more streamlined approach to environmental review of transit projects, and helped thwart efforts to impose unfunded mandates.

DISCUSSION:

In August, MST issued a Request for Proposals (RFP) for legislative advocacy services. By the September 9th deadline, MST received three (3) proposals from qualified legislative advocacy firms. A review committee of three (3) MST executive team members read, evaluated, and ranked the proposals. Evaluation categories included 1) qualifications of the firm, 2) staffing and project organization, 3) demonstrated project understanding, and 3) cost.

A summary of the evaluation is noted in the table below:

Firm	Evaluation Score	Cost Proposal
Shaw Yoder Antwih Schmelzer & Lange	96.7	\$72,000/year
Khouri Consulting	81.3	\$78,000/year
Corbin & Kaiser	66.7	\$36,000/year

Staff recommends award of the contract to Shaw Yoder Antwih Schmelzer & Lange based on the considerably higher score assigned to the firm by the reviewers.

ATTACHMENT(S):

None

Prepared by:  Reviewed by: 
Lisa Rheinheimer Carl Sedoryk

To: Board of Directors

From: C. Sedoryk, General Manager/CEO

Subject: Monthly Report – July and August 2022

Attached is a summary of monthly performance statistics for the Transportation, Maintenance, and Administration departments for the months of July and August 2022. (Attachments 1 – 4). Due to the untimely passing of MV General Manager, Doug Thompson and other internal issues within MV, we do not have a set of complete Operation Department reports for the month of August. We will provide the board an updated August Operations Department Report at your Board meeting in November.

Attachment #1 – Dashboard Performance Statistics – July 2022

Attachment #2 – Operations Department Report – July 2022

Attachment #3 –Maintenance Department Report – July and August 2022

Attachment #4 – Administration Department Report – July and August 2022

Attachment #5 – Smart Cities Dive Article

A complete detail of Monthly Performance Statistics can be viewed within the GM Report at <http://www.mst.org/about-mst/board-of-directors/board-meetings/>

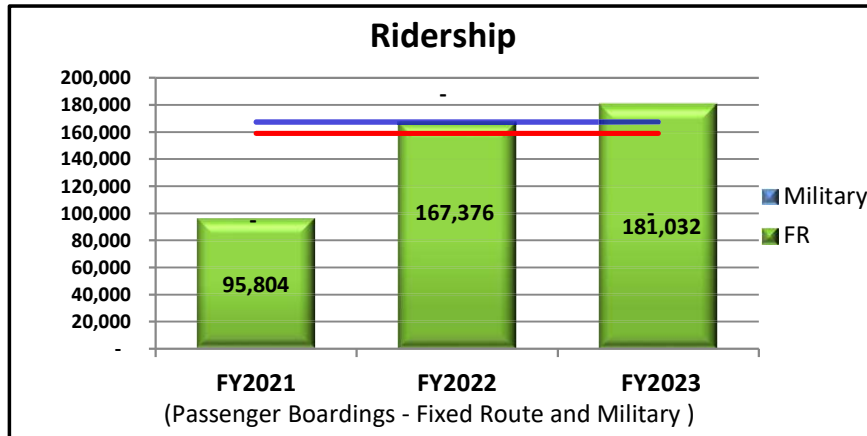
Prepared by: 
Carl G. Sedoryk

Blank Page

YTD Dashboard Performance Comparative Statistics

July

Fiscal Years 2021-2023

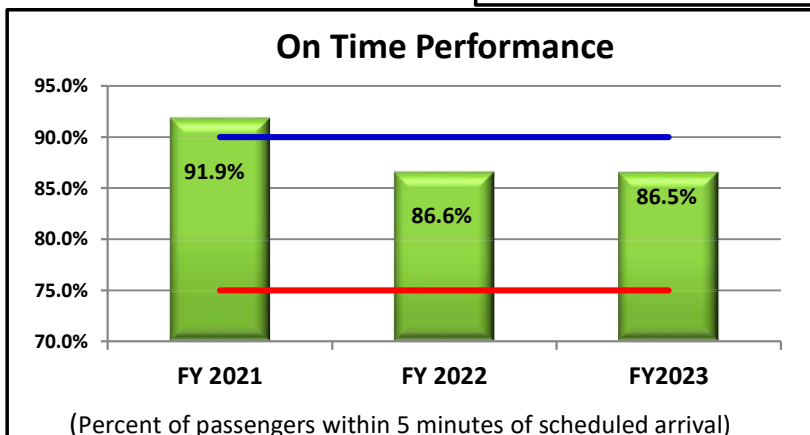
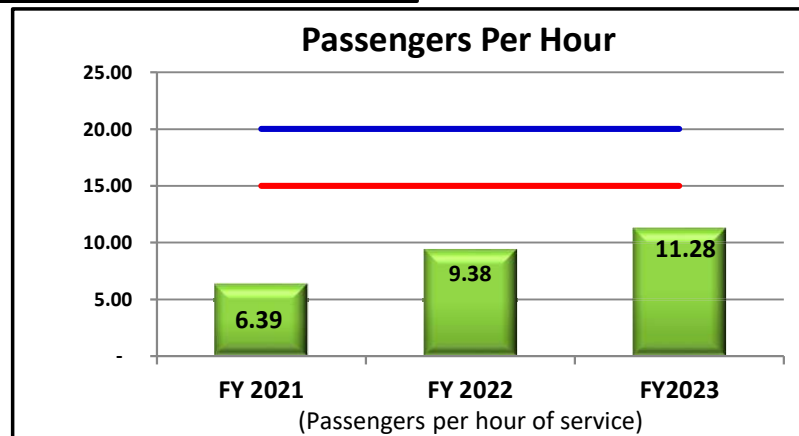


**Goal = 167,376
passengers**

**Minimum = 159,007
passengers**

Goal = 20 passengers p/h

Minimum = 15 passengers p/h

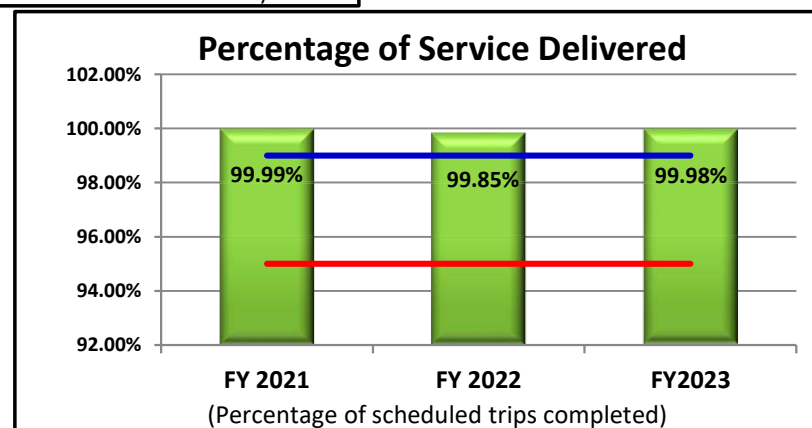


Goal = 90% on time

Minimum = 75% on time

Goal = 99% completed

Minimum = 95% completed

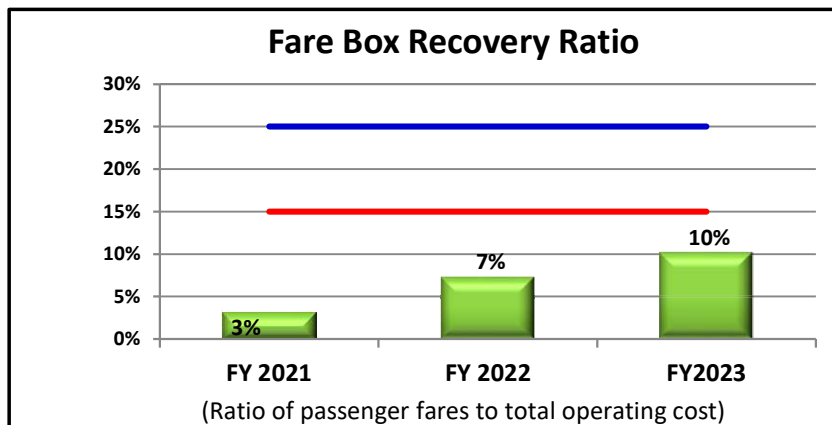


MST Fixed Route

YTD Dashboard Performance Comparative Statistics

July

Fiscal Years 2021-2023

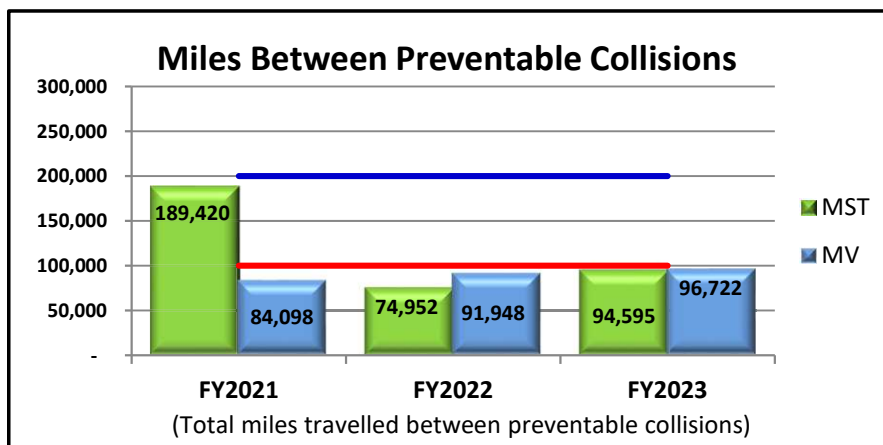
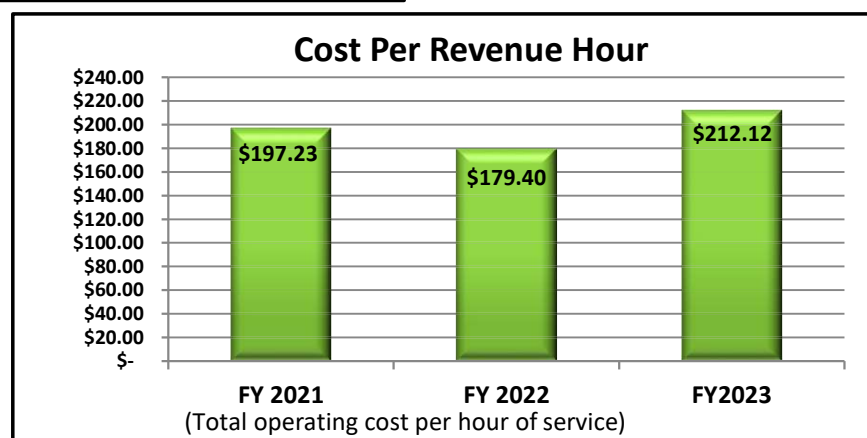


