



MONTEREY-SALINAS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING AGENDA AND NOTICE

Meeting Date: March 11, 2024
Meeting Time: 10:00 AM Pacific Time (US and Canada)
Location: In-Person and Zoom Conference

MST Board of Directors Participation:

The Regular Meeting of the Monterey-Salinas Transit District Board of Directors in-person meeting will be held on March 11, 2024, at 10:00 a.m. at 19 Upper Ragsdale Drive, Suite 100.

Public Participation:

Public participation for the Regular Board Meeting is available in-person at 19 Upper Ragsdale Drive, Suite 100, as well as virtually via Zoom, telephone, and email. To participate virtually, click

<https://us06web.zoom.us/j/84500836234?pwd=aFQ0YUdjZ3Y0eW94WmtRZ1Myc0Vldz09>
and enter the following:

Meeting ID: 845 0083 6234 and Passcode: 652252.

To attend by telephone, dial (669) 900-6833 same Meeting ID: 845 0083 6234 and Passcode: 652252.

Public comments may be made either in person, via Zoom, or via email. Warning to public speakers: MST is committed to civility and is mindful of its responsibility to protect the work environment. To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. Failure to engage in respectful dialog will forfeit the speaker's right to participate in Public Comment. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on Friday, March 8, 2024; those comments will be distributed to the MST Board of Directors before the meeting. Written comments may be emailed to clerk@mst.com, and should include the subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)."

Accessibility, Language Assistance, Public Comments – MST Board & Committee Agendas, Public Hearings, Pre-bids, Other Public Meetings

Agendas and materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA, 93940 during normal business hours. Agendas and other informational materials related to this meeting may be requested within 72 hours of the meeting date.

Upon request, Monterey-Salinas Transit will provide written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, description of the requested materials, and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting at the address below.

Public comments may be submitted for any item on the agenda by contacting MST:

Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

Website: <https://mst.org/contact-us/> • **Email:** clerk@mst.org • **Phone:** (888) 678-2871

TTY/TDD: 831-393-8111 • 711 Relay



888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito /
Libreng tulong para sa wika

Group: Monterey-Salinas Transit District Board of Directors

Directors:	Anna Velazquez (Chair)	City of Soledad
	Mary Ann Carbone (Vice Chair)	City of Sand City
	Jeff Baron	City of Carmel-by-the-Sea
	Kim Shirley	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Ariana Rodriguez	City of Greenfield
	Mike LeBarre	City of King City
	Liesbeth Visscher	City of Marina
	Ed Smith	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Kelly Halcon	Director of HR and Risk Management
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Michelle Overmeyer	Director of Planning and Innovation
Counsel:	David C. Laredo	DeLay & Laredo
	Michael D. Laredo	DeLay & Laredo

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.
- 1-3. Review Highlights of the agenda. (Carl Sedoryk)

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. **Failure to engage in respectful dialog will result in speakers being muted or required to leave.** The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda. **(Please refer to page 1 of the agenda for instructions)***

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1. Adopt Resolution 2024-17 Recognizing Steven Bruno, Purchasing Agent as Employee of the Month for March 2024. (Manager) (Page 7)
- 3-2. Approve Minutes of the MST Board Meeting on February 12, 2024. (Jeanette Alegar-Rocha) (Page 9)
- 3-3. Receive Draft Minutes of the MST Board Operations Performance Committee Meeting on February 12, 2024. (Jeanette Alegar-Rocha) (Page 17)
- 3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of October 2023. (Beronica Carriedo) (Page 21)
- 3-5. Financial Reports – January 2024. (Lori Lee) (Page 23)
 - a) Accept Report of January 2024 Cash Flow Presented in Attachment 1,
 - b) Approve January 2024 Disbursements Listed in Attachment 2, and
 - c) Accept Report of January 2024 Treasury Transactions Listed in Attachment 3.
- 3-6. Authorize the General Manager/CEO to Enter into a Five-Year Contract with Thomas Walters & Associates, Inc. for Federal Legislative Consulting Services, in an Amount not to Exceed \$270,000, or \$54,000/year. (Steven Bruno) (Page 35)
- 3-7. Reject Claim for Insufficiency by the Claimant Maria Barona Garcia. (Lisa Cox) (Page 37)
- 3-8. Authorize the General Manager/CEO to Purchase Four (4) Ford Trucks at the Lowest Price/Best Options Available at the Time of Purchase Utilizing the CA Department of General Services (DGS) Contract #1-22-23-20F in an Amount not to Exceed \$347,800. (Norman K. Tuitavuki) (Page 39)
- 3-9. Authorize the General Manager/CEO to Purchase 19 Bus Stop Shelters from Tolar Manufacturing at the Lowest Price/Best Options Available at the Time of Purchase Utilizing the Morongo Basin Transit Authority (MBTA) CalACT RFP Contract #21-01 in an Amount not to Exceed \$254,495. (Norman K. Tuitavuki) (Page 41)
- 3-10. Receive Draft Minutes of the Mobility Advisory Committee Meeting on January 31, 2024. (Ruben Gomez) (Page 43)
- 3-11. Appoint Membership to the Mobility Advisory Committee (MAC). (Cristy Sugabo) (Page 47)

4. PUBLIC HEARINGS

None

5. ACTION ITEMS

- 5-1. Select an Option to Support the Alliance on Aging's Request for Free or Reduced Cost Bus Passes. (Norman K. Tuitavuki) (Page 49)
- 5-2. Receive Update on the SURF! Busway and Bus Rapid Transit Project. (Lisa Rheinheimer) (Page 53)
- 5-3. Receive an Update on the First Year of the Better Bus Network. (Michelle Overmeyer/Emma Patel) (Page 59)
- 5-4. Approve Extension of the School Pass Program. (Michelle Overmeyer) (Page 77)

6. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 6-1. March 2024 Employee of the Month – Steven Bruno, Purchasing Agent (Andrea Williams) (Finance Manager)
- 6-2. 25-Year Service Anniversary – Hector Martinez, Coach Operator. (Marzette Henderson)
- 6-3. Receive Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. (Lisa Rheinheimer)
- 6-4. Staff Recognition of Coach Operator Recruitment and Hiring Efforts. (Carl Sedoryk) (Page 79)

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Monthly Report – January 2024 (Page 81)
- 7-2. Federal Legislative Advocacy Report (Page 83)
- 7-3. State Legislative Advocacy Update (Page 87)
- 7-4. Staff Trip Reports – (Pages 91-103)
- 7-5. Correspondence – (Page 105)

8. BOARD REPORTS, COMMENTS, AND REFERRALS

8-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)

8-2. Board Member Comments and Announcements.

8-3. Board Member Referrals for Future Agendas.

9. ATTACHMENTS

9-1. The Detailed Monthly Performance Statistics and Disbursement Journal for January 2024 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

10. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

10-1. Conference with Legal Counsel under § 54956.9(d)(2): Existing Litigation (Maria Arevalo Martinez; Jorge Luis Razo [Executive Facility Services]; Monterey Superior Court & Case # 24CV000557)

11. ADJOURN

NEXT SCHEDULED MEETING DATE

April 15, 2024, 10:00 a.m.

NEXT SCHEDULED AGENDA DEADLINE: April 2, 2024

Dates, times and **teleconference information are subject to change.*

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

**STEVEN BRUNO
MARCH 2024
EMPLOYEE OF THE MONTH**

WHEREAS, each month Monterey-Salinas Transit District recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for their positive contribution to MST and to the entire community; and

WHEREAS, Steven Bruno began his career with Monterey-Salinas Transit as a Purchasing Agent in June of 2022. In his current position he has taken on the task of organizing procurement and contracts files, and;

WHEREAS, Steven Bruno helped to finalize the recently adopted Procurement Policy. He finalized the subsequent Procurement Manual followed by leading three (3) training sessions to ensure MST staff conforms to federal and state procurement rules and;

WHEREAS, Steven Bruno's contributions have successfully assisted MST in resolving nearly all corrective actions needed in procurement documentation to address Federal Transit Administration review.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit District recognizes Steven Bruno as Employee of the Month for March 2024; and

BE IT FURTHER RESOLVED that Steven Bruno is to be congratulated for his outstanding performance, dedication, and supreme effort toward the success of MST in fulfilling its mission.

THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT DISTRICT
PASSED AND ADOPTED RESOLUTION 2024-17 this 11th day of March 2024.

Anna Velazquez
Board Chair

Carl G. Sedoryk
Board Secretary

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MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

February 12, 2023

10:00 am (Pacific)

Present:	Anna Velazquez, Chair	City of Soledad
	Mary Ann Carbone, Vice Chair	City of Sand City
	Jeff Baron	City of Carmel-by-the-Sea
	Kim Shirley	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Ariana Rodriguez	City of Greenfield
	Carlos DeLeon	City of King
	Liesbeth Visscher	City of Marina
	Ed Smith	City of Monterey
	Joe Amelio	City of Pacific Grove
	Orlando Osornio	City of Salinas
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
Absent:	None	
Counsel:	Michael D. Laredo	De Lay & Laredo
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Deputy Secretary/Clerk to the Board
	Andrea Williams	Finance Manager
	Daniel Bruno	Scheduling Assistant
	David Bielsker	Transit Scheduler
	Deanna Smith	Civil Rights Officer
	Elena Grigorichina	Operations Specialist
	Emma Patel	Planning Manager
	Ezequiel Rebollar	IT System Engineer
	Jacob Huggins	IT Specialist
	Kevin Allshouse	Contract Services Manager

Marzette Henderson
Matthew Deal
Pamela Aquino
Paul Lopez
Scott Taylor
Steven Bruno

Transportation Manager
Grants Analyst
C/S Representative
Facilities Manager
IT Manager
Purchasing Agent

Public: Sal Cardinelli
Lawrence Walker
Lorna Moffett

Member of the Public
Monterey Peninsula College
Member of the Public

1. CALL TO ORDER

1-1. Roll Call. (Jeanette Alegar-Rocha)

1-2. Pledge of Allegiance.

Chair Velazquez called the meeting to order at 10:12 a.m. Roll call was taken and a quorum was established. Director Visscher led the pledge of allegiance.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Carl Sedoryk, General Manager/CEO, reviewed the highlights of the agenda. Under action items, #5-1 SURF! Busway and Bus Rapid Transit Project Update, staff will be providing this update on a monthly basis going forward. Staff requested to pull item #5-2 Inactive Bus Stop Removal Policy based on discussion and further review by the Board Operations Performance Committee. This item will be coming back to the full Board at later date.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Sal Cardinalli commented on the loss of on-street parking located at the bus stop near the corner of Fremont and Broadway located in Seaside, CA.

Lawrence Walker, Vice-President of Student Services at Monterey Peninsula College (MPC) thanked the Board and staff for establishing Line 8 at their campus to meet the needs of students and the community.

Lorna Moffett commented on Measure X funding for rides from Carmel Valley.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1. Adopt Resolution 2024-15 Recognizing Humberto Hernandez, Coach Operator as Employee of the Month for February 2024. (Marzette

Henderson) (Page 7)

- 3-2. Approve Minutes of the MST Board Meeting on December 11, 2023. (Jeanette Alegar-Rocha) (Page 9)
- 3-3. Receive Minutes of the MST Board Administrative Performance Committee Meeting on December 11, 2023. (Jeanette Alegar-Rocha) (Page 17)
- 3-4. Approve Minutes of the MST Board Meeting on January 8, 2024. (Jeanette Alegar-Rocha) (Page 21)
- 3-5a&b. Financial Reports – November and December 2023. (Lori Lee) (Page 29)
 - a) Accept Report of November and December 2023 Cash Flow Presented in Attachment #1
 - b) Approve November and December 2023 Disbursements Listed in Attachment #2
 - c) Accept Report November and December 2023 Treasury Transactions Listed in Attachment #3
- 3-6. Receive Report on Lost and Found Items Left on MST Property for the Month of September 2023. (Beronica Carriedo) (Page 53)
- 3-7. Adopt Resolution 2024-16 Updating MST's Conflict of Interest Code. (Jeanette Alegar-Rocha) (Page 55)
- 3-8. Receive Minutes of the Mobility Advisory Committee Meeting on November 29, 2023. (Ruben Gomez) (Page 63)
- 3-9. Reappoint Measure Q Oversight Committee Members Sid Williams and Kevin Dayton to a New 3-Year Term. (Lisa Rheinheimer) (Page 67)
- 3-10. Declare Eight (8) Heavy-Duty Bus Tire Rims as Surplus, No Longer Needed by MST for Transit Operations and Authorize Staff to Sell Said Items as Surplus Equipment. (Norman K. Tuitavuki) (Page 69)

End of Consent Agenda

There were no public comments on the Consent Agenda.

On a motion by Director Carbone, seconded by Director Pacheco and carried by the following roll call vote, the Board approved all items on the consent agenda:

AYES:	12	Alejo, Amelio, Baron, Carbone, DeLeon, Osornio, Pacheco, Rodriguez, Shirley, Visscher, Velazquez, and Worthy
NOES:	0	

ABSENT: 1 Smith
ABSTAIN: 0
RECUSE: 0

4. PUBLIC HEARINGS

None

5. ACTION ITEMS

- 5-1. Receive Progress Update on the SURF! Busway and Bus Rapid Transit Project and Authorize General Manager/CEO to Execute an Agreement with the Transportation Agency for Monterey County (TAMC) for Use of the Monterey Branch Line for SURF! Busway Construction and Long-Term Transit Operations. (Lisa Rheinheimer) (Page 71)

Director Smith arrived at 10:40 a.m.

Lorna Moffett commented that funding can be better applied to other projects such as purchasing smaller vehicles or electric buses. Ms. Moffet asked if the train tracks will be removed.

Ms. Rheinheimer responded that in the majority of the railroad corridor, tracks will remain in place. There are several locations that will be paved over and other limited locations where the tracks will be removed.

On a motion by Director Amelio, seconded by Director Pacheco and carried by the following vote, the Board approved item 5-1:

AYES: 13 Alejo, Amelio, Baron, Carbone, DeLeon, Osornio, Pacheco, Rodriguez, Shirley, Smith, Visscher, Velazquez, and Worthy
NOES: 0
ABSENT: 0
ABSTAIN:
RECUSE 0

- 5-2. Approve Inactive Bus Stop Removal Policy. (Michelle Overmeyer) (Page 79)

Action Item #5-2 was pulled from the agenda, for further review by the Board Operations Performance Committee.

6. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 6-1. February 2024 Employee of the Month – Humberto Hernandez, Coach Operator. (Marzette Henderson)

The MST Board recognized Humberto Hernandez, Coach Operator, as the February 2024 Employee of the Month for his outstanding contribution to MST and the entire community.

- 6-2. 25-Year Service Anniversary – Humberto Hernandez, Coach Operator.
(Marzette Henderson)

The MST Board recognized Humberto Hernandez, Coach Operator, for his 25-year Service Anniversary and for his outstanding contribution to MST and the entire community.

- 6-3. 25-Year Service Anniversary – Reymund Rivera, Coach Operator.
(Marzette Henderson)

The MST Board recognized Reymund Rivera, Coach Operator, for his 25-year Service Anniversary and for his outstanding contribution to MST and the entire community.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Monthly Report – December 2023 (Page 85)
- 7-2. Federal Legislative Advocacy Report (Page 95)
- 7-3. State Legislative Advocacy Update (Page 97)
- 7-4. Staff Trip Reports – (Pages 101-119)
- 7-5. Correspondence – (Pages 121-123)

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)
- 8-2. Board Member Comments and Announcements.

Chair Velazquez commented on the Alliance on Aging memo from staff (page 89) and asked to bring this back for consideration at the March 11th Board meeting and Director Alejo concurred.

Chair Velazquez requested data in Monterey County related to fentanyl impacts.

- 8-3. Board Member Referrals for Future Agendas.

- i. Alliance on Aging
- ii. Narcan

9. ATTACHMENTS

- 9-1. The Detailed Monthly Performance Statistics and Disbursement Journal for December 2023 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

10. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

- 10-1. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8. (No Enclosure)
Property: Parcel L.2.4.3.1 and Parcel L.2.4.3.2, Southwest Corner 7th and Colonel Durham Former Fort Ord, City of Seaside
Negotiating Parties: Monterey-Salinas Transit (MST) District (Carl G. Sedoryk)
Property Owner: Monterey-Salinas Transit
Interested party: City of Seaside
Under negotiation: Transfer of Property to Seaside, Terms and Price

Michael Laredo, MST General Counsel, reported that the Board met and discussed closed session item 10-1. General direction was provided and the item will be returned to the Board in closed session at a future meeting.

- 10-2. Conference with Labor Negotiators, Gov. Code § 54957.6: MSTEA and MST. (Kelly Halcon) (No Enclosure)

Michael Laredo, MST General Counsel, reported that the Board met and discussed closed session item 10-2. The Board elected to open negotiations.

- 10-3. Conference with Legal Counsel under § 54956.9(d)(2): Threat of Litigation Based on One Demand (Executive Facility Services; Court & Case # not assigned)

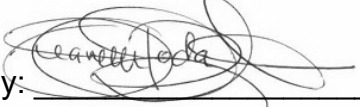
Michael Laredo, MST General Counsel, reported that the Board met and discussed closed session item 10-3. The Board provided general direction with no reportable action.

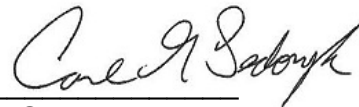
As permitted by Government Code §64956 et seq. of the State of California, the Board

of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

11. ADJOURN

With no further business to discuss, Chair Velazquez adjourned the meeting at 11:45 a.m. p.m. (Pacific).

Prepared by: 
Jeanette Alegar-Rocha
Deputy Secretary/Clerk to the Board

Reviewed by: 
Carl G. Sedoryk
General Manager/CEO

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Board Operations Performance Committee (BOPC)
Draft Meeting Minutes
February 12, 2023
9:00 a.m.

Present:	Mary Ann Carbone (Chair) Joe Amelio (Vice Chair) Jeff Baron Liesbeth Visscher	City of Sand City City of Pacific Grove City of Carmel-by the Sea City of Marina
Absent:	Carlos DeLeon Orlando Osornio	City of King City of Salinas
Counsel:	Michael D. Laredo	General Counsel, De Lay & Laredo
Staff:	Carl Sedoryk Lisa Rheinheimer Norman Tuitavuki Kelly Halcon Michael Kohlman Michelle Overmeyer Jeanette Alegar-Rocha Andrea Williams Daisy Chaidez Christine Church David Bielsker Deanna Smith Emma Patel Ezequiel Rebollar Lisa Cox Marzette Henderson Matthew Deal Natalie Flores Paul Lopez Scott Taylor Steven Bruno Vince Dang	General Manager/CEO Assistant General Manager Chief Operating Officer Director of HR and Risk Management Chief Information Officer Director of Planning and Innovation Clerk to the Board Finance Manager C/S/Communications Specialist Communications Systems Supervisor Transit Scheduler Civil Rights Officer Planning Manager IT System Engineer Risk & Safety Manager Transportation Manager Grants Analyst Assistant Planner Facilities Manager IT Manager Purchasing Agent Project Manager Coordinator

1. CALL TO ORDER

Board Operations Performance Committee Chair, Mary Ann Carbone called the meeting of the Committee to order at 9:00 a.m. Roll was taken and a quorum was established.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

There were no public comments.

3. CONSENT AGENDA

3-1. Approve Minutes of the Board Operations Performance / BOPC Committee on November 13, 2023. (Jeanette Alegar-Rocha) (Page 5)

There were no public comments on the consent agenda.

On a motion by Director Amelio, seconded by Director Visscher and carried by the following vote, the Committee approved all items on the consent agenda:

AYES:	4	Amelio, Baron, Carbone, and Visscher
NOES:	0	
ABSENT:	2	DeLeon and Osornio
ABSTAIN:	0	

4. ACTION ITEMS

4-1. Review of Operations Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)

A review of operations performance was provided to the Committee by Carl Sedoryk, General Manager/CEO.

There were no public comments.

4-2. Receive Update on the SURF! Project. (Refer to Regular Board Agenda Item 5-1) (Lisa Rheinheimer)

The Committee received an update on the MST SURF! Project.

There were no public comments.

4-3. Receive Inactive Bus Stop Removal Policy. (Refer to Regular Board Agenda Item 5-2) (Michelle Overmeyer)

The Committee received the draft Inactive Bus Stop Removal Policy, provided comment and recommended the item be pulled from the February regular agenda to allow further discussion.

There were no public comments.

- 4-4. Receive Better Bus Network One (1) Year Report. (No Enclosure)
(Michelle Overmeyer)

The Committee received the Better Bus Network One (1) Year Report.

There were no public comments.


5. CLOSED SESSION

None.

6. ADJOURN

There being no further business, Chair Carbone adjourned the meeting at 10:09 a.m.

Prepared by: 
Jeanette Alegar-Rocha
Deputy Secretary/Clerk to the Board

Reviewed by: 
Carl G. Sedoryk
General Manager/CEO

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To: Board of Directors
From: Beronica Carriedo, Customer Service & Community Relations Supervisor
Subject: Disposal of Unclaimed Items Left on MST Property

RECOMMENDATION:

Receive report on lost and found items left on MST property for the month of October 2023.

FISCAL IMPACT:

There are no fiscal impacts to receiving this report.

