



**MONTEREY-SALINAS TRANSIT DISTRICT
BOARD ADMINISTRATIVE PERFORMANCE COMMITTEE
MEETING AGENDA AND NOTICE**

Date: July 8, 2024
Time: 9:00 AM Pacific Time (US and Canada)
Location: In-Person and Zoom Conference

MST Administrative Performance Committee Participation:

The Board Administrative Performance Committee in-person meeting will be held on July 8, 2024, at 9:00 AM at 19 Upper Ragsdale Drive, Suite 100.

Councilmember Ariana Rodriguez Participation:

**Location: City Hall Council Chambers, 599 El Camino Real, Greenfield
via Zoom**

<https://us06web.zoom.us/j/84500836234?pwd=aFQ0YUdj3Y0eW94WmtRZ1Myc0Vldz09>

Meeting ID: 845 0083 6234 and Passcode: 652252.

Public Participation:

Public participation for the Regular Board Meeting is available in-person at 19 Upper Ragsdale Drive, Suite 100, as well as virtually via Zoom, telephone, and email. To participate virtually, click

<https://us06web.zoom.us/j/84500836234?pwd=aFQ0YUdj3Y0eW94WmtRZ1Myc0Vldz09> and enter the following:

Meeting ID: 845 0083 6234 and Passcode: 652252.

To attend by telephone, dial (669) 900-6833 same Meeting ID: 845 0083 6234 and Passcode: 652252.

Public comments may be made either in person, via Zoom, or via email. Warning to public speakers: MST is committed to civility and is mindful of its responsibility to protect the work environment. To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. Failure to engage in respectful dialog will forfeit the speaker's right to participate in Public Comment. Members of the public may attend the Committee Meeting in person and request to speak to the Committee when the Chair calls for public comment. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on Friday, July 5, 2024; those comments will be distributed to the MST Board of Directors before the meeting. Written comments may be emailed to clerk@mst.com, and should include the subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)."

Accessibility, Language Assistance, Public Comments – MST Board & Committee Agendas, Public Hearings, Pre-bids, Other Public Meetings

Agendas and materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA, 93940 during normal business hours. Agendas and other informational materials related to this meeting may be requested within 72 hours of the meeting date.

Upon request, Monterey-Salinas Transit will provide written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, description of the requested materials, and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting at the address below.

Public comments may be submitted for any item on the agenda by contacting MST:

Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

Website: <https://mst.org/contact-us/> • **Email:** clerk@mst.org • **Phone:** (888) 678-2871

TTY/TDD: 831-393-8111 • 711 Relay



888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito
/ Libreng tulong para sa wika

Group: Board Administrative Performance Committee (BAPC)

Directors:	Anna Velazquez (Chair)	City of Gonzales
	Dave Pacheco (Vice Chair)	City of Seaside
	Arianna Rodriguez	City of Greenfield
	Ed Smith	City of Monterey
	Kim Shirley	City of Del Rey Oaks
	Luis Alejo	County of Monterey

Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Kelly Halcon	Director of HR and Risk Management
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Michelle Overmeyer	Director of Planning and Innovation

The BAPC Committee provides policy direction to the Board and monitors performance in areas of Finance and Budget, Procurement, Legislative, Intergovernmental Relations, Business Development, Planning, Marketing, Customer Service, Regulatory Compliance, Risk Management, Employee Compensation/Benefit Programs, and Information Technology.

1. CALL TO ORDER

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

*Members of the public may address the Committee on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. **Failure to engage in respectful dialog will result in speakers being muted or required to leave.** The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda*

3. CONSENT AGENDA

3-1 Approve Minutes of the Board Administrative Performance / BAPC Committee on May13, 2024. (Jeanette Alegar-Rocha) (Page 5)

4. ACTION ITEMS

4-1. Review of Administrative Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)

4-2. Receive State Legislative Advocacy Update. (Michelle Overmeyer/Matt Robinson/Michael Pimentel)

4-3. Receive Federal Legislative Update. (Carl Sedoryk/Don Gilchrest)

5. CLOSED SESSION

As permitted by Government Code §54957 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

None.

6. ADJOURN

NEXT SCHEDULED MEETING DATE

September 9, 2024 at 9:00 a.m.

Dates, times and **teleconference information are subject to change.*

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

Board Administrative Performance Committee (BAPC)

Meeting Minutes

May 13, 2024
9:00 a.m.