Goal = 25%

Minimum = 15%

Goal = \$246.83 per RH

Maximum = \$271.52 per RH

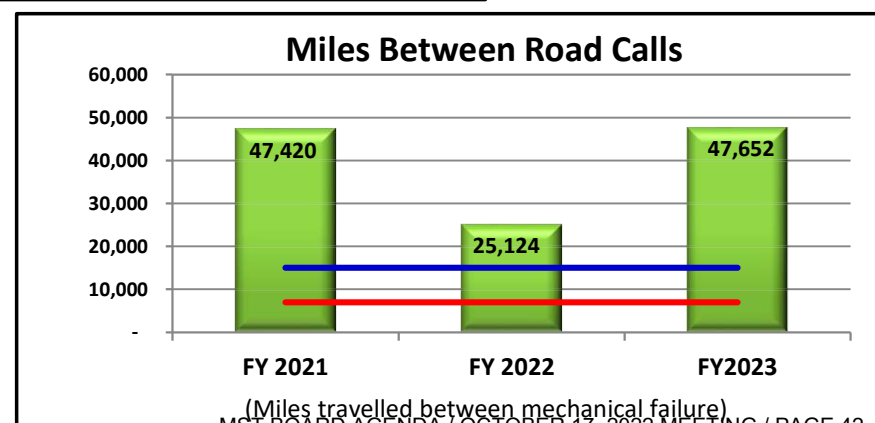


Goal = 200,000 Miles

Minimum = 100,000 Miles

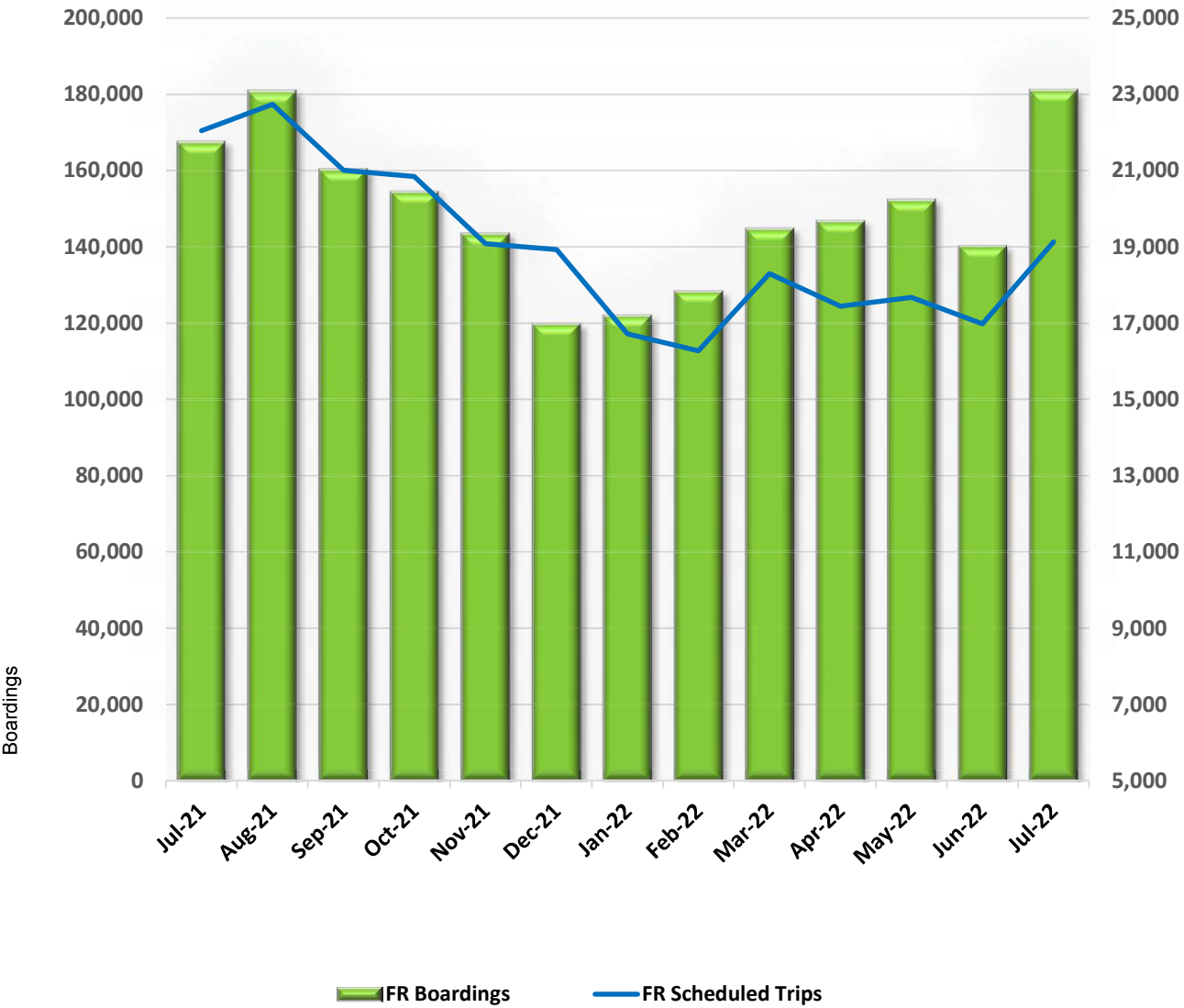
Goal = 15,000 Miles

Minimum = 7,000 Miles

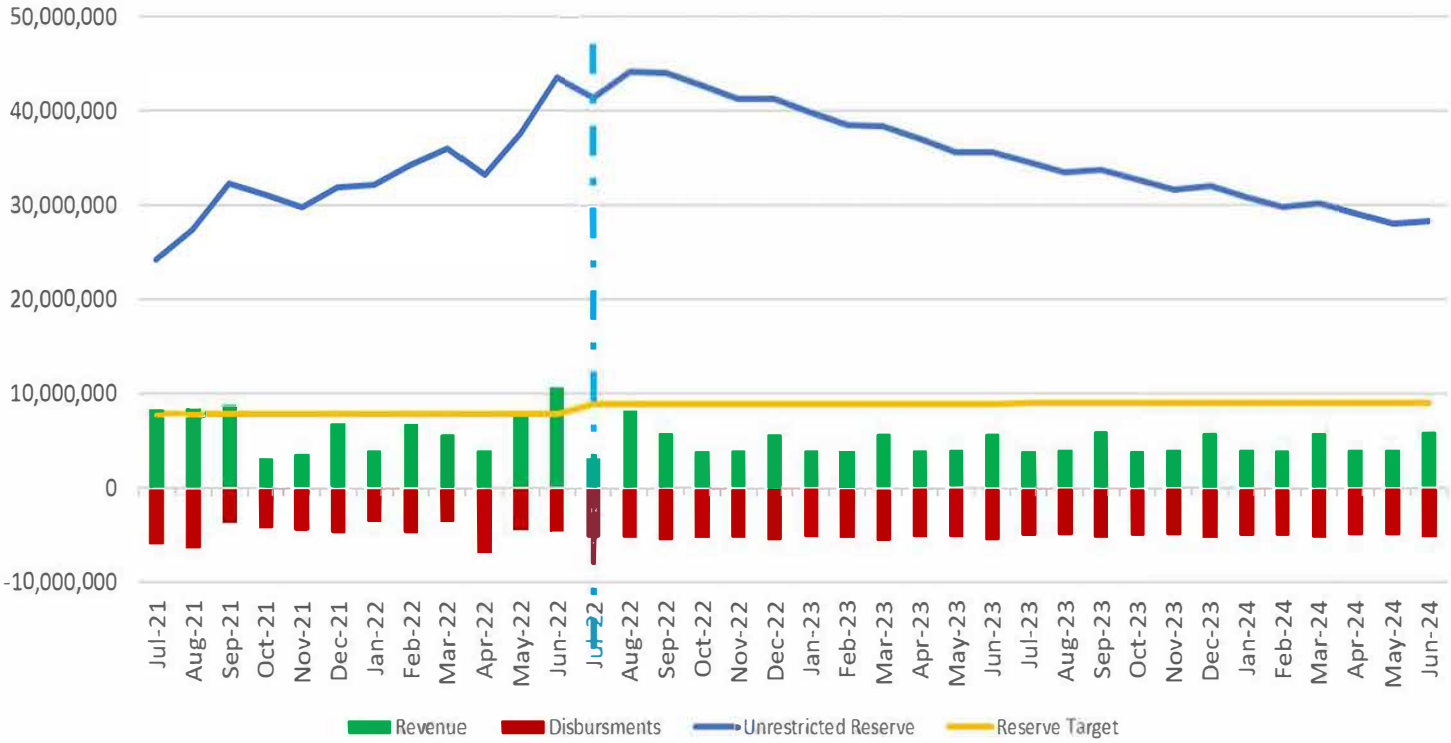


13 Month Rolling Boardings and Scheduled Trips

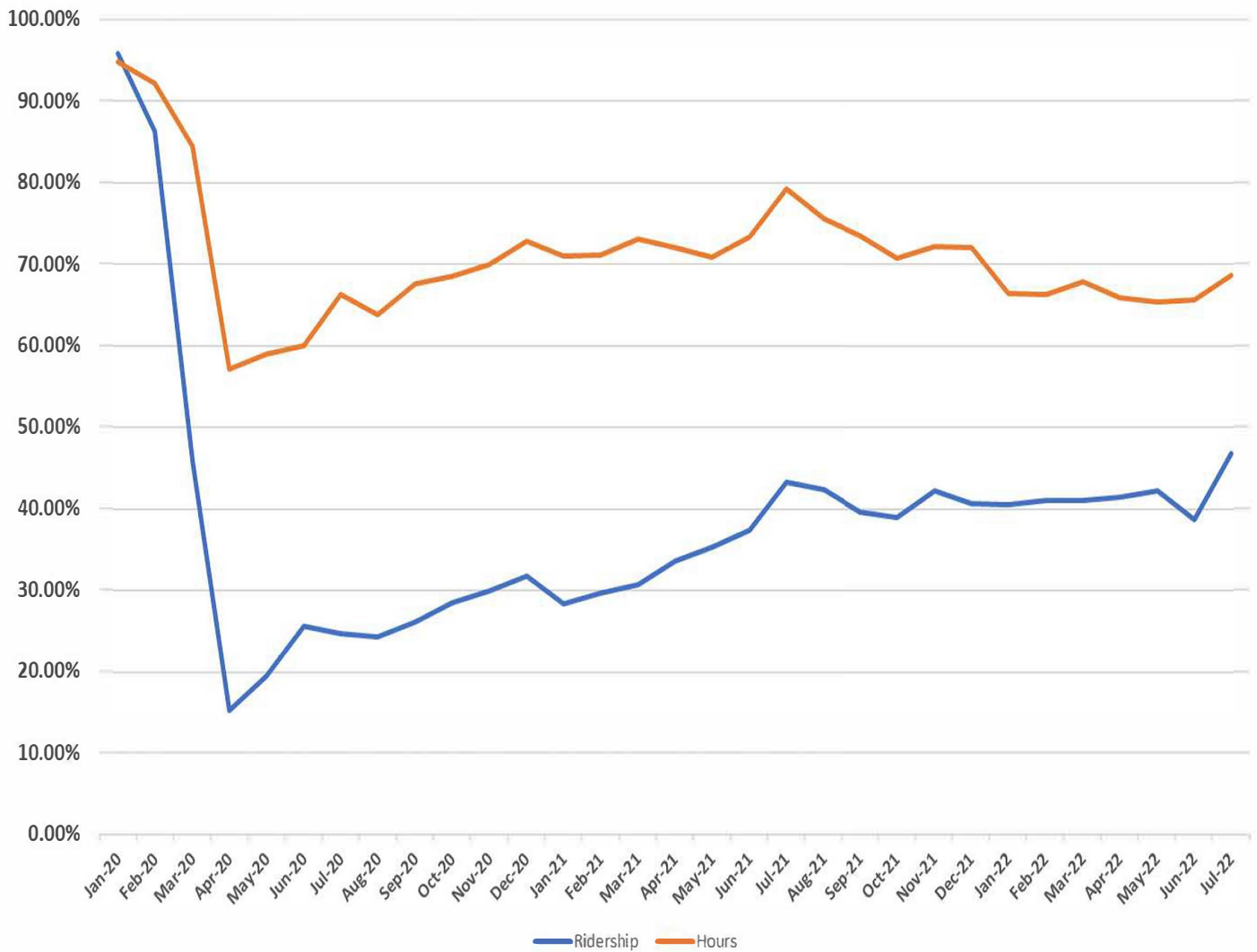
Trips



Cash Flow Projections July 2021 - June 2024



Percent of Monthly Ridership and Revenue Hours from CY17-19 Average

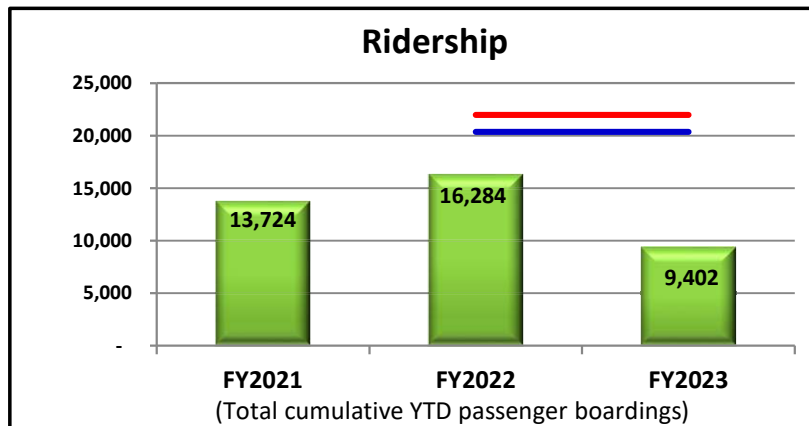


MST RIDES

YTD Dashboard Performance Comparative Statistics

July

Fiscal Years 2021-2023

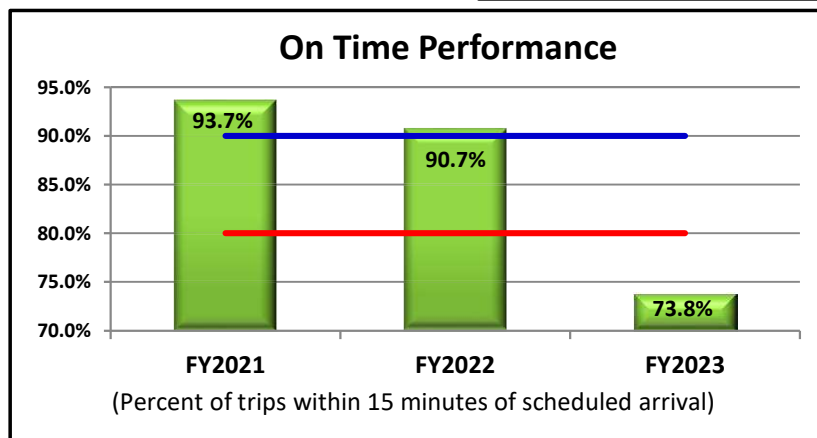
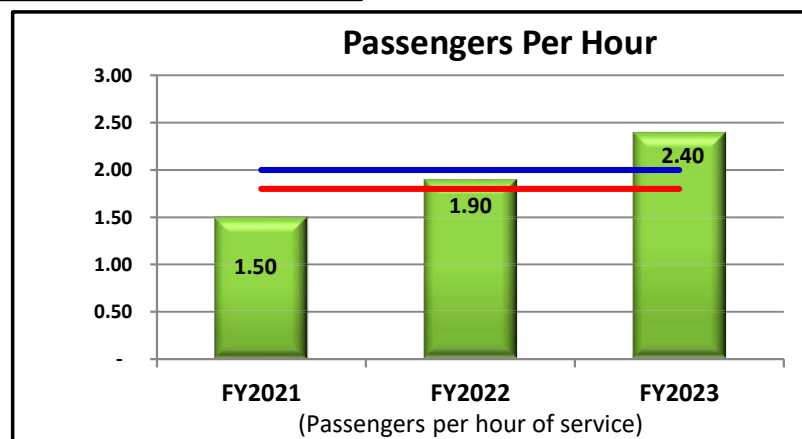


