

**MEETING OF THE MST BOARD OF DIRECTORS**

**MEETING MINUTES**

**October 9, 2023**

**10:00 am (Pacific)**

<b>Present:</b>	Anna Velazquez, Chair	City of Soledad
	Jeff Baron	City of Carmel-by-the-Sea
	Kim Shirley	City of Del Rey Oaks
	Mike LeBarre	City of King
	Bruce Delgado	City of Marina
	Ed Smith	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
<b>Absent:</b>	Lorraine Worthy	City of Gonzales
	Ariana Rodriguez	City of Greenfield
	Mary Ann Carbone, Vice Chair	City of Sand City
<b>Counsel:</b>	Michael D. Laredo	De Lay & Laredo
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Deputy Secretary/Clerk to the Board
	Cristy Sugabo	Mobility Manager
	Daniel Bruno	Scheduling Assistant
	Elena Grigorichina	Operations Specialist
	Emma Patel	Planning Manager
	Ezequiel Rebollar	IT Technician
	Ikuyo Yoneda-Lopez	Marketing & Communications Manager
	Jacob Huggins	IT Specialist
	Jacqueline Munoz	C/S Representative
	Kevin Allshouse	Contract Services Manager
	Matthew Deal	Grants Analyst
	Natalie Flores	Assistant Planner
	Rolando Munoz	C/S Representative
	Scott Taylor	IT Manager

Steven Bruno  
Ursulla Scardina  
Vince Dang

Purchasing Agent  
Marketing Assistant  
Project Management Coordinator

**Public:**

Steven Ramirez  
Don Gilchrest  
Michael Pimental  
Christine Watson  
Todd Muck

ATU  
Thomas Walters & Associates  
SYSAL  
TAMC  
TAMC

**1. CALL TO ORDER**

1-1. Roll Call. (Jeanette Alegar-Rocha)

1-2. Pledge of Allegiance.

**Director Tony Barrera called the meeting to order at 10:02 a.m. Roll call was taken and a quorum was established. Director Baron led the pledge of allegiance.**

**Chair Velazquez arrived at 10:04 a.m. and moved the order of the agenda review and approvals of consent and action items before special presentations to ensure there was a quorum.**

1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk, General Manager/CEO, reviewed the highlights of the agenda.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

**Steven Ramirez, the ATU representative introduced himself and said that he looked forward to working with MST staff and the Board.**

**Board member Delgado asked if it was possible for public comments at future board meetings could include items on the consent agenda as well. Mr. Sedoryk commented that there is a Board workshop in January where these items can be discussed further.**

**3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

3-1. Adopt Resolution 2024-06 Recognizing Vince Dang, Project Management Coordinator as Employee of the Month for October 2023. (Lisa Rheinheimer) (Page 9)

- 3-2. Approve Minutes of the MST Board Meeting on September 11, 2023. (Jeanette Alegar-Rocha) (Page 11)
- 3-3. Receive Draft Minutes of the MST Board Operations Performance Committee Meeting on September 11, 2023. (Jeanette Alegar-Rocha) (Page 19)
- 3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of April 2023. (Beronica Carriedo) (Page 23)
- 3-5. Financial Reports – August 2023. (Lori Lee) (Page 25)
  - a) Accept Report of August 2023 Cash Flow Presented in Attachment #1
  - b) Approve August 2023 Disbursements Listed in Attachment #2
  - c) Accept Report of August 2023 Treasury Transactions Listed in Attachment #3
- 3-6. Reject Claim by the Claimant Reyna Vargas. (Lisa Cox) (Page 37)
- 3-7. Approve Resolution 2024-07 Approving MST Program of Projects and Authorizing the General Manager/CEO to Execute Grant Documents for State Transit Assistance/ State of Good Repair Funds and Authorizing the Execution of Program Certifications and Assurances. (Matthew Deal) (Page 39)
- 3-8. Authorize Disposition of Eleven (11) MST-Owned Vehicles that Have Reached or Exceeded their Useful Life. (Norman Tuitavuki) (Page 47)
- 3-9. Authorize the General Manager/CEO or Designee to Execute Lease Documents with US ARMY for the Joe Lloyd Way Facility (JLW) for Continued MST Fixed Route and MST RIDES Minibus Operations and Maintenance at a Rate of \$230,856 Per Year for a Term of Two Years. (Carl Sedoryk) (Page 49)
- 3-10. Receive Results of FY 2023 Federal Transit Administration (FTA) Triennial Review of MST. (Deanna Smith) (Page 51)
- 3-11. Authorize the General Manager/CEO to Enter Into a Three-Year Contract with Pacific Claims Management for Workers' Compensation Managed Care Services with the Option to Extend for Two (2) Individual One (1) Year Terms, for a Total Contract Amount Not to Exceed \$380,000 or \$76,000/Year. (Steven Bruno) (Page 83)
- 3-12. Reject Claim by the Claimant Anna Lopez. (Lisa Cox) (Page 85)

- 3-13. Reject Claim by the Claimant Silvia Mendoza Miranda. (Lisa Cox) (Page 87)
- 3-14. Reject Claim by Paul M. Davis and Associates Re: Jason Gamotan v. Monterey Salinas Transit. (Kelly Halcon) (Page 89)

End of Consent Agenda

**There were no public comments on the Consent Agenda.**

**On a motion by Director Alejo, seconded by Director Delgado and carried by the following vote, the Board approved the consent agenda:**

<b>AYES:</b>	<b>9</b>	<b>Alejo, Amelio, Baron, Barrera, Delgado, Pacheco, Shirley, Smith, and Velazquez</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>4</b>	<b>Carbone, LeBarre, Rodriguez, and Worthy</b>
<b>ABSTAIN:</b>	<b>0</b>	
<b>RECUSE</b>	<b>0</b>	