POLICY IMPLICATIONS:


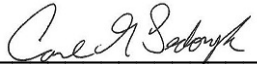
Your Board adopted MST's Disposal of Lost and Found Property Policy.

DISCUSSION:

Per MST's revised Disposal of Lost and Found Property policy during shelter in place adopted on April 6, 2020, MST shall suspend collection and storage of lost personal items with an estimated value of less than \$100. Unless prohibited by law, lost, and found personal items with an estimated value of less than \$100 shall be treated as potentially hazardous and disposed of immediately. These items include but are not limited to umbrellas, articles of clothing, pill containers, glasses, etc.

All wallets/purses with identifying information and Driver's License or Identification Cards will continue to be retained for 90 days before being disposed. MST makes an attempt to contact the owners of Lost and Found items with identifying information.

Item(s) with an estimated fair market value of \$100 or more found in October: None

Prepared by:  Reviewed by: 
Beronica Carriedo Carl G. Sedoryk
C/S & Community Relations Supervisor General Manager/CEO

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To: Board of Directors
From: Lori Lee, Accountant
Subject: **FINANCIAL REPORTS – JANUARY 2024**

RECOMMENDATION:

1. Accept report of January 2024 cash flow presented in Attachment 1,
2. Approve January 2024 disbursements listed in Attachment 2, and
3. Accept report of January 2024 treasury transactions listed in Attachment 3.

FISCAL IMPACT:

The cash flow for January is summarized below and is detailed in Attachment 1.

Beginning balance January 1, 2024	\$61,049,776
Revenues	4,351,201
Disbursements	<u><5,322,600></u>
Ending balance January 31, 2024	<u>\$60,078,377</u>

POLICY IMPLICATIONS:

Disbursements are approved by your Board each month and are shown in Attachment 2. Treasury transactions are reported to your Board each month and are shown in Attachment 3.

DISCUSSION:


By the end of January 2024, using the Board approved FY 2024 Budget, MST had a \$4,245,527 year-to-date surplus to budget on fixed-route operations and a \$647,089 surplus to budget on MST RIDES operations, resulting in an overall year-to-date surplus of \$4,892,616.

Fixed-Route: Revenue & Expense and RIDES: Revenue & Expense reports can be viewed within the new Monthly Report under D.c.2 and D.c.3, respectively.

ATTACHMENT(S):

1. January 2024 Cash Flow
2. January 2024 Disbursements
3. January 2024 Treasury Transactions
4. January 2024 Detail of Disbursements

Prepared By: 
Lori Lee
Accountant

Reviewed by: 
Carl G. Sedoryk
General Manager/CEO

REVENUES & DISBURSEMENTS

CASH FLOW

Beginning balance 01/01/2024		61,049,775.63
Revenues		
Passenger Revenue	347,966.74	
DOD Revenue	3,010.00	
LTF / STA / SGR	1,634,869.26	
Sales Tax	987,274.47	
Grants	366,628.00	
Workers Comp Reimbursement	867,611.77	
Interest Income	118,585.94	
Non Transit Revenue	25,255.80	
Total Revenues	4,351,201.98	4,351,201.98
Disbursements		
Operations (See Attachment #2)	4,395,231.89	
Capital	927,368.50	
Total Disbursements		(5,322,600.39)
Ending balance 01/31/2024		<u><u>60,078,377.22</u></u>

COMPOSITION OF ENDING BALANCE

Checking - Mechanics Bank	313,875.55
Local Agency Investment Fund (LAIF)*	28,442,674.22
Money Market - Mechanics Bank MM**	22,303,332.94
Money Market - Mechanics Bank**	2,896,516.87
Money Market - LCTOP**	3,541,786.54
Money Market - State of Good Repair**	2,505,972.20
Money Market - FORA/Other**	55,056.17
Bank of America - Escrow	8,990.23
Petty cash fund, STC Coin Machine, and 2 change funds	10,172.50
Total	<u><u>60,078,377.22</u></u>

* LAIF interest bearing at 4.00% calculated quarterly

** Money market accounts annual percentage interest earned at 4.28%

PAYROLL ACCOUNT

January 12 Payroll Expenses	694,935.22	
January 26 Payroll Expenses	663,485.11	
PERS & 457	394,395.56	
Garnishments	6,003.18	
PERS Health Insurance	<u>451,336.56</u>	
	2,210,155.63	2,210,155.63

GENERAL ACCOUNT

Disbursements (Attached Summary)	2,105,093.72	
Paydown Loans	17,596.65	
Workers Comp. Disbursements	983,623.33	
CDTFA Payments	2,574.00	
Interest Expense	1,710.90	
Bank Service Charge	<u>1,846.16</u>	
	3,112,444.76	3,112,444.76
Total Disbursements		<u>5,322,600.39</u>
Less Capital Disbursements & Transfers		(927,368.50)
Operating Disbursements		<u><u>4,395,231.89</u></u>

**DISBURSEMENTS SUMMARY:
GENERAL ACCOUNT DISBURSEMENTS
For January 01, 2024 - January 31, 2024**

CHECK PRINT DATE	CHECKS	TOTAL
Accounts Payable 01/05/2024	69883 - 69950	225,244.31
Accounts Payable 01/09/2024	69951 - 69958	1,347.89
Accounts Payable 01/12/2024	69959 - 70090	1,179,935.45
Accounts Payable 01/19/2024	70091 - 70145	304,137.19
Accounts Payable 01/26/2024	70146 - 70277	394,378.88
Accounts Payable 01/31/2024	70278 - 70278	50.00
TOTAL		<u>2,105,093.72</u>

CHECKS \$150,000 AND OVER

VENDOR	BOARD APPROVED	CHECK CHECK	DATE	AMOUNT
MV TRANSPORTATION	Recurring Contract Transportation	70009	1/12/24	752,906.72
CALIF TRANSIT INS POOL	Recurring Quarterly Insurance Premium	69968	1/12/24	182,483.31

PURCHASES BETWEEN \$50,000 AND \$149,999

VENDOR	GENERAL MANAGER APPROVED	CHECK CHECK	DATE	AMOUNT
SC FUELS	Fuel Delivery/Purchase Board Approved 11/05/08	Multiple	Multiple	88,749.48
MANSFIELD OIL COMPANY	Fuel Delivery/Purchase Board Approved 10/09/23	Multiple	Multiple	141,901.59

**TREASURY TRANSACTIONS
FOR JANUARY 2024**

LAIF ACCOUNT

<u>Date</u>	<u>Account</u>	<u>Description</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 01/01/2024					28,442,674.22
Quarterly interest earned 4.00%					28,442,674.22
Local Agency Investment Fund:					
LAIF Treasury Balance at 01/31/2024					28,442,674.22

MECHANICS BANK MM ACCOUNT

<u>Date</u>	<u>Account</u>	<u>Description</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 01/01/2024					21,244,880.08
01/02/24	687	LTF	2,138,849.60	-	23,383,729.68
01/05/24	687	AP/Payroll	-	1,150,000.00	22,233,729.68
01/11/24	687	AP/Payroll	-	1,150,000.00	21,083,729.68
01/11/24	687	LTF	1,634,869.26	-	22,718,598.94
01/16/24	687	AP/Payroll	-	500,000.00	22,218,598.94
01/31/24		Interest	84,734.00		22,303,332.94
Interest rate 4.28%					
MECHANICS MM Balance at 01/31/2024					22,303,332.94

Board Report
MONTEREY-SALINAS TRANSIT DISTRICT

Vendor ledger Entry: Posting Date 01/01/24..01/31/24

Check Date	Check No.	No.	Name	Description	Sum of Amount
1/5/2024	69883	AGI10	AGILE OCCUPATIONAL MEDICINE PC	DOT Physical Exams (Kelly)	130.00
1/5/2024	69884	ALL13	ALLIED UNIVERSAL COMPANY	FY24 Foot Patrol Services	15,967.19
1/5/2024	69884	ALL13	ALLIED UNIVERSAL COMPANY	FY24 Mobile Patrol Services	7,592.00
1/5/2024	69885	AME50	AMERICAN SUPPLY COMPANY	BUILDING CLEANING SUPPLIES	186.78
1/5/2024	69885	AME50	AMERICAN SUPPLY COMPANY	SHOP & UTILITY SUPPLIES	130.30
1/5/2024	69885	AME50	AMERICAN SUPPLY COMPANY	SHOP and utility SUPPLIES	383.84
1/5/2024	69886	AMS15	AMSTERDAM PRINTING & LITHO	MARKETING SUPPLIES- WATER BOTTLES	2,467.07
1/5/2024	69887	AND2M	ANDERSEN'S LOCK AND SAFE INC	BUILDING AND EQUIPMENT MAINT	145.00
1/5/2024	69888	ATT15	AT&T MOBILITY	COMPUTER MAINTENANCE	6,911.48
1/5/2024	69889	ATT16	AT&T CALNET	TELEPHONE LINE SERVICE	425.90
1/5/2024	69890	BYD10	BYD COACH & BUS LLC	REVENUE PARTS	1,300.26
1/5/2024	69891	CAL05	CAL ACT	CAL ACT DUES	1,585.00
1/5/2024	69892	CAL20	CALIFORNIA AMERICAN WATER	WATER & FIRE PROTECTION	1,993.71
1/5/2024	69893	CAL60	PRISM	EAP for Jan-Mar 2024	2,202.48
1/5/2024	69894	CAL92	CALIFORNIA WATER SERV CO	WATER & FIRE PROTECTION	981.46
1/5/2024	69895	CAP10	CAPITOL CLUTCH AND BRAKE	REVENUE PARTS	110.85
1/5/2024	69896	CIN20	CINTAS CORPORATION	LAUNDRY FACILITIES	1,570.51
1/5/2024	69896	CIN20	CINTAS CORPORATION	LAUNDRY MAINTENANCE	5,683.01
1/5/2024	69897	CIT27	CITY OF MONTEREY	BUILDING RENT	1.00
1/5/2024	69898	COA60	COAST COUNTIES TRUCK & EQUIPT	Carrier Core Charge	2,704.31
1/5/2024	69898	COA60	COAST COUNTIES TRUCK & EQUIPT	82-31246-538 Rear Carrier	4,800.16
1/5/2024	69898	COA60	COAST COUNTIES TRUCK & EQUIPT	REVENUE PARTS	(440.08)
1/5/2024	69898	COA60	COAST COUNTIES TRUCK & EQUIPT	REVENUE PARTS FOR ALL VEHICLE MAINTENANCE FACILITIES	1,417.64
1/5/2024	69899	COM10	COMMERCIAL TRUCK CO.	REVENUE PARTS	1,935.49
1/5/2024	69900	COM36	COMMUNITY PRINTERS	Business Cards - Marc Friddle	92.86
1/5/2024	69901	CSC10	C S C OF SALINAS	BUILDING AND EQUIPMENT MAINT	55.43
1/5/2024	69902	CYP05	CYPRESS COAST FORD-L/M	SUPPORT VEHICLES REPAIR	171.89
1/5/2024	69903	DALROJ	DALIA ROJAS	EE OTHER DEDUCTION	230.77
1/5/2024	69904	DUN10	DUNN-EDWARDS CORPORATION	BUILDING AND EQUIPMENT MAINT	129.14
1/5/2024	69905	FAO10	FAO-USAED	BUILDING RENT	43,912.00
1/5/2024	69906	FAS20	FASTENAL COMPANY	SAFETY & PROTECTIVE SUPPLIES	1,304.79
1/5/2024	69906	FAS20	FASTENAL COMPANY	SHOP SUPPLIES	451.18
1/5/2024	69907	FRA70	FRANCHISE TAX BOARD	EE OTHER DEDUCTION	697.20
1/5/2024	69908	GOO15	GOODYEAR TIRE - RUBBER CO	TIRES & TUBES	15,886.35
1/5/2024	69909	GRA30	GRAINGER	BUILDING AND EQUIPMENT MAINT	177.21
1/5/2024	69909	GRA30	GRAINGER	NON STOCK SHOP SUPPLIES ALL FACILITIES	674.24
1/5/2024	69910	HAR12	HARRIS & ASSOCIATES INC	BUILDINGS	27,562.50
1/5/2024	69911	HAR30	THE HARTFORD	EE HEALTH/LIFE INS. DEDCTN	3,455.84
1/5/2024	69912	ICM10	MISSION SQUARE	EE DEFERRED COMPENSATION	1,290.38
1/5/2024	69913	JAN10	THE JANEK CORPORATION	OTHER OUTSIDE LABOR \ DEST. SIGN REPAIRS	240.35
1/5/2024	69914	KIM20	KIMLEY-HORN & ASSOCIATES INC	CONSULTING - GRANT FUNDED - TOD	7,346.25
1/5/2024	69915	KOP10	KOPIS LLC.	COMPUTER MAINTENANCE	1,218.40
1/5/2024	69916	MAR27	MARINA COAST WATER DIST	WATER & FIRE PROTECTION	416.98
1/5/2024	69917	MEN25	ASSETWORKS INC.	REVENUE PARTS	243.51
1/5/2024	69918	MUN15	MUNCIE TRANSIT SUPPLY	REVENUE PARTS	2,043.94
1/5/2024	69919	NAP12	NAPA AUTO PARTS OF SALINAS	SHOP SUPPLIES	512.71
1/5/2024	69920	NAV10	NAVIA BENEFIT SOLUTIONS CLIENT PAY	EE FLEXIBLE SPENDING	2,027.49
1/5/2024	69921	NAV10	NAVIA BENEFIT SOLUTIONS CLIENT PAY	Sec. 125 Participant Fee	148.80
1/5/2024	69922	NOL11	NOLAND HAMERLY ETIENNE & HOSS	OTHER MISC. EXPENSE	381.00
1/5/2024	69923	NOV10	BILL'S WINDSHIELD REPAIR	OTHER OUTSIDE LABOR	60.00
1/5/2024	69924	ORE10	O'REILLY AUTO ENTERPRISES LLC	REVENUE PARTS	37.18
1/5/2024	69925	PAC05	PACIFIC CLAIMS MANAGEMENT	TPA Services	6,149.33
1/5/2024	69926	PAC20	PACIFIC GAS AND ELECTRIC CO	PG&E	7,047.75
1/5/2024	69927	PAC55	PACIFIC MATERIAL HANDLING SOLUTIONS INC.	SHOP EQUIPMENT REPAIR \ FORK LIFT	1,053.28
1/5/2024	69928	PAC60	PACIFIC TRUCK PARTS INC	REVENUE PARTS	423.12
1/5/2024	69929	PAP30	PAPE KENWORTH	REVENUE PARTS	5,096.99
1/5/2024	69930	PEN40	PENINSULA MESSENGER LLC	FY24 Messenger Service	1,182.00
1/5/2024	69931	PIT20	PITNEY BOWES	OTHER SUPPLIES	483.04
1/5/2024	69932	PLE10	BRENT M. PLEMMONS	OTHER OUTSIDE LABOR	2,155.00
1/5/2024	69933	PRE30	PREMIUM AUTO PARTS INC.	NON STOCK RU USE	249.15
1/5/2024	69934	RED20	BECK'S SHOE STORE INC.	SAFETY BOOTS \$250 limit	204.30
1/5/2024	69935	SAF15	SAFETY-KLEEN CORP	HAZARDOUS WASTE DISPOSAL	348.91
1/5/2024	69936	SAF20	SAFETEQUIP INC.	SAFETY & PROTECTIVE SUPPLIES	44.40
1/5/2024	69936	SAF20	SAFETEQUIP INC.	SHELTER & BUS STOP SUPPLIES	246.39
1/5/2024	69937	SAL50	SALINAS VALLEY FORD SLS	SUPPORT VEHICLE PARTS	215.00
1/5/2024	69938	SALT0Y	SALINAS TOYOTA SCION HYUNDAI	SUPPORT VEHICLES REPAIR	54.17
1/5/2024	69939	STA90	STATE WATER RESOURCES	PERMITS	1,818.00
1/5/2024	69940	STE11	STERICYCLE INC.	FY24 Shredding Services	129.91
1/5/2024	69941	SUN10	SUNSTAR MEDIA	Mobility MARS website update	562.50
1/5/2024	69941	SUN10	SUNSTAR MEDIA	Mobility Website	200.00
1/5/2024	69942	TAR10	TARGET PEST CONTROL INC.	PEST CONTROL	325.00
1/5/2024	69943	TEC20	TEC EQUIPMENT	B3400 Transmission	5,635.25
1/5/2024	69943	TEC20	TEC EQUIPMENT	Core Charge	6,210.51
1/5/2024	69944	TUR11	TURFTENDERS LANDSCAPE INC.	GROUNDS MAINTENANCE - FY24 Landscape Maintenance	4,556.34
1/5/2024	69945	VAL25	VALLEY FABRICATION INC	OTHER OUTSIDE LABOR FABRICATION	1,068.42
1/5/2024	69946	VAL70	VALLEY SAW & GARDEN SUPPLY	GROUNDS MAINTENANCE	109.24
1/5/2024	69947	VER40	VERIZON WIRELESS	CELLULAR PHONES/PAGERS	1,382.28
1/5/2024	69948	WAL25	THOMAS WALTERS AND ASSOC INC	CONSULTING - Federal Advocate	4,500.00
1/5/2024	69949	WIL40	WILLIAMSON BODY AND PAINT	BUS PAINTING	2,463.39
1/5/2024	69950	WOR55	WORK WORLD WHISTLE WORKWEAR	SAFETY BOOTS FACILITIES \$250 limit	376.89
1/5/2024 Total					225,244.31
1/9/2024	69951	ALE20	LUIS ALEJO	DIRECTORS FEES	100.00
1/9/2024	69952	ALE21	LUIS ALEJO	BOARD TRAVEL	18.09
1/9/2024	69953	CAR65	MARY ANN CARBONE	DIRECTORS FEES	100.00
1/9/2024	69954	CAR66	MARY ANN CARBONE	BOARD TRAVEL	6.03
1/9/2024	69955	DAVPA1	DAVID PACHECO	BOARD TRAVEL	4.96