Goal = 20,355
passengers

Maximum = 21,983
passengers

Goal = 2.0
passengers p/h

Minimum = 1.8
passengers p/h

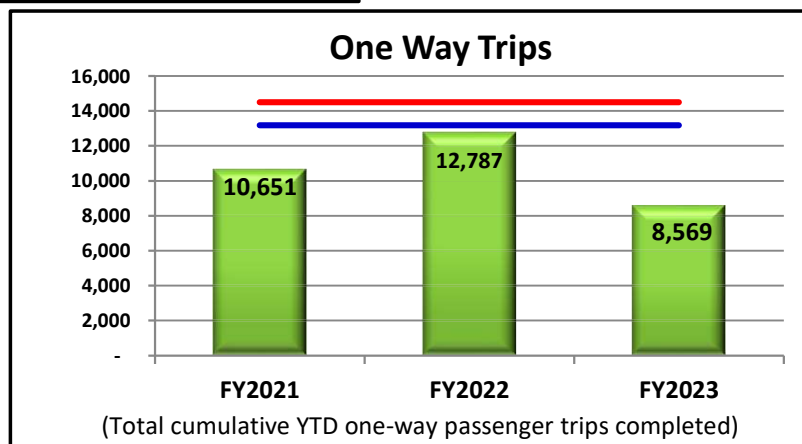


Goal = 90% on time

Minimum = 80% on time

Maximum = 14,488
one-way trips

Goal = 13,171
one-way trips

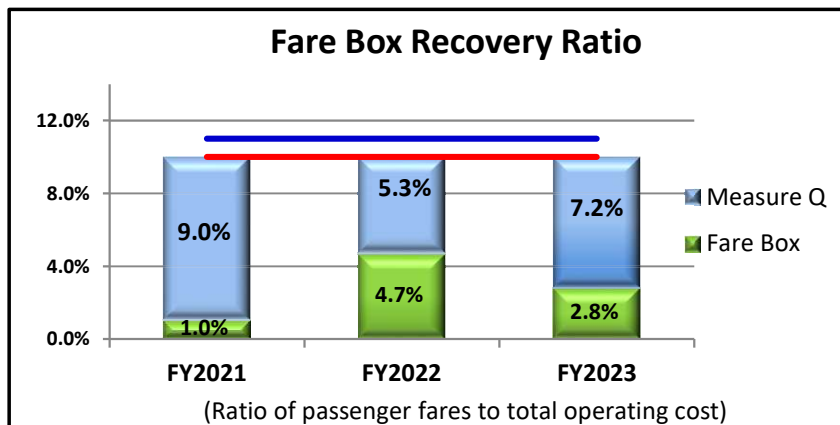


MST RIDES

YTD Dashboard Performance Comparative Statistics

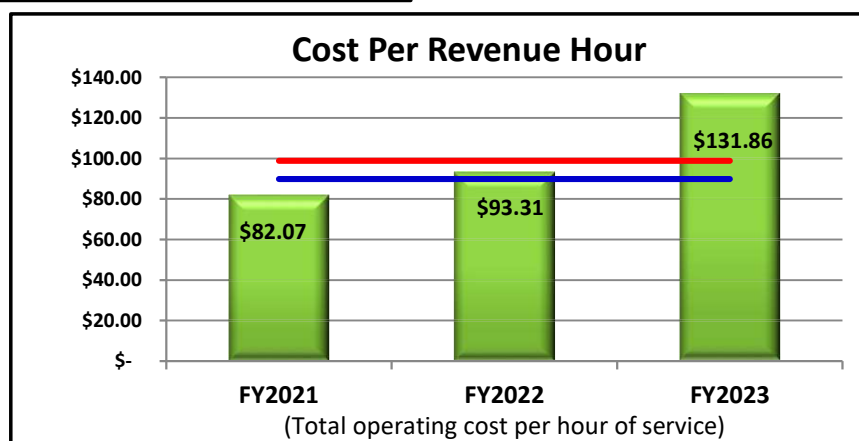
July

Fiscal Years 2021-2023



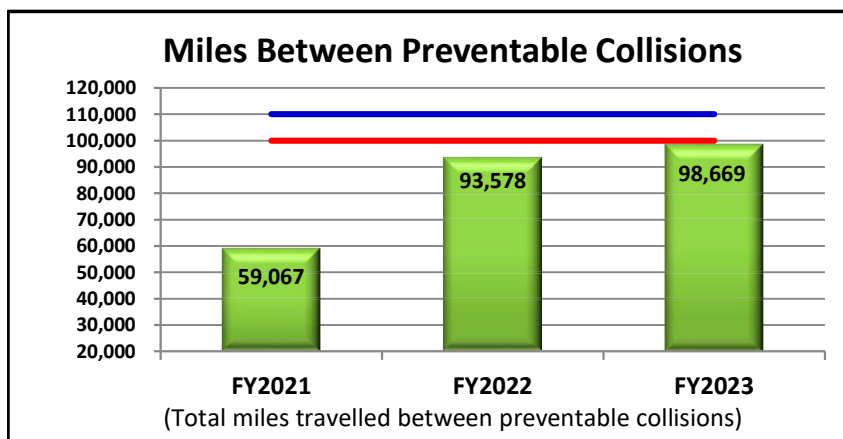
Goal = 11%

Minimum = 10%



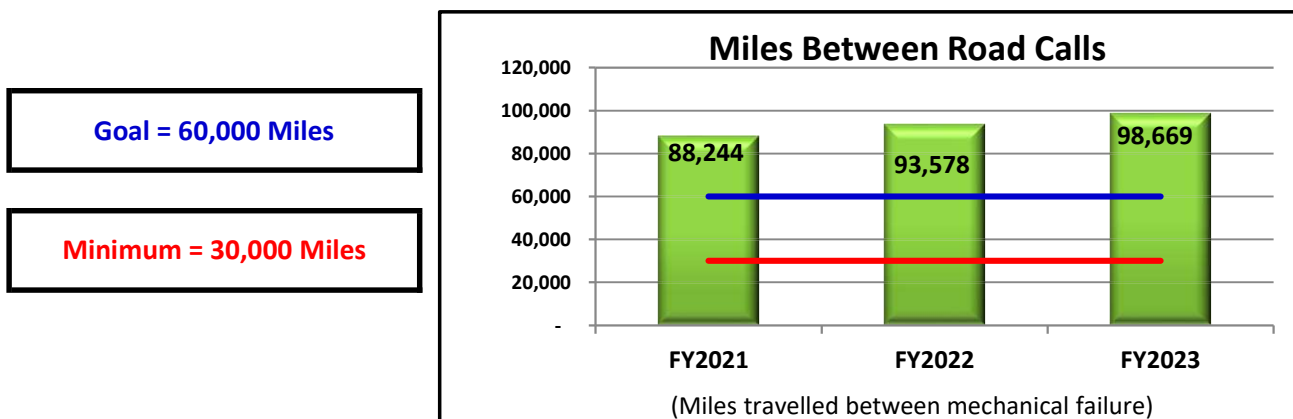
Goal = \$89.82 per RH

Maximum = \$98.80 per RH



Goal = 110,000 Miles

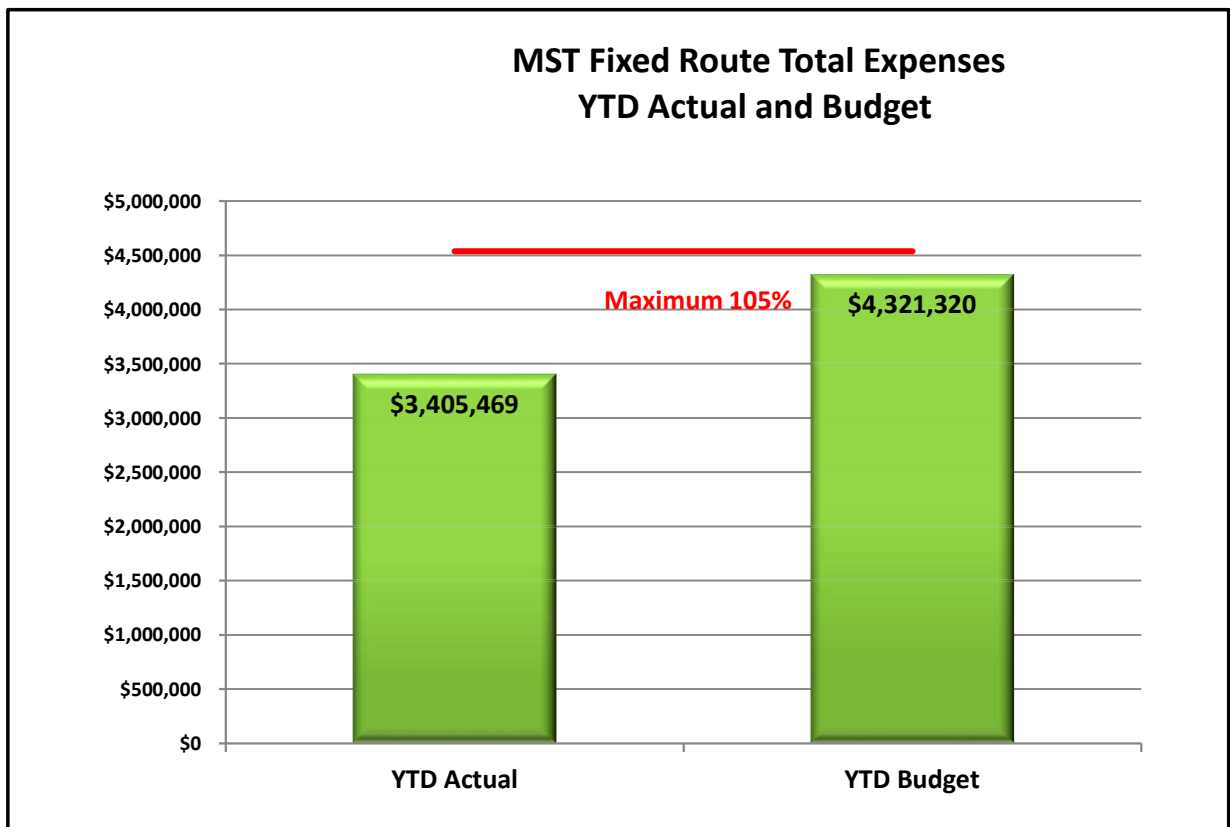
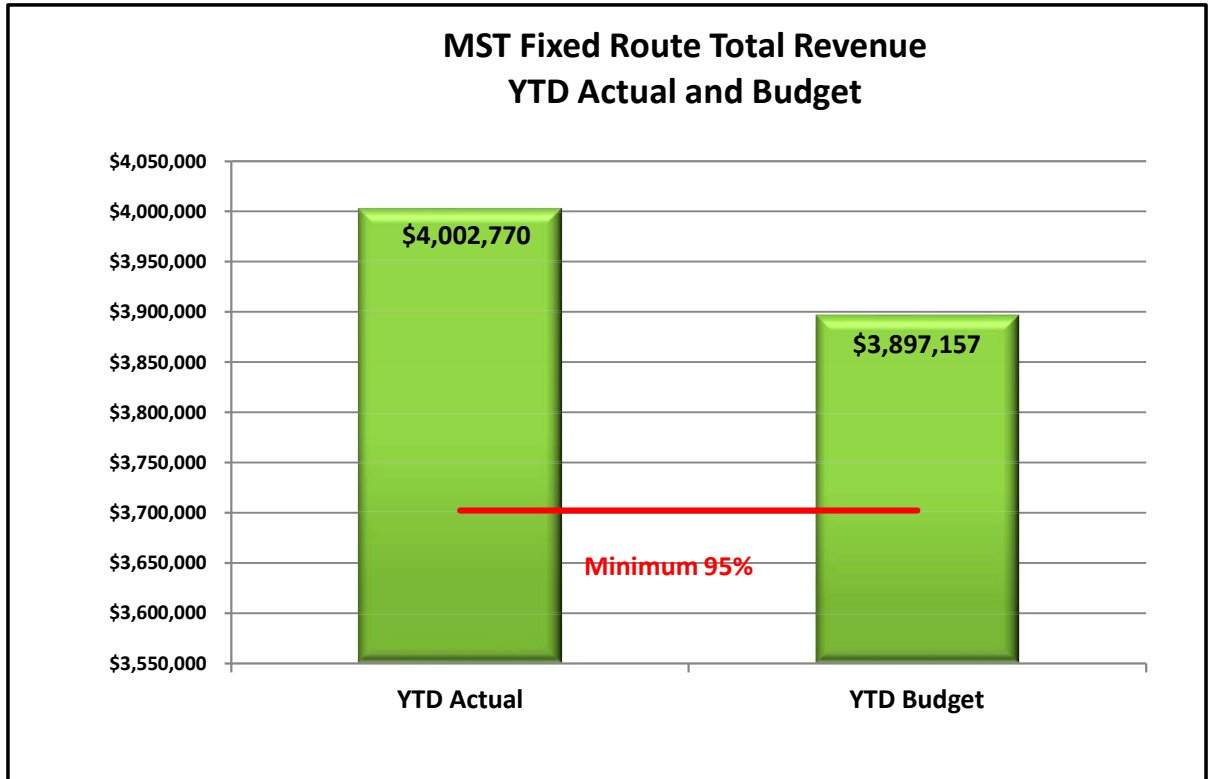
Minimum = 100,000 Miles



Goal = 60,000 Miles

Minimum = 30,000 Miles

**MST Fixed Route
Financial Performance Comparative Statistics
July
Fiscal Year 2023**

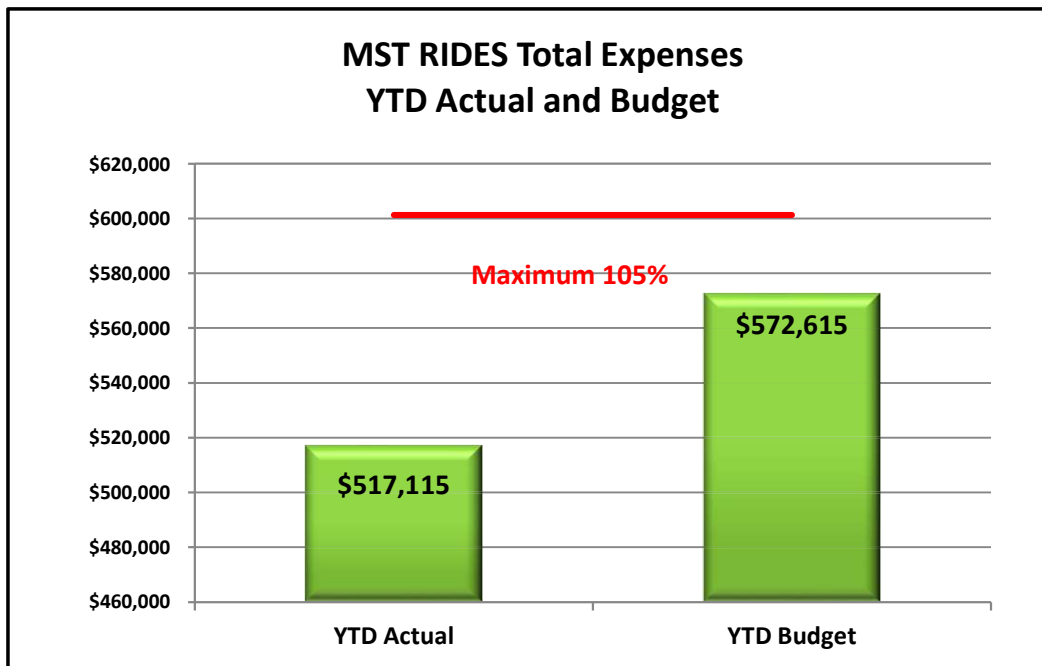
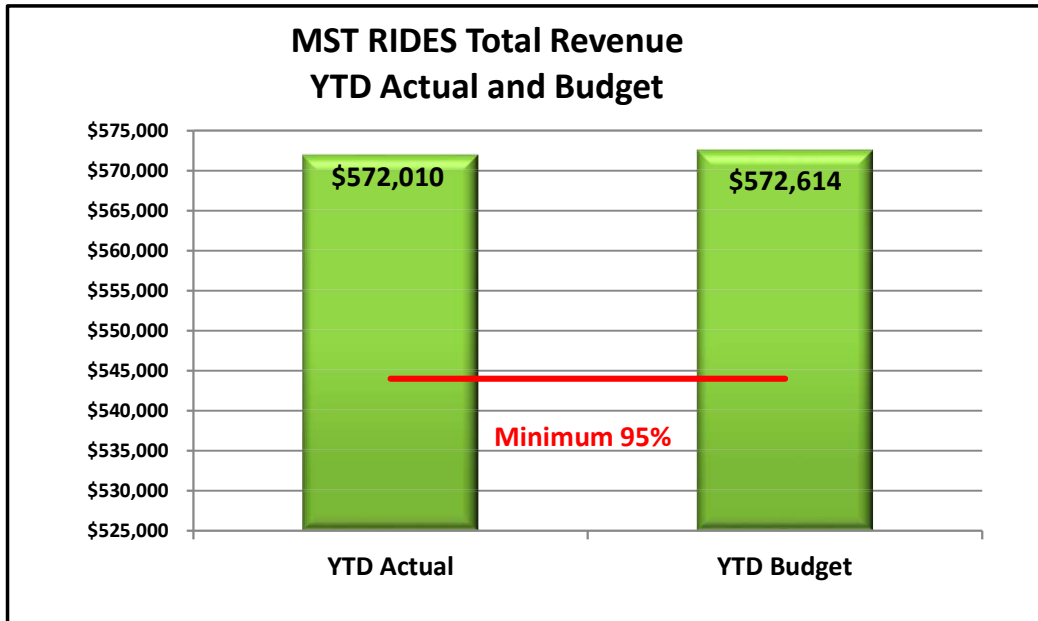


MST RIDES

Financial Performance Comparative Statistics

July


Fiscal Year 2023



Blank Page

Date: August 8, 2022

To: Carl Sedoryk, General Manager / CEO

From:  Norman K. Tuitavuki, Chief Operating Officer

Subject: **Transportation Department Monthly Report – July 2022**

FIXED ROUTE BUS OPERATIONS:

System-Wide Service: (Fixed Route & On-Call Services):

MST's preliminary boarding statistics indicate ridership was 181,032 in July 2022, which represents an 8.2% increase compared to July 2021's ridership of 167,376.

