



**MONTEREY-SALINAS TRANSIT DISTRICT  
BOARD OPERATIONS PERFORMANCE COMMITTEE  
MEETING AGENDA AND NOTICE**

**Date:** February 12, 2024  
**Time:** 9:00 AM Pacific Time (US and Canada)  
**Location:** In-Person and Zoom Conference

**MST Operations Performance Committee Participation:**

The Board Operations Performance Committee in-person meeting will be held on February 12, 2024, at 9:00 a.m. at 19 Upper Ragsdale Drive, Suite 100.

**Public Participation:**

Public participation for the Regular Board Meeting is available in-person at 19 Upper Ragsdale Drive, Suite 100, as well as virtually via Zoom, telephone, and email. To participate virtually, click

<https://us06web.zoom.us/j/84500836234?pwd=aFQ0YUdj3Y0eW94WmtRZ1Myc0Vldz09> and enter the following:

Meeting ID: 845 0083 6234 and Passcode: 652252.

To attend by telephone, dial (669) 900-6833 same Meeting ID: 845 0083 6234 and Passcode: 652252.

*Public comments may be made either in person, via Zoom, or via email. Warning to public speakers: MST is committed to civility and is mindful of its responsibility to protect the work environment. To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. Failure to engage in respectful dialog will forfeit the speaker's right to participate in Public Comment. Members of the public may attend the Committee Meeting in person and request to speak to the Committee when the Chair calls for public comment. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at [clerk@mst.org](mailto:clerk@mst.org) by 3:00 pm on Friday, February 9, 2024; those comments will be distributed to the MST Board of Directors before the meeting. Written comments may be emailed to [clerk@mst.com](mailto:clerk@mst.com), and should include the subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)."*

**Accessibility, Language Assistance, Public Comments – MST Board & Committee Agendas, Public Hearings, Pre-bids, Other Public Meetings**

Agendas and materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA, 93940 during normal business hours. Agendas and other informational materials related to this meeting may be requested within 72 hours of the meeting date.

Upon request, Monterey-Salinas Transit will provide written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, description of the requested materials, and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting at the address below.

Public comments may be submitted for any item on the agenda by contacting MST:

**Mail:** MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

**Website:** <https://mst.org/contact-us/> • **Email:** [clerk@mst.org](mailto:clerk@mst.org) • **Phone:** (888) 678-2871

**TTY/TDD:** 831-393-8111 • 711 Relay



888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito /  
Libreng tulong para sa wika

**Group: Board Operations Performance Committee (BOPC)**

<b>Directors:</b>	Mary Ann Carbone (Chair)	City of Sand City
	Joe Amelio (Vice-Chair)	City of Pacific Grove
	Mike LeBarre	City of King
	Jeff Baron	City of Carmel-by-the-Sea
	Liesbeth Visscher	City of Marina
	Tony Barrera	City of Salinas
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Kelly Halcon	Director of HR and Risk Management
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Michelle Overmeyer	Director of Planning and Innovation

*The BOPC Committee provides policy direction to the MST Board and monitors performance in areas of Transit, ADA Paratransit and Mobility Management Service Design/Service Delivery, Capital Investment Requirements, Capital Projects, Transit Facilities/Customer Amenities, Asset Management, Labor Relations, and Safety/Security.*

**1. CALL TO ORDER**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Committee on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.*

**3. CONSENT AGENDA**

- 3-1. Approve Minutes of the Board Operations Performance / BOPC Committee on November 13, 2023. (Jeanette Alegar-Rocha) (Page 5)

**4. ACTION ITEMS**

- 4-1. Review of Operations Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)
- 4-2. Receive Update on the SURF! Project. (Refer to Regular Board Agenda Item 5-1) (Lisa Rheinheimer)

- 4-3. Receive Inactive Bus Stop Removal Policy. (Refer to Regular Board Agenda Item 5-2) (Michelle Overmeyer)
- 4-4. Receive Better Bus Network One (1) Year Report. (No Enclosure) (Michelle Overmeyer)

**5. CLOSED SESSION**

*As permitted by Government Code §54957 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.*

**6. ADJOURN**

**NEXT SCHEDULED MEETING DATE: April 15, 2024**

**9:00 a.m.**

*\*Dates, times and **teleconference** information are subject to change.*

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

**Board Operations Performance Committee (BOPC)  
Meeting Minutes**

November 13, 2023  
9:00 a.m.