Board Report
MONTEREY-SALINAS TRANSIT DISTRICT

Vendor ledger Entry: Posting Date 01/01/24..01/31/24

Check Date	Check No.	No.	Name	Description	Sum of Amount
1/9/2024	69956	DAVPAC	DAVID PACHECO	DIRECTORS FEES	100.00
1/9/2024	69957	MICLE1	MICHAEL LE BARRE	BOARD TRAVEL	78.26
1/9/2024	69958	MICLEB	MICHAEL LE BARRE	DIRECTORS FEES	100.00
1/9/2024	ACH0000420.TXT	BAR50	TONY BARRERA	DIRECTORS FEES	100.00
1/9/2024	ACH0000421.TXT	BAR51	TONY BARRERA	BOARD TRAVEL	17.96
1/9/2024	ACH0000422.TXT	ELI10	ELISABETH VISSCHER	DIRECTORS FEES	100.00
1/9/2024	ACH0000423.TXT	ELI11	ELISABETH VISSCHER	BOARD TRAVEL	13.13
1/9/2024	ACH0000424.TXT	JEFB01	JEFFREY BARON	BOARD TRAVEL	12.19
1/9/2024	ACH0000425.TXT	JEFBAR	JEFFREY BARON	DIRECTORS FEES	100.00
1/9/2024	ACH0000426.TXT	JOSA01	JOSEPH A. AMELIO	BOARD TRAVEL	10.85
1/9/2024	ACH0000427.TXT	JOSAME	JOSEPH A. AMELIO	DIRECTORS FEES	100.00
1/9/2024	ACH0000428.TXT	KIM15	KIMBERLY SHIRLEY	DIRECTORS FEES	100.00
1/9/2024	ACH0000429.TXT	KIM16	KIMBERLY SHIRLEY	BOARD TRAVEL	3.08
1/9/2024	ACH0000430.TXT	VEL20	ANNA M. VELAZQUEZ	DIRECTORS FEES	100.00
1/9/2024	ACH0000431.TXT	VEL21	ANNA M. VELAZQUEZ	BOARD TRAVEL	48.37
1/9/2024	ACH0000432.TXT	WOR11	LORRAINE WORTHY	DIRECTORS FEES	100.00
1/9/2024	ACH0000433.TXT	WOR12	LORRAINE WORTHY	BOARD TRAVEL	34.97
1/9/2024 Total					1,347.89
1/12/2024	69959	ACC40	ACCURATE BACKGROUND INC	Background Check Services	1,148.89
1/12/2024	69960	AGI10	AGILE OCCUPATIONAL MEDICINE PC	DOT Physical Exams (Kelly)	390.00
1/12/2024	69960	AGI10	AGILE OCCUPATIONAL MEDICINE PC	DRUG TESTING (Deanna)	131.00
1/12/2024	69961	AIR10	AIRTEC SERVICE	AC/HEATING EQUIPMENT MAINT	336.00
1/12/2024	69962	AMES0	AMERICAN SUPPLY COMPANY	BUILDING CLEANING SUPPLIES	600.25
1/12/2024	69962	AMES0	AMERICAN SUPPLY COMPANY	SHELTER & BUS STOP SUPPLIES	703.92
1/12/2024	69963	ATT10	AT&T	TELEPHONE LINE SERVICE	1,263.09
1/12/2024	69964	ATT16	AT&T CALNET	TELEPHONE LINE SERVICE	2,910.70
1/12/2024	69965	BEN10	BENEFIT COORDINATORS CORPORATION (BCC)	EE HEALTH/LIFE INS. DEDCTN	21,070.90
1/12/2024	69966	BRI15	BRINK'S INC.	ARMORED CAR 12/23	12,312.31
1/12/2024	69966	BRI15	BRINK'S INC.	CREDIT FOR LATE FEES 12/23	(374.98)
1/12/2024	69966	BRI15	BRINK'S INC.	CREDIT FOR MISSED SERVICE 12/23	(1,584.98)
1/12/2024	69966	BRI15	BRINK'S INC.	CREDIT FOR UNSCHEDULED SERVICE 12/23	(130.90)
1/12/2024	69967	BRO60	REPUBLIC SERVICES	DISPOSAL & SEWER	1,199.99
1/12/2024	69968	CAL84	CALIF TRANSIT INS POOL	Liability Program Cost	167,730.25
1/12/2024	69968	CAL84	CALIF TRANSIT INS POOL	Liability Program Interest	2,973.86
1/12/2024	69968	CAL84	CALIF TRANSIT INS POOL	Vehicle Phys. Dmge (VPD) Interest	205.20
1/12/2024	69968	CAL84	CALIF TRANSIT INS POOL	Vehicle Phys. Dmge (VPD) Program Cost	11,574.00
1/12/2024	69969	CAL86	CALIFORNIA TRANSIT ASSN	CTA DUES	16,000.00
1/12/2024	69970	CAL92	CALIFORNIA WATER SERV CO	WATER & FIRE PROTECTION	39.07
1/12/2024	69971	CAR40	WASTE MANAGEMENT CORPORATE	DISPOSAL & SEWER	659.62
1/12/2024	69972	CHI20	CHIDLAW MARKETING	MARKETING SERVICES	1,942.00
1/12/2024	69973	CIN20	CINTAS CORPORATION	LAUNDRY FACILITIES	820.45
1/12/2024	69973	CIN20	CINTAS CORPORATION	LAUNDRY MAINTENANCE	3,391.93
1/12/2024	69974	CIT27	CITY OF MONTEREY	ANTENNA/ SATELLITE RENTAL	697.75
1/12/2024	69975	COA51	SC FUELS	FUEL PURCHASES - MV	28,757.20
1/12/2024	69976	COA60	COAST COUNTIES TRUCK & EQUIPT	REVENUE PARTS	(682.82)
1/12/2024	69976	COA60	COAST COUNTIES TRUCK & EQUIPT	REVENUE PARTS FOR ALL VEHICLE MAINTENANCE FACILITIES	945.53
1/12/2024	69977	COM10	COMMERCIAL TRUCK CO.	REVENUE PARTS	6,404.73
1/12/2024	69978	CON50	CONSOLIDATED ELECTRICAL	ELECTRICAL, PLUMBING , ROOFING	550.73
1/12/2024	69979	DIR10	DIRECT TV	ANTENNA/ SATELLITE RENTAL	503.45
1/12/2024	69980	DUN10	DUNN-EDWARDS CORPORATION	SHELTER & BUS STOP SUPPLIES	170.10
1/12/2024	69981	ECO12	ECO-CHEK COMPLIANCE INC	TEST ABOVEGROUND TANKS TDA	2,022.00
1/12/2024	69981	ECO12	ECO-CHEK COMPLIANCE INC	TEST UNDERGROUND TANKS CIW	863.40
1/12/2024	69982	ELEDIS	EDGES ELECTRICAL GROUP	ELECTRICAL, PLUMBING , ROOFING	487.43
1/12/2024	69983	EXE10	EXECUTIVE SERVICES	Janitorial Services	24,996.17
1/12/2024	69985	FAS20	FASTENAL COMPANY	SAFETY & PROTECTIVE SUPPLIES	329.47
1/12/2024	69985	FAS20	FASTENAL COMPANY	SHOP SUPPLIES	3,147.84
1/12/2024	69986	FIR20	FIRST ALARM	PREPAID EXPENSES	28,922.88
1/12/2024	69987	GF110	GENFARE LLC.	FAREBOX PARTS	837.58
1/12/2024	69994	GIL10	GILLIG LLC	REVENUE PARTS	26,469.68
1/12/2024	69995	GRA12	GRANITEROCK-MYERS JV	BUS RAPID TRANSIT	2,940.00
1/12/2024	69997	GRA30	GRAINGER	BUILDING AND EQUIPMENT MAINT	583.21
1/12/2024	69997	GRA30	GRAINGER	NON STOCK SHOP SUPPLIES ALL FACILITIES	1,183.47
1/12/2024	69997	GRA30	GRAINGER	SAFETY & PROTECTIVE SUPPLIES	646.00
1/12/2024	69998	IAN10	IAN FERGUSON	web hosting and marketing	474.99
1/12/2024	69999	INT20	INTOXIMETERS INC	DRUG TESTING	50.96
1/12/2024	69999	INT20	INTOXIMETERS INC	DRUG TESTING shipping	32.08
1/12/2024	70000	INT80	INTERSTATE BATTERY SYSTEM	REVENUE PARTS	137.42
1/12/2024	70001	JAN10	THE JANEK CORPORATION	FAREBOX PARTS	2,185.00
1/12/2024	70002	LIE20	LIEBERT CASSIDY WHITMORE	LCW Relations Consortium membership/Training	4,360.00
1/12/2024	70003	LIF10	LIFT-U	REVENUE PARTS	50.75
1/12/2024	70004	MCM10	MCMMASTER-CARR SUPPLY COMPANY	FAREBOX PARTS	81.06
1/12/2024	70005	MON11	MONTEREY CITY DISPOSAL	DISPOSAL & SEWER	1,111.85
1/12/2024	70006	MON21	MBS BUSINESS SYSTEMS	LAB Color Printer Maintenance	125.00
1/12/2024	70007	MON51	MONTEREY ONE WATER	DISPOSAL & SEWER	255.68
1/12/2024	70008	MUN15	MUNCIE TRANSIT SUPPLY	REVENUE PARTS	257.18
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	ADA TAXI TRIPS	77,887.92
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	FIXED ROUTE	312,149.97
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	MST RIDES	326,239.35
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	MV RIDES REVENUE	(4,707.58)
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	MV TAXI FARE REVUENE	(1,463.50)
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	ON CALL	42,459.97
1/12/2024	70009	MVT11	MV TRANSPORTATION INC.	SPECIAL MEDICAL	340.59
1/12/2024	70010	NAP12	NAPA AUTO PARTS OF SALINAS	SHOP SUPPLIES	42.04
1/12/2024	70011	NAV10	NAVIA BENEFIT SOLUTIONS CLIENT PAY	EE FLEXIBLE SPENDING	2,555.16
1/12/2024	70012	NOR11	NORMAN TUITAVUKI	1st Day of Travel and Overnight January 16, Thousand Oaks, CA, CTC Board Meeting	74.00
1/12/2024	70012	NOR11	NORMAN TUITAVUKI	2nd Day of Travel Januar 17, Thousand Oaks, CA, CTC Board Meeting	74.00

Board Report
MONTEREY-SALINAS TRANSIT DISTRICT

Vendor ledger Entry: Posting Date 01/01/24..01/31/24

Check Date	Check No.	No.	Name	Description	Sum of Amount
1/12/2024	70012	NOR11	NORMAN TUITAVUKI	Last Day of Travel January 18, Thousand Oaks, CA CTC Board Meeting	55.50
1/12/2024	70013	ORA10	ORANGE CAB II	PURCH TRANS-RIDES-CERT. TAXI	2,030.00
1/12/2024	70013	ORA10	ORANGE CAB II	TAXI VOUCHER FOR SENIORS, DISABLED, VETERANS	5,782.00
1/12/2024	70014	ORE10	O'REILLY AUTO ENTERPRISES LLC	REVENUE PARTS	143.99
1/12/2024	70015	PAC20	PACIFIC GAS AND ELECTRIC CO	PG&E	627.45
1/12/2024	70016	PAC20	PACIFIC GAS AND ELECTRIC CO	PG&E	2,705.78
1/12/2024	70017	PAC20	PACIFIC GAS AND ELECTRIC CO	SURF BRT PGE New Service Application/Permitting	2,000.00
1/12/2024	70018	PAP30	PAPE KENWORTH	REVENUE PARTS	130.31
1/12/2024	70019	PEN05	ONE WORKPLACE L. FERRARI LLC	EQUIPMENT	3,126.37
1/12/2024	70019	PEN05	ONE WORKPLACE L. FERRARI LLC	OFFICE EQUIPMENT	3,100.71
1/12/2024	70020	PRE30	PREMIUM AUTO PARTS INC.	NON STOCK RU USE	229.37
1/12/2024	70021	PRE40	PREFERRED ALLIANCE INC	DRUG TESTING	1,285.00
1/12/2024	70022	PRO60	SAN LORENZO LUMBER	BUILDING AND EQUIPMENT MAINT	43.98
1/12/2024	70022	PRO60	SAN LORENZO LUMBER	SHELTER & BUS STOP SUPPLIES	130.28
1/12/2024	70023	SAF20	SAFET EQUIP INC.	SHELTER & BUS STOP SUPPLIES	117.99
1/12/2024	70024	SAL16	SAL'S TAXI	PURCH TRANS-RIDES-CERT. TAXI	1,498.00
1/12/2024	70024	SAL16	SAL'S TAXI	TAXI VOUCHERS FOR SENIORS, DISABLED, VETERANS	3,794.00
1/12/2024	70025	SAL50	SALINAS VALLEY FORD SLS	SUPPORT VEHICLE PARTS	1,255.14
1/12/2024	70026	SALT0Y	SALINAS TOYOTA SCION HYUNDAI	SUPPORT VEHICLES REPAIR	84.71
1/12/2024	70027	SCL10	SC LUBRICANTS LLC	LUBRICANTS DEF and LUBRICATION	2,903.28
1/12/2024	70028	STA90	STATE WATER RESOURCES	PERMITS	1,818.00
1/12/2024	70029	SUD10	SUDDEN IMPACT MOBILE WINDSHIELD REPAIR	OTHER OUTSIDE LABOR	50.00
1/12/2024	70030	TAR10	TARGET PEST CONTROL INC.	PEST CONTROL	470.00
1/12/2024	70031	TER10	TERRYBERRY COMPANY LLC	Terryberry Recognition Booklets	325.02
1/12/2024	70032	TRI20	TRITON CONSTRUCTION	BUILDING AND EQUIPMENT MAINT	505.00
1/12/2024	70033	UNI70	UNITED SITE SERVICES	EQUIPMENT RENTALS TDA water shut off	251.85
1/12/2024	70033	UNI70	UNITED SITE SERVICES	RESTROOM - MONTEREY	4,423.75
1/12/2024	70034	WOR55	WORK WORLD WHISTLE WORKWEAR	SAFETY BOOTS PER PAIR \$250	185.71
1/12/2024 Total					1,179,935.45
1/19/2024	70091	AFLAC	AFLAC	EE HEALTH/LIFE INS. DEDCTN	5,655.06
1/19/2024	70092	ALL13	ALLIED UNIVERSAL COMPANY	FY24 Foot Patrol Services	15,953.92
1/19/2024	70092	ALL13	ALLIED UNIVERSAL COMPANY	FY24 Mobile Patrol Services	7,696.00
1/19/2024	70093	ALV11	ALVAREZ TECHNOLOGY GROUP INC	Agreement Cloudfinder Backup (office365)	252.50
1/19/2024	70093	ALV11	ALVAREZ TECHNOLOGY GROUP INC	Agreement CyberProtect Managed Services	8,000.00
1/19/2024	70093	ALV11	ALVAREZ TECHNOLOGY GROUP INC	ConnectWise Manage, Auvik and IT Glue Tools and Support	1,058.14
1/19/2024	70093	ALV11	ALVAREZ TECHNOLOGY GROUP INC	Threatlocker	696.00
1/19/2024	70094	AMA10	AMALGAMATED TRANSIT UNION	EE OTHER DEDUCTION	12,265.53
1/19/2024	70095	AME03	AMERICAN CYLINDER HEAD	REVENUE PARTS	3,016.56
1/19/2024	70096	AME50	AMERICAN SUPPLY COMPANY	BUILDING CLEANING SUPPLIES	359.75
1/19/2024	70096	AME50	AMERICAN SUPPLY COMPANY	SHELTER & BUS STOP SUPPLIES	120.68
1/19/2024	70097	AND2M	ANDERSEN'S LOCK AND SAFE INC	BUILDING AND EQUIPMENT MAINT	50.26
1/19/2024	70098	ATT21	AT&T MOBILITY-CC	TELEPHONE LINE SERVICE	2,520.03
1/19/2024	70099	BRO60	REPUBLIC SERVICES	DISPOSAL & SEWER	1,066.41
1/19/2024	70100	CAL84	CALIF TRANSIT INS POOL	PUBLIC LIABILITY	13,644.40
1/19/2024	70101	CIN20	CINTAS CORPORATION	LAUNDRY FACILITIES	821.78
1/19/2024	70101	CIN20	CINTAS CORPORATION	LAUNDRY MAINTENANCE	3,232.92
1/19/2024	70102	COA51	SC FUELS	FUEL PURCHASES - MV	59,992.28
1/19/2024	70103	COA60	COAST COUNTIES TRUCK & EQUIPT	REVENUE PARTS FOR ALL VEHICLE MAINTENANCE FACILITIES	1,484.41
1/19/2024	70104	COM10	COMMERCIAL TRUCK CO.	REVENUE PARTS	527.29
1/19/2024	70105	DALROJ	DALIA ROJAS	EE OTHER DEDUCTION	230.77
1/19/2024	70106	DEC10	DECALS BY DESIGN INC.	RECEIVABLE REGIONAL TAXI AUTH	1,690.85
1/19/2024	70107	DEP10	DEPARTMENT OF INDUSTRIAL RELATIONS	Labor Enforcement and Compliance Fund	4,251.46
1/19/2024	70107	DEP10	DEPARTMENT OF INDUSTRIAL RELATIONS	Occupational Safety and Health Fund Assessment	4,297.58
1/19/2024	70107	DEP10	DEPARTMENT OF INDUSTRIAL RELATIONS	Subsequent Injuries Benefits Trust Fund Assessment	9,710.42
1/19/2024	70107	DEP10	DEPARTMENT OF INDUSTRIAL RELATIONS	Uninsured ER Benefits Trust Fund Assessment	811.89
1/19/2024	70107	DEP10	DEPARTMENT OF INDUSTRIAL RELATIONS	WC Admin Revolving Fund Assessment	13,590.13
1/19/2024	70107	DEP10	DEPARTMENT OF INDUSTRIAL RELATIONS	WC Fraud Acct Assessment	2,142.67
1/19/2024	70108	DOC20	DOCTORS ON DUTY MEDICAL GROUP	DOT DMV Physical	150.00
1/19/2024	70109	EAG10	EAGLE AUTOMOTIVE EQUIPMENT IV INC.	EQUIPMENT MAINT SHOP LIFTS	9,141.51
1/19/2024	70110	EAS10	EASTERN PNEUMATICS & HYDRAULICS INC	SHOP EQUIPMENT REPAIR	113.97
1/19/2024	70110	EAS10	EASTERN PNEUMATICS & HYDRAULICS INC	SHOP EQUIPMENT REPAIR TORQUE WENCH CALABRATION	50.46
1/19/2024	70111	EXE10	EXECUTIVE SERVICES	Janitorial Cleaning Supplies	429.86
1/19/2024	70111	EXE10	EXECUTIVE SERVICES	Janitorial Cleaning Supplies	2,054.76
1/19/2024	70111	EXE10	EXECUTIVE SERVICES	Janitorial Services	24,996.17
1/19/2024	70112	FAS20	FASTENAL COMPANY	SHOP SUPPLIES	676.29
1/19/2024	70113	FRA70	FRANCHISE TAX BOARD	EE OTHER DEDUCTION	697.20
1/19/2024	70114	GRA30	GRAINGER	BUILDING AND EQUIPMENT MAINT	859.27
1/19/2024	70114	GRA30	GRAINGER	NON STOCK SHOP SUPPLIES ALL FACILITIES	484.54
1/19/2024	70115	GRE30	GREEN RUBBER-KENNEDY AG	BUILDING AND EQUIPMENT MAINT	111.87
1/19/2024	70115	GRE30	GREEN RUBBER-KENNEDY AG	SHELTER & BUS STOP SUPPLIES	82.70
1/19/2024	70116	GRE60	GREENWASTE RECOVERY INC.	DISPOSAL & SEWER	214.65
1/19/2024	70117	GRE60	GREENWASTE RECOVERY INC.	DISPOSAL & SEWER	994.40
1/19/2024	70118	HDSUP	WHITE CAP L.P	SAFETY & PROTECTIVE SUPPLIES	138.06
1/19/2024	70119	HOU20	HOUSING - COMMUNITY DEV	MODULAR REGISTRATION RENEWAL JLW	56.00
1/19/2024	70120	ICM10	MISSION SQUARE	EE DEFERRED COMPENSATION	1,290.38
1/19/2024	70121	KIN13	KING CITY ACE HARDWARE	BUILDING AND EQUIPMENT MAINT	63.22
1/19/2024	70122	KON10	U.S.BANK EQUIPMENT FINANCE	EQUIPMENT RENTALS	25.80
1/19/2024	70123	LAR10	LARGE'S METAL FABRICATION INC	BUSES	230.00
1/19/2024	70124	MAR11	MARINA TAXI COMPANY	PURCH TRANS-RIDES-CERT. TAXI	812.00
1/19/2024	70124	MAR11	MARINA TAXI COMPANY	TAXI VOUCHERS FOR SENIORS, DISABLED, VETERANS	2,002.00
1/19/2024	70125	MEN25	ASSETWORKS INC.	Fuel Hardware Upgrade	19,973.73
1/19/2024	70126	MON60	MONTEREY BAY ANALYTICAL SERV	INSPECTION	1,503.00
1/19/2024	70127	MOO30	KIMBERLY MOORE	Boots	146.82
1/19/2024	70128	NAP11	NAPA AUTO PARTS - MONTEREY	REVENUE PARTS	80.65
1/19/2024	70129	NAP12	NAPA AUTO PARTS OF SALINAS	SHOP SUPPLIES	160.49
1/19/2024	70130	NEW30	NFI PARTS - NEW FLYER	REVENUE PARTS	90.97