For the fiscal year to date, passenger boardings continue to increase overall; however, this positive ridership trend could change as we continue with our COVID-19 recovery efforts.

Month over month, MST's productivity continues to improve. MST's productivity increased from 9.0 passengers per hour in July 2021, to 11.3 passengers per hour in July of this year. This represents a 24.8% improvement compared to the same month, the previous year.

Supplemental / Special Services:

- MST Trolley Monterey: 32,752

System-Wide Statistics:

- Ridership: 181,032
- Vehicle Revenue Hours: 16,054
- Vehicle Revenue Miles: 236,362
- System Productivity: 11.3 Passengers Per Vehicle Revenue Hour
- One-Way Trips Provided: 19,123

On-Time Performance (OTP): Of 83,101 total time-point crossings sampled for July, the Transit Master™ system recorded 14,567 delayed arrivals to MST's published time-points system-wide. As a result, **82%** of all scheduled arrivals arrived on time. (See *MST Fixed-Route Bus ~ On Time Compliance Chart FY 2022 - 2023.*)

Note: Service arriving later than **5** minutes beyond the published time point is considered late. The on-time compliance chart, (attached), reflects system-wide “on-time performance” as a percentage of the total number of reported time-point crossings.

Service Canceled: As listed below, there were a total of nine (9) service cancellations in July for both directly operated and contracted services. This was the same number of service cancellations (9) from the previous month, July 2022.

Total Revenue Trips Completed: 19,123			
Reason for Service Cancellation	MST	MV	Totals
Accident (MST)	1	0	1
Mechanical Failure	1	0	1
Other	0	0	0
Passenger Incident	2	0	2
Traffic	4	1	5
Staff Shortage	0	0	0
Totals	8	1	9

Documented Occurrences: MST Coach Operators are required to complete an occurrence report for any unusual incident that occurs during their workday. The information provided within these reports is used to identify trends, which often drive changes in policy or standard operating procedures. The following is a comparative summary of reported incidents for July 2021 and July 2022:

Occurrence Type	July-21	July-22
Collision: MST Involved	1	6
Employee Injury	1	1
Medical Emergency	0	0
Object Hits Coach	0	1
Passenger Conflict	2	1
Conflict: Passenger VS Passenger	0	1
Passenger Fall	2	11
Passenger Injury	1	2
Other	2	0
Near Miss	0	0
Fuel/fluid Spill	1	0
Unreported Damage	1	1
Totals	11	24

CONTRACTED TRANSPORTATION SERVICES:

MST RIDES ADA / MST Paratransit Program:

Preliminary boarding statistics for the MST RIDES program reflect that for July 2022 there were 9,402 passenger boardings. This is a 25% increase in passenger boardings compared to July 2021.

- Productivity for July 2022 was 2.40 passengers per hour, increasing from 1.79 passengers per hour compared to the previous month (June 2022).
- For July 2022, 74% of all scheduled trips for the MST RIDES program arrived on time, falling below the on-time performance standard.

The 25% increase in boardings year over year combined with a new MST RIDES scheduling software, Ecolane, can be attributed to MST's performance this month. Staff continues working diligently to improve their performance.

COMMUNICATIONS CENTER:

In July, MST's Communications Center summoned public safety agencies on four (4) separate occasions to MST's transit vehicles and facilities:

Agency Type	Incident Type	Number of Responses
Police	Vehicle Accident / Passenger Disturbance / Other	3
Medical	Employee Request / Passenger Request / Other	1
Fire	Employee Request / Passenger Request / Other	0
Totals		4

DEPARTMENT ACTIVITIES:

In July, I attended the Hydrogen Summit – North America conference in San Francisco. I attended all the conference sessions where industry colleagues, stakeholders, and private businesses discussed a wide range of hydrogen-related topics. The industry is poised to grow on the vehicle manufacturing side as well as the production and fueling side. The conference was well-attended, and I connected with a colleague at San Mateo Transit District (SamTrans) who will be showing MST's Operations managers SamTrans' hydrogen and battery electric facilities later this year.

MST's Facilities department, led by the Facilities Manager, kicked off the Chargepoint charger installation project at the Salinas Operations and Maintenance division with an estimated project completion date of mid-October of this year. This project will enable MST to deploy and maintain the Gillig battery-electric buses (BEBs) from the Salinas division, giving MST more flexibility and increased range.

Blank Page

ATTACHMENT 3a

Date: August 29, 2022

To: Carl Sedoryk, General Manager/CEO

From:  Norman K. Tuitavuki, Chief Operating OfficerSubject: **Maintenance Department Monthly Report – July 2022**

This report summarizes the performance and major activities of the Maintenance Department as well as fuel and operating expenses during the month.

Fuel Budget FY2023	Average Fuel Price July 2022	Average Fuel Price FY2023
Diesel: \$5.40	\$4.74	\$4.74
Gasoline: \$5.40	\$5.56	\$5.56

Period	Revenue Fleet Operating Cost Per Mile	Revenue Fleet Miles Between Major Mechanical Road Calls: ¹
July 2022	\$1.62	31,534
YTD FY 2023	\$1.62	31,534
FY 2022	\$1.32	24,366
FY 2021	\$1.23	54,756

¹ **Minimum:** 7,000 Miles; **Goal:** 15,000 Miles

Department Activities/Comments:

July 2022's cost per gallon for gasoline **increased 1% (\$.08)**, and the cost per gallon for diesel **decreased 17%, a \$1.00 decrease** compared to the previous month, June 2022. For FY23 MST updated its budgeted cost per gallon for both diesel and gasoline fuels. As a result, the cost per gallon for diesel fuel remains under budget; however, the gasoline cost per gallon for July is **\$.16 higher** than the budgeted cost per gallon. Fuel prices continue to fluctuate unpredictably. Staff continues to monitor all movement of vehicles to minimize unnecessary fuel usage.

In July, MST traveled 31,534 miles between major mechanical failures – exceeding the 15,000-mile goal. Additionally, MST's Maintenance department completed 100% of their schedule preventive maintenance inspections on time. MST has continued to meet or exceed the stated goal within this area of performance. It should be noted that MST has reduced the overall number of revenue miles traveled to conform with current ridership demands and other factors resulting from the COVID-19 pandemic.


In July, I attended the Hydrogen Summit – North America, in San Francisco. The Summit was also attended by several other California public transit agencies looking for an update on hydrogen (as a fuel) technology. The Summit was focused mainly on hydrogen manufacturing and availability in the United States. Several emerging opportunities and topics of interest included:

- Plug Power's new hydrogen manufacturing facility in Mendota – scheduled to begin hydrogen production in late 2023 with deliveries to all of Northern and Central California beginning in 2024
- City of Lancaster's experience with Hydrogen – "The Nation's First Hydrogen City"
- Fueling the Mobility Market – an overview of hydrogen fueling and manufacturing
- Michael Hursh, CEO AC Transit – why the cost of hydrogen needs to decrease

Prepared by: Norman K. Tuitavuki Reviewed by: Carl G. Sedoryk
Norman K. Tuitavuki Carl G. Sedoryk

Date: September 27, 2022

To: Carl Sedoryk, General Manager/CEO

From:  Norman K. Tuitavuki, Chief Operating Officer

Subject: **Maintenance Department Monthly Report – August 2022**

This report summarizes the performance and major activities of the Maintenance Department as well as fuel and operating expenses during the month.

Fuel Budget FY2023	Average Fuel Price August 2022	Average Fuel Price FY2023
Diesel: \$5.40	\$4.62	\$4.68
Gasoline: \$5.40	\$4.88	\$5.22

Period	Revenue Fleet Operating Cost Per Mile	Revenue Fleet Miles Between Major Mechanical Road Calls: ¹
August 2022	\$1.54	40,301
YTD FY 2023	\$1.58	35,918
FY 2022	\$1.32	24,366
FY 2021	\$1.23	54,756

¹ **Minimum:** 7,000 Miles; **Goal:** 15,000 Miles

Department Activities/Comments:

August 2022's cost per gallon for gasoline **decreased 12.23 %, a decrease of 68 cents**, and the cost per gallon for diesel **decreased 2.53 %, a decrease of 12 cents** compared to the previous month, July 2022. For FY23 MST increased its budgeted cost per gallon for both diesel and gasoline fuels. As a result, the cost per gallon for diesel and gasoline fuel remains under budget. Fuel prices continue to fluctuate unpredictably. Staff continues to monitor all movement of vehicles to minimize unnecessary fuel usage.

In August, MST traveled 40,301 miles between major mechanical failures – exceeding the 15,000-mile goal. Additionally, MST's Maintenance department completed 100% of their schedule preventive maintenance inspections on time. MST has continued to meet or exceed the stated goal within this area of performance. It should be noted that MST has dramatically reduced the overall number of revenue miles traveled to conform with current ridership demands and other factors resulting from the COVID-19 pandemic.

In August, staff from MST's Maintenance and Facilities departments attended an open house for the Surf! Bus Rapid Transit (BRT) project. The open house allowed the public to see, hear, and interact with representatives working on this project. MST received a good amount of feedback and answered questions about the project. Staff is prepared to participate in future meetings to assist with the implementation and success of the project.

Prepared by: Norman K. Tuitavuki Reviewed by: Carl G. Sedoryk
Norman K. Tuitavuki Carl G. Sedoryk

ATTACHMENT 4a

Date: August 31, 2022

To: C. Sedoryk, General Manager/CEO

From: Lisa Rheinheimer, Assistant General Manager; Michelle Overmeyer, Director of Planning /Innovation; Andrea Williams, General Accounting & Budget Manager; Michael Kohlman, Chief Information Officer; Kelly Halcon, Director of Human Resources/Risk Management; Ikuyo Yoneda-Lopez, Marketing and Customer Service Manager; Sonia Wills, Customer Service Supervisor; and Beronica Carriedo, Community Relations Coordinator

Subject: **Administration Department Monthly Report – July 2022**

The following significant events occurred in Administration work groups for the month of July 2022:

Human Resources

A total employment level for July 2022 is summarized as follows:

Positions	Budget FY22	Actual	Difference
Coach Operators F/T	126	118	-8
Coach Operators Limited Duty	0	0	0
CO Occupational Injuries	(1)	(0)	(-1)
Operations Staff	33	25	-8
Maintenance & Facilities	55	50	-5
Administrative (Interns 1 PT)	36	28	-8
Total	251	221	-30

*Total budget numbers do not include the C/O on Long Term Leave as those numbers are already reflected in the Coach Operators/Trainees number.

