

**MEETING OF THE MST BOARD OF DIRECTORS**

**MEETING MINUTES**

**December 12, 2022**  
**10:00 am (Pacific)**

**Present:** Anna Velazquez (Chair) City of Soledad  
Mary Ann Carbone (Vice Chair) City of Sand City  
Jeff Baron City of Carmel-by-the-Sea  
Lorraine Worthy City of Gonzales  
Yanely Martinez City of Greenfield  
Mike LeBarre City of King  
Andrea Renny City of Monterey (Alternate)  
Joe Amelio City of Pacific Grove  
Tony Barrera City of Salinas  
Dave Pacheco City of Seaside  
Luis Alejo County of Monterey

**Absent:** City of Del Rey Oaks  
City of Marina

**Counsel:** Michael D. Laredo De Lay & Laredo

**Staff:** Carl Sedoryk General Manager/CEO  
Lisa Rheinheimer Assistant General Manager  
Norman Tuitavuki Chief Operating Officer  
Michael Kohlman Chief Information Officer  
Kelly Halcon Director of HR & Risk Management  
Michelle Overmeyer Director of Planning & Innovation  
Jeanette Alegar-Rocha Deputy Secretary  
Andrea Williams General Accounting & Budget Manager  
Beronica Carriedo C/S & Community Relations Supervisor  
David Bielsker Transit Scheduler  
Deanna Smith Civil Rights Officer  
Elena Grigorichina Operations Analyst  
Emma Patel Associate Planner  
Ikuyo Yoneda-Lopez Marketing & Customer Service Manager  
Kevin Allshouse Contract Services Manager  
Lisa Cox Risk and Safety Manager  
Marzette Henderson Transportation Manager  
Matthew Deal Grants Analyst

Paul Lopez  
Scott Taylor  
Sonjé Dayries

Facilities Manager  
IT Manager  
Compliance Officer

**Public:** Patrick Ferguson  
Nancy Fuentes  
Rob Snyder  
Matt Robinson  
Michael Pimentel  
Don Gilcrest  
Sloan Campi  
Tate Baugh

Resident City of Seaside  
MST Bus Rider  
Graniterock-Myers, LLC  
Shaw, Yoder, Antwih, Schmelzer&Lange  
Shaw, Yoder, Antwih, Schmelzer&Lange  
Thomas Walters & Associates  
California State University Monterey Bay  
Member of the Public

### 1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.

**Chair Velazquez called the meeting to order at 10:11 a.m. Roll call was taken and a quorum was established. Director Barrera led the pledge of allegiance.**

- 1-3. Review Highlights of the Agenda. (Carl Sedoryk)

### 2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

**Patrick Ferguson, a resident of Seaside expressed concern about the elimination of routes specifically Line 11 and general perceived lack of public information and outreach on the Better Bus Network changes. Carl Sedoryk informed Mr. Ferguson to email [mst@mst.org](mailto:mst@mst.org) with his contact information for staff to follow-up.**

**Nancy Fuentes, an MST customer expressed concern about the elimination of early service on Line 1 which impacts her ability to get to work. Chair Velazquez thanked Ms. Fuentes for her comments and informed her to email [mst@mst.org](mailto:mst@mst.org) with her contact information for MST staff to follow up.**

### 3. CONSENT AGENDA

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

- 3-1. Approve Resolution 2023-15 Authorizing Remote Teleconference Meetings. (Carl Sedoryk)
- 3-2. Adopt Resolution 2023-16 Recognizing Albert Garcia, Coach Operator as Employee of the Month for December 2022.
- 3-3. Approve Minutes of the MST Board Meeting on November 14, 2022. (Jeanette Alegar-Rocha)

