MONTEREY-SALINAS TRANSIT

REVISED
Board of Directors Regular Meeting

Monday, December 10, 2007

MST Conference Room
One Ryan Ranch Road, Monterey

10:00 a.m.

TRANSPORTATION: Ride the Peninsula DART to MST Office

1. CALL TO ORDER

1-1. Roll call.

1-2. Pledge of Allegiance.

2. CONSENT AGENDA

2-1. Review highlights of Agenda. (Carl Sedoryk)

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

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<thead>
<tr>
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<tbody>
<tr>
<td>2-2.</td>
<td>Adopt Resolution 2008-10 recognizing Scott Taylor, IT Specialist, as Employee of the Month for December 2007. (Mark Eccles) (p. 1)</td>
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<tr>
<td>2-3.</td>
<td>Disposal of property left aboard buses. (Danny Avina) (p. 3)</td>
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<td>2-4.</td>
<td>Minutes of the regular meeting of November 19, 2007. (Sonia Bannister) (p. 5)</td>
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<td>2-6.</td>
<td>Adopt 2008 meeting calendar. (Sonia Bannister) (p. 31)</td>
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<td>2-7.</td>
<td>Claim rejection. (Ben Newman) (p. 33)</td>
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<td>2-8.</td>
<td>Authorize Chair to appoint ad-hoc Nominating Committee. (Carl Sedoryk) (p. 35)</td>
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2-9. Authorize the sale of retired vehicles. (Mike Hernandez) (p. 37)

End of Consent Agenda

3. SPECIAL PRESENTATIONS

3-1. December Employee of the Month – Scott Taylor, IT Specialist. (Mark Eccles)

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

5. COMMITTEE REPORTS

No action required unless specifically noted.

5-1. MST RIDES Advisory Committee Minutes – October 22, 2007. (Bill Morris) (p. 39)

5-2. MST Facilities Committee Minutes – November 19, 2007. (Carl Wulf) (p. 43)

6. BIDS/PROPOSALS

7. PUBLIC HEARINGS

8. UNFINISHED BUSINESS

8-1. Receive report on Riders & Non-Rider survey results. (Hunter Harvath) (p. 47)

9. NEW BUSINESS

9-1. Adopt the Monterey-Salinas Transit 2008 Legislative Program. (Hunter Harvath) (p. 59)

10. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.

10-1. General Manager/CEO Report. (p. 67)

10-4. Staff trip reports. (p. 93)

11. COMMENTS BY BOARD MEMBERS
11-1. Reports on meetings attended by Board members at MST expense (AB123).

12. ANNOUNCEMENTS

13. CLOSED SESSION

As permitted by Government Code §6495 et seq. of the State of California, The Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board’s Meyers-Milias-Brown Act representative.

13-1. Conference with labor negotiators. [§ 54957.6] (No Enclosure)
Agency designated representatives: D. Laredo, L. Owens
Employee organization: Amalgamated Transit Union

13-2. Conference with Legal Counsel – Potential Litigation, (one matter). (Lyn Owens) [§54956.9] (No enclosure)

14. RETURN TO OPEN SESSION
14-1. Report on Closed Session and possible action.

15. ADJOURN

NEXT MEETING DATE: January 14, 2008 in MST Conference Room.

NEXT AGENDA DEADLINE: January 2, 2008

Upon request, MST will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to Sonia Bannister, MST, One Ryan Ranch Road, Monterey, CA 93940 or sbannister@mst.org
SCOTT TAYLOR
DECEMBER 2007
EMPLOYEE OF THE MONTH

WHEREAS, each month Monterey-Salinas Transit recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for their positive contribution to MST and to the entire community; and

WHEREAS, Scott Taylor began his career with Monterey-Salinas Transit in September 2006 as an IT Specialist. He has played an integral role in the configuration of the Marina Transit Exchange and the implementation of the FAMIS accounting system; and

WHEREAS, Scott Taylor has been working with the Fleet Manager and the Maximus Project Coordinator on the configuration of the Maximus system. During these projects, he has worked on rebuilding systems as well as providing computer support; and

WHEREAS, Scott Taylor has consistently maintained a positive attitude and is well liked by his fellow co-workers. He has continually proven to be an asset to MST and the Information Technology Department.

THEREFORE BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit recognizes Scott Taylor as Employee of the Month for December 2007; and

BE IT FURTHER RESOLVED that Scott Taylor is to be congratulated for his excellent work at Monterey-Salinas Transit.

THE BOARD OF DIRECTORS OF MONTEREY–SALINAS TRANSIT
PASSED AND ADOPTED RESOLUTION 2008-10 this 10th day of December 2007.

_______________________    _______________________
Fernando Armenta           Carl Sedoryk
Chairman                   Secretary
To: Board of Directors

From: Danny Avina, Marketing & Customer Service Manager

Subject: Disposal of unclaimed property left on bus

St. Vincent De Paul (P.G.)

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<th>Item</th>
<th>Quantity</th>
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<tr>
<td>make up bag</td>
<td>1</td>
</tr>
<tr>
<td>eyeglasses</td>
<td>2</td>
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<tr>
<td>eyeglass case</td>
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<tr>
<td>kite</td>
<td>1</td>
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<tr>
<td>books</td>
<td>5</td>
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<tr>
<td>knife</td>
<td>1</td>
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<tr>
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To be disposed

<table>
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<th>Quantity</th>
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<tr>
<td>set of keys</td>
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<tr>
<td>documents</td>
<td>1</td>
</tr>
<tr>
<td>toiletry item</td>
<td>1</td>
</tr>
<tr>
<td>pair of shoes</td>
<td>1</td>
</tr>
</tbody>
</table>

To be retained

$155.78 forwarded to accounting for deposit

MST makes an attempt to contact the owners of Lost and Found items. If the items are unclaimed after 30 days, they are added to the above list.

PREPARED BY: ___________________ REVIEWED BY: ___________________

Danny Avina                  Carl Sedoryk
BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
November 19, 2007

1. CALL TO ORDER

Chair Armenta called the meeting to order at 10:03 a.m. in the Monterey-Salinas Transit Conference Room.

Present: Karen Sharp City of Carmel-By-The-Sea
Kristin Clark City of Del Rey Oaks
James Ford City of Marina
Libby Downey City of Monterey
Vicki Stilwell City of Pacific Grove
Sergio Sanchez City of Salinas
Thomas Mancini City of Seaside
Fernando Armenta County of Monterey

Absent: Lisa Senkir City of Gonzales (Ex-Officio)

Staff: Carl Sedoryk General Manager/CEO
Lyn Owens Director of Human Resources
Hunter Harvath Director of Administration
Michael Hernandez Chief Operating Officer
Robert Weber Dir. Transportation Services
Sonia Bannister Office Administrator
Dave Sobotka Controller
Tom Hicks CTSA Manager
Tonja Posey Human Resource Supervisor
William Morris Contract Transportation Manager

Others: Dave Laredo DeLay & Laredo
George Bailan Coach Operator
Robert Russell City of Salinas
Jim Fink Salinas resident

Apology is made for any misspelling of a name.

2-2. – 2-13. CONSENT AGENDA

The consent agenda items consisted of the following:


2-3. Disposal of property left aboard buses.


2-6. Adopt Resolution 2008-09 approving CalPERS service credit option pre-tax.

2-7. Appointment of MST RIDES Advisory Committee member.

2-8. Approve facility lease for Monterey Mobility Management Center.

2-9. Approve annual performance incentive for General Manager/CEO.

2-10. Receive revised schedule for proposed board committee meeting dates.

2-11. Authorize purchase of RIDES vehicle.

2-12. Change of banking institutions.


Items 2-4 and 2-13 were pulled for further discussion.

With regards to item 2-4, Mr. Fink made corrections to the Minutes to reflect that he had wanted to be on record expressing his personal condolences to the family of the late Philip Johnson. He also made a correction to his comments made during the public comment period regarding the DART bus at Edgewater. The DART bus came into Edgewater and just passed him by.

With regards to item 2-13, Mr. Fink called the Board’s attention to the wrong amount listed that is owed to MST for Line 55 service. The amount that VTA shall pay MST for Line 55 needs to be changed from $90,000 to $35,000.

**Director Mancini moved to approve the items on the consent agenda with the changes noted. Director Downey seconded and the motion carried with Director Sanchez abstaining on the minutes.**

3. SPECIAL PRESENTATIONS

Robert Weber, Director of Transportation Services, introduced George Bailan, Coach Operator, as MST Employee of the Month for November 2007. Since becoming a Coach Operator, George has served as a line instructor and has been recognized for 3 years of Safe Driving. His upbeat demeanor is infectious and has helped George in any situation he encounters. This attitude is part of the reason he gets along so well with his co-workers and customers alike. Recently, George was selected to fill the position of Interim Operations Supervisor. As with every assignment given to him, George learned the job quickly and demonstrated a willingness to assist with a positive attitude.
4. PUBLIC COMMENTS

Jim Fink, Salinas resident, wants the Board to rescind their decision to remove bus service to 12 stops on line 29 along the Highway 101 corridor. There are passengers in the affected areas and to have to go either to the Prunedale Park & Ride or to Northridge Mall is creating a maximum inconvenience to the passengers. With respect to line 20, the 5:18 p.m. trip from Monterey is always overcrowded and late getting into Salinas. He would like to see the mini-20’s reinstated. He also expressed a concern over the Spanish translation. When materials in Spanish are translated back to English, it does not match the original. Something needs to be done with the overcrowding on the 20’s and to preserve line 29 stops for regular and ADA-related passengers.