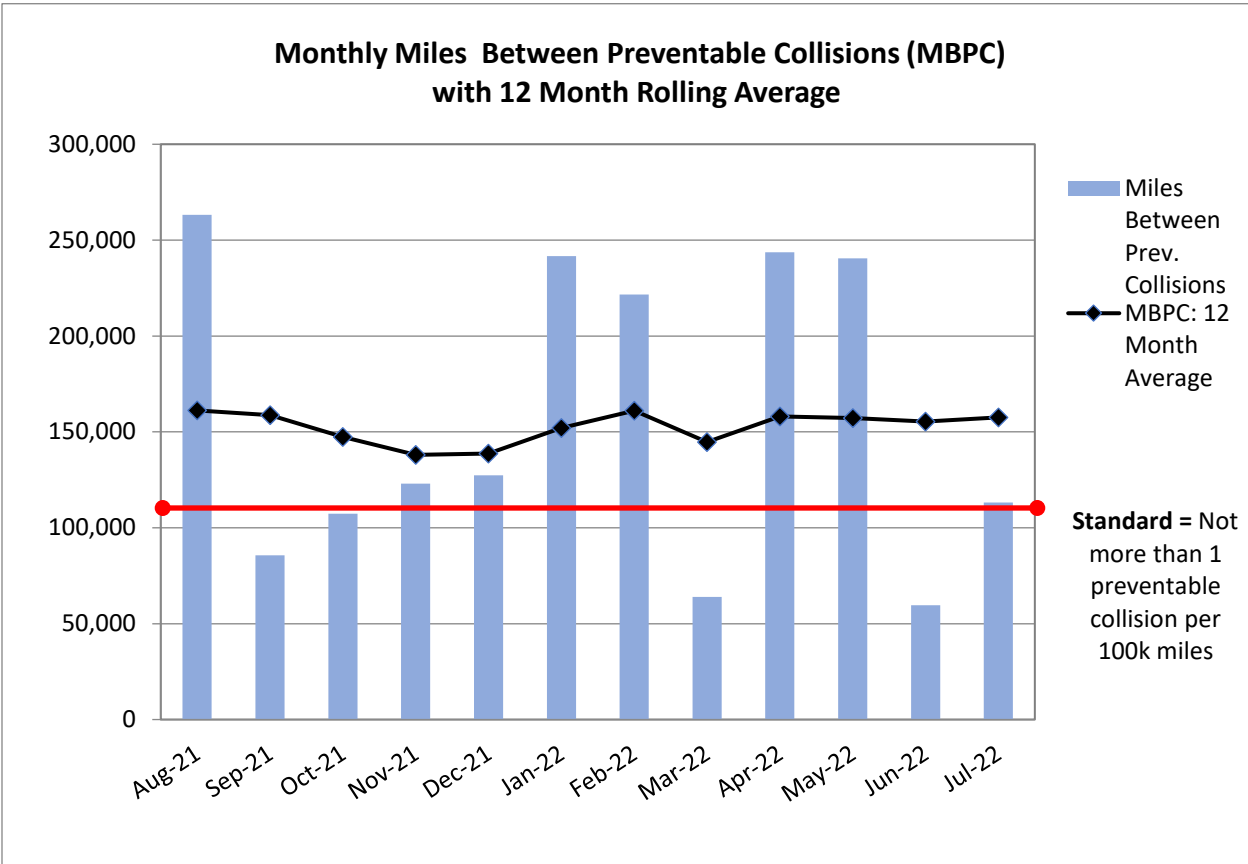
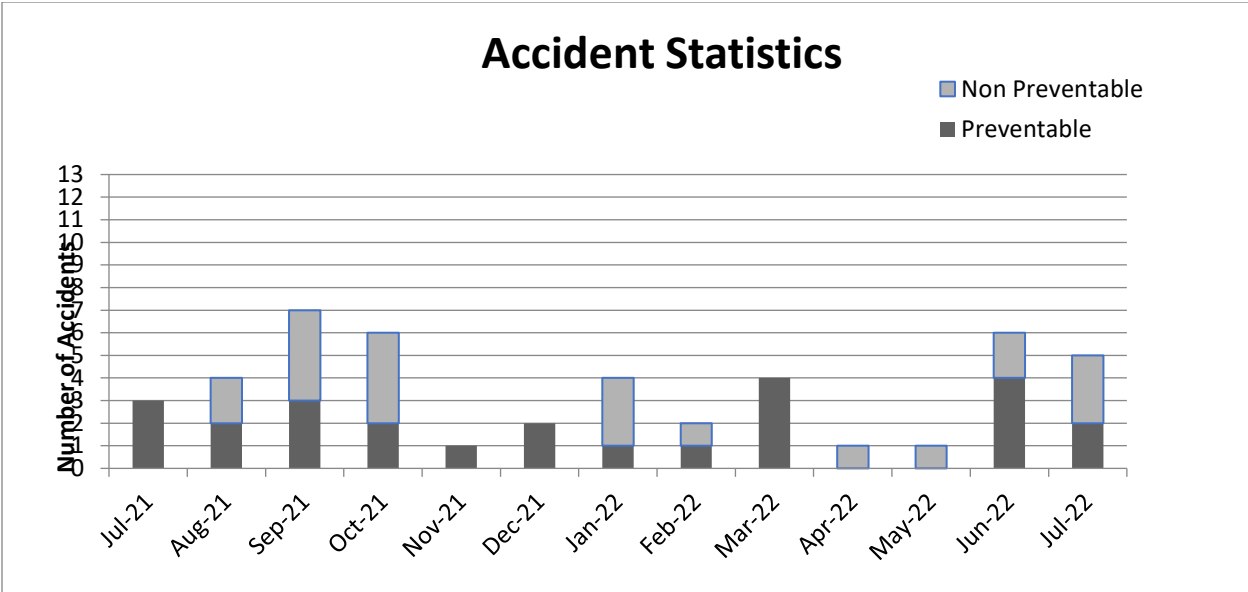
July Worker's Compensation Costs	
<i>Indemnity (paid to employees)</i>	\$31,792.36
<i>Other (includes Legal)</i>	\$6,958.63
<i>Medical includes Case Mgmt, UR, Rx & PT</i>	\$12,421.98
<i>TPA Administration Fee</i>	\$5,708.33
<i>Excess Insurance</i>	\$9,510.75
Total Expenses	\$66,392.05
Reserves	\$762,147.87
Excess Reserved	(\$51,753.51)
# Ending Open Claims	45

Training

Description	Attendees
Annual Coach Operator Verification of Transit Training	10
Post-Accident/Incident Re-training	6
In-Service Training: 2021 Gillig Zeb Low Floor Familiarization Training	1
New Hire Title VI and EEO Training	3
In-Service Training: BYD Zero Emission Low Floor Familiarization Training	2
Diesel Particulate Filter Operation and Maintenance Training	1
VLT Seon Downloads/video review, ACC Reports, EAM/Trapeze Fleet Focus Reports Training	3
Safety-Sensitive Drug and Alcohol Training	3
Q Straint-Securement 101- Basic Wheelchair securement training	3
Alliance Career Training Solutions: SQL Querying	1
Maintenance Safety Training: Cancers, Food and your mind, three point contact	20
Harassment Prevention and Anti-Bullying Training	2
Alliance Career Training Solutions: Access Level 1	1

Risk Management

	July 2022 Preventable		July 2021 Preventable	
Description	Yes	No	Yes	No
POV Vehicle hits MST Vehicle	0	3	0	0
MST Preventable Accidents	2	0	3	0
TOTAL	2	3	3	0



Customer Service Update

Service Report Type	MST	Other Provider*	# of valid reports	% of reports received**	July 2021	% of reports received
ADA Compliance	0	0		0.0%	2	3.3%
Agency Policy	0	0		0.0%	0	0.0%
Bus Stop Amenities	2	0	1	3.3%	2	3.3%
Carried By	0	0		0.0%	0	0.0%
Discriminatory behavior by employee	0	0		0.0%	0	0.0%
Early Departure	0	0		0.0%	0	0.0%
Employee Other	3	1	2	6.7%	1	1.7%
Facilities Vandalism	0	0		0.0%	0	0.0%
Fare / Transfer Dispute	3	1	1*	6.7%	1	1.7%
Full Bus / Left Behind	0	2		3.3%	0	0.0%
Harassment by Employee	0	0		0.0%	0	0.0%
Improper Driving	0	3	1*	5.0%	7	11.7%
Improper Employee Conduct	0	1	1*	1.7%	8	13.3%
Inaccurate Public Information	0	0		0.0%	0	0.0%
Late Arrival	1	18	15*	31.7%	0	0.0%
Late Departure	0	2	2*	3.3%	1	1.7%
No Show	0	8	7*	13.3%	3	5.0%
Off Route	0	0		0.0%	0	0.0%
Overcrowding	0	0		0.0%	0	0.0%
Passed By	0	0		0.0%	5	8.3%
Passenger Conduct	0	0		0.0%	1	1.7%
Passenger Injury	0	0		0.0%	1	1.7%
Reasonable Modification	0	0		0.0%	0	0.0%
Request To Add Service	0	0		0.0%	9	15.0%
Request To Reduce Service	0	1		1.7%	0	0.0%
Routing	0	0		0.0%	1	1.7%
Service Animal	0	0		0.0%	0	0.0%
Service Other	6	6	4/4*	20.0%	14	23.3%
Service Schedule	0	0		0.0%	3	5.0%
Taxi	0	0		0.0%	1	1.7%
Title VI Complaint	0	0		0.0%	0	0.0%
Unsafe Conditions	1	1	1/1*	3.3%	0	0.0%
Vehicle Maintenance	0	0		0.0%	0	0.0%
Sub total reports	16	44				
Grand Total MST and *Other Provider		60		100.0%	60	100.0%
Employee Compliment	3	1			6	

Service Compliment

**Operated by MV Transportation or taxi provider **Numbers may not add up exactly due to rounding*

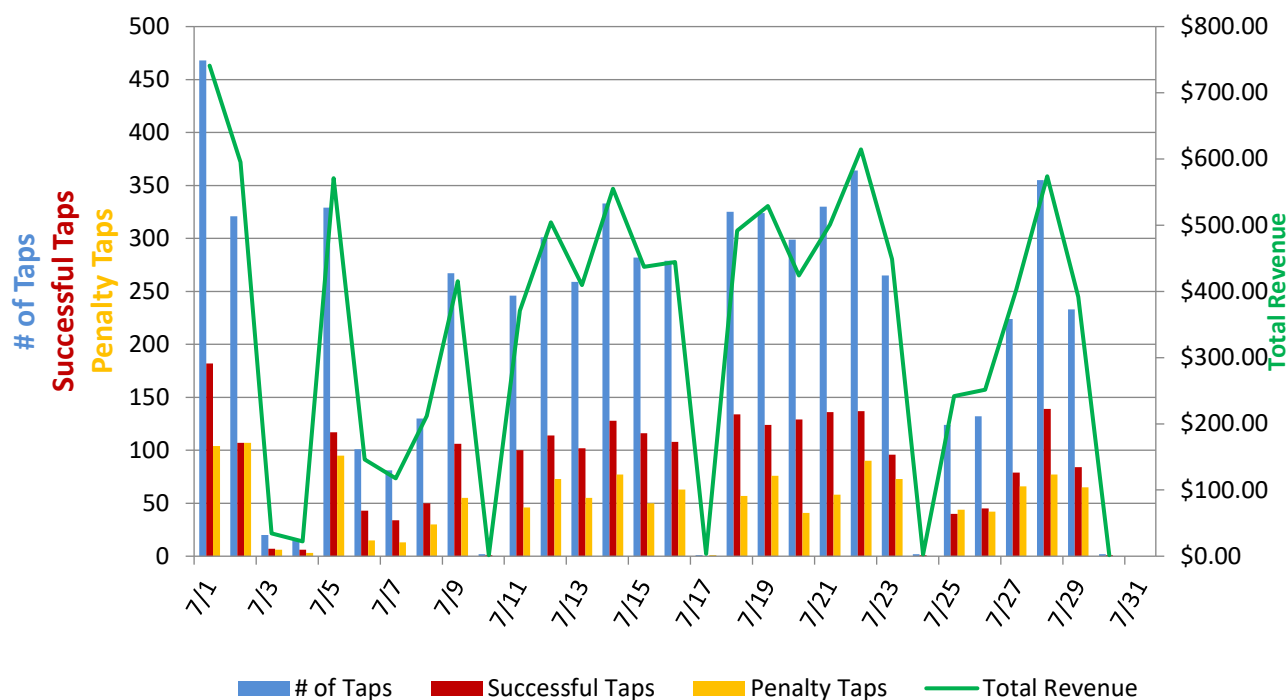
Contactless Tap to Pay:

In July, the number of taps decreased significantly due to technical issues with the validators not capturing data as a result of AT&T switching to 4G service. Once the problem was identified, MST's I.T. team worked with the validator vendor to implement a fix. Staff are working with the vendor to identify a process and early warning to eliminate this type of disruption to the system in the future. See I.T. Report below.

MST received a total of 6,414 taps in the month of July. There were 2,466 successful journeys where the passenger tapped on when they boarded and again when they got off. There were 1,482 penalty taps where the customer only tapped on and did not tap off, resulting in a \$3.50 penalty fare being assessed.

Since launching the demonstration project on May 2021, there have been a total of 100,667 taps, of which 42,287 trips were successful. Total revenue collected to the end of July from passengers using contactless payment was \$10,456.

Contactless Tap to Pay Report July 2022



Finance Update

General Accounting/Accounts Payable

During the month of July, staff processed timely and accurate payments to vendors, recorded appropriate revenues, and prepared monthly financial reporting and analyses. Accounting is now in FY2023 and will simultaneously continue to reconcile and analyze general ledger accounts for both FY2022 and FY2023. Additionally, staff continues to

make progress with the new accounting system, Microsoft Dynamics 365 Business Central (BC) and implementation of the Time and Attendance module within the new NEOGOV Human Resources Information and Payroll System.

Payroll

Routine changes and adjustments to payroll records were maintained along with filing of all federal, state, and retirement reports and payments on a timely basis. Payroll continued to provide hours and earnings reports upon request to MST departments

Grants

During the month of July, staff drafted, followed up on, responded to, and submitted pending applications, requests for reimbursement, and program reporting under the following programs:

- Federal 5307 Traditional
- Federal Covid relief funding (CARES, CRRSAA, ARPA)
- Low Carbon Fuel Standard
- Low Carbon Transit Operations Program
- Transit and Intercity Rail Capital Program (TIRCP)
- Caltrans Consolidated Grant Application
- Monterey Bay Air Resources District - AB 2766 grant program
- MST Capital Improvement Program
- CA SB1 State of Good Repair

In addition to attending webinars for future grant opportunities, staff also participated in several meetings regarding current and future projects, bus procurements, and other capital projects. Update meetings with internal staff were ongoing to address status changes to various active or pending grants and requests for reimbursements.

Grants Summary	
Active Grant Funding	\$ 93,569,687
Grant Funds Pending Award	\$ 6,517,331

Procurements and Purchasing

Procurement efforts for the month included reviewing invoices, tracking supply requisition forms, and placing supply orders for each MST location. MST has put out a Request for Proposals for State Legislative Advocacy Services as the current contract with Shaw Yoder Antwin Schmelzer and Lange expires on September 30, 2022. The database used for tracking current contracts has been revamped and organized in a manner that allows for easy tracking of contracts nearing the end of their term, thus allowing action to be taken in a timely manner. Staff continued coordination with the consultant team and TAMC on the RFP for construction management/general contractor (CM/GC) services for the SURF! Project.

Information Technology Update

Governance:

- **I.T. Steering Committee:** Due to scheduling and holiday constraints, the I.T. Steering committee met on July 20th for a virtual update. During that meeting the members discussed and set a date to see a software demonstration in August as well as set itineraries for additional technology reviews through the fall/winter of 2022.

Administrative Technology:

- **Tangicloud:** After a post-deployment discussion in July 21, it was agreed that the deployment phase of the Tangicloud/Microsoft Dynamics has been completed and MST and the support provider (Kopis) would begin moving into a maintenance/upkeep cycle with respect to services tickets and support requests. Any customization or report development needs will continue to be provided on a per-spec basis for the life of the product agreement with MST.

Operations Technology:

- **HASTUS Upgrade:** Discussions are continuing with regards to modernizing the HASTUS scheduling system, with a meeting set to discuss MSTs needs at the APTAtech conference in August, followed by an on-site needs assessment at a date TBD.
- **Leads times on various operations technology items:** *(carried over from the July report as the concern remains elevated and ongoing)* I.T. is continuing to see long lead times with obtaining replacement or updated technology items that impact our overall operations. This appears to be spanning not just physical replacement equipment (which is rooted in the lack of manufacturing capacity and world-wide logistics challenges) but digital items as well (software license renewals, software updates, support and replacement projects that are being delayed due to a shortage of personnel on the vendor side. While the physical items issue can be somewhat mitigated by increasing stock-on-hand of certain items (at a short-term budget impact), projects impacted due to a lack of human resources on the part of our vendors and outsourced services will continue to be difficult to predict and plan for in FY 2022/23
- **Contactless Fare System:** As noted in the June report, service interruptions in the Contactless Fare System were restored over the week of July 4th. While a complete failure analysis is still pending, the preliminary assessment of the failure(s) are likely rooted with the following issues:
 - AT&T, as well as other U.S. Cellular Data Providers, began phasing out 3G data services in the spring of 2022. This phase-out is being conducted

gradually over the course of this year, with service being disabled on a tower-by-tower basis as each carrier performs local maintenance and upgrades. For the Monterey region, towers began to be disabled in late June. This had an unexpected impact on the Contactless Payment devices provided to MST as part of the demonstration project. While the devices were designed to support current 4G services, many of the units were not able to successfully transition to 4G on their own, resulting in a loss of connectivity.