Board Report
MONTEREY-SALINAS TRANSIT DISTRICT

Vendor ledger Entry: Posting Date 01/01/24..01/31/24

Check Date	Check No.	No.	Name	Description	Sum of Amount
1/19/2024	70131	PAC20	PACIFIC GAS AND ELECTRIC CO	PG&E	25.87
1/19/2024	70132	PAC60	PACIFIC TRUCK PARTS INC	REVENUE PARTS	259.17
1/19/2024	70133	PRE30	PREMIUM AUTO PARTS INC.	NON STOCK RU USE	97.64
1/19/2024	70134	RED20	BECK'S SHOE STORE INC.	SAFETY BOOTS \$250 limit	226.15
1/19/2024	70135	SAF20	SAFETEQUIP INC.	SAFETY & PROTECTIVE SUPPLIES	443.73
1/19/2024	70135	SAF20	SAFETEQUIP INC.	SHELTER & BUS STOP SUPPLIES	79.20
1/19/2024	70136	SAL13	ORANGE CAB I	PURCH TRANS-RIDES-CERT. TAXI	896.00
1/19/2024	70136	SAL13	ORANGE CAB I	TAXI VOUCHERS FOR SENIORS, DISABLED, VETERANS	1,554.00
1/19/2024	70137	SAL50	SALINAS VALLEY FORD SLS	SUPPORT VEHICLE PARTS	11.14
1/19/2024	70138	SAL91	SALINAS YELLOW CAB CO LLC	PURCH TRANS-RIDES-CERT. TAXI	10,080.00
1/19/2024	70138	SAL91	SALINAS YELLOW CAB CO LLC	TAXI VOUCHERS FOR SENIORS, DISABLED, VETERANS	27,090.00
1/19/2024	70139	SOH10	THE SOHAGI LAW GROUP PLC.	BUS RAPID TRANSIT - Litigation Defense	240.00
1/19/2024	70140	TAR10	TARGET PEST CONTROL INC.	PEST CONTROL	40.00
1/19/2024	70141	TEC20	TEC EQUIPMENT	REVENUE PARTS	7,835.35
1/19/2024	70142	TRA33	TRAPEZE SOFTWARE GROUP INC.	Labor And Repairs of Transit Master Equipment	9,674.35
1/19/2024	70143	UNI22	UPS FREIGHT	POSTAGE & EXPRESS SERVICE	384.63
1/19/2024	70144	VAL20	VALLEY PACIFIC PETROLEUM	LUBRICANTS	434.44
1/19/2024	70145	ZON10	ZONAR SYSTEMS INC.	REVENUE PARTS	1,995.06
1/19/2024 Total					304,137.19
1/26/2024	70146	ACEPOR	ACE PORTABLE SERVICES	EQUIPMENT RENTALS	465.39
1/26/2024	70147	AFLAC	AFLAC	EE HEALTH/LIFE INS. DEDCTN	6,286.64
1/26/2024	70148	AGD10	A G DAVI LTD	RENT- 201 PEARL ST MONTEREY	4,329.00
1/26/2024	70149	AIR10	AIRTEC SERVICE	A/C HEATING EQUIPMENT MAINTENANCE	2,181.43
1/26/2024	70149	AIR10	AIRTEC SERVICE	AC/HEATING EQUIPMENT MAINT	2,416.55
1/26/2024	70150	ALV11	ALVAREZ TECHNOLOGY GROUP INC	Server Maintenance - Seon	486.00
1/26/2024	70151	AME03	AMERICAN CYLINDER HEAD	REVENUE PARTS	3,028.94
1/26/2024	70152	AME50	AMERICAN SUPPLY COMPANY	BUILDING CLEANING SUPPLIES	1,807.87
1/26/2024	70152	AME50	AMERICAN SUPPLY COMPANY	SHOP & UTILITY SUPPLIES	309.40
1/26/2024	70153	AND2M	ANDERSEN'S LOCK AND SAFE INC	BUILDING AND EQUIPMENT MAINT	152.73
1/26/2024	70154	ARC11	ARCpointlabs OF MONTEREY BAY	DRUG TESTING	40.00
1/26/2024	70155	ATT16	AT&T CALNET	TELEPHONE LINE SERVICE	5,074.00
1/26/2024	70156	BAR11	BARRY MIRKIN	RENT -15 LINCOLN AVENUE	7,251.81
1/26/2024	70157	BLA11	BLACK OAK CLEANING SERVICES	FY24 Custodial Services (SCO)	4,800.00
1/26/2024	70158	CAL22	CAL-ENVIRO SAFE LLC.	BUS WASHER SUPPLIES	973.69
1/26/2024	70159	CAL92	CALIFORNIA WATER SERV CO	WATER & FIRE PROTECTION	1,077.60
1/26/2024	70160	CALFIR	CALIFORNIA FIRE PROTECTION INC	WATER & FIRE PROTECTION	500.00
1/26/2024	70161	CIN20	CINTAS CORPORATION	LAUNDRY FACILITIES	821.78
1/26/2024	70161	CIN20	CINTAS CORPORATION	LAUNDRY MAINTENANCE	2,856.04
1/26/2024	70162	COA10	MONTEREY COUNTY WEEKLY	1/2 Page EOY Ad	1,070.00
1/26/2024	70163	COA60	COAST COUNTIES TRUCK & EQUIPT	REVENUE PARTS FOR ALL VEHICLE MAINTENCE FACILITIES	3,366.65
1/26/2024	70164	COM10	COMMERCIAL TRUCK CO.	REVENUE PARTS	916.45
1/26/2024	70165	COM14	COMMUTE WITH ENTERPRISE	FY24 Vanpool Program	10,350.00
1/26/2024	70166	CSC10	C S C OF SALINAS	SHOP SUPPLIES / VEHICLE PARTS	531.56
1/26/2024	70167	CYP05	CYPRESS COAST FORD-LJ/M	SUPPORT VEHICLES REPAIR	256.68
1/26/2024	70168	DEL1M	DE LAY AND LAREDO	LEGAL SERVICES 17799	3,040.00
1/26/2024	70168	DEL1M	DE LAY AND LAREDO	LEGAL SERVICES 17801	233.80
1/26/2024	70168	DEL1M	DE LAY AND LAREDO	LEGAL SERVICES 17802	2,905.80
1/26/2024	70169	DIR10	DIRECT TV	ANTENNA/ SATELLITE RENTAL	171.08
1/26/2024	70170	DR10	ALLIANT INSURANCE SERVICES INC.	24/25 D&O Renewal	17,320.00
1/26/2024	70170	DR10	ALLIANT INSURANCE SERVICES INC.	Amwins Service Fee	350.00
1/26/2024	70170	DR10	ALLIANT INSURANCE SERVICES INC.	Stamping Fees	31.18
1/26/2024	70170	DR10	ALLIANT INSURANCE SERVICES INC.	Surplus Lines Taxes	519.60
1/26/2024	70171	DUN10	DUNN-EDWARDS CORPORATION	SHELTER & BUS STOP SUPPLIES	643.46
1/26/2024	70172	ELM10	ELMERS AUTO PARTS	SHOP SUPPLIES	38.53
1/26/2024	70173	FAO10	FAO-USAED	Rent-Real Estate OMC-DACA#05-1-23-0506	19,283.00
1/26/2024	70174	FAS20	FASTENAL COMPANY	SAFETY & PROTECTIVE SUPPLIES	100.20
1/26/2024	70174	FAS20	FASTENAL COMPANY	SHOP SUPPLIES	440.14
1/26/2024	70175	GRA30	GRAINGER	NON STOCK SHOP SUPPLIES ALL FACILITIES	262.08
1/26/2024	70175	GRA30	GRAINGER	SAFETY & PROTECTIVE SUPPLIES	44.11
1/26/2024	70176	GRE30	GREEN RUBBER-KENNEDY AG	BUILDING AND EQUIPMENT MAINT	193.05
1/26/2024	70177	HDSUP	WHITE CAP L.P	SAFETY & PROTECTIVE SUPPLIES	137.63
1/26/2024	70178	INT80	INTERSTATE BATTERY SYSTEM	REVENUE PARTS	458.37
1/26/2024	70179	KON10	U.S.BANK EQUIPMENT FINANCE	EQUIPMENT RENTALS	97.85
1/26/2024	70180	KOP10	KOPIS LLC.	COMPUTER MAINTENANCE	2,923.20
1/26/2024	70181	LEH10	Lehman James Pinckney Jr. Trustee	19 UPPER RAGS#100-LT NOTE	6,640.82
1/26/2024	70182	MAN12	MANSFIELD OIL COMPANY OF GAINEVILLE INC	DIESEL	112,844.66
1/26/2024	70182	MAN12	MANSFIELD OIL COMPANY OF GAINEVILLE INC	DIESEL SALES TAX	13,748.72
1/26/2024	70182	MAN12	MANSFIELD OIL COMPANY OF GAINEVILLE INC	GASOLINE	10,773.00
1/26/2024	70182	MAN12	MANSFIELD OIL COMPANY OF GAINEVILLE INC	GASOLINE SALES TAX	4,535.21
1/26/2024	70183	MAR27	MARINA COAST WATER DIST	WATER & FIRE PROTECTION	424.51
1/26/2024	70184	MON50	MONTEREY REGIONAL WASTE	DISPOSAL & SEWER	226.46
1/26/2024	70185	MON60	MONTEREY BAY ANALYTICAL SERV	INSPECTION	1,002.00
1/26/2024	70186	MPPM1	PROFESSIONAL OFFICE CONDO ASSOC AT RYAN COURT	ASSOC DUES-19 UPPER RAGSDALE #110	680.59
1/26/2024	70186	MPPM1	PROFESSIONAL OFFICE CONDO ASSOC AT RYAN COURT	ASSOC DUES-19 UPPER RAGSDALE #200	8,099.57
1/26/2024	70187	MUN15	MUNCIE TRANSIT SUPPLY	REVENUE PARTS	1,559.95
1/26/2024	70188	MYN10	MY NISSAN KIA	SUPPORT VEHICLE PARTS	96.51
1/26/2024	70189	NAP11	NAPA AUTO PARTS - MONTEREY	REVENUE PARTS	19.65
1/26/2024	70190	NAP12	NAPA AUTO PARTS OF SALINAS	SHOP SUPPLIES	294.78
1/26/2024	70191	NAV10	NAVIA BENEFIT SOLUTIONS CLIENT PAY	EE FLEXIBLE SPENDING	2,555.16
1/26/2024	70192	NOV10	BILL'S WINDSHIELD REPAIR	OTHER OUTSIDE LABOR	180.00
1/26/2024	70193	PAC05	PACIFIC CLAIMS MANAGEMENT	TPA Services	57.00
1/26/2024	70194	PAC20	PACIFIC GAS AND ELECTRIC CO	PG&E	22,851.40
1/26/2024	70195	PAC20	PACIFIC GAS AND ELECTRIC CO	PG&E	12.97
1/26/2024	70196	PAC80	PACIFIC WEST WATER	BUILDING AND EQUIPMENT Water softener CJW fuel Island	2,594.69
1/26/2024	70196	PAC80	PACIFIC WEST WATER	BUS WASHER SUPPLIES water Softener CJW	2,594.69
1/26/2024	70197	PAP30	PAPE KENWORTH	REVENUE PARTS	2,896.43

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Check Date	Check No.	No.	Name	Description	Sum of Amount
1/26/2024	70198	PIT30	PITNEY BOWES	POSTAGE ACCT 11226164	500.00
1/26/2024	70199	PRO71	SALINAS VALLEY PRO SQUAD	UNIFORMS	989.60
1/26/2024	70200	RED20	BECK'S SHOE STORE INC.	SAFETY BOOTS \$250 limit	385.38
1/26/2024	70201	SAF10	SAF KEEP STORAGE-DEL REY OAKS	STORAGE RENT UNIT #1003	667.00
1/26/2024	70201	SAF10	SAF KEEP STORAGE-DEL REY OAKS	STORAGE RENT UNIT #4004	385.00
1/26/2024	70202	SAF15	SAFETY-KLEEN CORP	HAZARDOUS WASTE DISPOSAL	380.18
1/26/2024	70203	SAF20	SAFET EQUIP INC.	SAFETY & PROTECTIVE SUPPLIES	695.20
1/26/2024	70204	SC10	SC LUBRICANTS LLC	LUBRICANTS DEF and LUBRICATION	969.24
1/26/2024	70205	SHA12	SHAW YODER ANTWHI	CONSULTING - FY24 State Legislative Advocacy	6,000.00
1/26/2024	70206	TEC20	TEC EQUIPMENT	REVENUE PARTS	4,493.82
1/26/2024	70207	TEN15	TENNANT SALES AND SERVICE	SHOP EQUIPMENT REPAIR	1,111.65
1/26/2024	70208	TRA33	TRAPEZE SOFTWARE GROUP INC.	BUSES	16,746.71
1/26/2024	70209	TRA90	TRANSIT & PARATRANSIT COMPANY	SAFETY & PROTECTIVE SUPPLIES	630.00
1/26/2024	70210	URB11	URBAN TRANSPORTATION ASSOCIATES INC.	UTA MAINTENACE CONTRACT	6,454.00
1/26/2024	70211	USB15	U.S. BANK CORP PAYMENT SYSTEM	CAL CARD 12/23	33,209.11
1/26/2024	70212	WOR55	WORK WORLD WHISTLE WORKWEAR	SAFETY BOOTS FACILITIES \$250 limit	382.36
1/26/2024	70213	010	DORA YIP	PURCH TRANS-RIDES-CERT. TAXI	97.31
1/26/2024	70214	0101	M. SOCORRO TINAJERO de MORA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70215	0102	CHRISTOPHER DANE RENZULLO	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70216	0103	BEVERLY L. KOVACS	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70217	0104	ROBERT B. MANSFIELD	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70218	0105	EILEEN L. HICKS	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70219	0106	RANDOLPH J. HANDLEY	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70220	0107	PHILLIS K. HANDLEY	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70221	016	PAUL WILLIAM FRISBIE	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70222	018	ROSEMARY SOARES	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70223	020	RICHARD WILBON RIST	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70224	021	SOCORRO REYES	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70225	024	MARLENE THOMASON	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70226	025	CHARLES ATWOOD ROWLEY	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70227	027	SALLY YBARRA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70228	029	CLAUDIA MARIE WOLLESEN	PURCH TRANS-RIDES-CERT. TAXI	300.00
1/26/2024	70229	030	ROBERT SHICK	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70230	031	BRUCE GORDON ELLIOTT	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70231	032	ANNE MARIE RIANDA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70232	033	JUANITA CASTILLO ELDEGE	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70233	036	ANNA FORMAN-MACFARLANE	PURCH TRANS-RIDES-CERT. TAXI	103.13
1/26/2024	70234	037	VICTOR SHURTLEFF	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70235	038	CHARLES WALKER	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70236	039	MARY LOUISE SHURTLEFF	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70237	040	JANET M. RIANDA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70238	045	GLORIA IACI	PURCH TRANS-RIDES-CERT. TAXI	300.00
1/26/2024	70239	046	GLORIA SANDOVAL AVILA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70240	047	LOU ROBIN SHICK	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70241	048	GLORIA GUTIERREZ	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70242	049	RITA GERTUDE WALKER	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70243	050	AGNES CHARLES	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70244	052	WILLIAM ELDREDGE	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70245	053	MAILYN A. HALVERSON	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70246	054	PAULINE SALINAS	PURCH TRANS-RIDES-CERT. TAXI	139.00
1/26/2024	70247	055	MARTHA HOPKINS	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70248	056	JANIE WENZ	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70249	057	DARLENE NELSON	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70250	058	GLORIA JEAN SANTOS	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70251	062	KAREN GAY BALLEW	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70252	063	ANNE TREBINO	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70253	064	JOHN W. McELMOYL	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70254	065	LISA MARIE VON SALTZA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70255	067	WILLIE CHAN	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70256	068	MARIA BALADAD	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70257	069	HAROLD RICHARD KINNAMAN	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70258	070	CHARLES MELL	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70259	072	STEVE EVERETT CRAIG	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70260	073	MYONG BUTTGERIT	PURCH TRANS-RIDES-CERT. TAXI	141.25
1/26/2024	70261	075	MARY M. DEZELLE	PURCH TRANS-RIDES-CERT. TAXI	149.38
1/26/2024	70262	077	ANNA MARY McNETT	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70263	078	PATRICIA UNDERWOOD	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70264	081	WILLIAM TAYLOR	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70265	084	LINDA DAMES	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70266	090	YACOB M KHADER	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70267	091	CAROLE CASTILLO MEZA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70268	093	ELOISA ROSALES MERCADO	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70269	094	LUCY S KHADER	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70270	095	MARY JANE GANSBERGER	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70271	096	JODIE BRESCHINI	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70272	097	JOIADA MARTIZA DICKMAN	PURCH TRANS-RIDES-CERT. TAXI	135.00
1/26/2024	70273	098	JULIA M. DIZON	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70274	099	EVANGELINA CORTEZ de LUNA	PURCH TRANS-RIDES-CERT. TAXI	150.00
1/26/2024	70275	AG110	AGILE OCCUPATIONAL MEDICINE PC	DOT Physical Exams (Kelly)	1,040.00
1/26/2024	70276	BID10	BIDDLE CONSULTING GROUP INC.	CONSULTING	3,412.50
1/26/2024	70277	HAR12	HARRIS & ASSOCIATES INC	BUILDINGS	1,230.00
1/26/2024 Total					394,378.88
1/31/2024	70278	MON12	MONTEREY COUNTY CLERK	CEQA Filing Fee	50.00
1/31/2024 Total					50.00
Grand Total					2,105,093.72

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To: Board of Directors

From: Steven Bruno, Purchasing Agent

Subject: Federal Legislative Consulting Services

RECOMMENDATION:

Authorize the General Manager/CEO to enter into a five-year contract with Thomas Walters & Associates, Inc. for federal legislative consulting services, in an amount not to exceed \$270,000, or \$54,000/year.

FISCAL IMPACT:

Federal legislative consulting services are included in the FY2024/25 Budget. All services will be covered in Board-adopted Budgets in future years. These services will be paid for using non-federal sources.

POLICY IMPLICATIONS:

Your Board approves purchases over \$150,000. MST's Procurement Policy, as well as best practices in procurement, allow for contracts to be awarded if a Request for Proposals (RFP) results in the result of a single proposal if the evaluation team determines that the potential contractor is responsive and responsible, and a price analysis is conducted to determine that the proposed cost is fair and reasonable. A review committee evaluated the proposals received in response to a Request for Proposals and determined that Thomas Walters & Associates, Inc. is a responsible contractor. In addition, a price analysis was conducted and it was determined that the proposed price is fair and reasonable.

DISCUSSION:

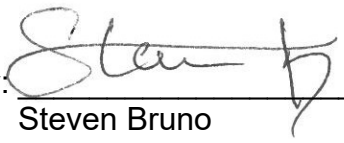
Since March of 1997, MST has utilized the services of professional legislative consultants in Washington, DC to assist with various federal policy and fiscal matters. Thomas Walters & Associates has been MST's legislative consultant for most of those 27 years and has worked with Congressional legislators and staff to ensure that MST's major capital projects, operations, and funding priorities have received attention, support, and financial backing. In addition, Thomas Walters & Associates provides Executive branch advocacy on behalf of MST, especially with the Federal Transit Administration, which grants MST annual operating assistance and capital funds. Over the years, staff of Thomas Walters & Associates has assisted Monterey-Salinas Transit in receiving federal funding and competitive grants.

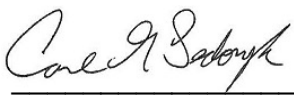
In December of 2023, MST published a Request for Proposals for Federal Legislative Consulting Services. Thomas Walters & Associates, Inc. was the only potential contractor to submit a proposal. After thorough evaluation of their proposal, MST's evaluation team awarded Thomas Walters & Associates, Inc. 98.7 points out of a possible 100. Prior to receipt of the proposal, an Independent Cost Estimate (ICE) was prepared. This ICE was then used to conduct a price analysis, in which it was found that Thomas Walters & Associates, Inc. did in fact offer a fair and reasonable price. Their proposed cost came in at \$16,260 lower per year than what was estimated.

Staff recommends that the Board authorize the General Manager/CEO to enter into a five-year contract with Thomas Walters & Associated, Inc. in an amount not to exceed \$270,000, or \$54,000/year.

ATTACHMENT(S):

None.

Prepared by: 
Steven Bruno
Purchasing Agent

Reviewed by: 
Carl G. Sedoryk
General Manager/CEO

To: Board of Directors
From: Lisa Cox, Risk and Security Manager
Subject: Notice of Insufficiency

RECOMMENDATION:

Reject Claim for Insufficiency by the Claimant Maria Barona Garcia.

POLICY IMPLICATIONS:

None.

DISCUSSION:

On February 7, 2024, MST received a claim alleging an incident that occurred on January 28, 2024. The claimant states the bus arrived at Northridge mall and a passenger who was using a walker told her to go in front of her. The bus driver did not see the claimant getting off the bus and deployed the ramp. The claimant states she tripped, and she now has pain in her knees, side and back.

It has been determined the claim submitted has failed to comply with the California Tort Claims Act and is insufficient as the claimant failed to provide an amount to resolve the claim and failed to provide any documentation of a loss. These factors have prompted the recommendation to reject this claim of insufficiency.

The above claim is under investigation. If any Board member desires further information on this claim, they may request it be discussed in closed session.

Prepared by:  Approved by: 
Lisa Cox
Risk and Security Manager
Carl G. Sedoryk
General Manager/CEO

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To: Board of Directors

From: Norman K. Tuitavuki, Chief Operating Officer

Subject: Authorize the Purchase of Four (4) Ford Trucks

RECOMMENDATION:

Authorize the General Manager/CEO to purchase four (4) Ford trucks at the lowest price/best options at the time of purchase utilizing the CA Department of General Services (DGS) Contract #1-22-23-20F in an amount not to exceed \$347,800.

FISCAL IMPACT:

Not to exceed \$347,800. These vehicles are identified in the Capital Improvement Program. However, the cost is \$159,619 more than what is programmed in the CIP. The trucks did not include the cost of additional equipment needed and did not reflect the overall increase in vehicle costs being experienced in the market.

The table below identifies the funding sources for this purchase including increasing amounts noted in bold below:

Fund Source	CIP Amount	New Amount	Difference
FTA 5307 CA-2023-111	\$76,385	\$76,385	\$0
SB1 SGR-FY23/24-PP007	\$19,096	\$19,096	\$0
FTA 5307 CA-2022-201	\$74,160	\$110,160	\$36,000
SB1 SGR-FY22/23 PP011	\$18,540	\$27,540	\$9,000
FY 2022/23 5339	\$0	\$88,837	\$88,837
MST Capital Budget	\$0	\$25,782	\$25,782
Total	\$188,181	\$347,800	\$159,619

POLICY IMPLICATIONS:

As of January 1, 2024, your Board authorizes all purchases that exceed \$150,000.

DISCUSSION:

MST's Facilities department is responsible for cleaning, maintaining, and repairing MST's bus stops, customer amenities, transfer stations, MST-owned properties, and facilities. The department requires a fleet of service trucks with special

equipment that enables our frontline employees to complete their work safely and efficiently. Five (5) of the eight (8), or 63%, of the service trucks in the department's fleet have reached or exceeded their useful life and are eligible for replacement.

MST has identified funding to purchase four (4) service trucks. MST received a price quote from the authorized and approved California DGS vendor located in Sacramento, California. The California DGS contract enables authorized California agencies, such as MST, to purchase goods and services at competitive rates, usually much lower than purchasing directly from vendors. Purchasing through the California DGS enables agencies to dramatically reduce costs and time normally spent through traditional procurement processes. Purchasing through the California DGS contract is an authorized procurement tool. It should be noted that the sales tax from this purchase will be received in Monterey County.

Staff recommends the Board approve the DGS vendor quote received and authorize the General Manager/CEO to purchase four (4) Ford trucks utilizing the California Department of General Services (DGS) Contract #1-22-23-20F, not to exceed \$347,800 for all four (4) vehicles.