5-1. – 5-2. BOARD COMMITTEE MINUTES

The Board accepted and filed the Human Resources Committee Minutes – September 10, 2007.

6. BIDS/PROPOSALS

None.

7. PUBLIC HEARING

None.

8-1. LINE 53 KING CITY-MONTEREY

Hunter Harvath, Director of Administration, reported that back in 2002, staff applied for a Federal Transit Administration Section 5311(f) grant that would support a peak-hour express service connecting the South Monterey County communities of King City, Greenfield, Soledad, Gonzales, and Chualar to the rest of MST’s route network. As it was implemented in September of 2004, this service offered the opportunity for South County residents to reach the Monterey Peninsula before a typical 8 a.m. shift start-time, which they were previously unable to do given the existing Line 23 Salinas-King City and Line 20 Monterey-Salinas schedules. MST received subsequent annual grants to support Year-2 and Year-3 of the service.

Despite outreach activities such as substantial bi-lingual promotion and hosting a job fair in the South County communities, ridership has not met expectations. For the last year and a half, monthly ridership has hovered between 400 and 500 passengers without any clear signs of growth. As a result, MST refocused its resources to Line 55 Monterey-San Jose Express, which has been a clear success, carrying over 2,000 passengers per month, and which has significant ridership growth indicators.

In that regard, staff did not apply for funding for Year-4 of the Line 53. Rather, staff submitted an application for a new demonstration project – Line 23 Express, which will provide peak hour limited stop service between King City and Salinas. It is
anticipated that Line 23 Express will better meet the demand for transit along the Highway 101 corridor, as ridership on the existing Line 23 has doubled in just one year.

Mr. Fink said something needs to be done about the lack of service on Highway 68 and Spreckles. If line 53 is discontinued, people in Creekside, Portola, Toro Park Estates, Corral de Tierra and Spreckles will be adversely affected. There needs to be more community contact. MST needs to advertise its service.

Director Ford moved to discontinue the Line 53 Monterey Peninsula-South County Express project. Director Mancini seconded and the motion carried unanimously.

9-1. RIDES FARE MODIFICATION

William Morris, Contract Transportation Manager, said currently, MST RIDES clients (ADA Paratransit approved) must pay a discounted fare when they are able to use the fixed-route services. If a free fare policy were adopted, MST RIDES clients may be enticed to use fixed-route services when able.

The MST RIDES ADA program subsidy per passenger is approximately $17 higher per one-way passenger trip than that of the fixed-route. Many transit properties across the nation have adopted reduced, or “free fare” policies for their ADA Paratransit passengers as an incentive for them to use fixed-route transit services.

Director Clark moved to amend MST’s current fixed-route fare policy to permit MST RIDES Registered Passengers to ride free of charge on all MST fixed route and on demand response transit services (DART, MST-On Call). Director Downey seconded and the motion carried unanimously.

9-2. UPDATE ON FORA PROJECTS

Hunter Harvath, Director of Administration, gave a brief update on FORA projects on the former Fort Ord.

The FORA multi-modal corridor is a joint effort between MST, TAMC, FORA, MPC, CSUMB, MCWD, UC, Golden Gate University, City of Marina, and Monterey County. This corridor connects the Monterey Peninsula, East Garrison and the City of Salinas.

To help ease the overcrowding at both the Monterey and Salinas divisions, MST is looking to build the Frank J. Lichtanski Monterey Bay Operations Center on a 13-acre site at 8th Street and Gigling Road. This facility, when fully built, will accommodate 205 buses, the separate Maintenance, Administration, and Training buildings; a fuel island and a bus washing facility. Staff is looking at a 2011 move in date.
To: Board of Directors

From: D. Sobotka, Controller


RECOMMENDATION:

1. Accept report of November cash flow presented in Attachment #1

2. Approve November disbursements listed in Attachment #2

3. Accept report of November treasury transactions listed in Attachment #3

FISCAL IMPACT:

The cash flow for November is summarized below, and is detailed in Attachment #1.

- Beginning balance November 1, 2007 $ 5,993,484.96
- Revenues 911,063.99
- Disbursements < 2,325,601.58>
- Ending balance November 23, 2007 $ 4,578,947.37

POLICY IMPLICATIONS:

Disbursements are approved by your Board each month and are shown in Attachment #2. Treasury transactions are reported to your Board each month, and are shown in Attachment #3.

Prepared by: ______________________  Reviewed by: ___________________

Dave Sobotka                  Carl Sedoryk
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<tr>
<th>Date</th>
<th>Account</th>
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<td>Nov 20</td>
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<td>4,093,287</td>
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Local Agency Investment Fund:
(Earned 5.137% for October 2007) $ 4,093,287

Treasury Balance at 11/23/07: $ 4,093,287
To: Board of Directors
From: S. Bannister, Office Administrator
Subject: 2008 Meeting Schedule

RECOMMENDATION:

Adopt the attached meeting schedule for 2008.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

None.

DISCUSSION:

Board meetings are usually scheduled for the second Monday of the month at 10:00 a.m. Certain meetings deviate from the normal schedule in order to avoid holidays and conflicts with out-of-town meetings.

PREPARED BY: Sonia Bannister
REVIEWED BY: Carl Sedoryk
### MST BOARD MEETING SCHEDULE and CALENDAR FOR 2008

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 14</td>
<td>BOARD MEETING</td>
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<tr>
<td>February 11</td>
<td>REGULAR MEETING</td>
</tr>
<tr>
<td>March 9-11</td>
<td>American Public Transportation Association Legislative Conference, Washington, DC</td>
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<td>March 17</td>
<td>REGULAR MEETING</td>
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<td>April 14</td>
<td>REGULAR MEETING</td>
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<tr>
<td>May 12</td>
<td>REGULAR MEETING</td>
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<tr>
<td>May 20-21</td>
<td>California Transit Association Legislative Conference, Sacramento, CA</td>
</tr>
<tr>
<td>June 9</td>
<td>REGULAR MEETING</td>
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<tr>
<td>July 14</td>
<td>REGULAR MEETING</td>
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<tr>
<td>July 19-22</td>
<td>American Public Transportation Association Transit Board Members Conference, Seattle, WA</td>
</tr>
<tr>
<td>August 11</td>
<td>REGULAR MEETING</td>
</tr>
<tr>
<td>September 8</td>
<td>REGULAR MEETING</td>
</tr>
<tr>
<td>October 5-8</td>
<td>American Public Transportation Association Annual Meeting, San Diego, CA</td>
</tr>
<tr>
<td>October 13</td>
<td>REGULAR MEETING</td>
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<tr>
<td>November 4-6</td>
<td>California Transit Association Annual Conference Monterey, CA</td>
</tr>
<tr>
<td>November 10</td>
<td>REGULAR MEETING</td>
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<tr>
<td>December 8</td>
<td>REGULAR MEETING</td>
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December 10, 2007 Board Meeting
To:           Board of Directors
From:        Ben Newman, Risk Manager
Subject:     Liability Claim Rejection

RECOMMENDATION:

Reject claim by the claimant below.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

None.

DISCUSSION:

An MST passenger, Ms. Garcia, claims an injury to her leg from an incident that occurred when she de-boarded an MST coach on October 18, 2007, at Northridge Shopping Center. The amount of the claim is $249.

After conducting a preliminary investigation into this matter, it is determined that Monterey-Salinas Transit has no liability in this claim and recommends that it be rejected in its entirety.

If any Board member desires further information on this claim, they may request it be discussed in closed session.

PREPARED BY: __________________            APPROVED BY: __________________
Ben Newman                        Carl Sedoryk
To: Board of Directors

From: C. Sedoryk, General Manager/CEO

Subject: Ad hoc Nominating Committee

RECOMMENDATION:

Authorize the Chair to appoint an ad-hoc Nominating Committee.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

None.

DISCUSSION:

Election of officers is conducted each February. In the past, your Board has authorized the Chair to appoint an ad hoc Nominating Committee to develop a slate of officers. A list of the current officers and appointments is attached.

PREPARED BY: Carl G. Sedoryk

Attachment: 1. MST Officers an Appointments
MST Officers and Appointments
As of February 13, 2007

*Officers elected by the Board:*

- Chair: Fernando Armenta
- Vice-Chair: Thomas Mancini

*Non-elected officers and appointments:*

- Secretary to the Board: Carl G. Sedoryk
- Deputy Secretary to the Board: Sonia A. R. Bannister
- Treasurer: Carl G. Sedoryk
- Deputy Treasurer: David A. Sobotka
- General Counsel: David C. Laredo
- Representative to TAMC: Carl Sedoryk
- Alternate to TAMC: Hunter Harvath
- Representative to FORA: Hunter Harvath
- Alternate to FORA: Carl Sedoryk
- Representative to California Transit Insurance Pool (CalTIP): Carl G. Sedoryk
- Alternate to CalTIP: Lyn Owens
To: Board of Directors

From: B. Newman, Risk Manager

Subject: Authorize Transfer of Title

RECOMMENDATION:

1. Approve title transfer of one (1) 2004 Chevy Venture to MV Transportation, Inc.

2. Approve title transfer to one (1) Ford F450 to MV Transportation Inc.

FISCAL IMPACT:

None

POLICY IMPLICATIONS:

Board approves sale of vehicles in excess of $25,000.00.