- In examining the root cause of this failure, it appears that this was a combination of at least 3 issues:
 - Incorrectly configured SIM cards issued by AT&T, possibly aggravated by insufficiently planned service shutdowns of 3G at each tower.
 - Firmware on the Contactless Payment Devices that was unable to handle the data mode switch from 3G to 4G, possibly aggravated by older hardware (i.e., chipsets) on some of the earlier units that were incorrectly identified as being fully compatible with 4G technology.
 - Insufficient logging and monitoring by the device vendor of the Contactless Payment Devices, leaving MST I.T. staff unaware of the gradual loss of connectivity that was occurring over the span of approximately 10 days.

During the month of July, I.T. was working closely with both AT&T (MST's cellular data provider) as well as SCsoft (the manufacturer and support provider of the contactless payment devices) to make changes to the devices themselves as well as how they are monitored to prevent an event of this type from occurring again. I.T. is also working to obtain a more complete failure analysis. Last, I.T. is having ongoing discussions with Cal ITP on future improvements that will make this solution more stable for MST as well as for other transit agencies implementing contactless payments.

Cybersecurity:

- **Ukraine/Russia Conflict:** *(carried over from the June report as the concern remains elevated and ongoing)* CISA (Federal Cybersecurity & Infrastructure Agency) continues to advise that they are seeing an elevated level of reconnaissance activity against U.S. Infrastructure, including transportation. However as of this Board Report, there are no indications of any increased or coordinated attacks. I.T. is continuing to monitor these and other reports as a part of overall cybersecurity posture.
- **July Advisories:** Overall, the MS-ISAC (Multi-State Information Sharing and Analysis Center) issued approximately 30 cybersecurity advisories that were considered potentially critical to public agencies. Ransomware attacks continue

to be the most prevalent issue, however there are indications that probing of firewalls and web sites for vulnerabilities is on the increase.

Marketing Update

MST RealTime Usage:

2021	Text	RealTime Phone	App Sessions	App Users
July	3,344	550	69,264	1,895
August	4,477	580	104,216	2,616
September	4,330	448	117,301	2,630
October	3,635	472	113,472	2,554
November	3,884	522	94,267	2,274
December	3,776	485	87,553	2,113
2022				
January	3,460	455	91,708	2,281
February	3,539	484	102,577	2,237
March	3,460	664	117,212	2,529
April	3,869	567	116,347	2,579
May	4,311	766	112,898	2,736
June	4,025	844	97,975	2,536
July	4,037	847	105,717	2,603

Transit App: For the month of July, there were a total of 340 downloads for the Transit App. The top three most popular routes that users tapped from the home screen were JAZZ B with 6,070 taps, JAZZ A with 5,515 taps, and Line 41 with 4,734 taps.

Published news stories include the following “MST awarded \$25M state grant to help fund dedicated Marina to Seaside busway” (Monterey Herald, 7/18/22); “Not enough riders or drivers: MST bus service to Big Sur canceled” (Carmel Pine Cone, 7/29/22).

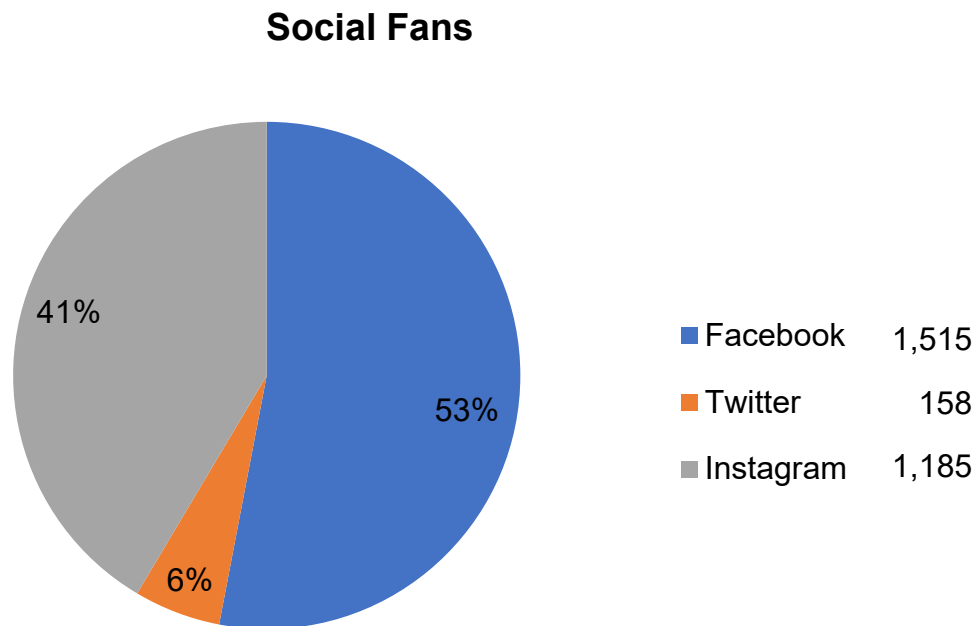
Press releases sent include: “Monterey-Salinas Transit (MST) Awarded \$25M Grant By State Of California Transit And Intercity Rail Capital Program (TIRCP) To Help Fund SURF! Busway And Bus Rapid Transit Project ” (7/7/22).

Projects: Supported Mobility Department with selection and purchase of giveaway items; continued to post local vaccination clinic and testing sites; continued outreach to schools and youth organizations regarding School Pass Pilot Program opportunities; continued support of marketing and performance management of Contactless Fare Demonstration Project; supported marketing and communication efforts related to Commute with Enterprise vanpool program; supported outreach efforts for SURF! Busway project including public open house; continued preparation for 50th Anniversary staff lunch event; and, continued coordination of marketing and communication plans for

Better Bus Network rollout (including fare change component).

Collaborative/Meeting/Committees: MST Brand Momentum Meeting (#2); Marketing Outreach and Customer Service Team Meeting; Mobility Outreach Weekly; CAL-ITP/MST Customer Service Weekly Check-In; 50th Anniversary Celebration Committee (re-group) meeting; SURF! Outreach Coordination meetings; SURF! Farmer's Markets tabling; SURF! Open House Outreach Meetings; MST Mobility Advisory Meeting; MST Monthly Virtual EE Meeting; Better Bus Network- Marketing Meeting; Mobility Program Outreach/Travel training Update Meeting; MST Service Implementation Team Meeting, and MST Mini Marketing Team Meeting.

Social Media Performance:



Overview by Social Media Platform:



Facebook



Instagram



Notes: On Twitter, "following" someone means that you will see their tweets (Twitter updates) in your personal timeline. Twitter lets you see who you follow and also who is following you. Followers are people who receive other people's Twitter updates.

A Facebook "fan" is a user who likes a particular Facebook page. Users who "like" a page are able to receive updates from that page's administrator through status updates, posted content, and event invitations. A list of pages a fan has liked will appear on his or her profile page.

"Engagement" is the sum of likes and comments received by all posts.

"Traffic" is the total number of clicks on all the links posted.

Planning Update

College Partnerships

Staff continued working with CSUMB and Hartnell to execute contracts for the College EcoSmart Pass Program. The agreement with MPC was executed in June. Coordination also continued with the colleges to plan for discounted fares on the contactless fare payment system during the summer and winter weeks when school is not in session.

Preparation for Summer Service Bid

Throughout the month, the planning staff was finalizing work for the September service change to end summer trolley service and restore Lines 25 and 47.

Better Bus Network

In preparation for implementing the Better Bus Network, planning participated in meetings with the City of Seaside, City of Pacific Grove, City Monterey, and CSUMB to discuss the infrastructure needed for new bus stops.

Regional Planning

Throughout the month, staff continued participating in meetings with various local agencies, including the Transportation Agency for Monterey County and the Association of Monterey Bay Area Governments.

ATTACHMENT 4b

Date: October 4, 2022

To: C. Sedoryk, General Manager/CEO

From: Lisa Rheinheimer, Assistant General Manager; Michelle Overmeyer, Director of Planning /Innovation; Andrea Williams, General Accounting & Budget Manager; Michael Kohlman, Chief Information Officer; Kelly Halcon, Director of Human Resources/Risk Management; Ikuyo Yoneda-Lopez, Marketing Manager; Beronica Carriedo, Community Relations Coordinator; and Sonia Wills, Customer Service Supervisor.

Subject: **Administration Department Monthly Report – August 2022**

The following significant events occurred in Administration work groups for the month of August 2022:

Human Resources

A total employment level for August 2022 is summarized as follows:

Positions	Budget FY22	Actual	Difference
Coach Operators F/T	126	115	-11
Coach Operators Limited Duty	0	0	0
CO Occupational Injuries	(1)	(0)	(-1)
Operations Staff	33	25	-8
Maintenance & Facilities	55	50	-5
Administrative (Interns 1 PT)	36	28	-8
Total	251	218	-33

*Total budget numbers do not include the C/O on Long Term Leave as those numbers are already reflected in the Coach Operators/Trainees number.

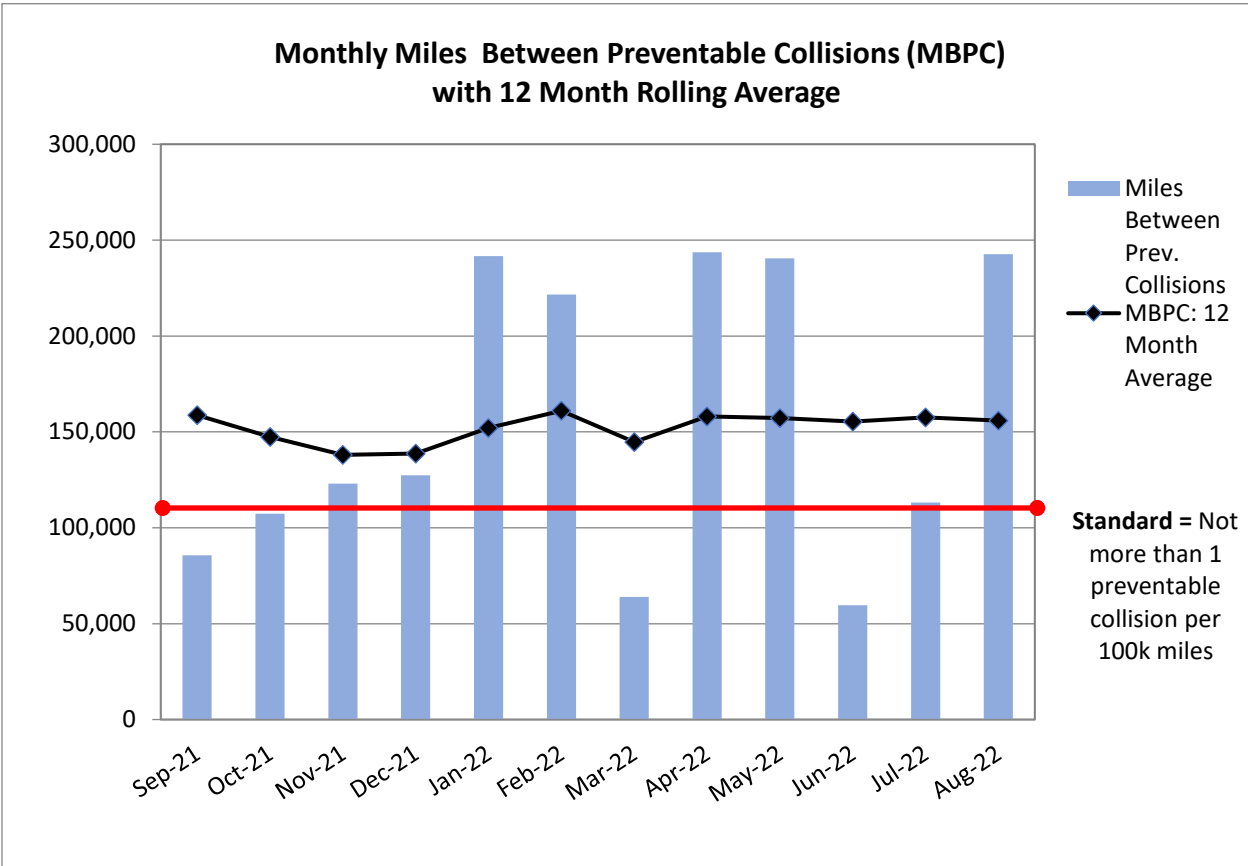
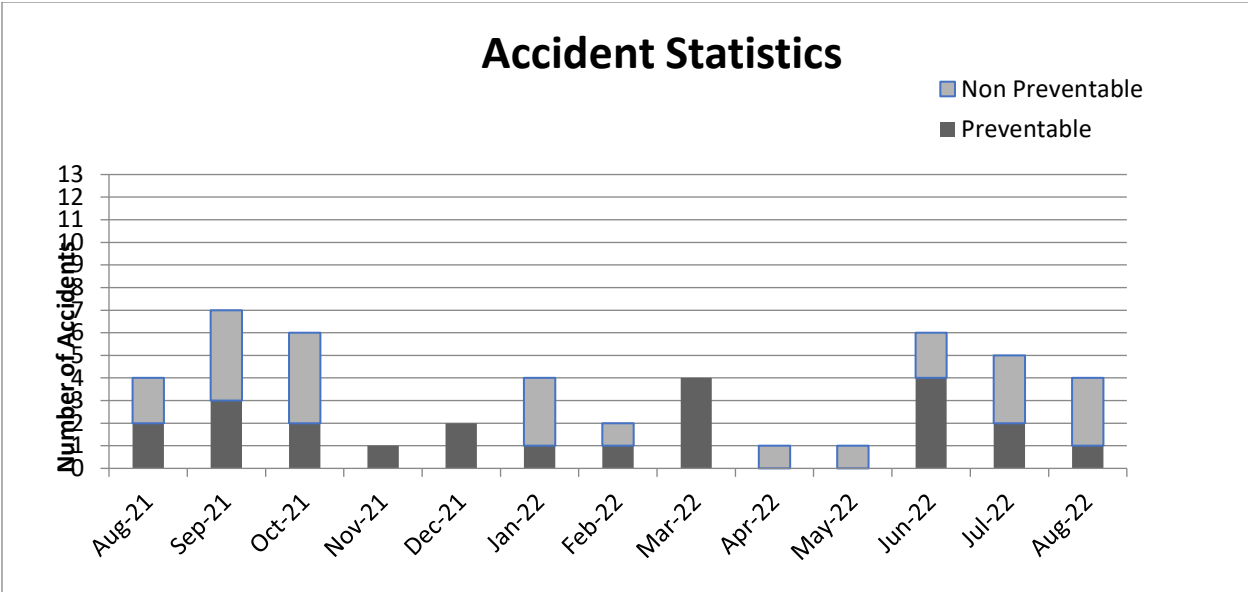
August Worker's Compensation Costs	
<i>Indemnity (paid to employees)</i>	\$23,206.03
<i>Other (includes Legal)</i>	\$28,320.63
<i>Medical includes Case Mgmt, UR, Rx & PT</i>	\$16,971.73
<i>TPA Administration Fee</i>	\$5,708.33
<i>Excess Insurance</i>	\$9,510.75
Total Expenses	\$83,717.47
Reserves	\$767,410.92
Excess Reserved	(\$67,974.51)
# Ending Open Claims	44

