

**MEETING OF THE MST BOARD OF DIRECTORS**

**MEETING MINUTES**  
**September 11, 2023**  
**10:00 am (Pacific)**

<b>Present:</b>	Mary Ann Carbone, Vice Chair	City of Sand City
	Jeff Baron	City of Carmel-by-the-Sea
	Kim Shirley	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Ariana Rodriguez	City of Greenfield
	Carlos DeLeon	City of King
	Liesbeth Visscher	City of Marina
	Ed Smith	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
<b>Absent:</b>	Anna Velazquez, Chair	City of Soledad
<b>Counsel:</b>	Michael D. Laredo	De Lay & Laredo
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Michael Kohlman	Chief Information Officer
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Deputy Secretary/Clerk to the Board
	Andrea Williams	Finance Manager
	Claudia Valencia	Mobility Specialist
	Cristy Sugabo	Mobility Manager
	Daniel Bruno	Scheduling Assistant
	Dave Bielsker	Transit Scheduler
	Deanna Smith	Civil Rights Officer
	Elena Grigorichina	Operations Specialist
	Emma Patel	Planning Manager
	Ezequiel Rebollar	IT Technician
	Ikuyo Yoneda-Lopez	Marketing & Communications Manager
	Jacob Huggins	IT Specialist
	Jacqueline Munoz	C/S Representative

Kaleb Aquino-Lopez	Mobility Specialist
Kelly Soriano	Mobility Specialist
Kevin Allshouse	Contract Services Manager
Matthew Deal	Grants Analyst
Marzette Henderson	Transportation Manager
Natalie Flores	Assistant Planner
Pamela Aquino	C/S Representative
Paul Lopez	Facilities Manager
Ruben Gomez	Mobility Coordinator
Scott Taylor	IT Manager
Steven Bruno	Purchasing Agent
Ursulla Scardina	Marketing Assistant
Vince Dang	Project Management Coordinator
Yohana Reyes	Mobility Specialist

<b>Public:</b>	Jasmine Mejia-Cortez	Executive Assistant to Supervisor Luis Alejo
	Chris Duymich	AMBAG
	Christopher Wilmot	Member of the Public
	Tate Baugh	Member of the Public

**1. CALL TO ORDER**

- 1-1. Roll Call. (Jeanette Alegar-Rocha)
- 1-2. Pledge of Allegiance.

**Vice Chair Carbone called the meeting to order at 10:07 a.m. Roll call was taken and a quorum was established. Director Pacheco led the pledge of allegiance.**

- 1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk reviewed the highlights of the agenda.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

**There were no public comments.**

**3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

- 3-1. Adopt Resolution 2024-02 Recognizing Yohana Reyes, Mobility Specialist as Employee of the Month for August 2023. (Cristy Sugabo) (Page 9)
- 3-2. Adopt Resolution 2024-03 Recognizing Renaldo Hernandez as Employee of the Month for September 2023. (Marzette Henderson) (Page 11)

- 3-3. Approve Minutes of the MST Board Meeting on July 10, 2023. (Jeanette Alegar-Rocha) (Page 13)
- 3-4. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on July 10, 2023. (Jeanette Alegar-Rocha) (Page 19)
- 3-5a&b. Financial Reports – June & July 2023. (Lori Lee) (Pages 23 -40)
  - a) Accept Report of June & July 2023 Cash Flow Presented in Attachment #1
  - b) Approve June & July 2023 Disbursements Listed in Attachment #2
  - c) Accept report of June & July 2023 Treasury Transactions Listed in Attachment #3
- 3-6. Receive Report on Lost and Found Items Left on MST Property for the Months of March 2023. (Beronica Carriedo) (Page 41)
- 3-7. Receive Minutes of the Mobility Advisory Committee Meeting on March 29, 2023. (Ruben Gomez) (Page 43)
- 3-8. Ratify a One-Year Contract Extension with Allied Universal for Security Foot and Mobile Patrol Services in an Amount Not to Exceed \$288,154. (Norman Tuitavuki) (Page 47)
- 3-9. Authorize the General Manager/CEO to Enter into a Five-Year Contract with Cintas for Uniform and Linen Services for a Total Contract Amount Not to Exceed \$1,082,500. (Steven Bruno) (Page 49)
- 3-10. Receive Minutes of the Measure Q Oversight Committee on April 17, 2023. (Jeanette Alegar-Rocha) (Page 51)
- 3-11. Receive Draft Minutes of the Measure Q Oversight Committee on August 21, 2023. (Jeanette-Rocha) (Page 55)
- 3-12. Approve Resolution 2024-04 Authorizing the General Manager/CEO to Execute Certifications and Assurances, Authorized Agent Forms and Implementation of Volkswagen (VW) Environmental Mitigation Trust Fund Projects. (Matthew Deal) (Page 59)
- 3-13. Approve Resolution 2024-05 Authorizing the General Manager/CEO to Execute a Master Agreement and Program Supplement for the Transit and Intercity Rail Capital Program (TIRCP). (Matthew Deal) (Page 63)
- 3-14. Receive Draft Minutes of the Mobility Advisory Committee Meeting on July 26, 2023. (Ruben Gomez) (Page 67)

End of Consent Agenda

**There were no public comments on the Consent Agenda.**

**On a motion by Director Barrera, seconded by Director Amelio, and carried by the following vote, the Board approved the consent agenda:**