- 3-4. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on November 14, 2022. (Jeanette Alegar-Rocha)
- 3-5. Financial Reports – October 2022. (Lori Lee)
  - a) Accept reports of October 2022 Cash Flow
  - b) Approve October 2022 Disbursements
  - c) Accept Report of October Treasury Transactions
- 3-6. Receive Report on Lost and Found Items Left on MST Property for the Month of August 2022. (Beronica Carriedo)
- 3-7. Authorize the General Manager/CEO, or Designated Staff to Purchase Six (6) Starcraft Paratransit Cutaway Buses for MST's RIDES Program from Creative Bus Sales in an Amount Not to Exceed \$775,000. (Norman K. Tuitavuki)
- 3-8. Authorize the General Manager/CEO, or designated staff to purchase four (4) Starcraft fixed-route cutaway buses from Creative Bus Sales in an amount not to exceed \$575,000. (Norman K. Tuitavuki)
- 3-9. Receive the 2023 Board Meeting Calendar, Committee Meeting Schedule, and Conference dates. (Jeanette Alegar-Rocha)
- 3-10. Authorize the General Manager/CEO to Purchase Contactless Fare Payment Validators from KUBA, Inc., and Contactless Fare Payment Processing from Littlepay in an Amount Not to Exceed \$315,358, in Addition to \$76,056 Per Year in Maintenance Fees for KUBA and, for Littlepay, a 2.25% Transit Processor Service Fee of Total Revenue Processed for Three (3) Years with Two (2) One-Year Options. (Steven Bruno)
- 3-11. Adopt Resolution 2023-17 in Appreciation of the Honorable, State Senator John Laird for his Support of Monterey-Salinas Transit District. (Carl Sedoryk)
- 3-12. Adopt Resolution 2023-18 in Appreciation of the Honorable Assemblymember Mark Stone for his Support of the Monterey-Salinas Transit District. (Carl Sedoryk)
- 3-13. Reject Claim for Insufficiency by the Claimant Stephanie Jimenez-Garcia. (Lisa Cox)
- 3-14. Approve Revisions to the Employee-Employer Relations Policy. (Kelly Halcon)

End of Consent Agenda

**There were no public comments on the consent agenda items.**

On a motion by Director Barrera, seconded by Director Alejo and carried by the following vote, which was conducted by roll call, the Board approved items 3-1 through 3-14 on the consent agenda:

**AYES: 10** Amelio, Baron, Barrera, Carbone, LeBarre, Martinez,  
Pacheco, Renny, Velazquez, Worthy  
**NOES: 0**  
**ABSENT: 2** City of Del Rey Oaks and City of Marina  
**ABSTAIN: 0**

#### **4. RECOGNITIONS AND SPECIAL PRESENTATIONS**

- 4-1. December 2022 Employee of the Month – Albert Garcia (Norman Tuitavuki)
- 4-2. Resolution of Appreciation Mark Stone (Carl Sedoryk)
- 4-3. Resolution of Appreciation John Laird (Carl Sedoryk)

**The Board received a video from State Senator John Laird thanking MST Board and staff for the recognition.**

- 4-4. Board Member Service Recognition 10 Years – Tony Barrera (Carl Sedoryk)

**Chair Velazquez and the Board recognized Tony Barrera for 10 years of service as a Director.**

- 4-5. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

**There were no public comments.**

#### **5. PUBLIC HEARINGS**

None

#### **6. ACTION ITEMS**

- 6-1. Approve the establishment of a One-Half (1/2) Hare Discount for Individuals with Department of Homeland Security Special Humanitarian Parole Status and Free Transportation for Those Being Hosted by an MST Employee.(Lisa Rheinheimer)

**On a motion by Director Carbone, seconded by Director Pacheco and carried by the following vote, which was conducted by roll call, the Board approved the establishment of a one-half (1/2) fare discount for individuals with Department of Homeland Security Special Humanitarian Parole Status and free transportation for those being hosted by an MST employee:**

**AYES: 10 Amelio, Baron, Barrera, Carbone, LeBarre, Martinez, Pacheco, Renny, Velazquez, and Worthy**  
**NOES: 0**  
**ABSENT: 2 City of Del Rey Oaks and City of Marina**  
**ABSTAIN: 0**