Training

Description	Attendees
Annual Coach Operator Verification of Transit Training	7
Post-Accident/Incident Re-training	4
In-Service Training: 2021 Gillig Zeb Low Floor Familiarization Training	3
New Hire Title VI and EEO Training	1
In-Service Training: BYD Zero Emission Low Floor Familiarization Training	3
Forklift training and re-certification Training	3
Eagle Tug training	1
Safety-Sensitive Drug and Alcohol Training	1
In-Service Training: Zonar	3
In-Service Training: Hometown Trolley	3
Maintenance Safety Training: Hand and Eye protection, distraction in the workplace	20
ADA Guru: ADA Compliance Requirements for Bus and Demand Response Services	21
In-Service Training: 2018 Gillig	3
In-Service Training: MCI	3

Risk Management

	August 2022 Preventable		August 2021 Preventable	
Description	Yes	No	Yes	No
POV Vehicle hits MST Vehicle	0	1	0	2
MST Preventable Accidents	1	2	2	0
TOTAL	1	3	2	2



Customer Service Update

Service Report Type	MST	Other Provider*	# of valid reports	% of reports received**	August 2021	% of reports received**
ADA/RM Request	0	0		0.0%	1	1.4%
Agency Policy	0	0		0.0%	0	0.0%
Bus Stop Amenities	0	0		0.0%	2	2.9%
Carried By	0	0		0.0%	0	0.0%
Discriminatory behavior by employee	0	0		0.0%	0	0.0%
Early Departure	0	0		0.0%	2	2.9%
Employee Other	2	5	1/4*	8.8%	3	4.3%
Facilities Vandalism	0	0		0.0%	0	0.0%
Fare / Transfer Dispute	3	0	2	3.8%	4	5.7%
Full Bus / Left Behind	4	0		5.0%	0	0.0%
Harassment by Employee	0	0		0.0%	0	0.0%
Improper Driving	8	0		10.0%	7	10.0%
Improper Employee Conduct	3	0	2	3.8%	6	8.6%
Inaccurate Public Information	0	0		0.0%	0	0.0%
Late Arrival	2	14	2/11*	20.0%	4	5.7%
Late Departure	0	0		0.0%	0	0.0%
No Show	1	7	1/4*	10.0%	5	7.1%
Off Route	0	0		0.0%	0	0.0%
Overcrowding	0	0		0.0%	0	0.0%
Passed By	3	1	1/1*	5.0%	6	8.6%
Passenger Conduct	0	0		0.0%	0	0.0%
Passenger Injury	1	1	1	2.5%	0	0.0%
Reasonable Modification	0	0		0.0%	0	0.0%
Request To Add Service	10	3	7/3*	16.3%	8	11.4%
Request To Reduce Service	0	0		0.0%	0	0.0%
Routing	0	0		0.0%	2	2.9%
Service Animal	0	0		0.0%	0	0.0%
Service Other	4	8	3/6*	15.0%	15	21.4%
Service Schedule	0	0		0.0%	5	7.1%
Taxi	0	0		0.0%	0	0.0%
Title VI Complaint	0	0		0.0%	0	0.0%
Unsafe Conditions	0	0		0.0%	0	0.0%
Vehicle Maintenance	0	0		0.0%	0	0.0%
Sub total reports	41	39				
Grand Total MST and *Other Provider		80		100.0%	70	100.0%

Employee Compliment

Service Compliment

*Operated by MV Transportation or taxi provider

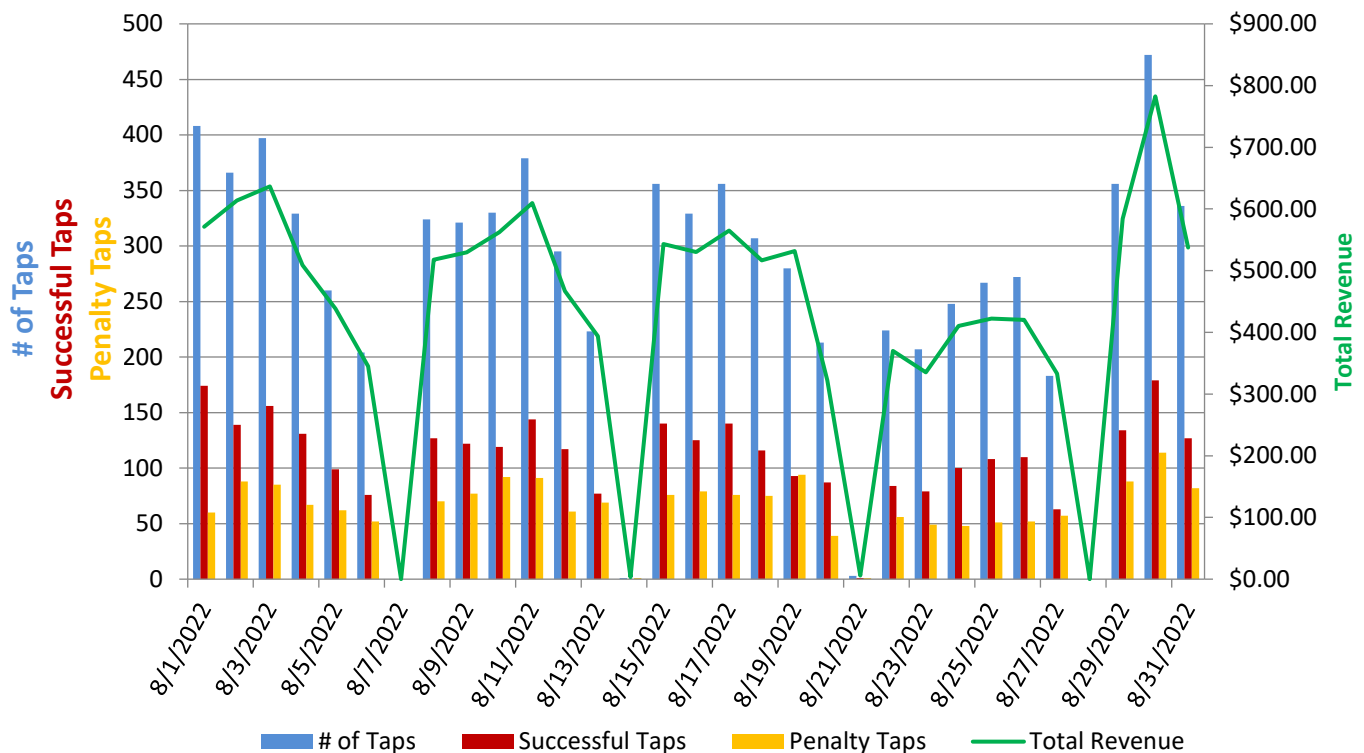
**Numbers may not add up exactly due to rounding

Contactless Tap to Pay:

During the month of August, MST received a total of 8,246 taps. There were 3,167 successful journeys where the passenger tapped on when they boarded and again when they got off. There were 1,912 penalty taps where the customer only tapped on and did not tap off, resulting in a \$3.50 penalty fare being assessed.

Since launching the demonstration project on May 11, 2021, there have been a total of 108,913 taps, of which 45,454 trips were successful. Total revenue collected to the end of August from passengers using contactless payment was \$ \$13,406.

Contactless Tap to Pay Report August 2022



Finance Update

General Accounting/Accounts Payable

During the month of August, staff processed timely and accurate payments to vendors, recorded appropriate revenues, and prepared monthly financial reporting and analysis. Staff continue to work effectively to meet financial reporting deadlines. In August, staff continued working on the annual audit preparation for FY2022. Eide Bailly LLP will perform the remainder of the audit remotely during the first week of October.

Payroll

Routine changes and adjustments to payroll records were maintained along with filing of all federal, state, and retirement reports and payments on a timely basis. Payroll continued to provide hours and earnings reports upon request to MST departments

Grants

During the month of August, staff drafted, followed up on, responded to, and submitted pending applications, requests for reimbursement, and program reporting under the following programs:

- Federal 5307 Traditional
- Federal Covid relief funding (CARES, CRRSAA, ARPA)
- Low Carbon Fuel Standard
- Low Carbon Transit Operations Program
- Transit and Intercity Rail Capital Program (TIRCP)
- MST Capital Improvement Program
- CA SB1 State of Good Repair
- CA SB1 Local Partnership Program
- Federal 5309 Capital Investments Grants

In addition to attending a few webinars for future grant opportunities, staff also participated in several meetings regarding current and future projects, bus procurements, and other capital projects. Update meetings with internal staff were ongoing to address status changes to various active or pending grants and requests for reimbursements.

Grants Summary	
Active Grant Funding	\$ 91,069,686
Grant Funds Pending Award	\$ 6,517,330

Procurements and Purchasing

Procurement efforts during the month included reviewing invoices as well as placing supply orders based on staff requests and a weekly inventory of the kitchen and supply room at LAB. The Request for Proposals for the SURF! Project construction manager/general contractor was issued.

Information Technology Update

Governance:

- **I.T. Steering Committee:** The I.T. Steering committee met. At that time, the committee members met with MST's new Project Management Coordinator as well as discussed the formation of a project team for a documentation management system as well as a project team for digital signage and display systems.

Administrative Technology:

- **Tangicloud:** With the Tangicloud/Microsoft Dynamics system in full-production at this time, updates on this project will transition from monthly to as needed.

Operations Technology:

- Leads times on various operations technology items: (carried over from the August report as the concern remains elevated and ongoing) I.T. is continuing to see long lead times with obtaining replacement or updated technology items that impact our overall operations.
- **Contactless Fare System:** As part of a broader plan to ensure MST can maintain a high level of reliability as we increase the use of the Contactless Payment Initiative, IT is exploring the testing of Payment Devices from additional manufacturers to compare usability and compatibility with the current system in place.

Cybersecurity:

- **August Advisories:** Overall, the MS-ISAC (Multi-State Information Sharing and Analysis Center) issued approximately 20 cybersecurity advisories in August of 2022 that were considered potentially critical to Public Agencies. Ransomware attacks continue to be the most prevalent issue.

Marketing Update**MST RealTime Usage:**

2021	Text	RealTime Phone	Transit App Sessions	Transit App Users
August	4,477	580	104,216	2,616
September	4,330	448	117,301	2,630
October	3,635	472	113,472	2,554
November	3,884	522	94,267	2,274
December	3,776	485	87,553	2,113
2022				
January	3,460	455	91,708	2,281
February	3,539	484	102,577	2,237
March	3,460	664	117,212	2,529
April	3,869	567	116,347	2,579
May	4,311	766	112,898	2,736
June	4,025	844	97,975	2,536
July	4,037	847	105,717	2,603
August	4,761	871	143,536	3,350

Transit App: For the month of August, there were a total of 726 downloads for the Transit App. The top three most popular routes that users tapped from the home screen were JAZZ B with 8,579 taps, JAZZ A with 6,885 taps, and Line 18 with 6,371 taps.

Published news stories include the following “Bus trip” (Salinas Valley News Briefs, 8/3/22), “Greenfield youth invited to learn how to use MST” (Monterey County Business Council – 8/5/22), “On to the Governor’s Desk: S.B. 922 to expedite sustainable transportation projects” (Streetsblog, 8/16/22), “Business Roundtable - Transportation” (Chamber Connection, 8/16/22), “MST to host open house as SURF! Busway and Bus Rapid Transit project enters the design phase” (Monterey County Business Council, 8/26/22), “Marina: Community invited to open house as busway enters design phase” (Monterey Herald, 8/29/22), “Business Roundtable - Transportation” (Chamber Connection, 8/30/22), “Instead of being stuck in traffic on Highway 1, Monterey-Salinas Transit wants you to SURF!” (Monterey County Weekly, 8/31/22).

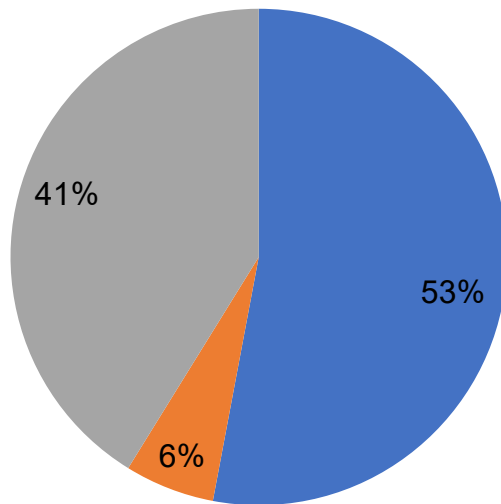
Press releases sent include: “Monterey-Salinas Transit (MST) Service Changes Go Into Effect Beginning Monday, August 22nd And Dates Following ” (8/16/22); Monterey-Salinas Transit (MST) College Eco Smart Pass Program Set To Begin With Hartnell College, Monterey Peninsula College, And CSUMB Starting With Fall 2022 Semester” (8/17/22); Monterey-Salinas Transit (MST) Holds Open House As SURF! Busway And Bus Rapid Transit Project Enters Design Phase (8/22/2022); MST Bus Service on Labor Day (8/29/2022).