DISCUSSION:

On March 11, 2008 a 2004 Chevy Ventura, operated by MV Transportation Inc. was damaged, and considered a total loss. MST has negotiated a claim settlement of $3,839.00, allowing MV Transportation Inc. to retain the vehicle for salvage as part of the settlement.

On June 20, 2008 a 2005 Ford F450, operated by MV Transportation Inc. was damaged, and considered a total loss. MST has negotiated a claim settlement of $28,900.00, allowing MV Transportation Inc. to retain the vehicle for salvage as part of the settlement.

PREPARED BY: ____________________  REVIEWED BY: ____________________

Ben Newman  Carl G. Sedoryk
MST RIDES Advisory Committee  
October 22, 2007  
Minutes

Present:  
Chair: Diana Seay: Consumer Representative  
Alma Almanza: CCCIL: Consumer Representative  
Kerry Bishop: Consumer Representative  
Janne Bennick: REAP  
MST Staff: Robert Weber: Director of Transportation Services  
MST Staff: William Morris: Contract Transportation Manager  
MST Staff: Cristy Sugabo: ADA Paratransit Eligibility Specialist  
MV Transportation Staff: Lance Atencio: General Manager  
TAMC Staff: Andy Cook: Transportation Planner

Excused: Brandy Abend: Salinas Valley Dialysis

1. Call to order

   Committee Chair Diana Seay called the meeting to order at 1:04 p.m.

2. Introductions

   Attendees introduced themselves and explained their affiliations.

3. Approval Of the Minutes

   The minutes were approved as published.

4. Public Comment

   None.

5. Committee Member Reports

   None.
6. New Business

The committee discussed employee recognition award nominees, and selected Jose Saldaña to receive an award. His volunteered assistance with helping other employees was particularly noted.

Committee member Janne Bennick introduced Margie Rossi, and asked that the committee consider recommending Ms. Rossi as her replacement on the RAC. Ms. Rossi was promoted to Ms. Bennick’s previous position at REAP, and would like to represent REAP as a committee member. The RAC directed staff to recommend that the Board of Directors approve Margie Rossi’s appointment to the committee.

The committee discussed additions/deletions to the MST RIDES customer handbook. It was suggested to add more tips to the telephone contact information. There was a question about why the reimbursed taxi program language states that the reimbursed amount could be less, depending upon the available budget. MST Staff explained that the program is not an ADA requirement, and since MST funds this program with local transportation funds, it could be subject to changes.

MST Staff explained the proposed free fare to RIDES clients program while riding fixed-route buses. Similar types of programs are available to ADA Paratransit customers throughout the nation. MST Staff will be recommending that the Board of Directors adopt the program at their next Board of Directors meeting. The committee voted to endorse and recommend that the Board adopt the proposed program.

7. Comments by Committee Members

Committee member Alma Almanza reported that the visors on the new vehicles cannot deploy all the way because of the way in which the drive cams were mounted on the windshields. The new vehicles also have some problems with the wheelchair tracking alignments directly behind the driver. It was also noted that the driver vanity shield on vehicle # 5036 was loose. MV Staff will research those problems.

Committee members agreed that there are still some problems with the telephone answering system from time to time. Committee member Kerry Bishop reported that when he had been placed on hold, he was disconnected. He also stated that the system sometimes would not go to voice mail.

Lance Atencio, MV General Manager, stated that they were aware of ongoing problems, and that the phone company has been scheduled to conduct an in-depth review of the system.

Committee member Bishop also reported some late pick up problems when his pick up times had changed due to his appointments ending earlier. MST Staff, Robert Weber, explained how the MST RIDES trips were supposed to be scheduled and dispatched.
He stated that since the service is not “same day” service, pick up times should not be changed, and MV Staff should not be allowing clients to “call when ready” for a pick up.

Committee member Alma Almanza said that delays sometimes occur when clients do not have exact fares or tickets. She asked that a sign stating “exact fare only” be placed inside vehicles. MST Staff reported that each vehicle should have the fare and zone structure posted inside the vehicles. They will review to see if the “exact fare” portion can be increased in font size.

Alma Almanza reported an improvement with the dispatch office staff, and that the new Operations Manager, Brent Boardman seemed to be doing a good job improving the operations.

Alma Almanza also requested MST Staff to include weekend ridership data in agenda reports, and reported the MV Driver Identification cards needed to have a bigger font for their names.

8. Unfinished Business
   None.

9. Staff Reports and Information Items

MST staff reviewed ridership statistics. Lance Atencio, MV General Manager, said that they are fully staffed now, and have a new Maintenance Manager as well as a new weekend Dispatcher.

10. Announcements:

Andy Cook, TAMC Staff, informed the committee that the next SSTAC meeting is at TAMC on November 8, 2007 at 2:30pm.

11. Adjourn

The Committee adjourned at 2:37 p.m.

SUBMITTED BY: _____________________________________________
William Morris
Facilities Committee
November 19, 2007
Minutes

Present: Director Mancini
       Director Ford
       Director Downey
       Carl Sedoryk, General Manager/CEO
       Michael Hernandez, Chief Operating Officer
       Carl Wulf, Facilities/Capital Projects Manager
       David Laredo, Agency Counsel
       Hunter Harvath, Director of Administration
       Bill Reichmuth, City of Monterey
       Kim Cole, City of Monterey

1. Call to order

       Director Mancini called the meeting to order at 9:04 a.m.

2. Public Comment

       Director Downey asked to begin with the Train Depot agenda item to allow
       guests from the City of Monterey to leave early.

3. Train Depot Property Update

       Carl Sedoryk opened with a brief overview of the proposed use of the train depot
       in Monterey as the new MST transit station. A sketch was handed out that provided a
       possible configuration for the property that would work well for bus operations and also
       provide room for service expansion.

       Bill Reichmuth stated that the Simoneau Plaza was too small for all the bus
       activity with the new Trader Joes and the proposed work for downtown Monterey. The
       depot location is a good fit, and is also along the proposed Branch Line and Del
       Monte/Lighthouse corridor plan.

       An important City Council meeting is scheduled for 11/20/07 to discuss the
       status of the east side of the Catellus property, which could affect the west portion of
       the depot property, the site of the depot. Carl Sedoryk noted that MST would still
       provide service to Simoneau Plaza if the depot project was developed as a transit
       center.
Bill Reichmuth indicated there is interest in developing the site with a restaurant, and the discussion reviewed options for sidewalk expansion, and a realignments of the recreation trail on the west side of the property. There was discussion about the number of bus gate requirements for expansion. It was agreed that the site drawing under review was only a concept, and not a final design. If the depot location is not available, MST will consider Tyler Street between Franklin and Del Monte location. The City thanked MST for work done so far.

4. FJL Monterey Bay Operations Center Update

Mike Hernandez presented an overview on the progress of the FJL Monterey Bay Operations Center. Mike stated that MST is evaluating two architectural firms for the design work. He reported that staff visited four sites in the Los Angeles area in conjunction with the CTA conference. Staff will also be conducting two more site visits in northern California and one in Arizona. The Architect design fees will be about $3 million and the construction costs will be close to $30 million.

Director Mancini requested that “Green” technology be included in the design process and that board members also be included. Carl Sedoryk stated that we “will build as green as we can afford.” Director Mancini inquired whether MST could qualify for re-development money. Hunter Harvath indicated that re-development funds don’t appear to be a workable solution. Director Downey suggested looking at the cost of energy and determine if a green building design will provide an overall savings in long-term energy costs.

5. Office Space Lease Update

Hunter Harvath presented the need for a Mobility Management Office in Monterey. A site has been selected and the lease was drawn up. MST is currently in short supply of office space. By moving into downtown Monterey, MST will be able to better serve our customers and provide much needed office space. The mobility management office will be able to teach, train, and educate the public about using the public transit system. The Facilities Committee approved the lease item on the agenda, and recommended it to the Board for approval.

Director Ford had concerns about too many wheelchair or bicycle riders at one time and inquired how will MST handle that. Carl Sedoryk responded by stating that capacity has not been an issue and there is always the option of the RIDES program to help out.

6. CARS Update

Mike Hernandez explained that the CARS station will be transferred back to the City of Monterey on December 1, 2007. PG&E will then take over the station within 6 months. MST has scheduled a walk through inspection of the site with PG&E on Monday 11/26/07.
7. **Mixed-use Phase 2 – Marina Transit Exchange Update**

Hunter Harvath reviewed with the Committee the details of his meeting with the City of Marina and CHISPA regarding the vision for the remainder of the Marina Transit Exchange property. It was determined proposed plan by CHISPA did not fit the City of Marina’s vision for the site. Hunter is exploring new funding possibilities, but acknowledged that the timing for this type of project is not favorable, and that Bond1C funding is slated for larger cities, not for smaller cities.