Prepared by: Norman K. Tuitavuki Reviewed by: Carl G. Sedoryk
Norman K. Tuitavuki Carl G. Sedoryk
Chief Operating Officer General Manager/CEO

To: Board of Directors

From: Norman K. Tuitavuki, Chief Operating Officer

Subject: Transit Bus Stop Shelters Order from Tolar Manufacturing

RECOMMENDATION:

Authorize the General Manager/CEO to purchase 19 bus stop shelters from Tolar Manufacturing at the lowest price/best options available at the time of purchase utilizing the Morongo Basin Transit Authority (MBTA) CalACT RFP Contract #21-01 in an amount not to exceed \$254,495.

FISCAL IMPACT:

Not to exceed \$254,495. The funding for this entire purchase will come from part of the Clean California grant (\$570,500) awarded to MST and included in the Board-approved Capital Improvement Program for FY 2023/24.

POLICY IMPLICATIONS:

As of January 1, 2024, your Board approves all purchases that exceed \$150,000.

DISCUSSION:

The State of California recently awarded a "Clean California Transit" Grant to MST in the amount of \$570,500. This grant will enable MST to upgrade, improve, and beautify several MST transit bus stops and amenities within our service region.

Staff recommends the Board authorize the General Manager/CEO to purchase 19 bus stop shelters from Tolar Manufacturing at the lowest price/best options available at the time of purchase utilizing the Morongo Basin Transit Authority (MBTA) CalACT RFP Contract #21-01 in an amount not to exceed \$254,495. Purchasing from the MBTA CalACT RFP is an authorized procurement tool that dramatically reduces the procurement timeline and ensures MST receives the lowest price/best option.

Prepared by: Norman K. Tuitavuki Reviewed by: Carl G. Sedoryk
Norman K. Tuitavuki
Chief Operating Officer
Carl G. Sedoryk
General Manager/CEO

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MEETING OF THE MOBILITY ADVISORY COMMITTEE (MAC)

DRAFT MEETING MINUTES

**January 31, 2024
1:00 pm (Pacific)**

Present:	Jessica McKillip Steven Macias Aaron Hernandez Reyna Gross Diana Jimenez Maria Magaña Jennifer Ramirez Bobby Merritt	ITN Monterey County The Blind and Visually Impaired Center Transportation Agency for Monterey County (TAMC) Alliance on Aging AAA-Monterey County Dept. of Social Services Central Coast Center for Independent Living (CCCIL) Partnership for Children Veterans Transition Center
Absent:	Alejandro Fernandez Leticia Garcia Maria Magaña	DaVita Dialysis The Carmel Foundation Central Coast Center for Independent Living (CCCIL)
Staff:	Norman Tuitavuki Kevin Allshouse Cristy Sugabo Ruben Gomez Michelle Overmeyer Scott Taylor Ezequiel Rebollar Michael Kohlman Matthew Deal David Cox Emma Patel Deanna Smith Marzette Henderson	Chief Operating Officer Contract Services Manager Mobility Services Manager Mobility Coordinator Director of Planning/Innovation Information Technology Manager IT Technician Chief Information Officer Grants Analyst MV Operations Manager Planning Manager Civil Rights Officer Transportation Manager
Public:	None	

An apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call

Chair Macias called the meeting to order at 1:01 p.m. A quorum was established. Member Fernandez, Garcia, and Magaña were noted as absent.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

There were no public comments.

3. CONSENT AGENDA

3-1. Approve Minutes of the Regular Meeting of November 29, 2023 (Cristy Sugabo) (page 6)

On a motion by Committee Member Jimenez, seconded by Committee Member Ramirez, and carried by the following vote, the Committee approved the Minutes of the Regular Meeting of November 29, 2023:

AYES:	6	Macias, Merritt, Hernandez, Gross, Jimenez, and Ramirez
NOES:	0	
ABSENT:	3	Fernandez, Garcia, and Magaña
ABSTAIN:	0	
RECUSE:	0	

4. NEW BUSINESS AND ACTION ITEMS

4-1. Election of Chair and Vice-Chair for 2024 (Steven Macias)

On a motion by Committee Member Jimenez, seconded by Committee Member Merritt, and carried by the following vote, the Committee approved to appoint Committee Member Macias as Chair and Committee Member Ramirez as Vice Chair for 2024:

AYES:	6	Macias, Merritt, Hernandez, Gross, Jimenez, and Ramirez
NOES:	0	
ABSENT:	3	Fernandez, Garcia, and Magaña
ABSTAIN:	0	
RECUSE:	0	

5. MEMBERSHIP

5-1. Recommend Aaron Hernandez to the MST Board of Directors for MAC Membership as the representative of TAMC. (Steven Macias)

5-2. Recommend Reyna Gross to the MST Board of Directors for the MAC Membership as the representative of Alliance on Aging. (Steven Macias)

On a motion by Committee Member Merritt, seconded by Committee Member Jimenez carried by the following vote, the Committee approved items 5-1 and 5-2:

AYES: 6 Macias, Merritt, Hernandez, Gross, Jimenez, and Ramirez

NOES: 0

ABSENT: 3 Fernandez, Garcia, and Magaña

ABSTAIN: 0

RECUSE: 0

6. PRESENTATIONS

6-1. VTC Update Presentation. (Bobby Merritt)

The Committee received a presentation on the Veterans Transition Center of California from Bobby Merri, Permanent Supportive Housing Liaison for VTC.

Committee Member McKillip joined the meeting at 1:07 p.m. (Pacific Time).

7. REPORTS AND INFORMATION ITEMS

7-1. MV Transit-MST RIDES Service Update (David Cox)

The Committee received a report from David Cox, General Manager of MV Transportation, on the MST RIDES transit service.

7-2. MST Mobility Programs Updates (Cristy Sugabo)

The Committee received an update from Cristy Sugabo, MST Mobility Manager, on MST Mobility Programs.

8. SUBJECT ITEM REQUEST

Committee Member Hernandez requested information on the circulator bus services in the South County cities.

Committee Member Jimenez requested information on bus services in the North County cities.

9. ANNOUNCEMENTS AND APPRECIATION

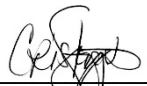
Kevin Allshouse, Contract Services Manager mentioned that taxi services may expand in the South County cities and that he will provide more information at the next meeting.

Committee Member Gross mentioned that the Alliance on Aging provides support to seniors who need help with Medicare and tax preparation. Also, the Alliance on Aging is starting a social gathering event that will offer free lunch, live music, and access to resources.

10. ADJOURN

With no further business to discuss, Chair Macias adjourned the meeting at 1:50 p.m. (Pacific Time).

PREPARED BY: 
Ruben Gomez

REVIEWED BY: 
Cristy Sugabo

To: Board of Directors
From: Cristy Sugabo, Mobility Services Manager
Subject: Mobility Advisory Committee Membership

RECOMMENDATION:

Appoint membership to the Mobility Advisory Committee (MAC).

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board appoints members to the MST Mobility Advisory Committee.

DISCUSSION:

The Mobility Advisory Committee (MAC) is a standing advisory committee of the MST Board of Directors. It makes recommendations to MST staff and your Board regarding the transportation needs of seniors, veterans, persons with disabilities, low-income, youth, and isolated populations. The Committee acts as a liaison between MST and these communities to assure that their constituents and clients have input into the MST service planning process.


There are currently seven vacancies on the MAC. The Committee met in January and recommended the appointment of Aaron Hernandez, Transportation Planner for the Transportation Agency for Monterey County, and Reyna Gross, Community Outreach and Benefits Manager for the Alliance on Aging.

Approval by your Board of this item shall appoint Aaron Hernandez and Reyna Gross to the MST Mobility Advisory Committee.

ATTACHMENT(s):

MAC Committee Roster January 31, 2024

Prepared By: 
Cristy Sugabo
Mobility Manager

Reviewed By: 
Norman K. Tuitavuki
Chief Operating Officer

ATTACHMENT**MAC Committee Roster
January 31, 2024**

	MEMBER	ORGANIZATION	ADVOCACY
1	Diana Jimenez	Area Agency on Aging	Seniors
2	Leticia Garcia	Carmel Foundation	Senior Services
3	Alejandro Fernandez	DaVita Dialysis Center, Salinas	Health Care Provider
4	Steven Macias	Blind and Visually Impaired Center	Blind and Visually Impaired
5	Jennifer Ramirez	Partnership for Children	Children and Youth
6	Bobby Merritt	Veterans Transition Center	Veterans
7	Maria Magana	Central Coast Center for Independent Living	Persons with Disabilities
8	Jessica McKillip	Independent Transportation Network	Nonprofit Senior Transportation Provider
9	<i>Aaron Hernandez</i>	<i>Transportation Agency for Monterey County</i>	<i>Transportation Authority</i>
10	<i>Reyna Gross</i>	<i>Alliance on Aging</i>	<i>Seniors</i>
11	Vacant		
12	Vacant		
13	Vacant		
14	Vacant		
15	Vacant		

Note: Members noted in italics are recommended for re-appointment. There are currently no alternate members identified.

To: Board of Directors
From: Norman K. Tuitavuki, Chief Operating Officer
Subject: Alliance on Aging Request for Bus Transit Passes

RECOMMENDATION:

Select an option to support the Alliance on Aging's request for free or reduced cost bus passes.

FISCAL IMPACT:

Dependent on Board-Adopted Recommendation

POLICY IMPLICATIONS:

Your Board Sets Fare Policy

DISCUSSION:

At the December 11, 2023 MST Board meeting, a representative from the Alliance on Aging requested free bus transit passes from MST through Measure Q funding. The representative stated that the Transportation Agency for Monterey County (TAMC) no longer provided funding to the Alliance through Measure X for the purchase of these passes. The Alliance distributed these passes to eligible community members through their agency.

The Transportation Agency for Monterey County (TAMC) administers the Measure X program which includes funding specific services (copied directly from TAMC's website):

Senior & Disabled Transportation Services

Investment Plan Funding: \$15 million

Increase transportation services for older adults and persons with disabilities to support their ability to live independently in their homes and communities by funding non-profit transportation to support seniors and persons with disabilities.

The Senior & Disabled Transportation Services Program is part of the Regional Safety, Mobility and Walkability Measure X Program. Measure X allocates \$15 million over 30 years to this program, which is approximately \$500,000 per year.

As spelled out in the Policies & Project Descriptions for the Transportation Safety & Investment Plan:

- 1. The purpose of this program is to increase transportation services for seniors and persons with disabilities to support their ability to live independently in their homes and communities.*
- 2. This program will fund non-profit transportation to support seniors and persons with disabilities.*
- 3. This program provides the following benefits: Give seniors more transportation options. Support independent travel by people with disabilities. Provide safer and more reliable senior transportation services.*

The intent of this program is to fund projects, programs, and operations that meet these goals.

Measure Q funding is specifically for seniors who are 65 years or older, veterans, and persons with disabilities. MST is the designated agency that operates all programs funded through Measure Q. MST currently offers discounted fares on fixed-route buses for people who are:

- ✓ 18 years and under
- ✓ 65 years and older
- ✓ Individuals with disabilities
- ✓ Medicare Card holders
- ✓ MST RIDES Paratransit Eligibility cardholders
- ✓ Veterans, Veteran's spouse/caregiver
- ✓ Special Humanitarian Parolee

MST also offers discounts through its Group Discount Program. The Program is based on the number of GoPasses an organization orders. MST's group discounts offered include:

- ✓ **25% discount** – when purchasing 5-20 monthly GoPasses
- ✓ **35% discount** – when purchasing 21 or more monthly GoPasses
- ✓ **50% discount** – on monthly GoPasses for residential complexes serving the elderly and persons with disabilities when purchasing upfront for a full year, for all residents of that complex.

RECOMMENDATION:

Purchasing passes through Measure Q and gifting them to the Alliance is not an authorized use of the funding. As outlined above, MST offers deep discounts through various programs to eligible individuals and entities. Staff recommends this Board consider and approve one of the following two options:

Option 1: Provide a letter of support from MST to TAMC – recommending TAMC fund the Alliance's program for transit bus passes.

Option 2: Expand MST's Group Discount Program (50% off monthly GoPasses) by adding non-profit Human Services entities (such as the Alliance on Aging) to the Program.

ATTACHMENT(S):

None.

Prepared by: Norman K. Tuitavuki Reviewed by: Carl G. Sedoryk
Norman K. Tuitavuki Carl G. Sedoryk
Chief Operating Officer General Manager/CEO

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To: MST Board of Directors
From: Lisa Rheinheimer, Assistant General Manager
Subject: SURF! Busway and Bus Rapid Transit Project

RECOMMENDATION:

Receive update on the SURF! Busway and Bus Rapid Transit Project.

FISCAL IMPACT:

As of March 2024, the SURF! Project budget remains at \$78M. This amount includes all phases of work. The Project is fully funded from federal, state, and regional/local grants restricted to the SURF! Project only. The most up-to-date SURF! Budget is included in the Attachment.

In late February, MST's independent cost estimator and the Graniterock-Myers team updated estimated construction costs based on the 95% design milestone. When finalized, this amount will become the basis for the guaranteed maximum price amount in the construction contract.

POLICY IMPLICATIONS:

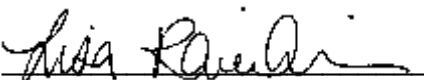
The Board has included the SURF! Project in its strategic goals since 2019.

DISCUSSION:

A summary of SURF! Project updates including highlights, budget, schedule, scope, outreach, and risks can be found in the Attachment. This standard reporting format will be used to report progress as the Project moves forward.

ATTACHMENT(S):

SURF! Busway and Bus Rapid Transit Project Update

Prepared by: 
Lisa Rheinheimer
Assistant General Manager

Reviewed by: 
Carl G. Sedoryk
General Manager/CEO

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SURF! Busway & Bus Rapid Transit Project Update

Highlights

The Project continues to make progress towards an anticipated start of construction in fall 2024. Key accomplishments this past month include:

- ✓ The construction management oversight services contract was executed and the Notice to Proceed letter was issued. Consulting works has begun.
- ✓ The Marina Tree Committee recommended approval of a tree removal permit.
- ✓ MST, PG&E, and TAMC conducted a site visit at Playa and California in Sand City for utility relocations and new power connections associated with the project.
- ✓ FTA shared results of their risk review of the Project at the 65% design milestone with an overall positive analysis of cost, scope, and schedule.
- ✓ MST SURF! website pages updated: www.mst.org

Project Budget

Update:

Federal, State, and local grants awarded for the SURF! Project match anticipated costs. Indications in the economy point to a stabilization of construction costs after three years of higher-than-average increases as reported by the CA Construction Cost Index.

Grant Funding Secured	Amount	Project Costs	Amount
Federal Capital Investment Grant (CIG)	\$22.1M	Env./Preliminary Design	\$2.4M
Federal 5307 Formula	\$69K	CIG Support Services	\$396K
Earmark from Senator John Laird	\$2.5M	Final Design	\$5.2M
Transit & Intercity Rail Capital (TIRCP)	\$25.0M	CM/GC* PreCON Services	\$932K
State Local Partnership Program	\$100K	Construction Oversight	\$5.7M
TAMC – Measure X	\$27.4M	Construction*	\$56.0M
MST General Fund	\$852K	Enviro Mitigations*	\$901K
		Contingency*	\$6.0M
	Total \$78.0M*		
		Total	\$78.0M*

**Information is current as of March 1, 2024. Future construction costs are subject to change with market conditions or changes in scope of work. Numbers are rounded. CM/GC is construction management/general contractor.*

Project Schedule

Update:

The current Project schedule identifies meeting the following key milestones before construction begins in fall 2024:

- March 2024 Submit additional required documents to FTA at 95% design milestone
- April 2024 Coastal Development Permits from Sand City and Marina, various permits from Caltrans and the jurisdictions for grading, construction, building, misc. There are nearly 40 permits/agreements needed.
- May 2024 Long lead items contract
- June 2024 Coastal Development Permit from California Coastal Commission
- Aug. 2024 Allocation from California Transportation Commission for \$25M TIRCP
- Sept. 2024 Construction contract award
- Oct. 2024 Construction mobilization begins

Project Scope

Design Progress:

1. Fall 2023 - 95% design plans were submitted to Sand City, Seaside, and Marina for review. The MST design team is working through Cities' comments as well as preparing additional information as requested.

Regulatory and Permitting:

1. Coastal Development Permit: MST staff and consulting team will have submitted a fourth (4th) response to Coastal Commission staff by the March 11th meeting. Coastal staff had additional questions and revised Coastal Commission jurisdiction boundaries for MST to address in this latest submission.
2. City of Marina: MST staff is working through the tree removal permit and coastal development permit process. The Marina Tree Committee recommended approval of a tree removal permit to their Planning Commission after conducting a site visit at the future 5th Street Station on February 10th and hearing the matter

a second time on February 26th. The boundaries of the Marina Coastal zone area reduced when the Coastal Commission retained their original jurisdiction as noted above.

3. City of Sand City: Staff is working through the coastal development permit approval process. A reimbursement agreement was to be executed to restart Sand City staff review of the project.
4. Caltrans Encroachment Permit: MST staff and design team continue to work with Caltrans through the permitting process for locations where the busway and Caltrans right-of-way intersect and overlap.
5. Federal Transit Administration: In late March, MST staff will submit additional required documentation to support a Small Starts Grant Agreement for the project.

Project Outreach:

- 4,280 Community members reached
- 139 Meetings where MST staff attended, presented at, or otherwise shared SURF! Project information within our community
- 50 Letters of support from community organizations and residents

Risks:

California Coastal Commission Coastal Development Permit – MST's application to the Central Coast office was submitted on March 31, 2023. To date, MST has spent over \$300,000 on consultant work to prepare and respond to Central Coast staff requests for additional information. To date and at the Commission staff's request, MST has analyzed 6 different alternatives to the MST Board-approved Project. All alternatives proposed by Coastal Commission staff result in greater impacts to environmentally sensitive habitat areas and to aesthetics.

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To: Board of Directors

From: Michelle Overmeyer, Director of Planning and Innovation
Emma Patel, Planning Manager

Subject: Better Bus Network Report

RECOMMENDATION:

Receive an update on the first year of the Better Bus Network.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board has adopted a goal to provide quality transit and mobility management services. Implementation of the Better Bus Network as approved by the Board supports this goal.

DISCUSSION:

Following a two-year planning and public engagement process, MST redesigned its transit system. The Better Bus Network took effect December 10, 2022. The attached report highlights changes in service delivery and consumption over the first year. Staff will provide a presentation on key findings from the first year of the Better Bus Network.

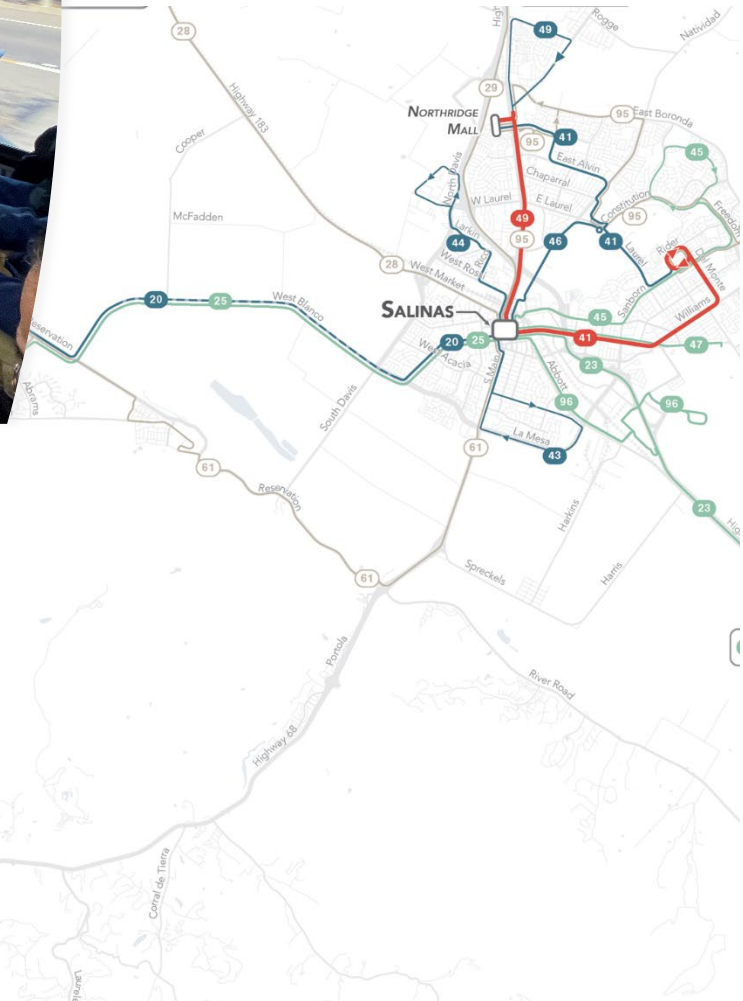
ATTACHMENT(S):

Better Bus Network: One Year Update

Prepared by:  Reviewed by: 
Michelle Overmeyer Carl G. Sedoryk
Director of Planning and Innovation General Manager/CEO

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Better Bus Network: One Year Update



March 2024



Better Bus Network Overview

On December 10, 2022, the Better Bus Network took effect. The last full system review was over two decades ago in the late 1990's and many shifts and changes have taken place in and around Monterey County since then. The key choices the MST Board of Directors made in redesigning the network were to favor:

- Ridership over coverage
- Equity over equality
- Regional balance

Prior to the Better Bus Network, most MST lines operated at very low frequencies with meandering routes, resulting in trips taking a very long time, even when point A and B were nearby. Since the late 1990's, there have been important shifts where people work and live. The Better Bus Network focuses on better and more frequent service where more people live and work rather than spreading minimal service to as many areas of the County as possible. Despite Salinas having the largest population and job center in Monterey County, only 35% of MST service was allocated to Salinas. The Better Bus Network focused on providing 40% of service to Salinas, 40% of service to the Peninsula, and the remaining 20% to other areas. The pandemic brought more focus onto equity issues as ridership declines were considerably less steep in areas historically underrepresented. As such, the Better Bus Network targeted areas that had the greatest need for public transit rather than spreading service equally among the population.