<b>Present:</b>	Mary Ann Carbone (Chair)	City of Sand City
	Joe Amelio (Vice Chair)	City of Pacific Grove
	Jeff Baron	City of Carmel-by the Sea
	Liesbeth Visscher	City of Marina
	Tony Barrera	City of Salinas
	Mike LeBarre	City of King
<b>Absent:</b>	None	
<b>Counsel:</b>	Michael D. Laredo	General Counsel, De Lay & Laredo
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Michael Kohlman	Chief Information Officer
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Clerk to the Board
	Andrea Williams	Finance Manager
	Beronica Carriedo	C/S & Community Outreach Supervisor
	Christine Church	Communications Systems Supervisor
	Cristy Sugabo	Mobility Manager
	David Bielsker	Transit Scheduler
	Elena Grigorichina	Operations Specialist
	Emma Patel	Planning Manager
	Deanna Smith	Civil Rights Officer
	Ezequiel Rebollar	IT System Engineer
	Ikuyo Yoneda-Lopez	Marketing & Communications Manager
	Jacob Huggins	IT Specialist
	Jacqueline Munoz	Customer Service Representative
	Kevin Allshouse	Contract Services Manager
	Marzette Henderson	Transportation Manager
	Matthew Deal	Grants Analyst
	Natalie Flores	Assistant Planner
	Paul Lopez	Facilities Manager
	Scott Taylor	IT Manager

**1. CALL TO ORDER**

**Board Operations Performance Committee Chair, Mary Ann Carbone called the meeting of the Committee to order at 9:02 a.m. Roll was taken and a quorum was established.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

**There were no public comments.**

**Committee member LeBarre commented on and expressed appreciation for the quality of service provided by an MV driver who assisted Mr. Fink from his bus ride to the board meeting and was very attentive to his needs.**

**3. CONSENT AGENDA**

3-1. Approve Minutes of the Board Operations Performance / BOPC Committee on September 11, 2023. (Jeanette Alegar-Rocha) (Page 5)

3-2. Receive MST RIDES No Show Memorandum. (Kevin Allshouse) (Page 9)

**There were no public comments on the consent agenda.**

**On a motion by Director Barrera, seconded by Director Amelio and carried by the following vote, the Committee approved all items on the consent agenda:**

**AYES: 6 Amelio, Baron, Barrera, Carbone, LeBarre, and Visscher**  
**NOES: 0**  
**ABSENT: 0**  
**ABSTAIN: 0**

**4. ACTION ITEMS**

4-1. Review of Operations Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)

**A review of the Operations Performance was provided to the Committee by Carl Sedoryk, General Manager/CEO highlighting updates on increased ridership resulting from the Better Bus Network and the 50% Fare Discount for Veterans using a credit/debit/e-wallet on the tap-to-pay contactless devices. Veterans will receive an automatic discount after they register with Login.gov.**

**There were no public comments.**

4-2. Receive Progress Update on the MST SURF! Busway and Bus Rapid Transit Project and Provide Direction. (Lisa Rheinheimer) (Refer to MST Board of Directors Agenda Item 6-2)

**The Committee received an update on the MST SURF! Busway and Bus Rapid Transit Project budget, schedule, and roundabout request from the City of Sand City.**

**There were no public comments.**

- 4-3. Update on MST Capital Improvement Program (CIP) - (Lisa Rheinheimer/Vince Dang) (Refer to MST Board of Directors Agenda Item 3-10)

**The Committee received an update on the MST Capital Improvement Program including project updates on battery electric bus charging infrastructure, a Clean California Transit Grant Award, and revised SURF! Busway and Bus Rapid Transit Project budget numbers.**

**There were no public comments.**


**5. CLOSED SESSION**

**None.**

**6. ADJOURN**

**There being no further business, Chair Carbone adjourned the meeting at 10:00 a.m.**

Prepared by:   
Jeanette Alegar-Rocha  
Deputy Secretary/Clerk to the Board

Reviewed by:   
Carl G. Sedoryk  
General Manager/CEO

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