8. **Adjourn**

Director Mancini adjourned the meeting at 9:52 a.m.

SUBMITTED BY: ____________________________

Carl Wulf
To: Board of Directors

From: H. Harvath, AICP, Director of Administration

Subject: 2007 Surveys

RECOMMENDATION:


FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

These surveys measure Customer Satisfaction, one of MST’s four Key Business Drivers and are consistent with the Customer and Market Focus component of MST’s Business Model.

DISCUSSION:

Public transit agencies regularly conduct passenger and non-passenger surveys to gauge opinions of customers and to find out information about those individuals who do not currently take public transit. This data can then be used to improve services for existing passengers as well as to increase ridership by marketing MST more effectively to non-riders. The last comprehensive passenger and non-passenger surveys were conducted in the fall of 2005.

At the August 13th meeting, your Board approved a contract with Moore & Associates to conduct the 2007 MST Attitude and Awareness Survey of non-riders and the 2007 MST On-Board Passenger Survey. During September and October of this year, 375 randomly selected non-passengers participated in a telephone survey, and 470 passengers were interviewed aboard MST buses and at transit facilities. The conclusions of the surveys are presented in Attachments 1 and 2. For a more detailed review at the survey results, Jim Moore, Managing Partner of Moore & Associates, will report to your Board the findings and highlights of this project.

PREPARED BY: ______________________ REVIEWED BY: ______________________

Hunter Harvath Carl G. Sedoryk

Attachments:
1. MST Attitudes and Service Awareness Conclusions
2. MST Services and Demographic Profile Conclusions
To: Board of Directors

From: Hunter Harvath, AICP, Director of Administration

Subject: 2008 Legislative Program

RECOMMENDATIONS:

Adopt the Monterey-Salinas Transit 2008 Legislative Program.

FISCAL IMPACT:

None. The 2008 Legislative Program would advocate preservation of existing transportation funding and increased funding for priority projects.

POLICY IMPLICATIONS:

Your board adopts an annual legislative program. The recommended legislative program for 2008 is consistent with our mission to lead and advocate and deliver quality public transportation. The 2008 Legislative Program will be presented to state and federal legislators and will guide MST positions on legislative matters throughout the year. The Legislative Program is also used as a guideline for supporting, opposing, or watching legislation when time does not permit official MST Board action on specific legislation.

DISCUSSION:

In addition to participating in the California Transit Association (CTA) and American Public Transportation Association (APTA), MST is represented by John Arriaga (JEA & Associates) in Sacramento and by Walters & Associates in Washington, D.C. These firms provide analysis, advice, staff support, and advocacy on our behalf. They have also assisted MST in seeking additional state and federal funding.

At the federal level, Congress will continue to implement the Transportation Reauthorization bill (SAFETEA-LU) including provisions related to funding transit operations and capital programs, as well as programs designed to fund transit in rural areas, increased access for the disabled, protect transit vehicles and facilities, and intelligent transportation systems. MST has enjoyed an excellent relationship with its federal legislators as evidenced by the recent congressional appropriations for facilities, buses, and ITS (Intelligent Transportation Systems) projects. Federal dollars continue to be crucial to the MST capital program, particularly for the replacement of buses and
development of transit centers and the Frank J. Lichtanski Monterey Bay Operations and Fueling facility on the former Fort Ord. In addition, staff will begin participating in discussions with fellow APTA members regarding funding and program priorities to be included in the next transportation authorization legislation, scheduled to take effect with FY 2010.

At the state level, MST will focus on ensuring that its projects are funded through the state transportation bond approved by voters in November of 2006. MST will continue to push for the restoration of transit funds that have been diverted to other purposes and identification of legislative remedies that enhance the efficiency and effectiveness of transit service. Overarching issues of concern at the state level continue to include another projected budget shortfall for FY 2009 and potential AB32 restrictions greenhouse gasses. In particular, MST will be seeking support for legislation that would enable more effective enforcement of no-smoking policies within 20 feet of any door on the bus.

In order to maximize our legislative effectiveness, MST will continue to work closely with CTA at the state level and APTA at the federal level. Additionally, MST shares many of the same legislative objectives as TAMC and the County of Monterey. It should be noted that JEA & Associates also represents TAMC and the County of Monterey in Sacramento.

PREPARED BY: ____________________  REVIEWED BY: _________________________
  Hunter Harvath                      Carl G. Sedoryk

Attachment:

  Proposed MST 2007 Legislative Program

Cc:  J. Arriaga, JEA & Associates
     T. Walters, Walters & Associates
Proposed

MST 2008 Legislative Program

State Issues

1S. Engage in cooperative support among partner organizations.
   a. Support the 2008 California Transit Association (CTA) Legislative Program.
   b. Support the 2008 State Legislative Programs for the Transportation Agency for Monterey County (TAMC) and Monterey County.
   c. Support other partner agency legislative efforts where common interests exist.
   d. Ensure state legislative efforts are consistent with and coordinated with the MST federal legislative program.

2S. Support transit-related legislation.
   a. Support legislation and polices that enable transit supportive development.
   b. Introduce legislation establishing MST as a Public Transportation System Operator for the purposes of the Public Utilities Code to enable it to enforce a "no smoking" rule at bus stops.
   c. Introduce and/or support legislation creating a pilot program to fund the conversion of public transit buses and support vehicles to bio-fuel-powered engines.
   d. Support legislation that increases safety for transit employees and customers by increasing penalties against those that commit crimes against an operator of a transit vehicle, against transit riding public, or against property of transit agencies.
   e. Support legislation to reduce the requirement two-thirds supra-majority vote for enactment or continuation of local county sales taxes for transportation purposes and to remedy the impact of the decision in the Santa Clara County Local Transportation Authority vs. Guardino case.
   f. Support legislation to reduce the liability exposure of transit agencies related to the placement of bus stops to remedy the impact of the California Supreme Court Bonanno vs. Central Contra Costa Transit Authority decision.
3S. Ensure short-term and long-term transit funding stability and expansion.

   a. Oppose any transfer or expenditure of Transportation Development Act, Public Transportation Account, Traffic Congestion Relief Fund, and other transit funds to state and local agencies for purposes other than those specified in the Act and existing transit funding law. Seek repayment for the transfer of these same funds from previous years including interest.

   b. Support and advocate for the development of legislation that provides fair and equitable transportation program funding and project criteria and allocation formulas for funds from transportation and housing bond measures that were passed on the 2006 General Election Ballot. Ensure that such legislation maximizes funds for MST and retains the region’s authority to decide how to program any new funds. Work with the Governor’s Administration, the Legislature, the California Transportation Commission, Caltrans and others in key decision-making processes. Seek bond funding for the Frank J. Lichtanski Bus Operations Center, new bus purchases, transit stations in Monterey and Salinas, security improvements to property and buses, and mixed-use transit oriented developments (TODs).

   c. Seek state funding for critical transit capital projects, including but not limited to bus and bus replacement, the Monterey Bay Operations and Fueling Facility, Monterey Transit Center, Intelligent Transportation System (ITS), Security and other transit facilities.

   d. Support enactment of comprehensive long-term transit funding programs to: increase operating revenue; create new transit capital funding programs; enact transit-supportive development funding; add revenue needed to comply with air quality requirements; transit security; and protect and recover from state budget actions that shift of transit revenue to non-transit purposes.

4S. Support reductions in burdensome legal and/or regulatory requirements.

   a. Support exemptions for small operators from financially burdensome new legal or regulatory requirements, or to minimize their impact on small operators.

   b. Oppose efforts to mandate benefits or other specific working conditions that should more appropriately be addressed through the local collective bargaining process.

5S. Raise MST’s profile and role in state legislative issues.

   a. Continue to bring Legislators, key Governor Schwarzenegger staff and others to MST for a facilities tour and presentation.
b. Continue having MST Board and staff participate in transit-related meetings with elected representative, key transportation and budget committee members and other officials.

December 10, 2007 Board Meeting
Proposed

MST 2008 Legislative Program

Federal Issues

1F. Engage in cooperative support among partner organizations.

a. Support the 2008 American Public Transportation Association (APTA) Legislative Program.

b. Support the 2008 Federal Legislative Programs for the Transportation Agency for Monterey County and Monterey County.

c. Support other partner agency legislative efforts where common interests exist.

d. Participate in TAMC efforts to gain funding from New Starts Program for fixed-guideway service within the Monterey Bay region.

e. Seek change in designation of MST property on former Fort Ord from Public Benefit Conveyance to Economic Development Conveyance.