- Present:** Lorraine Worthy (Chair) (via Zoom) City of Gonzales
Dave Pacheco (Vice Chair) City of Seaside
Kim Shirley City of Del Rey Oaks
Ed Smith City of Monterey
Luis Alejo County of Monterey
- Absent:** Ariana Rodriguez City of Greenfield
- Staff:** Carl Sedoryk General Manager/CEO
Lisa Rheinheimer Assistant General Manager
Kelly Halcon Director of HR and Risk Management
Norman Tuitavuki Chief Operating Officer
Michelle Overmeyer Director of Planning and Innovation
Jeanette Alegar-Rocha Clerk to the Board
Beronica Carriedo C/S & Community Relations Supervisor
Cristy Sugabo Mobility Manager
Deanna Smith Civil Rights Officer
Emma Patel Planning Manager
Ezequiel Rebollar IT System Engineer
Ikuyo Yoneda-Lopez Marketing & Communications Manager
Isamar Rodriguez Customer Service Representative
Jacob Huggins IT Specialist
Kevin Allshouse Contract Transportation Manager
Marzette Henderson Transportation Manager
Matthew Deal Grants Analyst
Natalie Flores Associate Planner
Scott Taylor IT Manager
Steven Bruno Purchasing Agent
Vince Dang Project Manager Coordinator
- Counsel:** Michael D. Laredo De Lay & Laredo
- Public:** Matt Robinson Shaw, Yoder, Antwih, Schmelzer & Lange
Michael Pimentel Shaw, Yoder, Antwih, Schmelzer & Lange
Don Gilchrest Thomas Walters & Associates

1. CALL TO ORDER

Vice Chair Pacheco called the meeting to order at 9:03 a.m. with roll call taken and a quorum was established.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

There were no public comments.

3. CONSENT AGENDA

3-1 Approve Minutes of the Board Administrative Performance / BAPC Committee on March 11, 2024. (Jeanette Alegar-Rocha) (Page 5)

There were no public comments on the consent agenda.

On a motion by Director Shirley, seconded by Director Smith and carried by the following roll call vote, the Committee approved the Minutes of the Board Administrative Performance Committee Meeting of March 11, 2024.

AYES: 4 Pacheco, Shirley, Smith, and Worthy
NOES: 0
ABSENT: 2 Alejo and Rodriguez
ABSTAIN: 0
RECUSE: 0

4. ACTION ITEMS

4-1. Review of Monthly Report. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)

There were no public comments on item 4-1.

Director Luis Alejo arrived at 9:12 a.m.

4-2. Receive State Legislative Advocacy Update. (Michelle Overmeyer/Matt Robinson/Michael Pimentel)

There were no public comments on item 4-2.

The Committee received an update from State legislative advocates Matt Robinson and Michael Pimentel of Shaw, Yoder, Antwih, Schmelzer & Lange.

4-3. Receive Federal Legislative Update. (Carl Sedoryk/Don Gilcrest)

There were no public comments on item 4-3.

The Committee received an update on the Federal Legislative Program from

Federal legislative advocate Don Gilchrest of Thomas Walters & Associates.

- 4-4. Receive Draft FY 2024/25 and FY 2025/26 Budget Presentation. (Lisa Rheinheimer)

There were no public comments on item 4-4.

The Committee received a presentation of the draft FY 2024/25 and FY 2025/26 Budget.

Director Alejo asked if the forecasted FY 2025-2026 surplus of \$3.5 M and unrestricted reserve of \$46 M amounts are within range of where MST had been historically with the budget. Ms. Rheinheimer responded that the forecast does not include a reserve for operations as this year, MST is more fully staffed. However, it is within previous ranges.

Director Smith commented on the forecasted FY 2025 expenses with the anticipated revenue at \$56 M saying there is a deficit of over \$4 M. Ms. Rheinheimer responded that the \$56 M in revenue did not include the \$4.3 M in SB 125 funding. Director Smith also commented that he would like staff to look into potential cost savings on lease payments at MST satellite locations.

- 4-5. Receive Update on Measure Q Research, Voter Polling, and Possible Renewal. (Carl Sedoryk) (Page 9)

There were no public comments on item 4-5.

The Committee received an update and presentation on Measure Q research, voter polling and possible renewal.

5. CLOSED SESSION

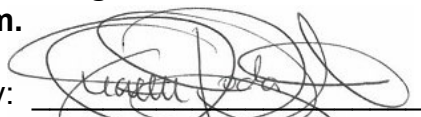
As permitted by Government Code §54957 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

None.

6. ADJOURN

There being no further business, Vice Chair Pacheco adjourned the meeting at 10:05 a.m.

Prepared by:



Jeanette Alegar-Rocha
Deputy Secretary/Clerk to the Board

Reviewed by:



Carl G. Sedoryk
General Manager/CEO

Blank Page