



To: All Interested Parties

From: Sandra Amorim
 Procurement and Contracts Manager
 Monterey-Salinas Transit District

Re: RFP #22-01 Contract Transportation for Operation of MST Rides ADA & Special Transportation Paratransit Services and Other Dial-A-Ride and Fixed-Route Transit Services – Addendum Number 6

This Addendum Number 6 to the above referenced RFP responds to questions received with the MST response. The proposal due date has been postponed until **November 2, 2021, by 5:00 p.m.** Also, of importance **MST is removing the requirement for a bid bond to be submitted with the proposal. No bid bond or the equivalent cashier's check in the amount of \$50,000.00 is required.**

Question		Response
1	Based upon our (MV's) review of Addendum 4, there are approximately 20 new requirements (requests for additional detail). Like Exhibit C, are these required for a compliant proposal? For example, in B. Experience, References and Performance Record, item <i>b. The record for on-time performance, complaints, ADA Paratransit passenger trips per hour, preventable accidents</i> – is that data required to be submitted with each of our three references, or does it refer to data the District intends to validate when performing a reference check?	Ultimately the individual proposer will decide what information to include to make the strongest demonstration to MST that it has the experience and capability to run an effective program. Data such as on time performance, complaints, ADA Paratransit passenger trips per hour and preventable accidents are part of the data that supports if a program is running well or not. Exhibit C, which is include in Addendum 5 is not required. MST simply wants to ascertain that key positions are accounted for to ensure the success of the program.

2	<p>During the site survey we were shown a backup power generator for the maintenance building. Which is owned by the incumbent. Unless I missed it, there was no mention of a generator, to be provided by the vendor, in the RFP. Because of the cost to install (not understanding the building voltage requirements) and purchase this high ticket item (\$10K - \$100K), I would ask that some level of product spec or information be provided by MST so that we can narrow down our cost.</p>	<p>Specification data for the current unit is included in this addendum and was emailed previously to proposers.</p>
3	<p>Would you please confirm RFP Cost Form (excel file with Addendum 5) replaces the pricing sections on pages 171 through 174 in the Proposal Form (bidders do not need to fill in pricing sections on pages 171-174)?</p>	<p>Yes the RFP Cost form replaces the pricing sections on pages 171 through 174. Please submit pricing in the Microsoft Excel spreadsheet provided in Addendum 5.</p>
4	<p>Please provide staffing matrix form.</p>	<p>Enclosed is the proposer staffing matrix referred to in the addendum. MST thought that having an electronic format (as requested by proposers) would be easier for proposers. However, it seems this has caused unnecessary confusion, and while MST does care about the cost drivers for fixed-rate and per-trip costs, the most important information for staff is the hourly and per-trip costs.</p> <p>I have attached the staffing matrix if you find it helpful to use, please use it, otherwise simply follow the RFP format and list who you anticipate having on your project team.</p>
5	<p>For both preparation and to meet MST's evaluation and comparison of proposals, can MST please clarify the desired proposal response format?</p>	<p>Please follow the format stated in the RFP while addressing the evaluation criteria outlined in Addendum 4.</p>

	<p>In Section 8.27.1 the RFP states: <i>“The proposal should be presented in a format that corresponds to, and references, the sections outlined in the Specification or Scopes of Work and should be presented in the same order. Responses to each section and subsection should be labeled to indicate which item is being addressed.</i></p> <p>Do proposer’s need to respond to every subsection in the Scope(s) of Work they are bidding on, and in the same order? Or would MST prefer that proposers organize their proposals in accordance with the Evaluation Criteria set forth in Addendum 4?</p>	
6	<p>Sections 8.13 and 8.38 reference a form required to be submitted with the proposal entitled Proposer's Experience, stating it is a part of the contract documents. Can MST please clarify if the required form is the Section 12 form Experience Statement on page 193? If it is a different document, please provide the Proposer's Experience form to all bidders.</p>	<p>The experience statement format is on pages 193 and 194 of the RFP.</p>
7	<p>A VRH is largely described as first pickup to last drop off, without uncompensated driver breaks or fueling. The statement within 3.13.1 seems to imply that if a passenger is not on the bus, the time is not a VRH: “A VRH occurs only when a passenger is being transported to his or her destination and extends only for five minutes if the passenger is not ready for pick-up.” Please clarify which definition is accurate</p>	<p>Clarification on Section 3: A VRH is largely described as first pickup to last drop off <u>for the day</u>, without uncompensated driver breaks or fueling.</p>
8	<p>Will the \$50,000 bid bond be required to be submitted in hard copy format?</p>	<p>Upon consideration MST will remove the requirement for a bid bond or equivalent to be provided.</p>
9	<p>The RFP lists 60 drivers but the MV CBA lists 74 drivers? Why the discrepancy?</p>	<p>The vehicle operators count within the RFP accounts for the active roster (60</p>

		vehicle operators) and did not account for drivers that were on COVID-related furloughs since the beginning of the pandemic, which at the time of the drafting of the RFP totaled 14. MV is operating with 59 <i>active</i> vehicle operators as of today.
10	Is the contractor is required to provide tires. Are recaps on the drive axles acceptable?	See Section 5.1.8: Contractor shall provide tires. Recapped tires are not used on MST or Contractor buses.
11	Will the tires on new replacement or expansion vehicles be at the contractor's cost?	See Section 5.1.8: Contractor shall provide tires.
12	Does the purchase of buses and coaches include the diagnostic equipment and software required?	Section 5.1.8 shall include diagnostic equipment and software as Contractor responsibilities.
13	Please confirm the number of VRH estimated. The charts related to pricing have higher numbers than later information in the RFP.	Please provide pricing for: <ul style="list-style-type: none"> • Service Model A, MST RIDES ADA & Special Transportation paratransit - 63,000 annual VRH <i>or</i> 90,000 annual trips • Service Model B, Fixed Route - 50,000 annual VRH • Service Model B, MST On Call - 13,400 VRH year one only
14	Please provide a listing of current taxi subcontractors.	The current taxi subcontractors include Salinas Yellow Cab and Central Coast Cab.
15	When we went in to ride routes and see the service first hand, routes/segments of routes on the schedule were not all being run. Route 48, for example, does not seem to be running. Is this permanent, due to the pandemic or the driver shortage discussed during the prebid video call?	Routes are subject to change based on seasonality and operational efficiency. MST is in the process of redesigning its network and the operating routes beginning in July 2022 are not confirmed. Proposers should submit their bids based on the vehicle revenue hours (VRH) provided in the RFP.

16	Route 47 that goes to Hartnell College is an emission free full-size bus. Do the drivers need airbrake endorsements for this contract?	Route/Line 47 is currently directly operated by MST. Airbrake endorsements are not required for this contract.
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Submitted:

Sandra Amorim
Procurement and Contracts Manager

Dated: October 14, 2021