2F. Ensure short-term and long-term transit funding stability and expansion.

a. Seek federal funding for critical transit projects, including but not limited to new buses, bus facilities, Bus Rapid Transit, and Intelligent Transportation System (ITS) technology.

b. Seek maximum annual appropriations for transit programs and maintain the guaranteed funding levels and “firewalls” established in current legislation that match transportation revenue to transportation expenditures.

c. Protect funding levels according to existing formulas of SAFETEA-LU federal reauthorization and seek funding from all authorized funding sources including New Freedoms, Jobs Access Reverse Commute (JARC), New Freedoms (NF), ITS, Homeland Security and other programs.

d. Participate in planning and discussions for the next federal transportation reauthorization and support the inclusion of the legislative priorities of the APTA Small Operators Committee.

e. In the federal reauthorization legislation, stabilize and increase transportation funding sources in light of the potential bankruptcies of the federal highway trust fund and transit trust fund within the coming years.

f. Support California receiving its fair share of its contribution to federal transportation funding.
g. Oppose efforts to place a statewide funding cap or limit on formula or discretionary federal transit funds.

h. Retain eligibility for Department of Homeland Security grants for transit security.

i. Promote Intelligent Transportation System (ITS) programs and research, as a cost-effective means of addressing transportation needs.

j. Seek additional funding for elderly and disabled transportation, including additional funding for the federal Section 5310 elderly and disabled transit capital funding program and New Freedoms Program.

k. Oppose any efforts to shift transit funds to other programs or projects.

3F. Support reductions in burdensome legal and/or regulatory requirements.

a. Monitor and respond to any proposed FTA rulemaking efforts on charter regulations in an effort to provide greater flexibility in allowing MST to respond to community-based transportation needs.

b. Work to streamline regulations and improve the ability of local and regional agencies to deliver transportation projects in a timely, cost-effective manner.

4F. Raise MST's profile and role in federal legislative issues.

a. Continue to bring Legislators, key staff and others to MST for a facilities tour and presentation.

b. Continue having MST Board and staff participate in transit-related meetings with elected representative, key transportation and budget committee members and other officials.

December 10, 2007 Board Meeting
To: Board of Directors

From: C. Sedoryk, General Manager/CEO

Subject: Monthly Report

Attached are the most recent monthly statistics and the reports from the Administration and Operations/Maintenance Departments.

Attachment #1 – Fixed Route Bus – Monthly Boardings
Attachment #2 – Fixed Route Bus – Comparative Statistics
Attachment #3 – MST RIDES Monthly Boardings
Attachment #4 – MST RIDES Comparative Statistics
Attachment #5 – Operations Department Report October 2007
Attachment #6 – Facilities & Maintenance Department Report October 2007
Attachment #7 – Administration Department Report October 2007

PREPARED BY: Carl G. Sedoryk
To: M. Hernandez, Chief Operating Officer  
From: R. Weber, Director Of Transportation Services  
Subject: Transportation Department Monthly Report – October 2007  

FIXED ROUTE BUS OPERATIONS:  

System Wide Service: (Fixed Route & DART Services)  

Preliminary boarding statistics indicate that ridership decreased by 7.23% in October 2007, (410,787), as compared to October 2006, (442,450). Year to date, system wide passenger boardings are down by 6.8% from last year.  

October productivity fell slightly from 25.4 passengers per hour last year, to 22.3 passengers per hour for October of 2007.  

Seasonal Service:  

None  

Supplemental Service:  

October 19 & 21: MST provided supplemental service on Lines 37,38, & 39 for the annual Monterey Sports Car Championship at Laguna Seca. 347 passengers were transported over this two day event, which represents an increase of 137% over last years event.  

System Wide Statistics:  

- Ridership: 410,787  
- Vehicle Revenue Hours: 18,392  
- Vehicle Revenue Miles: 292,508  
- System Productivity: 22.3 Passengers Per Vehicle Revenue Hour  
- Scheduled One-Way Trips: 26,363  

On-Time Compliance: Of 94,293 total time-point crossings sampled for the month of October, the TransitMaster™ system recorded 14,844 delayed arrivals to MST’s published time-points system-wide. This denotes that 84.26% of all scheduled arrivals at published time-points were on time. (See MST Fixed-Route Bus ~ On Time Compliance Chart FY 2008.)  

Service arriving later than 5 minutes beyond the published schedule are considered late. The on-time compliance chart (attached) reflects system wide “on-time performance” as a percentage to the total number of reported time-point crossings.  

Trips With 10 or More Standees: There were 127 reported overcrowded trips for the month of October. (See Operations Summary report for further information)
Cancelled Trips: There were a total of 12 cancelled trips for the month of October for both directly operated and contracted services representing less then one tenth of one percent of all scheduled trips for the month.

Documented Occurrences: MST Coach Operators are required to complete an occurrence report for any unusual incident that may occur during their work day. The information provided within these reports is used to identify trends, which often drive changes in policy or standard operating procedures. The following is a comparative summary of reported incidents for the month(s) of October 2006 and 2007:

<table>
<thead>
<tr>
<th>Occurrence Type</th>
<th>October-06</th>
<th>October-07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accident: Coach Involved</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>Medical Emergency</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Object Thrown @ Coach</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Passenger Conflict</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>Passenger Fall</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Passenger Injury</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Other</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>Unreported Damage</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

CONTRACTED SERVICES:

MST RIDES ADA Paratransit Program:

- Preliminary boarding statistics for the MST RIDES program reflect that for the month of October there were 7,729 passenger boardings. This represents a 32.35 % increase in passenger trips from October of 2006.

- For the month of October, 88.81 % of all scheduled trips for the MST RIDES Program arrived on time, increasing from 84.89 % in October of 2006.

- Productivity increased from 1.77 passengers per hour last year, to 1.81 passengers per hour for October of 2007.

- For the month of October, 87 applications were reviewed, resulting in 84 approvals and 3 denials. Of the approvals, 56 were new clients, and 28 were recertifications.

- 48 clients were inactivated in October.

- There are 2,627 total active clients as of November 28, 2007.
Other:

- MST received five new medium buses to be used for fixed route, DART, and MST On Call services.
- MV Transportation had one preventable, minor, non-injury accident with a RIDES vehicle on 10/10/2007.

COMMUNICATIONS CENTER:

In October, the Communications Department summoned public safety agencies on *nine* (9) separate occasions to MST’s transit vehicles and facilities:

<table>
<thead>
<tr>
<th>Agency Type</th>
<th>Incident Type</th>
<th>Number Of Responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police</td>
<td>Passenger Incident</td>
<td>4</td>
</tr>
<tr>
<td>Emergency Medical Services</td>
<td>Medical Emergency</td>
<td>4</td>
</tr>
<tr>
<td>Fire Department</td>
<td>Garbage Can Fire</td>
<td>1</td>
</tr>
</tbody>
</table>

Robert Weber

**ATTACHMENTS:** MST Fixed-Route Bus ~ On Time Compliance FY 2008.
## MST FIXED ROUTE
### ON-TIME COMPLIANCE FY 2008

<table>
<thead>
<tr>
<th>MONTH</th>
<th>FY07 ON-TIME PERFORMANCE</th>
<th>FY08 TIME POINT Count</th>
<th>FY08 DELAYED ARRIVALS 5+ MINUTES</th>
<th>FY08 ON-TIME PERFORMANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>84.56%</td>
<td>96,770</td>
<td>16,779</td>
<td>82.66%</td>
</tr>
<tr>
<td>August</td>
<td>81.12%</td>
<td>100,678</td>
<td>18,982</td>
<td>81.15%</td>
</tr>
<tr>
<td>September</td>
<td>81.20%</td>
<td>86,598</td>
<td>15,803</td>
<td>81.75%</td>
</tr>
<tr>
<td><strong>October</strong></td>
<td><strong>84.22%</strong></td>
<td><strong>94,293</strong></td>
<td><strong>14,844</strong></td>
<td><strong>84.26%</strong></td>
</tr>
<tr>
<td>November</td>
<td>83.76%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>86.91%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>86.40%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>83.81%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>83.10%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>83.40%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>82.67%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>82.63%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>378,339</strong></td>
<td><strong>66,408</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Monthly Average</strong></td>
<td><strong>82.78%</strong></td>
<td><strong>94,585</strong></td>
<td><strong>16,602</strong></td>
<td><strong>82.45%</strong></td>
</tr>
</tbody>
</table>

### On-Time Compliance

- **Goal 87%**

---

On-time compliance FY08

On-time compliance FY07

Goal 87%
Operations Summary Report

Fixed Route and DART Service

July–October 2007
Fixed Route & DART Monthly Operations Summary Report
October 2007

<table>
<thead>
<tr>
<th>Service Delivered</th>
<th>Service Quality</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ridership</td>
<td>410,451</td>
</tr>
<tr>
<td>Passengers / Vehicle Revenue Hour</td>
<td>22.32</td>
</tr>
<tr>
<td>One-way Trips Scheduled</td>
<td>26,353</td>
</tr>
<tr>
<td>Cancelled Trips</td>
<td>12</td>
</tr>
<tr>
<td>On-time Time Points</td>
<td>79,449</td>
</tr>
<tr>
<td>Delayed Time Points</td>
<td>14,844</td>
</tr>
<tr>
<td>Schedule Adherence</td>
<td>84.26%</td>
</tr>
<tr>
<td>Overcrowded Trips</td>
<td>127</td>
</tr>
</tbody>
</table>

**System Wide Service:**
Ridership fell 7.2%%, from 442,450 boardings last October to 410,451 boardings in October 2007. Vehicle revenue hours increased 5.8% compared to last October, resulting in a productivity measurement of 22.32 passengers per hour for October 2007, down from 25.44 passengers per hour for October 2006.