This report examines MST changes as a result of the Better Bus Network. "Prior Year" represents December 10, 2021 to December 9, 2022. "Better Bus Network Year 1" represents December 10, 2022 to December 9, 2023.



Figure 1 MST Youth Rider

Ridership

In the first year of the Better Bus Network, there were 2,333,889 passengers and ridership increased by 25.8%. The most utilized routes in the system were:

Line 41 – Salinas – Alisal – Northridge,

Line 20 – Monterey – Salinas, and

Jazz B – Aquarium/Sand City via Broadway.

During the COVID-19 pandemic, ridership dropped drastically, which proved to be a temporary anomaly. Ridership has quickly increased as we emerged from the pandemic and has continued to increase rapidly under the Better Bus Network. In December 2022, MST ridership was approximately 51% of pre-pandemic volumes and as of December 2023, ridership was approximately 64% of pre-pandemic volumes.

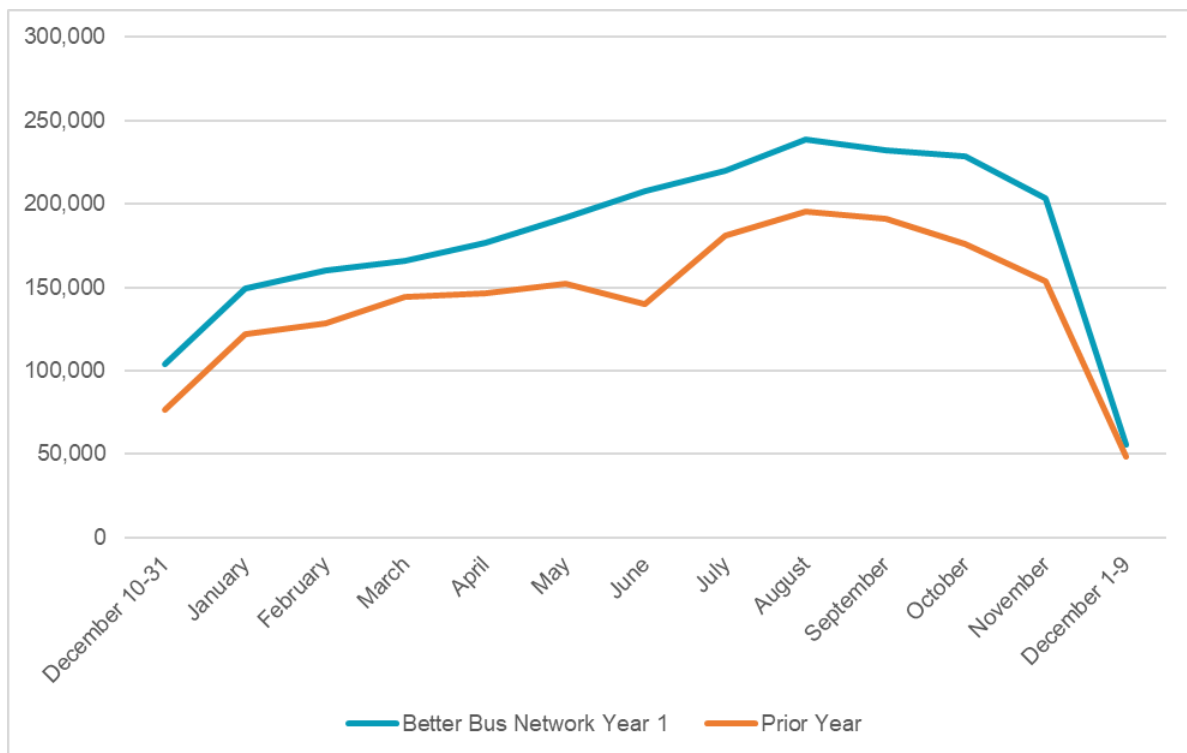


Figure 2 Ridership

Time Between Key Locations

Prior to the Better Bus Network, many routes operated at low frequencies with nearly half of all lines operating once an hour or less. Infrequent travel options make it difficult to get anywhere in a reasonable amount of time. Previously, trips between Monterey and Carmel Valley, Sand City and Carmel, and South County and Hartnell College were all one seat trips that now require a transfer. Although the total time of a trip from Sand City to Carmel increased by 16%, the frequency of these trips increased significantly from only three morning and three evening trips to half hourly service all day long. The frequency of trips from Monterey to Carmel Valley stayed the same and the total time increased, but on-time performance increased to over 75% most months, resulting in more reliable service. The total time of a trip from South County to Hartnell College main campus decreased slightly and frequency was increased on weekends, but service directly to Hartnell College is no longer available. Passengers can make a 16-minute walk to campus from Salinas Transit Center or transfer quickly to Line 20.

Table 1: Sample Comparison of Travel Options

	Monterey --> Carmel Valley	Sand City --> Carmel	South County --> Hartnell
BBN Routing	Line 5 to Line 24	Jazz A to Line 5	Line 23 to walk or Line 20
Prior Year Routing	Line 24	Line 11	Line 23
BBN Frequency	Hourly / 11 daily trips	Half Hourly / 27 weekday trips	Hourly / 17 weekday trips
Prior Year Frequency	Hourly / 13 weekday trips	Less than once an hour / 6 daily trips	Hourly (Weekday) / 15 weekday trips
BBN Total Time	55 minutes	47 minutes	1 hour 36 minutes
Prior Year Total Time	49 minutes	40 minutes	1 hour 41 minutes
Change in Time	12% Increase	16% Increase	10% Decrease

Line 24 Crossroads Carmel-Carmel Valley Analysis

Ridership along Line 24 decreased by 63% in the first year of the Better Bus Network. However, routing has significantly changed. Prior to the Better Bus Network, Line 24 began in Monterey at the Monterey Transit Plaza and presently, Line 24 begins in Carmel at Carmel Rancho. Prior to the Better Bus Network, Monterey Transit Plaza and Carmel 6th / Mission were the most popular outbound boarding locations and Crossroads Shopping Center and Carmel 6th / Mission were the most popular inbound boarding locations. Although Line 24 no longer serves Monterey Transit Plaza and Carmel 6th / Mission, Line 5 Monterey-Carmel Rancho serves these locations and continues to connect with Line 24 at Carmel Rancho. Combined ridership on Line 5 and Line 24 are 135% higher than ridership on the previous Line 24.

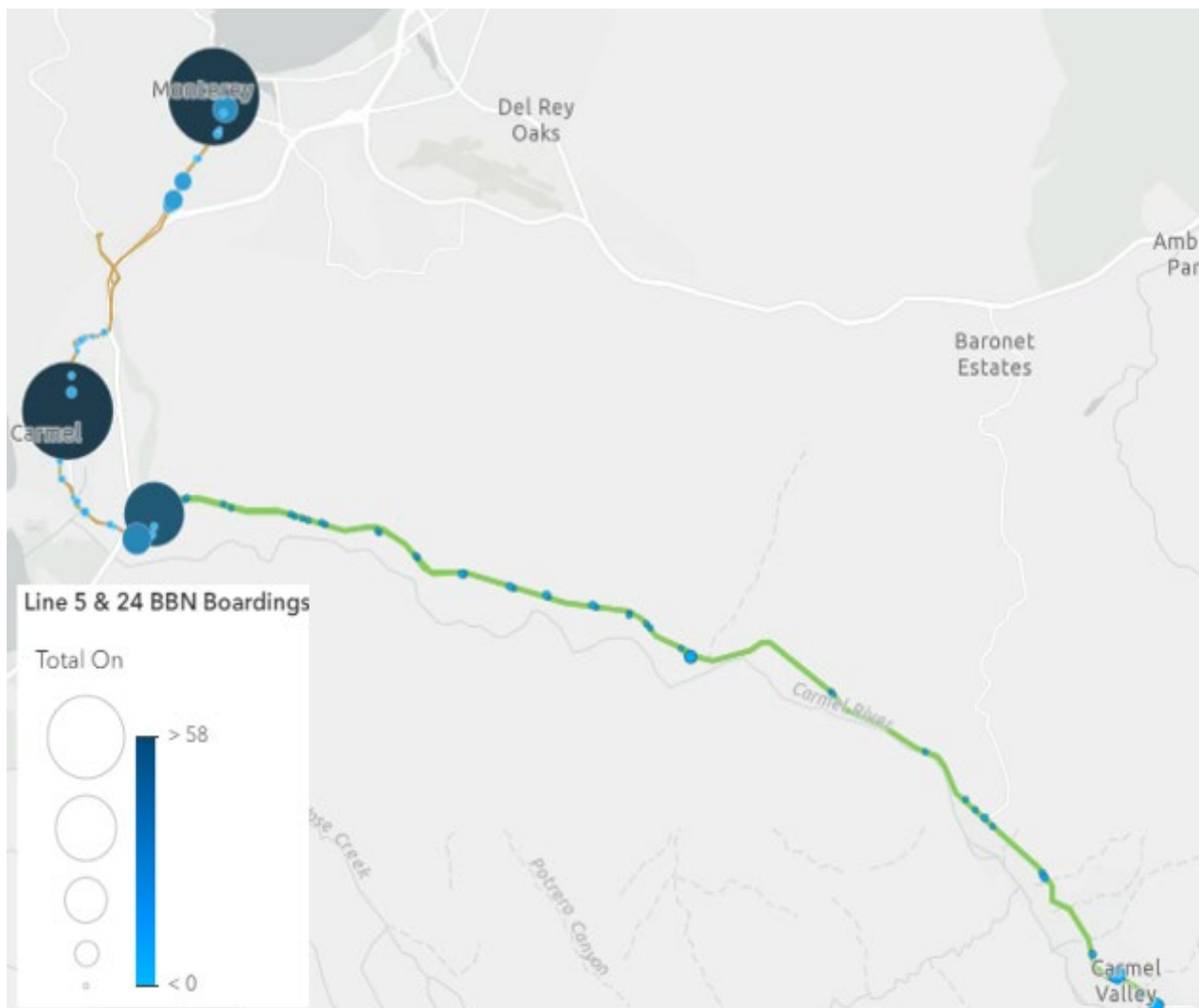


Figure 3 Monterey to Carmel Valley Average Weekday Boardings

Line 20 Monterey-Salinas Analysis

Ridership along Line 20 has increased by 36% in the first year of the Better Bus Network and continues to be one of the most utilized routes systemwide. The top boarding and alighting location is at the Salinas Transit Center. In the year before the Better Bus Network, there was a daily average of 151 boardings and 146 alightings at Salinas Transit Center on weekdays. During the first year of the Better Bus Network, ridership increased to 196 boardings and 190 alightings. Excluding timepoint locations, Del Monte / Palm in the Westbound direction has been the most popular boarding location with 30 daily average weekday boardings pre-Better Bus Network and 34 daily average weekday boardings during the Better Bus Network.

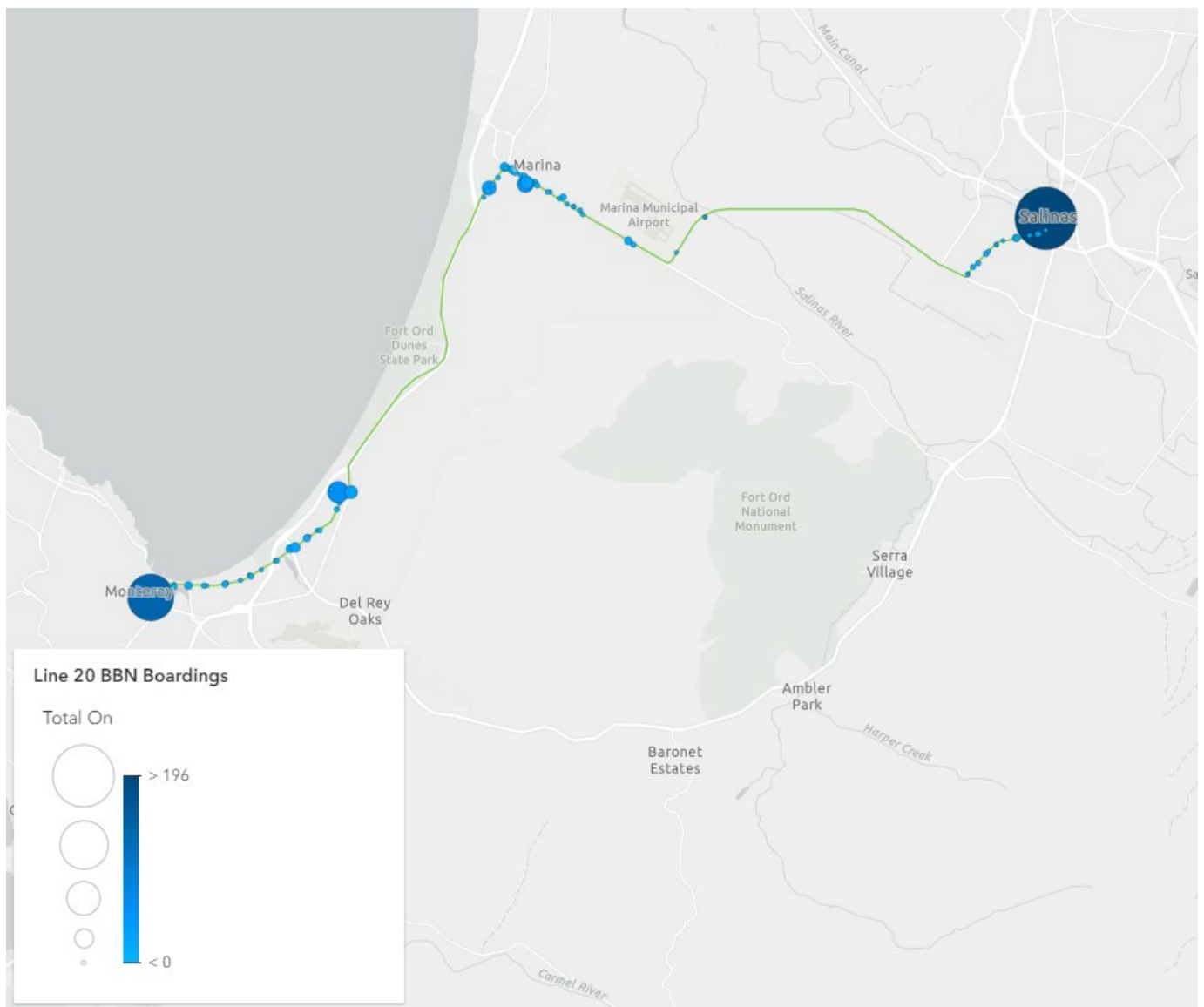


Figure 4 Line 20 Monterey-Salinas Average Weekday Boardings

Line 1 Monterey-PG via Asilomar Analysis

Ridership along Line 1 has increased by 15% in the first year of the Better Bus Network. Monterey Transit Plaza continues to be the most popular location for boardings and alightings. In the year before the Better Bus Network, there were a daily average of 27 boardings and 20 alightings on weekdays. During the first year of the Better Bus Network ridership increased to 44 boardings and 35 alightings. Line 1 had the second highest transfer pass requests systemwide with 23% of passengers requesting a transfer.



Figure 5 Monterey-PG via Asilomar Average Weekday Boardings

South County Fixed Route Circulators

In early 2021, the South County Service Plan was adopted, which recommended shifting the South County On-Call services to fixed route circulator lines in each of the South County cities in order for MST to meet the demands of the growing communities. The circulator lines will provide service throughout each city and allow for connections to Lines 23 and 23X. The King City circulator, Line 34 – King City is the first of the South County circulators to be implemented, and it started with the Better Bus Network. Circulator lines for Gonzales and Soledad are almost at the final design milestone and will be the next circulators implemented. Greenfield will follow sometime in the future.

General public On-Call service continued during the first year of the Better Bus Network. On-Call ridership dropped in Gonzales by 7.7% but increased in Greenfield by 24.8% and Soledad by 11%.

The local service in King City has changed with the Better Bus Network. King City general public On-Call previously served the City of King City and the unincorporated area of Pine Canyon. Line 34 was designed to focus on the incorporated city. Line 34 had 5,431 passengers in the first year of the Better Bus Network. Ridership on Line 34 was 32.8% lower than ridership on King City On-Call.

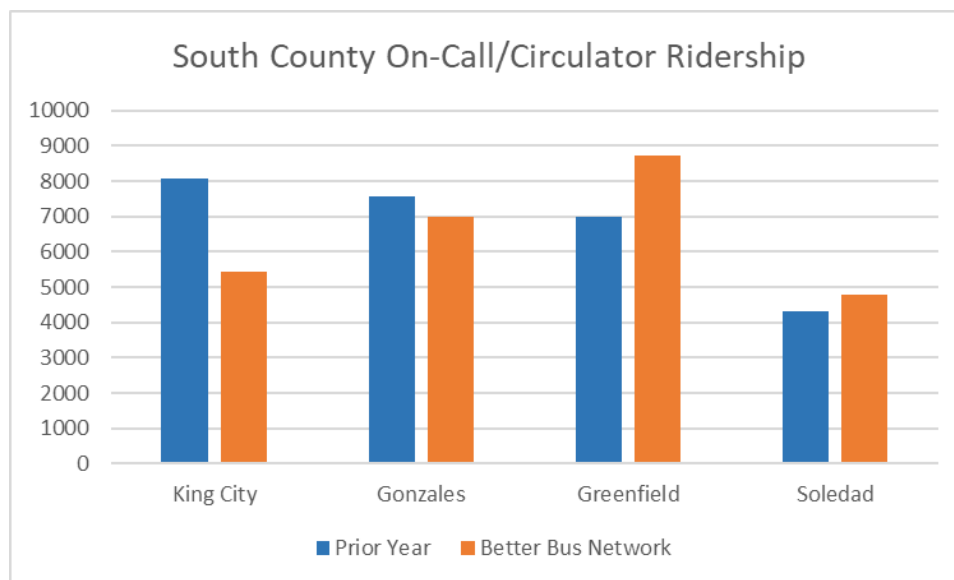


Figure 6 South County Ridership

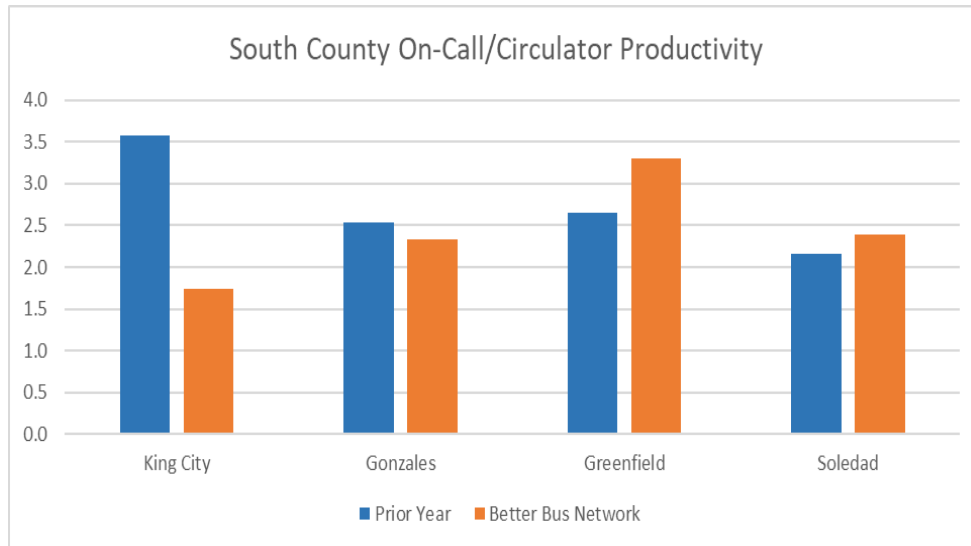


Figure 7 South County Passengers Per Hour

Cancellations

A total of 308,018 trips were operated during the Better Bus Network and only 520 trips were cancelled, resulting in 99.8% of trips operated and 0.2% of trips cancelled. MST has been facing a driver shortage and 48.5% of cancelled trips, or 252 trips, were cancelled due to the driver shortage. Other reasons for cancelled trips can range from mechanical issues to hazardous road conditions. Line 43 Salinas-South Main via SVMH had the most cancellations with an average of six (6) cancelled trips per month. Line 59 Salinas-Gilroy, which began service on October 30, 2023, and Line 61 Salinas-VA DOD Clinic had no cancellations and all other routes had an average of three (3) or fewer cancellations per month.