- 6-2. Authorize General Manager/CEO to Negotiate and Award a Contract with Graniterock-Meyers for SURF! Busway and Bus Rapid Transit Project Construction Management-General Contractor Pre-Construction Management Services in an Amount Not to Exceed \$931,900.  
(Lisa Rheinheimer)

**On a motion by Director Barrera, seconded by Director Worthy and carried by the following vote, which was conducted by roll call, the Board approved item 6-2 to authorize General Manager/CEO to negotiate and award a contract with Graniterock-Myers for SURF! Busway and Bus Rapid Transit Project construction management-general contractor pre-construction management services in an amount not to exceed \$931,900:**

**AYES: 10 Amelio, Baron, Barrera, Carbone, LeBarre, Martinez, Pacheco, Renny, Velazquez, and Worthy**  
**NOES: 0**  
**ABSENT: 2 City of Del Rey Oaks, City of Marina**  
**ABSTAIN: 0**

- 6-3. Approve the 2023 State Legislative Program. (Michelle Overmeyer)

**On a motion by Director Amelio, seconded by Director Carbone and carried by the following vote, which was conducted by roll call, the Board approved the 2023 State Legislative Program with a modification to section 2S to reflect “services supplies”:**

**AYES: 10 Amelio, Baron, Barrera, Carbone, LeBarre, Martinez, Pacheco, Renny, Velazquez, and Worthy**  
**NOES: 0**  
**ABSENT: 2 City of Del Rey Oaks, City of Marina**  
**ABSTAIN: 0**

- 6-4. Approve the 2023 Federal Legislative Program. (Carl Sedoryk)

On a motion by Director Velazquez, seconded by Director Carbone and carried by the following vote, which was conducted by roll call, the Board approved the 2023 Federal Legislative Program:

**AYES: 9 Baron, Barrera, Carbone, LeBarre, Martinez, Pacheco, Renny, Velazquez, and Worthy**  
**NOES: 0**  
**ABSENT: 3 Amelio, City of Del Rey Oaks, and City of Marina**  
**ABSTAIN: 0**

6-5. Approve the Recommendation of the General Manager Performance Evaluation Ad Hoc Committee of 5.5% Incentive Pay for the General Manager/CEO. (Anna Velazquez)

On a motion by Director Barrera, seconded by Director LeBarre and carried by the following vote, which was conducted by roll call, the Board approved the recommendation of the General Manager Performance Evaluation Ad Hoc Committee of 5.5% Incentive Pay for the General Manager/CEO:

**AYES: 9 Baron, Barrera, Carbone, LeBarre, Martinez, Pacheco, Renny, Velazquez, and Worthy**  
**NOES: 0**  
**ABSENT: 3 Amelio, City of Del Rey Oaks, and City of Marina**  
**ABSTAIN: 0**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Report
- 7-2. Federal Legislative Advocacy Report
- 7-3. State Legislative Advocacy Update
- 7-4. Staff Trip Reports
- 7-5. Correspondence

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 8-1. Reports on Meetings Attended by Board Members at MST Expense (AB 1234)

**Vice Chair Carbone provided a verbal report on her travel to the APTA TRANSForm Conference, from October 10-12, 2022 in Seattle, Washington.**

- 8-2. Board Member Comments and Announcements.

8-3. Board Member Referrals for Future Agendas.

**9. ATTACHMENTS**

9-1. The Detailed Monthly Performance Statistics and Disbursement Journal for October 2022 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

**10. CLOSED SESSION**

**There were no public comments on the closed-session items.**

10-1. Conference with Labor Negotiators, Gov. Code § 54957.6: MSTEА and MST. (Kelly Halcon/Michael D. Laredo)

**Michael Laredo reported that the Board provided general direction but no reportable action was taken.**

**11. ADJOURN**


**With no further business to discuss, Chair Velazquez adjourned the meeting to commence the MST Corporation Board Meeting at 12:18 p.m. (Pacific).**

Prepared by:



Jeanette Alegar-Rocha

Reviewed by:



Carl G. Sedoryk