**Seasonal Service:**
Service to Laguna Seca for the Monterey Sports Car Championships was operated on October 20th and 21st. Ridership on this event continues to be low, however this year it increased 121% over last year. Productivity for the event was 5.1 passengers per hour.

**Supplemental Service:**
None operated.

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![Systemwide Ridership](chart1.png)

![Time Point Adherence - FY 2007-08](chart2.png)

![Systemwide Pax / Revenue Hour](chart3.png)

![Sports Car Championships - Ridership](chart4.png)
Fixed Route & DART Monthly Operations Summary Report
October 2007

Overcrowded Trip Reports by Line - FY 08 YTD

- Line 20 - 122 trips (30%)
- Line 23 - 27 trips (6%)
- Line 24 - 16 trips (4%)
- Line 25 - 22 trips (5%)
- Line 41 - 56 trips (14%)
- Line 11 - 68 trips (16%)
- Line 9 - 39 trips (9%)
- Line 10 - 97 trips (23%)
- Other Lines: 11 trips (3%)

Traffic - 33 Trips (50%)
Mechanical Failure - 16 Trips (24%)
MST Accident - 11 Trips (16%)
Non-MST Accident - 7 Trips (10%)

Cancelled Trips by Month - FY 08 YTD

- Jul: 28 trips
- Aug: 17 trips
- Sep: 15 trips
- Oct: 12 trips
- Nov: 9 trips
- Dec: 8 trips
- Jan: 7 trips
- Feb: 6 trips
- Mar: 5 trips
- Apr: 4 trips
- May: 3 trips
- Jun: 2 trips

Routes accounting for less than 2% of all overcrowding are consolidated as "other"
### October 2007

**Systemwide Ridership:** 410,451  
**Systemwide Revenue Hours:** 18392:34  
**Systemwide Revenue Miles:** 292,508.5

#### Primary Routes

<table>
<thead>
<tr>
<th>Line</th>
<th>Ridership</th>
<th>VRHrs</th>
<th>VRMi</th>
<th>Pax/Hr</th>
<th>% Riders</th>
<th>% Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Monterey-Pacific Grove</td>
<td>10,251</td>
<td>745:29</td>
<td>7,468.8</td>
<td>13.75</td>
<td>2.5%</td>
<td>4.1%</td>
</tr>
<tr>
<td>9-Fremont-Hilby</td>
<td>35,770</td>
<td>1001:29</td>
<td>10,224.2</td>
<td>35.72</td>
<td>8.7%</td>
<td>5.4%</td>
</tr>
<tr>
<td>10-Fremont-Ord Grove</td>
<td>41,937</td>
<td>1146:10</td>
<td>12,430.2</td>
<td>36.59</td>
<td>10.2%</td>
<td>6.2%</td>
</tr>
<tr>
<td>41-East Alisal - Northridge</td>
<td>61,681</td>
<td>1677:15</td>
<td>18,323.2</td>
<td>36.78</td>
<td>15.0%</td>
<td>9.1%</td>
</tr>
<tr>
<td>42-East Alisal - Westridge</td>
<td>41,878</td>
<td>1358:43</td>
<td>14,564.5</td>
<td>30.82</td>
<td>10.2%</td>
<td>7.4%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>191,517</strong></td>
<td><strong>5929:06</strong></td>
<td><strong>63,010.9</strong></td>
<td><strong>32.30</strong></td>
<td><strong>46.7%</strong></td>
<td><strong>32.2%</strong></td>
</tr>
</tbody>
</table>

#### Local Routes

<table>
<thead>
<tr>
<th>Line</th>
<th>Ridership</th>
<th>VRHrs</th>
<th>VRMi</th>
<th>Pax/Hr</th>
<th>% Riders</th>
<th>% Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-Monterey-Pacific Grove</td>
<td>15,431</td>
<td>703:19</td>
<td>7,922.9</td>
<td>21.94</td>
<td>3.8%</td>
<td>3.8%</td>
</tr>
<tr>
<td>Monterey Peninsula DART</td>
<td>2,791</td>
<td>860:51</td>
<td>10,078.0</td>
<td>3.24</td>
<td>0.7%</td>
<td>4.7%</td>
</tr>
<tr>
<td>4-Carmel-Carmel Rancho</td>
<td>2,088</td>
<td>395:25</td>
<td>4,027.4</td>
<td>5.28</td>
<td>0.5%</td>
<td>2.1%</td>
</tr>
<tr>
<td>5-Monterey-Carmel</td>
<td>5,227</td>
<td>360:48</td>
<td>4,307.4</td>
<td>14.49</td>
<td>1.3%</td>
<td>2.0%</td>
</tr>
<tr>
<td>6-Edgewater - Ryan Ranch</td>
<td>407</td>
<td>64:24</td>
<td>1,373.1</td>
<td>6.32</td>
<td>0.1%</td>
<td>0.4%</td>
</tr>
<tr>
<td>7-Monterey-Carmel</td>
<td>2,157</td>
<td>184:00</td>
<td>2,097.6</td>
<td>11.72</td>
<td>0.5%</td>
<td>1.0%</td>
</tr>
<tr>
<td>11-Edgewater-Carmel</td>
<td>19,173</td>
<td>628:39</td>
<td>9,737.1</td>
<td>30.50</td>
<td>4.7%</td>
<td>3.4%</td>
</tr>
<tr>
<td>16-Monterey-Marina</td>
<td>12,435</td>
<td>975:34</td>
<td>18,177.2</td>
<td>12.75</td>
<td>3.0%</td>
<td>5.3%</td>
</tr>
<tr>
<td>43-Memorial Hospital</td>
<td>12,264</td>
<td>322:45</td>
<td>3,901.2</td>
<td>14.49</td>
<td>1.7%</td>
<td>2.4%</td>
</tr>
<tr>
<td>44-Natividad</td>
<td>5,280</td>
<td>184:06</td>
<td>1,932.9</td>
<td>11.72</td>
<td>1.3%</td>
<td>1.0%</td>
</tr>
<tr>
<td>48-East Salinas - Airport Business Center</td>
<td>2,068</td>
<td>263:44</td>
<td>5,004.8</td>
<td>7.84</td>
<td>0.5%</td>
<td>1.4%</td>
</tr>
<tr>
<td>49-Northridge</td>
<td>8,209</td>
<td>444:52</td>
<td>3,181.5</td>
<td>18.45</td>
<td>2.0%</td>
<td>2.4%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>101,523</strong></td>
<td><strong>6180:48</strong></td>
<td><strong>82,575</strong></td>
<td><strong>16.43</strong></td>
<td><strong>24.7%</strong></td>
<td><strong>33.6%</strong></td>
</tr>
</tbody>
</table>

#### Regional Routes

<table>
<thead>
<tr>
<th>Line</th>
<th>Ridership</th>
<th>VRHrs</th>
<th>VRMi</th>
<th>Pax/Hr</th>
<th>% Riders</th>
<th>% Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-Monterey-Salinas</td>
<td>57,917</td>
<td>1843:57</td>
<td>36,355.3</td>
<td>31.41</td>
<td>14.1%</td>
<td>10.0%</td>
</tr>
<tr>
<td>21-Monterey-Salinas</td>
<td>1,054</td>
<td>125:44</td>
<td>2,415.0</td>
<td>8.38</td>
<td>0.3%</td>
<td>0.7%</td>
</tr>
<tr>
<td>23-Salinas-King City</td>
<td>14,818</td>
<td>774:57</td>
<td>23,042.0</td>
<td>19.12</td>
<td>3.6%</td>
<td>4.2%</td>
</tr>
<tr>
<td>24-Carmel Valley-Grapevine Express</td>
<td>7,548</td>
<td>741:24</td>
<td>15,205.7</td>
<td>10.18</td>
<td>1.8%</td>
<td>4.0%</td>
</tr>
<tr>
<td>27-Watsonville-Marina</td>
<td>2,075</td>
<td>321:37</td>
<td>8,500.8</td>
<td>6.45</td>
<td>0.5%</td>
<td>1.7%</td>
</tr>
<tr>
<td>28-Watsonville-Salinas</td>
<td>11,083</td>
<td>742:21</td>
<td>20,746.0</td>
<td>14.93</td>
<td>2.7%</td>
<td>4.0%</td>
</tr>
<tr>
<td>29-Watsonville-Salinas</td>
<td>18,924</td>
<td>960:25</td>
<td>16,536.6</td>
<td>19.70</td>
<td>4.6%</td>
<td>5.2%</td>
</tr>
<tr>
<td>53-Monterey Peninsula-South County Express</td>
<td>1,195</td>
<td>132:47</td>
<td>4,560.1</td>
<td>9.00</td>
<td>0.3%</td>
<td>0.7%</td>
</tr>
<tr>
<td>55-Monterey-San Jose Express</td>
<td>2,108</td>
<td>474:12</td>
<td>15,038.1</td>
<td>4.45</td>
<td>0.5%</td>
<td>2.6%</td>
</tr>
<tr>
<td>56-Monterey-Memorial Hospital</td>
<td>203</td>
<td>51:22</td>
<td>1,938.9</td>
<td>3.95</td>
<td>0.0%</td>
<td>0.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>116,925</strong></td>
<td><strong>6168:46</strong></td>
<td><strong>144,338.5</strong></td>
<td><strong>18.95</strong></td>
<td><strong>28.5%</strong></td>
<td><strong>33.5%</strong></td>
</tr>
</tbody>
</table>