#### **4. RECOGNITIONS AND SPECIAL PRESENTATIONS**

- 4-1. October 2023 Employee of the Month – Vince Dang, Project Management Coordinator. (Lisa Rheinheimer)

**The MST Board recognized Vince Dang, Project Management Coordinator, as the October 2023 Employee of the Month for his outstanding contribution to MST and to the entire community.**

- 4-2. 25-Year Service Anniversary– Roberto Cruz, Coach Operator. (Norman Tuitavuki)

**The MST Board recognized Roberto Cruz for his 25-year MST Service Anniversary and his outstanding contribution to MST and to the entire community.**

- 4-3. Receive MST 50<sup>th</sup> Golden Anniversary Recognition from the County of Monterey Board of Supervisors. (Luis Alejo)
- 4-4. Receive Congressional Record Honoring the 50<sup>th</sup> Anniversary of Monterey-Salinas Transit. (Carl Sedoryk) (Page 91)

#### **5. PUBLIC HEARINGS**

None

**6. ACTION ITEMS**

6-1. Receive Staff Recommendations for Transit Operations and Capital Projects Funding in the FY 2024 State Budget as Promulgated in Senate Bill 125, Senate Bill 101, and Assembly Bill 102, and Provide Direction. (Carl Sedoryk/Lisa Rheinheimer/Michelle Overmeyer) (Page 93)

**There were no public comments on item 6-1.**

**The Board received staff recommendations for transit operations and capital projects in the SB 125 funding program.**

**Director Amelio asked if other projects aside from the 6 projects listed in the staff memo that were submitted to the Transportation Agency for Monterey County (TAMC) could be considered for funding.**

**Director Delgado asked for a copy of the letter received from State Parks in support of the MST SURF! Busway and Bus Rapid Transit Project.**

**Director Baron asked that the SURF! budget be brought back to the Board at a future meeting.**

**The Board did not object to the list of MST projects submitted to TAMC.**

6-2. Approve the Updated Version of the MST Employee Handbook. (Kelly Halcon) (Page 101)

**There were no public comments on item 6-2.**

**On a motion by Director Amelio, seconded by Director Smith and carried by the following vote, the Board approved item 6-1:**

<b>AYES:</b>	<b>9</b>	<b>Alejo, Amelio, Baron, Barrera, Delgado, Pacheco, Shirley, Smith, and Velazquez</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>4</b>	<b>Carbone, LeBarre, Rodriguez, and Worthy</b>
<b>ABSTAIN:</b>	<b>0</b>	
<b>RECUSE</b>	<b>0</b>	

6-3. Authorize the General Manager/CEO to Enter into a Contract with Mansfield Energy for the Purchase and Delivery of Fuel, Valid from November 1, 2023, through February 10, 2027, with the Option to Extend One Additional Year Thereafter, in an Amount Not to Exceed \$22,200,578. (Steven Bruno) (Page 187)

**There were no public comments on item 6-3.**

**On a motion by Director Barrera, seconded by Director Alejo and carried by the following vote, the Board approved item 6-3:**

<b>AYES:</b>	<b>9</b>	<b>Alejo, Amelio, Baron, Barrera, Delgado, Pacheco, Shirley, Smith, and Velazquez</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>4</b>	<b>Carbone, LeBarre, Rodriguez, and Worthy</b>
<b>ABSTAIN:</b>	<b>0</b>	
<b>RECUSE</b>	<b>0</b>	

6-4. Approve MST 3.0% FY 2023 Incentive Pay Pool for Eligible Monterey-Salinas Transit Employee Association (MSTEA) and Confidential Unit Employees (Excluding the General Manager/CEO). (Carl Sedoryk) (Page 189)

**There were no public comments on item 6-4.**

**On a motion by Director Barrera, seconded by Director Pacheco and carried by the following vote, the Board approved item 6-4:**

<b>AYES:</b>	<b>9</b>	<b>Alejo, Amelio, Baron, Barrera, Delgado, Pacheco, Shirley, Smith, and Velazquez</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>4</b>	<b>Carbone, LeBarre, Rodriguez, and Worthy</b>
<b>ABSTAIN:</b>	<b>0</b>	
<b>RECUSE</b>	<b>0</b>	

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Monthly Report – August 2023 (Page 191)
- 7-2. Federal Legislative Advocacy Report (Page 257)
- 7-3. State Legislative Advocacy Update (Page 259)
- 7-4. Staff Trip Reports – None
- 7-5. Correspondence – None

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
- 8-2. Board Member Comments and Announcements.
- 8-3. Board Member Referrals for Future Agendas.

**Director LeBarre joined the meeting at 11:30 a.m.**

**9. ATTACHMENTS**

- 9-1. The Monthly Report for August 2023 can be viewed online at: <http://mst.org/about-mst/board-of-directors/board-meetings/>

**10. CLOSED SESSION**

**There were no public comments on closed session items 10-1.**


- 10-1. Review General Manager/CEO Performance Evaluation Gov. Code § 54957. (Anna Velazquez) Conference With Labor Negotiators (§54957.6) Agency Designated Representatives: (Michael Laredo) (No Enclosure)

**Michael Laredo, MST General Counsel, reported that the Board met and that the item would return in open session for action at the next meeting.**

**11. ADJOURN**

**With no further business to discuss, Chair Velazquez adjourned the meeting at 11:35 a.m. (Pacific).**

Prepared by:   
Jeanette Alegar-Rocha  
Deputy Secretary/Clerk to the Board

Reviewed by:   
Carl G. Sedoryk  
General Manager/CEO