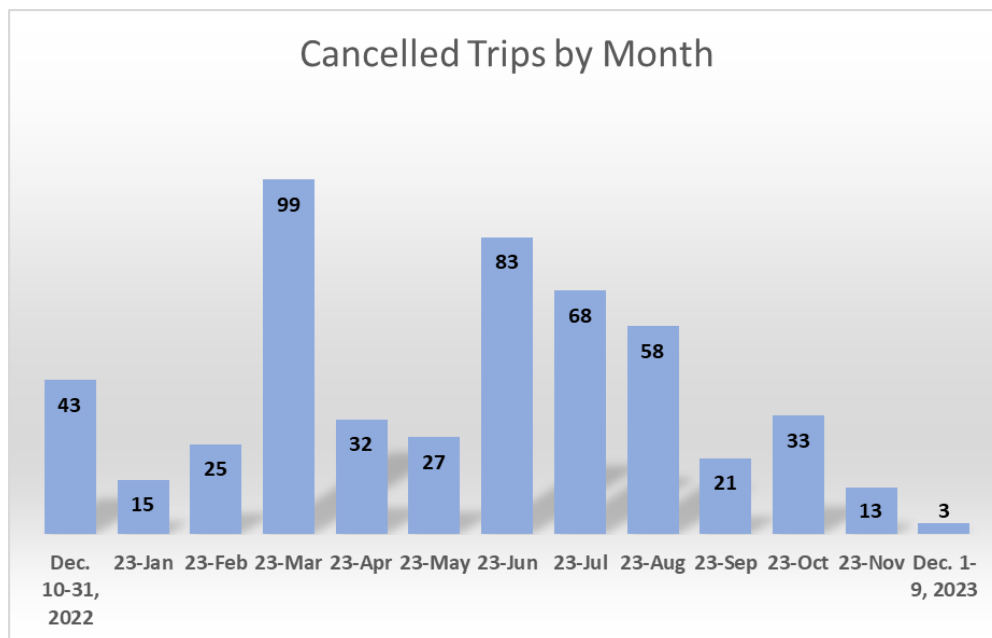


Figure 8 Cancelled Trips

Transfers

Since the Better Bus Network, passengers can enjoy two (2) hours on MST services for the price of a single ticket. Customers paying with cash must request a transfer upon boarding the first bus and it's good for free boarding for the next two (2) hours. Transfers accounted for 18.9% of all boardings systemwide. Transfer boardings on each line ranged from 10% to 26%. Line 24 Crossroads Carmel-Carmel Valley and Line 96 Salinas-Airport Business Center had the highest percent of transfer boardings. Transfers were issued most frequently on Line 5 Monterey-Carmel Rancho where 35% of passengers requested a transfer. Each month, an average of 26,000 transfers are issued and used 34,000 times. On average, each transfer is used 1.3 times.

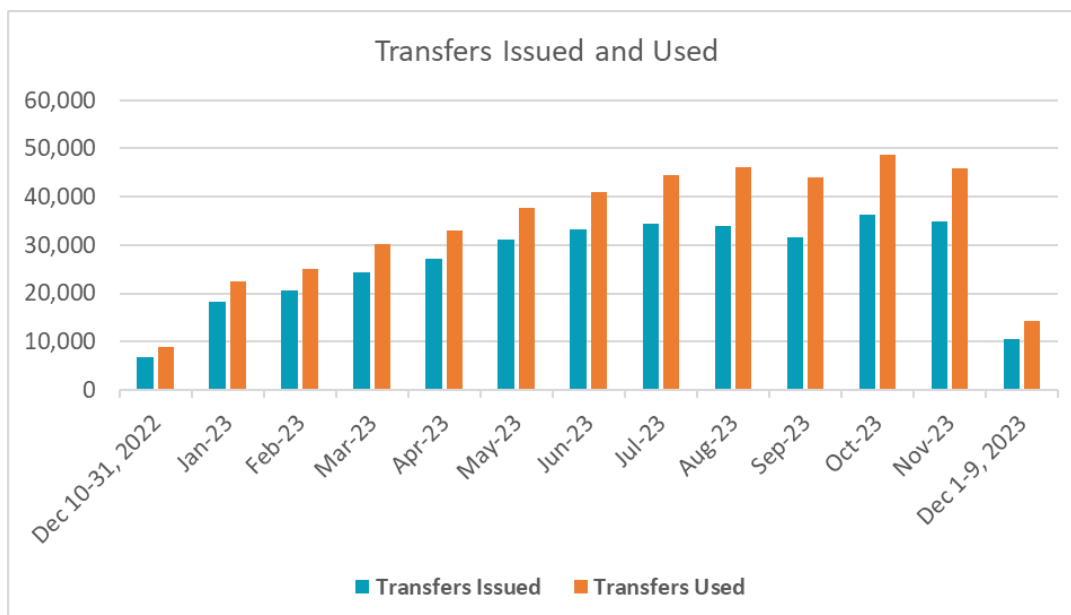


Figure 9 Transfers Issued and Used

Tap-to-Ride Boardings

In May 2021, MST began offering contactless fare payment technology on its buses. In the first year of the Better Bus Network, “Tap-to-Ride” boardings increased by 101% from 59,268 boardings made the prior year to 119,054 boardings made in the first year of the Better Bus Network. When using the contactless payment option, fare capping allows passengers to pay per ride until they reach hourly, daily, weekly, or monthly fare caps, after which they ride for free for the remainder of the period. To qualify for benefits like fare capping, the same payment method must be used on all trips. An average of 23% of trips each month are capped and an average of 37% of unique riders hit some sort of cap each month.

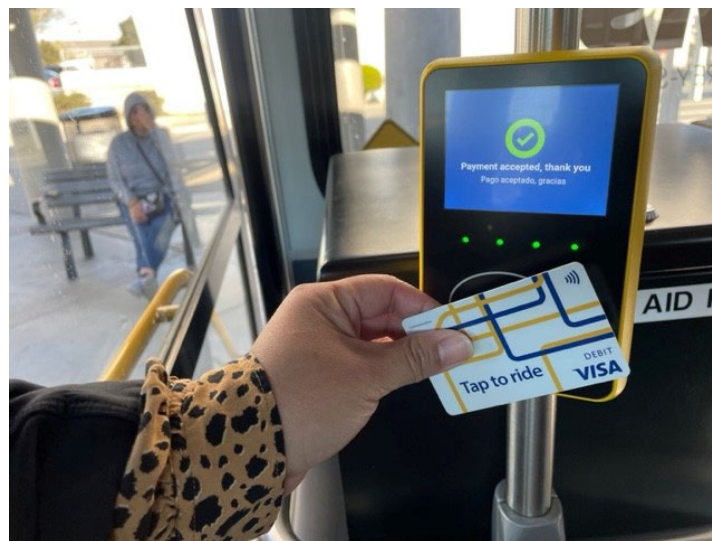


Figure 10 Tap to Ride

Vanpool

In September 2022, MST partnered with Commute with Enterprise to offer a vanpool option to Monterey County commuters. MST supports the vanpool program by offering a \$450 monthly subsidy to lessen the financial burden for participants and encourage participation. There were 23 vanpools enrolled in October 2022 and there were still 23 vanpools in December 2023. The total vanpool ridership in 2023 was 58,477. Passengers travelled as far south as the Arroyo Grande – Grover Beach – Pismo Beach area and as far north as the San Francisco – Oakland area. The most popular area for trips is the Monterey area where 43% of trips took place.

Most Popular Vanpool Locations

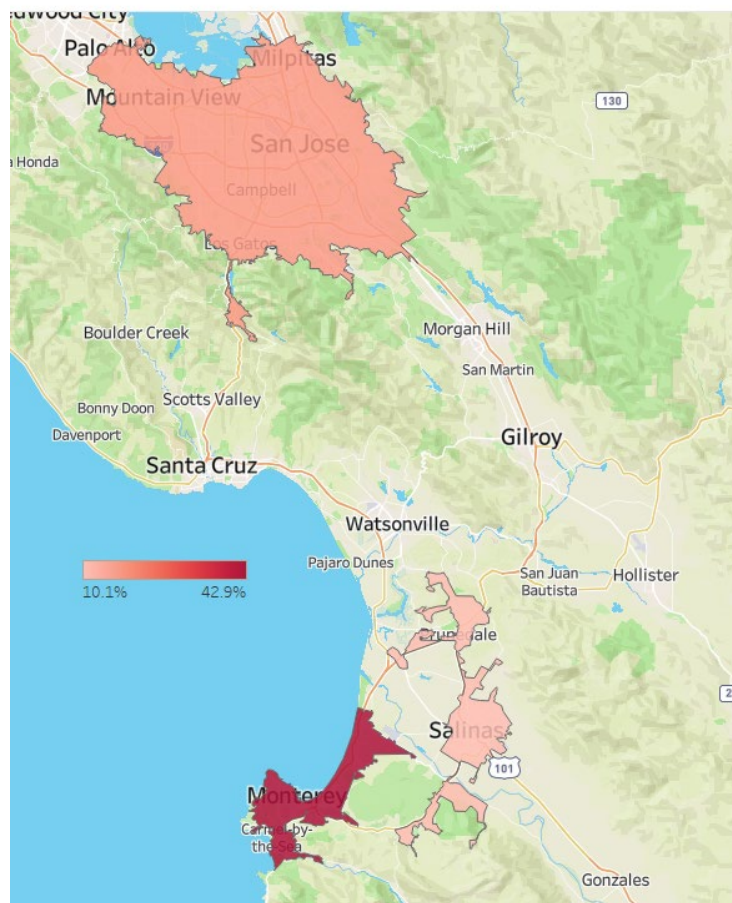


Figure 11 Vanpool Trips

Title VI Systemwide Service Standards

MST has documented within this Title VI Program the steps it has taken, and will continue to take, to ensure its transit services are provided without discrimination on the basis of race, color, or national origin. In addition to Title VI protections, MST affirms its commitment to operate without discrimination against any other class of persons protected by federal or state law.

In accordance with 49 CFR 21.9 and guidance provided in Federal Transit Administration (FTA) Circular 4702.1B Chapter IV, service standards and policies are required for fixed route services. Some of these service standards were reviewed in the performance of the first year of the Better Bus Network.

Vehicle Loads

MST aims to maintain vehicle loads at or below 125% of seated capacity on all its services. In 2023, average weekday vehicle loads stayed below the 125% threshold. The 7:26 am trip on Jazz B had the highest average vehicle loads at 92% of seated capacity.

On-Time Performance

MST defines on-time performance in two ways:

At timepoints along each route. A trip is considered on time if the vehicle departs the timepoint no earlier than 1 minute before the scheduled time, and no later than 5 minutes after the scheduled time. MST aims for on-time performance of 80% of all departures at timepoints.

At timed transfer points. Routes that make timed transfers are considered to be on-time at the transfer point if the vehicle arrives no later than 2 minutes before the next “pulse” departure time. MST aims for on-time performance of 95% of all arrivals at timed transfer points.

In 2023, MST had an overall on-time performance of 84%, meeting the service standard of 80%. There were 25 routes, or 76% of routes, that met the service standard. For timed transfer points, MST evaluates Marina Transit Exchange, Monterey Transit Plaza, Sand City Station, Salinas Transit Center, Carmel Rancho, and Northridge Mall. The annual on-time performance at the transfer points ranged from 77%-85% and an overall average of 82% on-time. This indicates MST did not meet its time transfer point target of 95%. Barriers to meeting the time transfer point target include the increase of area-wide traffic congestion, noticeable on the Line 20 which is consistently one of the



Figure 12 Youth Passenger

top two most heavily used routes and the second highest in terms of service hours provided. Delays to Line 20 affect the agency's overall timed transfer target.

Service Availability

MST provides service that meets transit needs throughout Monterey County. Its ability to provide service can be constrained by the availability of resources and the distribution of population and jobs throughout the County. The Better Bus Network shifted agency priorities, and the table below indicates key standards are exceeded in terms of service availability.

Table 2: Monterey County Residents within ½ Mile of Fixed Route Service

Target	Actual
50% of all Monterey County residents	75% of all Monterey County residents
65% of residents of the Salinas Urbanized Area	93% of residents of the Salinas Urbanized Area
65% of residents of the Seaside-Monterey Urbanized Area	88% of residents of the Seaside-Monterey Urbanized Area
50% of all low-income Monterey County residents, defined as residents living in household with an income below 150% of the federal poverty guidelines	82% of all low-income Monterey County residents, based on 2021 American Community Survey (ACS) data

Customer Service Reports

As passengers have become more familiar with the Better Bus Network, customer service reports have decreased. Public comments fell in the following general categories:

- Change of routing,
- More service to Pacific Grove,
- Request for bus stop amenities like bus shelters or new bus stops, and
- Modifications to schedule timetables.

During the first three weeks of the Better Bus Network, 21 customer service reports had been received and by January 2023, this number dropped to 12 reports in the month.

What's Next

Overall, the Better Bus Network has seen an increase in ridership, which continues to grow. Service is more frequent and reliable, exceeding overall on-time performance measures. The \$2 for 2 hours of service fare is used by many riders who make use of the free transfers. On-time performance at timed transfer locations has not yet met the minimum standard of 95%. To fully meet the objectives of the Better Bus Network, the remaining South County fixed route circulators must be implemented and Line 47 Hartnell-Alisal Campus must be reinstated. Additionally, MST staff continues to work with staff from various cities to implement additional bus stops at key locations in the service area to improve access.



Figure 13 Students Boarding Jazz A

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To: Board of Directors
From: Michelle Overmeyer, Director of Planning and Innovation
Subject: Extension of School Pass Program

RECOMMENDATION:

Approve extension of the School Pass Program.

FISCAL IMPACT:

Up to \$25,000 in MST general fund to match \$25,000 in revenue from participating youth organizations.

POLICY IMPLICATIONS:

Your Board sets fare policy.

DISCUSSION:

The price of a monthly bus pass is \$70, and a 50% discount is applied for the following categories of customers:

- 18 years and under
- 65 years and older
- Individuals with disabilities
- Medicare Card holders
- MST RIDES Paratransit Eligibility card holders
- Veterans, Veteran's spouse/caregiver
- Special Humanitarian Parole

In April 2020, your Board approved the allocation of \$50,000 in Low Carbon Transit Operations Program (LCTOP) grant funds toward monthly youth passes for fixed route bus service. Later that same year, your Board established the School Pass Program with a monthly rate of \$13 per pass to extend the capacity of the LCTOP grant. The proposed discount was similar to the campaign MST operated in 2016-2017 when the Highway 68 Roundabout was under construction, with a monthly pass priced at \$13.

Under the School Pass Program, the LCTOP grant contributed \$6.50 per pass and participating school districts would contribute \$6.50 per pass. In September 2021,

your Board approved expanding the School Pass Program beyond school districts within Monterey County Office of Education. For example, Rancho Cielo, Digital Nest, and individual school sites had expressed interest in purchasing the discounted monthly passes outside of their school district liaison. Schools with the most demand for reduced pricing passes have been Monterey Peninsula School District, Salinas Union High School District, and Monterey High School.



The LCTOP grant has come to an end, but interest remains from participating school districts, individual schools, and youth organizations. Staff recommends that the Board authorize extending the School Pass Program. The following are some options provided for your consideration:

Option 1: Permanently continue the School Pass Program regardless of grant funding. A \$13 monthly pass will be sold to eligible participants and MST contributes \$6.50 per pass using general funds. Based on past demand from the schools, up to \$25,000 in MST funds would be needed for the remainder of FY2023-24. This amount is not included in the adopted MST operating budget but there is adequate reserve funding available to cover the cost. This option also directs staff to budget for the anticipated amount in future budgets.

Option 2: Permanently continue the School Pass Program but at a higher cost to eligible schools/participants. Under this option, the \$13 monthly pass would continue but eligible schools/participants would pay \$13 per pass instead of \$6.50 per pass. No MST general funds would be used.

ATTACHMENT(S):

None.

Prepared by:  Reviewed by: 
Michelle Overmeyer Carl G. Sedoryk
Director of Planning and Innovation General Manager/CEO

To: Board of Directors

From: C. Sedoryk, General Manager/CEO

Subject: Staff Recognition of Coach Operator Recruitment and Hiring Efforts

Since 2020, MST has struggled with attracting and retaining enough coach operators to meet budgeted service levels. On February 26, 2023, an interdepartmental team representing Human Resources, Operations, and Executive Leadership was convened to brainstorm ideas to streamline and improve the hiring process.

Many ideas were presented including hiring incentives, streamlined testing, and training programs, sharing responsibilities between departments, increased resources devoted to training, and increased community outreach. A goal was set to achieve a net increase of 10 coach operators within a year.

Through these efforts and free news coverage, the Human Resources department extended job offers to 34 applicants. On February 13, 2024, 23 new Coach Operators started at MST, the largest single class in the history of MST. This not only met but exceeded the goal set by the interdepartmental team. The following employees are recognized for their contributions to achieving this momentous milestone:

Alejandra Chavarin	Jarred Augusta	Melissa Valadez
Courtney Neff	Jason Anderson	Norman Tuitavuki
Daniel Merillana	Kelly Halcon	Patrick Lewis
Deanna Smith	Lisa Cox	Sonjé Dayries
Emmanuel Dimas	Marc Friddle	Tim Minelli
Francisco Castillo	Marzette Henderson	Sherman Upshaw

Prepared by: 
Carl G. Sedoryk

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To: Board of Directors

From: C. Sedoryk, General Manager/CEO

Subject: Monthly Report – January 2024

The Monthly Report focuses on the areas of People, Planet, and Performance. Under the category of “Performance,” we have included data in the areas of operations, maintenance of fleet and facilities, and finance.

Fixed-Route Performance Summary:

SERVICE DELIVERED		SERVICE QUALITY	
Ridership	186,193	On-Time Passenger Departures	166,053
Passengers/Vehicle Revenue Hour	10.6	Percent On-Time Departures	89%
Revenue Miles	294,427	On-Time Time Points	82,337
One-Way Trips Operated	25,131	Delayed Time Points	93,183

Systemwide Service:

Boardings reported for the month of January show ridership to be 24.6% higher than in January of 2023, when 149,420 boardings were reported. Over that same timeframe, the amount of revenue hours operated increased by 1.6%, resulting in a 22.7% increase in productivity, from 8.7 Passengers Per Hour (PPH) last January to 10.6 PPH this January.

Seasonal Service:

No seasonal service was operated in January.

MST RIDES Performance Summary:

SERVICE DELIVERED		SERVICE QUALITY	
Ridership	9,565	On-Time Passenger Departures	7,175
Passengers/Vehicle Revenue Hour	1.67	Percent On-Time Departures	89%
Revenue Miles	99,108		
One-Way Trips Operated	8,089		

ATTACHMENT(S):

January 2024 Monthly Report: <http://www.mst.org/about-mst/board-of-directors/board-meetings/>

Prepared by: 
Carl G. Sedoryk

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Thomas Walters & Associates, Inc.
Washington, DC

February 27, 2024

TO: Carl Sedoryk

FROM: Don Gilchrest

The following report summarizes actions taken on behalf of Monterey-Salinas Transit in February.

Budget Agreement

Congress is struggling to bring to completion the budget agreement for fiscal year 2024 appropriations. Under the current Continuing Resolution, funding authority for federal discretionary programs will begin to expire this Friday. Since none of the 12 annual appropriations bills have been enacted yet, Congress must take immediate action to pass this legislation or else risk a shut-down of the federal government. As a backstop, another extension of short-term funding authority is being prepared for consideration.

The appropriations endgame is proceeding with Speaker Johnson (R-LA) experiencing substantial opposition from conservative House Republicans, which has put his leadership role in a precarious position. On several occasions recently, the Speaker has had to rely on votes from Democratic members to move legislation forward. It is likely that any deal that he is able to negotiate with Democratic leaders will alienate a large portion of the House Republican Conference. Although there is bipartisan support for the overall spending levels in the budget agreement, the possibility of a revolt against Speaker Johnson is always in the background, which is leading to uncertainty in the budget negotiations.

The Agriculture, Energy-Water, Military Construction-VA and Transportation-HUD bills are scheduled to expire on March 1, so they are the focus for immediate action. Although Congressional Leaders appear to be close to releasing the details of this first batch of spending bills, last minute delays have arisen because of disputes over legislative riders that may be added. President Biden is convening a meeting today with Congressional leaders to attempt to break the deadlock.

Transportation Funding

Although it remains to be seen how the Appropriations Committees will allocate the funding, the budget agreement is expected to prevent many of the cuts to transportation grant programs that

were proposed by the House version of the *FY 2024 Transportation, Housing and Urban Development Appropriations Act* when it was drafted last year.

Funding for transportation grant programs was a point of contention in the annual appropriations process throughout last year as Congress attempted to draft the bills for fiscal year 2024. The spending reductions for transportation programs that were proposed were significant, with approximately \$7 billion of cuts to competitive transportation grants and rail/transit programs. MST's local delegation members are continuing to aggressively support federal grant opportunities as the final transportation bill is drafted by the House and the Senate Appropriations Committees.

The five-year *Bipartisan Infrastructure Law* that was enacted in 2021 is also providing substantial funding for transportation programs, and that funding has not been impacted so far by the disputes in the annual appropriations process. However, the additional funds that MST is supporting in the annual appropriations legislation would provide important opportunities in the areas of multimodal programs, buses, and FTA Capital Investment grants.