#### Seasonal / Supplemental Service

<table>
<thead>
<tr>
<th>Line</th>
<th>Ridership</th>
<th>VRHrs</th>
<th>VRMi</th>
<th>Pax/Hr</th>
<th>% Riders</th>
<th>% Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>22-Big Sur</td>
<td>139</td>
<td>45:20</td>
<td>1,169.6</td>
<td>3.07</td>
<td>0.0%</td>
<td>0.2%</td>
</tr>
<tr>
<td>36, 37, 38, 39 Laguna Seca</td>
<td>347</td>
<td>68:34</td>
<td>1,141.6</td>
<td>5.06</td>
<td>0.1%</td>
<td>0.4%</td>
</tr>
<tr>
<td>MST Trolley</td>
<td>0</td>
<td>0:00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>Salinas Airshow</td>
<td>0</td>
<td>0:00:00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>486</strong></td>
<td><strong>113:54</strong></td>
<td><strong>2,584.2</strong></td>
<td><strong>4.27</strong></td>
<td><strong>0.1%</strong></td>
<td><strong>0.6%</strong></td>
</tr>
</tbody>
</table>
Date: October 31, 2007

To: C. Sedoryk, General Manager/CEO

From: Lyn Owens, Director Human Resources; Hunter Harvath, Director of Administration; Mark Eccles, Director Information Technology

Subject: Administration Department Monthly Report October 2007

The following significant events occurred in Administration work groups for the month of October 2007:

Human Resources
Employment activity for the month of October 2007 is summarized as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Title</th>
<th>Transaction</th>
<th>Hire Date</th>
<th>Term Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operations</td>
<td>Coach Operator</td>
<td>Terminated</td>
<td>10/03/07</td>
<td>10/03/07</td>
</tr>
<tr>
<td>Operations</td>
<td>Coach Operator</td>
<td>Terminated</td>
<td>10/03/07</td>
<td>10/03/07</td>
</tr>
<tr>
<td>Operations</td>
<td>Coach Operator Trainee</td>
<td>New Hire</td>
<td>10/29/07</td>
<td>10/29/07</td>
</tr>
<tr>
<td>Operations</td>
<td>Coach Operator Trainee</td>
<td>New Hire</td>
<td>10/29/07</td>
<td>10/29/07</td>
</tr>
<tr>
<td>Operations</td>
<td>Coach Operator Trainee</td>
<td>New Hire</td>
<td>10/29/07</td>
<td>10/29/07</td>
</tr>
<tr>
<td>Operations</td>
<td>Coach Operator Trainee</td>
<td>New Hire</td>
<td>10/29/07</td>
<td>10/29/07</td>
</tr>
</tbody>
</table>

Total employment levels for October 2007 is summarized as follows:

<table>
<thead>
<tr>
<th>Positions</th>
<th>Budget</th>
<th>Actual</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coach Operators / Trainees</td>
<td>123</td>
<td>125</td>
<td>2</td>
</tr>
<tr>
<td>C/O on Long Term Leave</td>
<td>10</td>
<td>4</td>
<td>-6</td>
</tr>
<tr>
<td>Coach Operators Limited Duty</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Operations Staff</td>
<td>22</td>
<td>22</td>
<td>0</td>
</tr>
<tr>
<td>Maintenance &amp; Facilities</td>
<td>43</td>
<td>41</td>
<td>-2</td>
</tr>
<tr>
<td>Administration (Interns 2 PT)</td>
<td>21.5</td>
<td>21.5</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>220.5</strong></td>
<td><strong>214.5</strong></td>
<td><strong>-6</strong></td>
</tr>
</tbody>
</table>

Workers Compensation statistics are as follows:

<table>
<thead>
<tr>
<th>October 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Expenses</strong></td>
</tr>
<tr>
<td>Reserves</td>
</tr>
<tr>
<td># Open cases</td>
</tr>
<tr>
<td># Closed cases</td>
</tr>
<tr>
<td>Average Reserves per Open claim</td>
</tr>
<tr>
<td># Open with no financial activity</td>
</tr>
</tbody>
</table>
Training

<table>
<thead>
<tr>
<th>Description</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Hire Drug &amp; Alcohol CFR 49</td>
<td>5</td>
</tr>
<tr>
<td>New Hire Harassment Prevention</td>
<td>6</td>
</tr>
<tr>
<td>Harassment Prevention for Transit Employees</td>
<td>13</td>
</tr>
<tr>
<td>Photoshop (Level 2)</td>
<td>1</td>
</tr>
</tbody>
</table>

Risk Management Update

<table>
<thead>
<tr>
<th>Description</th>
<th>October 2007 Preventable</th>
<th>October 2006 Preventable</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Bus hits stationary object</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Passenger falls</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Unreported damage</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Vehicle hits sup vehicle</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>

Liability Claims Paid/Recovered – Property and Personal Injury

$4,452.29 in recoveries during this period. There were $1,176.22 claims paid.

Customer Services Update

Customer Service received 62 customer comments during the month as follows:

<table>
<thead>
<tr>
<th>Service Report Type</th>
<th>Oct '07</th>
<th>%</th>
<th>Oct '06</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Compliment</td>
<td>5</td>
<td>8.06%</td>
<td>5</td>
<td>6.76%</td>
</tr>
<tr>
<td>Service Compliment</td>
<td>0</td>
<td>0.00%</td>
<td>7</td>
<td>9.46%</td>
</tr>
<tr>
<td>Improper Employee Conduct</td>
<td>10</td>
<td>16.13%</td>
<td>10</td>
<td>13.51%</td>
</tr>
<tr>
<td>Bus Stop Amenities</td>
<td>10</td>
<td>16.13%</td>
<td>5</td>
<td>6.76%</td>
</tr>
<tr>
<td>Request To Add Service</td>
<td>7</td>
<td>11.29%</td>
<td>8</td>
<td>10.81%</td>
</tr>
<tr>
<td>Passed By</td>
<td>4</td>
<td>6.45%</td>
<td>8</td>
<td>10.81%</td>
</tr>
<tr>
<td>Fare / Transfer Dispute</td>
<td>4</td>
<td>6.45%</td>
<td>2</td>
<td>2.70%</td>
</tr>
<tr>
<td>Improper Driving</td>
<td>3</td>
<td>4.84%</td>
<td>13</td>
<td>17.57%</td>
</tr>
<tr>
<td>Early Departure</td>
<td>3</td>
<td>4.84%</td>
<td>4</td>
<td>5.41%</td>
</tr>
<tr>
<td>No Show</td>
<td>3</td>
<td>4.84%</td>
<td>3</td>
<td>4.05%</td>
</tr>
<tr>
<td>Late Arrival</td>
<td>3</td>
<td>4.84%</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Routing</td>
<td>2</td>
<td>3.23%</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>
Passenger Injury 2 3.23% 1 1.35%
Late Departure 1 1.61% 0 0.00%
Service Other 1 1.61% 0 0.00%
Unsafe Conditions 1 1.61% 0 0.00%
Inaccurate Public Information 1 1.61% 0 0.00%
Facilities Vandalism 1 1.61% 0 0.00%
Agency Policy 1 1.61% 0 0.00%
Carried By 0 0.00% 3 4.05%
Passenger Conduct 0 0.00% 2 2.70%
Overcrowding 0 0.00% 2 2.70%
Off Route 0 0.00% 1 1.35%

62 100.00% 74 100.00%

“Improper Driving” service reports decreased from 13 (18%) in October 2006 to 3 (4.8%) in October 2007. This represents the lowest percentage of overall service reports since February 2007 (4.6%).

Customer Service Representatives staffed the MST Busmobile for Kidfest at the Monterey Fairgrounds (October 13th and 14th). Materials were provided for kids to “Draw The Bus” for a free MST Frisbee.