Projects: Staffed information booth at National Night Out in Marina; staffed information booth at West End Celebration in Sand City (two-day event); staffed information/welcome booth at SURF! Open House in Marina; supported Mobility Services Department with distribution of day-passes at COVID-19 vaccine clinic; continue outreach to school districts and youth organizations regarding School Pass Pilot Program opportunities; continued support of marketing for launch of Cal-ITP Senior Benefits program; continue support of planning and coordination of 50th Anniversary-related activities; continue participation in Better Bus Network communication planning efforts; continue development of upcoming Non-Rider survey; participate in Enterprise Vanpool program launch.

Collaborative/Meeting/Committees: CAL-ITP Weekly Customer Service check in; Better Bus Network communication team meetings; Marketing, Outreach, Customer Bi-weekly team meeting; Commute with Enterprise Vanpool Program Kick-off; SURF! Outreach Coordination meeting; Senior Day Planning Meeting; MST Trip Planner meeting; Service Implementation Team meeting; August ARN meeting; Online skill development training.

Social Media Performance:

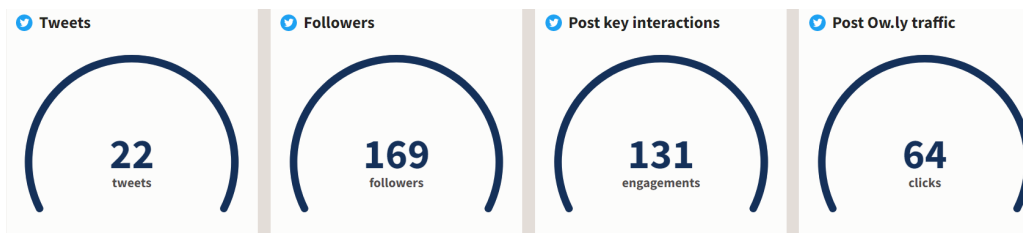
Social Fans



Facebook	1,529
Twitter	169
Instagram	1,189

Overview by Social Media Platform:

Twitter



Facebook



Instagram



Notes: On Twitter, "following" someone means that you will see their tweets (Twitter updates) in your personal timeline. Twitter lets you see who you follow and also who is following you. Followers are people who receive other people's Twitter updates.

A Facebook "fan" is a user who likes a particular Facebook page. Users who "like" a page are able to receive updates from that page's administrator through status updates, posted content, and event invitations. A list of pages a fan has liked will appear on his or her profile page.

"Engagement" is the sum of likes and comments received by all posts.

"Traffic" is the total number of clicks on all the links posted.

Planning Update

College Partnerships

Staff provided a presentation to Hartnell College Board of Trustees on August 16th and executed a contract for the College EcoSmart Pass Program. Coordination continued with the colleges to plan for discounted fares on the contactless fare payment system during the summer and winter weeks when school is not in session.

Preparation for end of Summer Service Bid

Throughout the month, planning staff completed work for the September service change to end summer trolley service and restore the Lines 25 and 47.

Better Bus Network

In preparation for implementing the Better Bus Network, planning participated in meetings with County staff to discuss service to East Garrison. It was noted that East Garrison is now operating under a private Homeowners Association (HOA) and several attempts were made to contact the HOA so MST can install bus stops. The East Garrison HOA has yet to meet with MST.

Transit-Oriented Development Planning Study

With the execution of the grant agreement completed, staff began to make progress on the Transit-oriented development (TOD) planning study in support of the SURF! Busway and Bus Rapid Transit project. On August 8th, staff held a kick-off meeting with a technical advisory committee comprised of representatives from TAMC, CSUMB and the cities of Marina, Monterey, Seaside, and Salinas. Additionally, individual follow-up meetings were scheduled with MST staff, consultant, and the cities to review current land development applications and roadway projects that might be opportunities for TOD.

Regional Planning

Throughout the month, staff continued participating in meetings with various local agencies, including the Transportation Agency for Monterey County and the Association of Monterey Bay Area Governments.

DIVE BRIEF

Ridership surpasses 70% of pre-pandemic levels, boosting transit agency finances: APTA

Published Sept. 29, 2022



Michael Brady
Senior Editor

Correction: We have corrected the headline for this story, which contained an erroneous implication about U.S. transit ridership growth.

Dive Brief:

- Transit ridership in the U.S. rose to more than 70% of pre-COVID-19 pandemic levels in September, the American Public Transportation Association said Wednesday.
- People took nearly 147 million trips on public transit between Sept. 18 and Sept. 24, according to APTA's Ridership Trends Dashboard — a dramatic change from April 2020, when most people stopped using public transit, and ridership fell below 20% of pre-pandemic levels nationwide.
- Many public transit systems are struggling financially because they are not collecting enough fare revenue from passengers. Riders have returned slowly, making it difficult for local governments to deal with rising costs, worker shortages and aging infrastructure. In turn, growing ridership could help public transit agencies address their financial problems and avoid service cuts or fare increases.

Dive Insight:

APTA President and CEO Paul Skoutelas said in a news release that “as we see more workers return to the office, more students return to school, and more community destinations such as restaurants, theaters, and retail stores reopen their doors, agencies from coast-to-coast are seeing a rise in ridership.”

Federal COVID-19 relief funds have allowed public transit agencies to continue providing service since the pandemic began, but the money is quickly running out. Most agencies will spend all their COVID-19 funding by January 2024, according to APTA.

In July, New York’s state comptroller warned that the Metropolitan Transportation Authority — the largest public transit agency in the U.S. — will face increasing budget deficits beginning in 2025.

“Unless there is an additional influx of city, state or federal aid, the MTA is facing stark options for closing its budget gaps that will impact riders,” State Comptroller Thomas DiNapoli said in a July news release. “The MTA needs to lay out what is at stake and explain to the public what options it’s considering to close budget gaps and how it can adjust to continued low ridership levels and shift service to meet changes in demand.”

Transit officials nationwide are considering several options to address the financial troubles: cutting service to meet demand, reducing staffing or maintenance, lowering capital spending, hiking fares or increasing service where and when ridership is highest.

To address equity concerns, some transit systems have reduced or eliminated fares for all riders or specific groups, such as youths, older people, or people with low incomes. But lower ridership

strains transit revenues, possibly limiting an agency's ability to continue low- or zero-fare programs.

Cities are also building mixed-use developments near public transportation to encourage transit use in a bid to increase housing supply while minimizing pollution from transportation. They are also trying to address rising violent crime on buses and trains, which is deterring some people from returning to public transportation.

Blank Page

Thomas Walters & Associates, Inc.*Washington, DC*

October 4, 2022

TO: Carl Sedoryk

FROM: Don Gilchrest

The following report summarizes actions taken on behalf of Monterey-Salinas Transit in September.

FY 2023 Continuing Resolution

On September 30, President Biden signed into law a short-term Continuing Resolution to provide funding for the federal government through December 16. The effect of this legislation is to keep the federal government open and operating even though none of the full-year FY 2023 appropriations bills have been enacted so far.

The Continuing Resolution extends current funding levels for most programs and is relatively clean of add-ons. Notably, the changes to federal permitting requirements for energy projects that Senator Manchin (D-WV) is seeking were not included in the legislation.

Following enactment of the short-term funding bill, Congress adjourned and will return after the November elections for a Lame Duck Session to complete legislative business. At the top of the agenda will be drafting an omnibus appropriations measure and we are continuing to advocate for enactment of a full-year Department of Transportation appropriations bill. House and Senate members will be seeking to add many other legislative initiatives to this “must-pass” bill. In addition, progress will hinge on developing a bipartisan agreement since some Republican votes will be needed to meet the 60-vote threshold that the Senate has for considering appropriations bills.

Transportation Appropriations

Heading into the Lame Duck Session, we are continuing to advocate for the following MST priorities in the FY 2023 appropriations process:

- Maintaining the \$3 million for the Monterey-Salinas Transit District Zero Emission Bus and Microgrid Project, which Representative Panetta included in the House bill.
- Protecting the large funding increase for FTA formula programs that was enacted in the Bipartisan Infrastructure Law.
- Increasing funding for bus and bus facilities programs above authorized levels.

- Funding the Capital Investment Grants program as a possible source of funding for your SURF! Busway and BRT Project.

The House passed the *FY 2023 Transportation, Housing and Urban Development, and Related Agencies Appropriations Act* on July 20 as part of H.R. 8294, a multi-bill package of six of the 12 annual bills. Although the Senate Appropriations Committee has not drafted any of the FY 2023 bills yet, Chair Leahy (D-VT) released his “Chair’s mark” of the bills in late July, which are serving as the de facto Senate versions of the bills for purposes of negotiating a final package. This table provides a summary of the pending funding levels for key programs, taking into account the additional funding that was provided by the Bipartisan Infrastructure Law (BIL):

Total Funding: Appropriations + BIL				
	FY21	FY22	FY23 (Senate)	FY23 (House)
Transit Formulas	\$10.15 Billion	\$13.35 Billion	\$13.63 Billion	\$13.63 Billion
Buses/Facilities	\$1.17 Billion	\$2.32 Billion	\$2.45 Billion	\$2.4 Billion
Capital Investment Grants	\$2 Billion	\$3.85 Billion	\$4.11 Billion	\$4.6 Billion

To: Board of Directors

From: Michelle Overmeyer, Director of Planning and Innovation

Subject: State Legislative Update

The legislative session ended in August, and Governor Newsome had until September 30th to take action on hundreds of bills. Key pieces of legislation MST tracked are noted in the table below.

Legislation	Discussion	Position	Status
AB 1919 (Holden)	The intent of the bill is to ensure all public school pupils and all students attending the California State University, the University of California, and the California Community Colleges receive free and unfettered access to student transit passes.	Support	Governor vetoed on 9/13/22
AB 2441 (Kalra)	This bill would require public transit agencies to analyze and collectively bargain the procurement of autonomous transit vehicles outside of normal collective bargaining processes.	Oppose	Governor vetoed on 9/29/22
AB 2622 (Mullin)	This bill would extend the sales and use tax exemption for specified zero-emission technology transit buses from January 1, 2024 until January 1, 2026.	Support	Governor signed on 9/16/22
SB 674 (Durazo)	A California Jobs Plan to incentivize awarding of contracts to businesses in the state. It went through several iterations and resulted in exclusions of a number of industries so that all that was left was transit and public school transportation contracts. It aims to support the creation and retention of quality, permanent and full-time jobs	Watch	Governor signed on 9/30/22

	through transportation-related public contracts.		
SB 922 (Wiener)	This bill would provide expanded statutory exemptions for certain transit projects.	Support	Governor signed on 9/30/22
SB 942 (Newman)	Provides flexibility to transit operators to use Low Carbon Transit Operations grant program funds for reduced or free fare transit programs, continuously.	Support	Governor signed on 9/30/22

Prepared by:  Reviewed by: 
Michelle Overmeyer Carl G. Sedoryk

To: Carl Sedoryk

From: Michelle Overmeyer, Director of Planning and Innovation

Subject: **TRIP REPORT:** APTA Sustainability/Operations Planning and Scheduling Workshop August 7-10, 2022

SUMMARY:

The American Public Transportation Association's APTA Sustainability Operations Planning and Scheduling Workshop was held in Pittsburgh, Pennsylvania August 7-10, 2022.

GOAL/PURPOSE:

The conference provided sessions on operations planning and scheduling in response to new travel demands and shifting mobility patterns, environmental management systems, sustainable capital programming, equity in transit service planning and delivery, facilities planning, clean bus technologies, positioning transit as a central strategy for reducing greenhouse gas emissions, and route redesign for enhanced mobility. I was able to connect with colleagues from peer transit agencies across the country. Additionally, I sat on one of the panels to discuss transit network redesigns.

ATTENDEES:

Transit operators from across the country.

AGENDA:

- Busway Tour- Transit Oriented Development Emphasis
- Operations Planning with Pittsburgh Regional Transit
- Resilience Planning and Implementation
- Integrating Equity into Decision Making
- Microtransit
- Climate Change and Planning for Sustainable Transit

Submitted by: 

Blank Page

To: Carl Sedoryk

From: Michael Kohlman, Chief Information Officer

Subject: **TRIP REPORT** MS-ISAC Annual Meeting, August 7-10, 2022

SUMMARY:

MS-ISAC (Multi-State Information Sharing and Analysis Center) 15th annual conference covering issues related to the overall cybersecurity posture of U.S. State, Local, Tribal, and Territorial (SLTT) government organizations was held in Baltimore Maryland from August 7-10, 2022.

GOAL/PURPOSE:

The conference is an annual gathering that brings together Information Security Officers, Information Officers, and Cybersecurity experts in Law Enforcement and the Intelligence communities to discuss the most current threat intelligence impacting governmental and public agencies, as well as the approaches and best practices being taken to ensure the safety and security of U.S. information systems. As member of MS-ISAC and a representative of MST, I was able to engage in conversations and presentation of a sensitive nature with experts from U.S. cybersecurity fields as well as peers managing government technology systems to keep current on the challenges that exist today and how they are being addressed.


ATTENDEES:

U.S. State, Local, Tribal, and Territorial Information Technology leaders, U.S. Law Enforcement cybersecurity experts, U.S. Intelligence Agency experts, and MS-ISAC staff.

AGENDA:

This year's theme was Connect, Secure, and Mature, and much of the focus was in the following areas:

- State of the Union from a cybersecurity perspective.
- The U.S. Federal Zero-Trust Initiative
- Public Utilities and Critical Infrastructure Defense
- Cybersecurity Vendor Proliferation and how to Vet Potential Providers.
- Communicating with the Public about Cybersecurity Events.
- Closed Discussions Regarding Real-World Breaches and Analysis


Submitted by: Michael Kohlman

Blank Page

To: Carl Sedoryk
From: Michael Kohlman, Chief Information Officer
Subject: **TRIP REPORT** APTAtech Conference, August 14-17, 2022

SUMMARY:

APTAtech explores how the public can use innovative technologies to better navigate transit including emerging technologies in fare payment systems, autonomous, and zero-emission vehicles, equity, cybersecurity readiness, workforce capacity, real-time open data services, and ridership challenges.

GOAL/PURPOSE:

This conference provided a focused perspective on innovations in mobility, and information technology, and examined the impact of equity on fare payment systems and revenue management. I also was able to engage in a number of one-on-one discussions with several of the key technology vendors that are being used by MST to provide constructive feedback for the benefit of our agency and the public we serve.

ATTENDEES:

Technology-focused transit operators from across North America.

AGENDA:

- Addressing Safety Challenges with Technology.
- Warehouse Mobile App Emerging Technology
- Using Systems Engineering for Deployment of Technology Projects Presentation
- Account-Based Ticketing, Cards, Chips, and Cash
- Cybersecurity ITS Technology Supply Chain Challenges
- Transportation's Opportunity to Modernize in the Cloud
- Connected and Automated Vehicles Collaboration



Submitted by: Michael Kohlman

Blank Page