The following chart summarizes the impact of the pending versions of the appropriations bills on proposed funding for several priority programs:

Combined Transportation Funding <i>Annual Appropriations + IIJA Enacted Funding</i>			
Program	FY 2023 Enacted	FY 2024 House	FY 2024 Senate
RAISE Local and Regional Project Assistance Grants	\$2.3 billion	\$1.5 billion	\$2.3 billion
Consolidated Rail Grants	\$1.56 billion	\$1.25 billion	\$1.57 billion
Amtrak	\$6.85 billion	\$5.27 billion	\$6.85 billion
FTA Capital Investment Grants	\$4.24 billion	\$1.99 billion	\$4.05 billion
Bus/Bus Facilities	\$2.26 billion	\$2.08 billion	\$2.29 billion

Congressional Projects

We are expecting the House and Senate Appropriations Committees to announce the guidance and deadlines for fiscal year 2025 member project requests sometime in early- or mid-March. The House Community Project Funding process and the Senate Congressionally Directed Spending process for the next fiscal year cannot proceed until the current year appropriations bills are completed, which we expect in early March. In the meantime, we are coordinating with your staff and your local delegation to prepare to request support for MST's priorities.

Senator Butler has announced that she will be accepting Congressionally Directed Spending requests until March 12. Senator Padilla, Representative Panetta, and Representative Lofgren have not yet released their guidance or deadlines for the projects that they will consider.

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February 21, 2024

TO: Board of Directors, Monterey-Salinas Transit District
FROM: Matt Robinson, Partner
Michael Pimentel, Legislative Advocate



RE: STATE LEGISLATIVE UPDATE – March 2024

Legislative Update

January 31 marked the two-year bill deadline for the Legislature, meaning bills introduced in the first year of the two-year session had to move from the first house to the second house by the deadline. For new bills under consideration in 2024, legislators had until February 16 to introduce them. In total, there were 1,505 bills introduced in the Assembly and 619 bills introduced in the Senate, many of them “spot” bills. Policy committees, as well as budget subcommittees, should pick up steam in mid-March. For more information about key legislative and budget deadlines, see the adopted 2024 Legislative Calendar available [here](#).

New Leader in State Senate

On February 5, 2024, a new leader in the California State Senate was sworn in. Senate President pro Tempore Mike McGuire (D-Healdsburg) took the gavel from then-current Senate President pro Tempore Toni Atkins (D-San Diego) during the day’s floor session. Shortly after taking over as pro Tem, Senator McGuire announced his leadership team and committee chairs. We note several relevant appointments below:

- Senate Majority Leader - Senator Lena A. Gonzalez (D-Long Beach)
- Senate Transportation Committee Chair - Senator Dave Cortese (D-San Jose)
- Senate Appropriations Committee Chair - Senator Anna M. Caballero (D-Merced)
- Senate Budget and Fiscal Review Committee Chair - Senator Scott D. Wiener (D-San Francisco)
- Senate Budget Subcommittee #2 on Resources, Environmental Protection and Energy Chair Senator Josh Becker (D-Menlo Park)
- Senate Budget Subcommittee #5 on Corrections, Public Safety, Judiciary, Labor and Transportation Chair Senator Aisha Wahab (D-Hayward)
- Senate Local Government Committee (New Committee) Chair - Senator María Elena Durazo (D-Los Angeles)

The full list of leadership appointments, committee chairs, and committee rosters is available [here](#).

California Transportation Commission Elects New Leaders, Speaker Rivas Appoints New Commissioner

At its January meeting, the California Transportation Commission elected Carl Guardino as its Chair and Darnell Grisby as its Vice Chair. Guardino was appointed by Governor Arnold Schwarzenegger to a four-year term on the Commission in 2007, reappointed twice by Governor Jerry Brown, and in 2019 and 2023, Governor Gavin Newsom appointed him to his fourth and fifth consecutive four-year terms. He has served as Commission Vice Chair since 2022. Grisby was appointed by Governor Gavin Newsom to a four-year term on the Commission in 2021.

On February 1, Assembly Speaker Robert Rivas (D-Salinas) appointed Robert Tiffany to a four-year term on the Commission. Tiffany is a former Supervisor for the County of San Benito and replaces Commissioner Joe Lyou, an appointee of former Assembly Speaker Anthony Rendon (D-Lakewood), whose term expired in 2024.

Transit Transformation Task Force

As we previously reported, on December 19, 2023, California State Transportation Agency (CalSTA) convened the [Transit Transformation Task Force](#) for its kick-off meeting. The meeting, which was open to the public and industry stakeholders, featured member introductions, an update on Task Force structure and schedule, and public comment. The Task Force will next convene on February 29, 2024. The Task Force, of which MST CEO Carl Sedoryk is a member, is charged with delivering a report of findings and recommendations to the Legislature by October 31, 2025. The Task Force is subject to the state's open meeting requirements for state bodies, known as Bagley-Keene, and as such, all agenda materials will be available on [CalSTA's website](#).

Bills of Interest

SB 960 (Wiener) Complete Streets Projects on the State Highway System

This bill would require all transportation projects funded or overseen by Caltrans to provide "comfortable, convenient, and connected complete streets facilities" unless exempt pursuant to the bill and would require the State Highway Operation and Protection Program (SHOPP) asset management plan to prioritize the implementation of "comfortable, convenient, and connected facilities" for pedestrians, bicyclists, and transit users on all projects in the program. The bill would require the CTC to adopt 4-year and 10-year objective targets and performance measures reflecting state transportation goals and objectives, including for complete streets assets that reflect the existence and conditions of bicycle, pedestrian, and transit facilities on the state highway system. The bill would require Caltrans and CTC to use the updated asset management plan and to guide the selection of transit priority projects for the SHOPP.

This bill would define "transit priority project" as a roadway design, operations, and enforcement action, treatment, or project that helps transit buses and other transit vehicles avoid traffic congestion, reduce signal delays, and move more predictably and reliably. The bill would require Caltrans to adopt a policy on transit priority projects for state and local highways and require Caltrans to take certain actions to streamline the approval of transit priority projects. The bill would require Caltrans to establish 4-year and 10-year targets for the fast and reliable movement of transit vehicles on state

highways. Finally, this bill would require the Caltrans to establish a process to streamline the approval of pedestrian facilities, traffic calming improvements, bicycle facilities, and transit priority projects at locations where a local highway is above, below, or otherwise intersects with, a conventional state highway.

AB 817 (Pacheco) Brown Act (MST WATCH)

The Brown Act casts a wide net when it comes to defining legislative bodies to include any “commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory.” This bill would provide flexibility for advisory bodies that can take no action, or establish policy on behalf of a local elected body by allowing them to continue to meet remotely without having to follow the specific quorum, location notification, and accessibility requirements required by the Brown Act.

AB 2286 (Aguiar-Curry) Heavy-Duty Autonomous Vehicles

The bill would prohibit the operation of an autonomous vehicle with a gross vehicle weight of 10,001 pounds or more on public roads for testing purposes, transporting goods, or transporting passengers without the presence of a human operator. The bill would require the Department of Motor Vehicles, by January 1, 2030, or 5 years after commencement of testing, whichever occurs later, to submit a report to the Legislature evaluating the performance of autonomous vehicle technology and its impact on public safety and employment in the transportation sector. The Legislature would be required to conduct an oversight hearing to review the report. The bill would prohibit the Department of Motor Vehicles from issuing a deployment permit for use of a heavy-duty autonomous vehicles without an operator earlier than one year after the oversight hearing and only after express authorization of the Legislature and Governor. This bill is almost identical to AB 316 (Aguiar-Curry), which was vetoed by Governor Newsom in 2023.

AB 2503 (Lee) CEQA Exemptions for Railroad Electrification

This bill would exempt from the requirements of CEQA railroad electrification projects and railroad siding projects.

AB 2719 (Wilson) Transit Vehicle Inspections

This bill would authorize a public transit agency to request that the California Highway Patrol conduct an annual inspection and certification of its fleet. The bill would exempt any public transit agency vehicle that has been certified through that inspection from the requirement to stop at a roadside inspection (weigh station).

AB 2824 (McCarty) Transit Employee Assaults (MST SUPPORT)

Currently a spot bill, this legislation will be amended to enhance penalties for individuals who commit assault or battery against a public transit operator or employee. This bill also allows transit agencies to prohibit individuals convicted of assault or battery from entering transit facilities and vehicles using a more streamlined process. This bill is co-sponsored by the Amalgamated Transit Union (ATU) and California Transit Association (CTA).

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To: Carl Sedoryk, General Manager/CEO

From: Kevin Allshouse, Contract Services Manager

Subject: **TRIP REPORT: California Transit Association's 58th Annual Conference & Expo - November 15-17, 2023**

SUMMARY:

The California Transit Association's 58th Annual Conference & Expo was held in Pasadena, California from November 15-17, 2023.

GOAL/PURPOSE:

The 2023 California Transit Association was designed for California public transportation professionals and offers a platform for participation in workshops, and opportunities to connect with industry peers and vendors. The keynote speakers and educational sessions provided insights into transit technology, equity, community development, funding and financial strategies, safety and security, and workforce enhancement.

ATTENDEES:

Public transit industry professionals nationally and throughout the state attended the conference.

AGENDA / MEETINGS ATTENDED:

Wednesday November 15, 2023

- **Welcome and Opening Keynote Q&A with Van Jones** - The keynote speaker, Van Jones, shared his experience reaching across the aisle to form partnerships to tackle some of the country's greatest challenges.
- **The Human Element: Enhancing the Paratransit Rider and Provider Experience**— Utilizing technology to improve the paratransit experience benefits not only the passenger, but can also improve the experience for operators, dispatchers, and administrative staff as well. This session saw presentations from James Cox, of The Routing Company, Tiffani Scott, from Paratransit, Inc., and Robert Williams, from Golden Empire Transit District, each providing examples for how technology has improved services for their customers.
- **Reimagining Public Transit with COA's** – Panelists Lauren Gradia, from Marin Transit, Michael Tree, from Santa Cruz Metro, and Michelle Overmeyer spoke about their agency's experiences using the COA process to expand services. They discussed

some of the successes and challenges with the process, including why it's so important to engage with the community to seek feedback about the services people want.

- **California's Budget Act of 2023-24: One-Time Funding, New Accountability Workshop** – CalSTA provided attendees with the opportunity to learn about the \$5.1 billion state funding for transit capital projects and service retention and expansion, it's eligible uses, and the accountability and reporting requirements that will govern ongoing access.

Thursday, November 16, 2023

- **Power in Diversity: Building a Better Future Together General Session and Plenary Panel** – Executives from leading national organizations that support diversity through education, professional development, and advocacy in the transportation industry discussed the resources available to transit professionals from diverse backgrounds to grow in California's transit industry and the roles transit executives must play in developing diverse teams at all levels of their organizations.
- **Transit Agency Partnerships to Respond to Emergencies, Disasters, and Large Planned Events** – Panelists from California agencies discussed the background for their respective mutual aid agreements with local jurisdictions to support collaboration and preparations during emergency response efforts.
- **Built for Speed: Transit Priority on Streets and Highways** – The panelists for this session discussed their projects implementing transit priority for their vehicles. For instance, Marlon Flournoy, from the California Department of Transportation, spoke about the 2 mile Van Ness Bus Rapid Transit project, which involved multiple transit operators, and which ultimately saved 25% in travel time, and a 13% increase in ridership in just the first week.

Friday, November 11, 2023

1. **ARCHES Workshop: What Does It Mean for Transit?**
2. **Keynote Speaker: Jennifer Pahlka- Founder and Former Executive Director, Code for America; Former US Deputy Chief Technology Officer:** closing remarks

The 2023 CTA Conference & Expo provided an invaluable platform for knowledge-sharing, networking, and fostering the growth of bus technologies within the transportation industry.

Submitted by: 
Kevin Allshouse
Contract Services Manager

Reviewed by: 
Norman Tuitavuki
Chief Operating Officer

To: Carl Sedoryk, General Manager/CEO

From: Paul Lopez, Facilities Manager

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AGENDA / MEETINGS ATTENDED:

Wednesday November 15th, 2023

1. **Welcome and Opening Keynote Q&A with Van Jones** - The keynote speaker, Van Jones, was interviewed and shared his experience with social and environmental justice and developing strategies to align one's priorities with others we typically don't agree with.
2. **Mandate to Implementation: State strategies to support ZE Regulatory Compliance:** Encouraging the deployment of zero-emission vehicles (ZEVs) across all modes is one of California's primary policies for meeting air quality standards and reducing greenhouse gas emissions to address climate change. California's transit agencies are mandated to transition to these technologies under the California Air Resources Board's Innovative Clean Transit, In-Use Locomotive, and Commercial Harbor craft regulations, creating opportunities and challenges for resource-constrained agencies and staff. This panel will highlight the various non-incentive policies, tools, and resources the State of California has developed to help agencies meet their transition goals.

3. **State of the US. Transit Bus Market:** The COVID-19 pandemic and resulting supply chain issues and inflation created unprecedented challenges for the U.S. transit bus market. As the global economy and transit agencies continue to recover from the pandemic, bus manufacturers face still additional challenges driven by federal and state laws and regulations. This panel will explore the state of the U.S. transit bus market, issues of continued concern for bus manufacturers, and the steps bus manufacturers and transit agencies can take together to support a healthy and robust market in our country.

Thursday, November 16th :

1. **Embracing Open Loop Payments:** Open-loop payment systems allow people to conduct transactions between different financial institutions without requiring them to be a member or hold a specific account; for transit, this means that riders can use their own credit or debit card to pay to ride instead of having to purchase a region- or agency-specific transit pass or ticket. These systems can be convenient and time-saving for riders, can increase equity by improving access to transit, and may even save agencies money.
2. **Built for Speed Transit Priority on Streets and Highways** Transit priority designates preferential or exclusive use of parts of a street for transit vehicles on streets and highways with high motor vehicle volume, using either dedicated and marked lanes at all times or during peak hours with high congestion. Establishing transit priority can improve on-time performance, transit efficiency, and sometimes even traffic flow, which can all lead to an increase in rider preference for using transit over single vehicles. This panel explores the statutory and regulatory tools available to transit agencies to advance transit priority projects as well as the ways that transit agencies can help build the case for transit priority in their regions using ridership data, customer surveys, and community and rider engagement efforts.

Friday, November 17th:

1. **Workshop-ARCHES What Does It Mean:** On October 13th United States Department of Energy announced the award of up to \$1.2 billion in funding to California's Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES), a statewide public-private partnership led by the Governor's Office of Business and Economic Development, the University of California, the California State Building Trades Council, and the Renewables 100 Policy Institute.

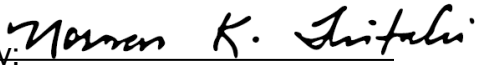
The funding, which flows from the \$7 billion identified in the federal Infrastructure Investment and Jobs Act for Regional Clean Hydrogen Hubs, will support hydrogen production in California as well as the development and expansion of markets to use the fuel. With California transit agencies leading the heavy-duty sector on the use of hydrogen to transition to a zero-emission future, ARCHES success has the power to accelerate and transform our industry's adoption of cleaner technologies. This workshop, hosted in partnership with key officials from the ARCHES consortium, will provide attendees with the opportunity to learn

about the successful ARCHES application, what it means for California transit agencies, and the next steps.

2. **Closing Keynote Jennifer Pahlka:** Jennifer Pahlka is the author of [Recoding America](#) and a pioneer in making government work for people in the digital age. In 2010, she founded Code for America, a national nonprofit that brings the principles and practices of the digital era to government. While US Deputy Chief Technology Officer in the Obama White House from 2013-2014, she helped found the United States Digital Service (USDS), which brings world-class technologists and designers to government to improve digital service delivery. She is the winner of the Skoll Award for Social Entrepreneurship, the David Packard Award, the Oxford Internet Institute's Technology and Society Award, and the National Democratic Institute's Democracy Award, and was selected by *Wired* magazine as one of the people who have most shaped technology and society in the past 25 years. Her 2012 TED Talk, "Coding a Better Government," has been viewed over 1M times. She served on the Defense Innovation Board. She holds fellowships with Ashoka, the National Academy of Public Administration, and the Volcker Alliance

The 2023 CTA Conference & Expo provided an invaluable platform for knowledge-sharing, networking, and fostering the growth of bus technologies within the transportation industry.

Submitted by: 
Paul Lopez
Facilities Manager

Reviewed by: 
Norman K. Tuitavuki
Chief Operating Officer

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To: Carl Sedoryk, General Manager/CEO

From: Yohana Reyes, Mobility Specialist

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ATTENDEES:

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AGENDA / MEETINGS ATTENDED:

Wednesday November 15, 2023

- **Welcome and Opening Keynote Q&A with Van Jones** - The keynote speaker, Van Jones, was interviewed and shared his experience with social and environmental justice.
- **The Human Element: Enhancing the Paratransit Rider and Provider Experience** – Finding avenues for empowering dynamic, flexible, increased access, and further transit quality overall for dispatch, drivers, and riders.
- **The State of the U.S. Transit Bus Market** – Panelists discussed issues of continued concern for bus manufacturers, and the steps bus manufacturers and transit agencies can take together to support a healthy and robust market in our country.
- **Centering DEIA in Agency Management and Decision Making** – Panelist addressed access issues both in the workplace and for riders using surveys,

focus groups, and leadership training. The panelist discussed what they learned from the different forms of collecting data and their inputs.


Thursday, November 16, 2023

- **Power in Diversity: Building a Better Future Together General Session and Plenary Panel** – Executives from leading national organizations that support diversity through education, professional development, and advocacy in the transportation industry discussed the resources available to transit professionals from diverse backgrounds to grow in California’s transit industry and the roles transit executives must play in developing diverse teams at all levels of their organizations.
- **Innovative Practices to Keep Workers and Riders Safe** – Addressed safety issues and concerns that riders, community members, and employees across California perceive. Discussed solutions for groups that are often most vulnerable in transit: women, LGBTQ, people with disabilities, people of color, and youth,
- **Built for Speed: Transit Priority on Street and Highways** – The panel discussed the statutory and regulatory tools available to transit agencies to advance transit projects. Also, discussed ideas on how agencies can help build the case for transit priority in their regions using ridership data, customer surveys, and community engagement.

Friday, November 11, 2023

- **ARCHES Workshop: What Does It Mean for Transit?** – Provided information about the application process, what it means for California, and the next steps.
- **Keynote Speaker: Jennifer Pahlka- Founder and Former Executive Director, Code for America; Former US Deputy Chief Technology Officer:** closing remarks.

This was the first time attending the CTA conference and it was a wonderful experience that provided an insight into the transportation industry. It is a great platform for networking, and learning about other transportation agencies, and their technologies.

Reviewed by: 
Norman K. Tuitavuki
Chief Operating Officer

To: Carl Sedoryk

From: Michael Kohlman, Chief Information Officer

Subject: **TRIP REPORT** CTA Fall Conference & Expo, Nov 15-17th 2023

SUMMARY:

The California Transit Association Fall Conference and Exposition is the annual gathering for California transit agencies to discuss and collaborate on ways to address the public transportation challenges that exist in our state and in the U.S..

GOAL/PURPOSE:

This conference provided both a broad perspective on transit solutions throughout all departments as well as more focused perspectives that impact information technology. As such I was able to observe and discuss a number of current and potential solutions for MST with both peers as well as key vendors.

ATTENDEES:

A broad spectrum of transit operators and professionals from across California.

AGENDA:

- Cyber Security: Vehicles and Infrastructure
- Embracing Open Payments
- Advancing Equity through Fare Structures
- Advocacy and Public Transit: Case Studies in Successful Campaigning
- The State of the U.S. Transit Bus Market
- Several one-on-one discussions with current and potential vendors



Submitted by: Michael Kohlman
Chief Information Officer

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From: Scott Taylor, Information Technology Manager
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Submitted by: Scott Taylor
IT Manager

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From: Pat Lewis, Fleet Maintenance Superintendent
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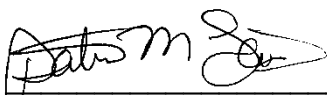
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ATTENDEES:

Public transit industry professionals nationally and throughout the state attended the conference.

AGENDA:

- Maintenance Committee Meeting
- Operations Committee Meeting
- Welcome and Opening Keynote Q&A with Van Jones
- From Mandates to Implementation: Strategies to support ZE Regulatory Compliance—Encouraging the deployment of Zero Emission Buses (BEB')
- The State of the U.S. Transit Bus Market –
- California's Budget Act of 2023-24: One-Time Funding, New Accountability Workshop
- Power in Diversity: Building a Better Future Together General Session Transit
- Agency Partnerships to Respond to Emergencies, Disasters, and Large Planned Events
- Advocacy and Public Transit: Case Studies in Successful Campaigning
- ARCHES Workshop: What Does It Mean for Transit?
- Keynote Speaker: Jennifer Pahlka- Founder and Former Executive Director, Code for America; Former US Deputy Chief Technology Officer

Submitted by: 
Pat Lewis

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MAY THE
NEW YEAR
BRING YOU
HEALTH &
HAPPINESS
PEACE &
PROSPERITY
LOVE &
LAUGHTER

Crane

Dear MST Riders,

As we begin the new year without our beloved mother and wife, Song, we look back with gratitude for the care shown to her by your team. Thank you for the kindness you shared with her and our family. We hope the new year brings fulfillment in all parts of your life.

kindest regards,
The Chang Family

WISHING YOU
THE HAPPIEST OF
NEW YEARS