Marketing and Sales Update


Published news stories included: “MST is On Call in Marina” (Salinas Californian, 10/18/07), “Panel Gives Busses a Boost” (Monterey County Herald, 10/25/07)

Marketing activities: Met with radio stations, phone book company, visitor publications and military map company to review ad campaigns and schedule new ads. Ordered promotional products for events and giveaways Ordered 2008 MST calendars. Submitted photo of a girl sitting at Monterey Transit Plaza reading a book for APTA photo contest. Met with department heads to coordinate projects we will be working on together in the future. Met with ad agencies to review presentations, and chose an advertising agency to work with. Met with graphic designer to brainstorm ideas and theme for annual report. Reviewed annual report samples and choose look/theme. Submitted award nomination for CTA Small Operator Excellence Award for Line 24 Grapevine Express. Coordinated photo shoot for MST On Call brochure. Coordinated MST booth and Busmobile presence at Kidfest event. Attended public hearing to gather citizen data on MST On Call in Marina. Designed and ordered monthly passes. Ordered

**Planning Update**

Staff attended the American Public Transit Association annual meeting in Charlotte, North Carolina, and, while at the conference, met with the consulting staff for MST's Monterey Bay Bus Rapid Transit Study. Staff worked on brainstorming and planning for the proposed downtown Monterey Mobility Management Center. Staff participated in an update for the Marina City Council on Phase 2 – Mixed Use of the Marina Transit Exchange and met with representatives from CHISPA and the city of Marina to discuss the next steps for the project. Staff continued with fine-tuning Line 56 Monterey-Memorial Hospital (implemented the previous month), preparations for the implementation of MST On Call-Marina in November, as well as planning for the January 2008 service change. Staff participated in a meeting with the city of Seaside staff and consultants to discuss the revitalization of the lower Broadway corridor.

Staff attended the Silicon Valley Leadership Conference, which highlighted public-private partnerships in transportation and a Proposition 1C Infill Housing Infrastructure workshop in Oakland. Staff participated in follow-up interviews with prospective proposers for the Frank J. Lichtanski Monterey Bay Operations Center. Staff attended regular meetings of TMC, FORA, MCHA, and the Monterey County Business Council.

**Information Technology Update**

Staff continued working on outstanding warranty claims with the Siemens Transitmaster system as well as implementing additional functionality. Staff continued to configure software and hardware for the ongoing implementation of the Maximus Maintenance system. Staff continued to configure hardware and software for the ongoing implementation of the FAMIS Accounting system. Staff continued to configure software for the ongoing implementation of the GIRO DDAM Timekeeping system. Staff updated software components of MST workstations. Staff continued developing functionality of the Payroll and Customer Service databases. Staff kept the MST web page updated and made the appropriate changes as required. Staff continued to support MST staff as needed, proactively ensuring MST staff were supported fully with their IT needs.

Staff started the installation of the Intelligent Transportation Systems components on the new MST vehicles.
TO: Carl Sedoryk

FROM: Thomas P. Walters

The following report summarizes recent actions taken on behalf of Monterey-Salinas Transit:

- Contacted FTA regarding Very Small Starts program and potential projects.
- Advocated for FY 2008 appropriations legislation, including provisions to protect the integrity of the Federal Bus and Bus Facilities Program.
- Advised on Federal Fiscal Year 2009 appropriations process.
- Continued advanced planning for Washington, D.C., advocacy meetings by MST.
- Provided regular updates on legislation and discussed impacts with MST staff.

TPW:dwg
DATE: December 1, 2007
TO: Carl Sedoryk, General Manager/CEO
     Monterey-Salinas Transit
FROM: John E. Arriaga, President
SUBJ: November 2007 Activity Report

Week of Nov. 1, 2007
- Participated in an interregional agency meeting with TAMC, FORA, and Monterey County to discuss and coordinate respective 2008 State Priorities.
- Monitored Prop. 1C Infill Program regional workshops and information gathering processes
- Monitored gubernatorial appointments.

Week of Nov. 5, 2007
- Monitored Prop. 1C Infill Program regional workshops and information gathering processes
- Monitored gubernatorial appointments.

Week of Nov. 12, 2007
- Holiday – in observance of Veteran’s Day
- Monitored Prop. 1C Infill Program regional workshops and information gathering processes
- Monitored gubernatorial appointments.

Week of Nov. 19, 2007
- Holiday – in observance of Thanksgiving
- Monitored Prop. 1C Infill Program regional workshops and information gathering processes
- Monitored gubernatorial appointments

Week of Nov. 26, 2007
- Monitored Prop. 1C Infill Program regional workshops and information gathering processes
- Attended informational CARB workshop on development of Green House Gas (GHG) emission reduction levels
- Attended CTC Meeting on CMIA and trade corridor funding
- Monitored Senate Budget and Fiscal Review Committee informational hearing on the Legislative Analyst’s Report on an estimated $10 billion budget deficit projected for 2008-09.
- Monitored gubernatorial appointments

Please feel free to contact me at (916) 669-1340 with any questions or concerns you may have regarding information contained in this report.
November 30, 2007

To: Carl Sedoryk
From: H. Harvath, Director of Administration

Subject: APTA ANNUAL MEETING TRIP REPORT

On October 7-10, 2007, I attended the Annual Meeting of the American Public Transportation Association in Charlotte, North Carolina. Joining me at the conference were Board Members Armenta, Clark and Downey. I attended the APTA Legislative Committee meeting, where a major topic of discussion was the recent diversion of all Federal Transit Administration FY 2007 5309 Bus and Bus Facility funding to the congestion management programs of just 5 metro areas – New York City, Seattle, San Francisco, Minneapolis and Miami. I also attended the Small Operations Committee, where we also discussed the funding diversion as well as strategies and priorities for the next federal transportation authorization legislation, scheduled for FY 2010.

In addition to the general sessions, where such speakers as FTA Administrator James Simpson and Dr. John Silvia, managing director and chief economist of Wachovia Corporation, briefed the audience on current transit issues, I also attended the following topical seminars:

- Emergency Response Preparedness
- Public Private Partnerships
- Technology in Small Transit Operations
- Smart (Proximity) Farecards
- Motivating Communities to Support Transit Funding Initiatives
- Commitment to Quality Services
- Transit and Pedestrian Friendly Streetscapes

Finally, I participated in the Americans With Disabilities Act Coalition meeting, where we discussed FTA’s notices for proposed rulemaking that would potentially alter the definition of “Reasonable Modification” with regards to our paratransit services. In addition, coalition members discussed proposed federal legislation (dubbed the “ADA Restoration Act”), which would expand the definition of disability to include a wider range of individuals who could qualify for paratransit services.

Hunter Harvath
November 30, 2007

Mr. Jim Fink  
PMB 236  
798 Lighthouse Ave  
Monterey, CA 93940

RE: Stop Installation Request– Hwy 183 At Market Circle

Dear Mr. Fink:

Thank you for participating in the public comment period at MST’s regularly Scheduled Board of Director’s meeting of October 15, 2007. Your comments were entered into the public record as a specific request that MST examine the feasibility of adding two (2) bus stops to serve both the East bound and West bound direction of Hwy 183 at the intersection of Market Circle in Salinas.

Subsequent to your request, MST has since completed a site evaluation of that location and has concluded the following:

SITE CONDITIONS (AS OF NOVEMBER 5, 2007):

Vehicular Traffic: The posted speed limit on approach to, and through the intersection is 35 MPH, however, the posted limit increases to 55 MPH approximately 60 yards west of the intersection. With the increased speed limit proximal to the location, traffic is typically traveling well in excess of 35 MPH while crossing the intersection.

Controlled Intersection: The intersection is signalized and fully controlled (4-way stop). Additionally, there now exist marked crosswalks on all sides of the intersection.

ADA Compliance: Cut outs or ramps have been installed at all four points of access to the intersection.

West Bound: With the recent roadway improvements and re-striping, there still remains insufficient paved shoulder for a 40-foot coach to safely pull off of the roadway to facilitate a westbound stop. Additionally, sufficient paved access would be required to allow for the safe boarding / alighting of passengers using mobility aids.

East Bound: The eastbound location (far side of the intersection) is equally problematic in that there currently is not enough paved shoulder to allow the coach to pull completely out
of traffic. Again, given the average speed and frequency of vehicular traffic through this intersection, pullouts are required for safety. Additionally, sufficient paved access would be required to allow for the safe boarding / alighting of passengers using mobility aids.

CONCLUSIONS & RECOMMENDATIONS:

Given the high rate of speed and volume of vehicular traffic on approach and through this intersection, it will be necessary that MST transit vehicles pull completely out of traffic to serve this location in both directions. The following improvements are required before MST can provide service to this intersection:

1. West Bound: (Far side Of the Intersection): The existing shoulder will need to be widened to allow a 40-foot coach to move completely out of traffic while providing sufficient space to safely board / alight passengers using mobility aids.

2. East Bound: (Far-side of the intersection): A pull-out will need to be constructed, which is large enough to accommodate for a 40-foot coach to move completely out of traffic while providing sufficient space to safely board / alight passengers using mobility aids.

In its current configuration, MST cannot provide service to this location until such time that current conditions can be altered to assure safe operation, which would include allowing its coaches to safely pull completely off of the roadway, while assuring full compliance with the Americans with Disabilities Act.

ALTERNATIVE CONSIDERATIONS:

MST is continuing to evaluate alternatives solutions to better serve this location, which include:

1. Adding additional bus stops on Market Street, east of Davis Road that would be closer to the Hwy 183 / Market Circle intersection.

2. Relocating existing bus stops that are located on Market Street, east of Davis Rd to reduce the walking distance from the Hwy 183 / Market Circle intersection.

Again, thank you for bringing this matter to our attention and we truly appreciate your suggestions as we continue to develop solutions to better serve all of the communities within Monterey County.

Sincerely Submitted,

Robert Weber
Director Of Transportation Services