<b>AYES:</b>	<b>12</b>	<b>Alejo, Amelio, Baron, Barrera, Carbone, DeLeon, Pacheco, Rodriguez, Shirley, Smith, Worthy, and Visscher</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>1</b>	<b>Velazquez</b>
<b>ABSTAIN:</b>	<b>0</b>	
<b>RECUSE:</b>	<b>0</b>	

#### **4. RECOGNITIONS AND SPECIAL PRESENTATIONS**

4-1. August 2023 Employee of the Month – Yohana Reyes, Mobility Specialist.  
(Cristy Sugabo)

**The MST Board recognized Yohana Reyes, Mobility Specialist, as the August 2023 Employee of the Month for her outstanding contribution to MST and to the entire community.**

4-2. September 2023 Employee of the Month – Renaldo Hernandez, Coach Operator. (Marzette Henderson)

**The MST Board recognized Renaldo Hernandez, Coach Operator, as the September 2023 Employee of the Month for his outstanding contribution to MST and to the entire community.**

#### **5. PUBLIC HEARINGS**

None

**Luis Alejo joined the meeting at 10:40 a.m.**

#### **6. ACTION ITEMS**

6-1. Receive Presentation on Results of the MST Rider and Non-Rider Survey.  
(Ikuyo-Yoneda Lopez) (Page 71)

Ikuyo-Yoneda Lopez presented results of the MST Rider and Non-Rider Survey.

**There were no public comments on Action Item 6-1.**

6-2. Receive Report of the Status of Litigation Against MST on the SURF!  
Busway and Bus Rapid Transit Project (Monterey County Superior Court)

Mr. Sedoryk reported to the Board that all legal action against MST on the SURF! project is now closed.

**There were no public comments on Action Item 6-2.**

**Mike LeBarre joined the meeting at 11:15 a.m.**

6-3. Authorize the General Manager/CEO to Execute a Memorandum of Understanding (MOU) with Santa Clara Valley Transportation Authority (VTA) for Line 59 Salinas-Gilroy for a Two-year Partnership in the Amount of \$128,750. (Michelle Overmeyer) (Page 113)

**Christopher Wilmot, member of the public and Monterey Peninsula College student, commented on fixed routes from the Monterey Peninsula to catch the new Line 59. MST staff made note of Mr. Wilmot's comments.**

**On a motion by Director Barrera, seconded by Director Pacheco, and carried by the following vote, the Board approved Action Item 6-3:**

<b>AYES:</b>	<b>12</b>	<b>Alejo, Amelio, Baron, Barrera, Carbone, LeBarre, Pacheco, Rodriguez, Shirley, Smith, Worthy, and Visscher</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>1</b>	<b>Velazquez</b>
<b>ABSTAIN:</b>	<b>0</b>	
<b>RECUSE:</b>	<b>0</b>	

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Monthly Report – June 2023 and New MST Monthly Report – July 2023 (Page 115)
  - TAMC Funding Award for MST Bus Stops
- 7-2. Federal Legislative Advocacy Report (Page 249)
- 7-3. State Legislative Advocacy Updates (Page 251 & 255)
- 7-4. Staff Trip Reports – (Pages 259-273)
- 7-5. Correspondence – (Pages 275 & 277)

## 8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
- 8-2. Board Member Comments and Announcements.
- 8-3. Board Member Referrals for Future Agendas.
- 8-4. Receive Highlights of the Monterey Regional Taxi Authority (RTA) Board Meeting on June 26, 2023. (Jeanette Alegar-Rocha) (Page 279)

## 9. ATTACHMENTS

- 9-1. The Detailed Monthly Performance Statistics and Disbursement Journal for June and July 2023 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## 10. CLOSED SESSION

**There were no public comments on closed session items 10-1 through 10-3.**

- 10-1. Conference with real property negotiator pursuant to Government Code Section 54956.8 (No Enclosure)

Property: Parcel L.2.4.3.1 and Parcel L.2.4.3.2, Southwest Corner 7th and Colonel Durham former Fort Ord, City of Seaside

Negotiating parties: Monterey-Salinas Transit (MST) District (Carl G. Sedoryk)

Property owner: Monterey-Salinas Transit

Interested party: City of Seaside

Under negotiation: Transfer of property to Seaside, Terms and Price

**Michael Laredo, MST General Counsel, reported that the Board met and provided direction to MST staff to continue its fact-finding mission and to bring the item back to Closed Session for further discussion.**

- 10-2. Review Incentive Pool for MSTEAs and Confidential Unit and Provide Direction. (Carl Sedoryk) (Enclosure)

**Michael Laredo, MST General Counsel, reported that the Board met and provided general direction; this item will return in open session for action at its next meeting.**

10-3. Review General Manager/CEO Performance Evaluation Gov. Code § 54957. (Anna Velazquez) Conference With Labor Negotiators (§54957.6) Agency Designated Representatives: (Michael Laredo) (No Enclosure)

**Item 10-3 was postponed to the October 9, 2023 closed session agenda.**

## **11. ADJOURN**

**With no further business to discuss, Vice Chair Carbone adjourned the meeting with a moment of silence in memory of the late Monterey County Supervisor, Lou Calcagno at 12:24 p.m. (Pacific).**

Prepared by:



Jeanette Alegar-Rocha  
Deputy Secretary/Clerk to the Board

Reviewed by:



Carl G. Sedoryk  
General Manager/CEO