

**MEETING OF THE MST BOARD OF DIRECTORS**

**MEETING MINUTES**

**June 12, 2023**

**10:00 am (Pacific)**

<b>Present:</b>	Anna Velazquez, Chair	City of Soledad
	Mary Ann Carbone, Vice Chair	City of Sand City
	Jeff Baron	City of Carmel-by-the-Sea
	Kim Shirley	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Angela Untalon	City of Greenfield
	Liesbeth Visscher	City of Marina
	Ed Smith	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Alexis Garcia-Arrazola	City of Seaside
	Luis Alejo	County of Monterey (late arrival)
<b>Absent:</b>	Mike LeBarre	City of King
<b>Counsel:</b>	Michael D. Laredo	De Lay & Laredo
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Michael Kohlman	Chief Information Officer
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Deputy Secretary/Clerk to the Board
	Andrea Williams	Finance Manager
	Beronica Carriedo	C/S & Community Relations Supervisor
	Cristy Sugabo	Mobility Services Supervisor
	Daniel Bruno	Scheduling Assistant
	Deanna Smith	Civil Rights Officer
	Elena Grigorichina	Operations Specialist
	Emma Patel	Planning Manager
	Ezequiel Rebollar	IT Technician
	Ikuyo Yoneda-Lopez	Marketing & Communications Manager
	Jacqueline Munoz	C/S Representative
	Kaleb Aquino-Lopez	Mobility Specialist
	Matthew Deal	Grants Analyst

Marzette Henderson  
Melissa Valadez  
Paul Lopez  
Scott Taylor  
Ursulla Scardina  
Vince Dang

Transportation Manager  
Human Resources Supervisor  
Facilities Manager  
IT Manager  
Marketing Assistant  
Project Management Coordinator

**Public:**

Anthony Lombardo  
Jasmine Mejia-Cortez  
Linda Gonzales  
Chris Duymich  
Joanne Xiao  
Tate Baugh

Anthony Lombardo & Associates Inc.  
Executive Assistant to Supervisor Luis Alejo  
Chief of Staff to Supervisor Luis Alejo  
AMBAG  
CalTransit  
Member of the Public

**1. CALL TO ORDER**

- 1-1. Roll Call. (Jeanette Alegar-Rocha)
- 1-2. Pledge of Allegiance.

**Chair Velazquez called the meeting to order at 10:00 a.m. Roll call was taken and a quorum was established. Director Kim Shirley led the pledge of allegiance.**

- 1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk reviewed the highlights of the agenda.**

**Director Alejo arrived at 10:05 a.m.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

**Anthony Lombardo from Anthony Lombardo & Associates, Inc., commented on behalf of his client Paul Owahdi, CEO of Pacific Rim Companies (PRC) regarding a purchase agreement of 280 Reservation Road in Marina.**

**General Counsel Michael Laredo advised that the matter can be added to a future closed session agenda.**

**3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

- 3-1. Adopt Resolution 2023-38 Recognizing Alejandra Chavarin, HR Assistant as Employee of the Month for June 2023. (Kelly Halcon) (Page 7)
- 3-2. Adopt Resolution 2023-39 Recognizing Francisco Castillo, HR Assistant as Employee of the Month for June 2023. (Kelly Halcon) (Page 9)

- 3-3. Approve Minutes of the MST Board Meeting on May 8, 2023. (Jeanette Alegar-Rocha) (Page 11)
- 3-4. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on May 8, 2023. (Jeanette Alegar-Rocha) (Page 17)
- 3-5. Financial Reports – April 2023. (Lori Lee) (Page 21)
  - a) Accept Report of April 2023 Cash Flow Presented in Attachment #1
  - b) Approve April 2023 Disbursements Listed in Attachment #2
  - c) Accept report of April 2023 Treasury Transactions Listed in Attachment #3
- 3-6. Receive Report on Lost and Found Items Left on MST Property for the Month of January 2023. (Beronica Carriedo) (Page 29)
- 3-7. Reject Claim by Claimant Pacific Rim Co., LLC. (Lisa Cox) (Page 31)
- 3-8. Reject Claim by Claimant Keith Mitchell. (Lisa Cox) (Page 33)
- 3-9. Authorize the General Manager/CEO to Execute a Contract with Giro Inc. for One Year of System Maintenance in an Amount Not to Exceed \$129,791. (Michael Kohlman) (Page 35)
- 3-10. Authorize the General Manager/CEO to Execute a Contract with Vontas TransitMaster for One Year of System Maintenance in an Amount Not to Exceed \$127,746. (Michael Kohlman) (Page 37)
- 3-11. Receive After Action Report: Monterey County Emergency Operations Center Pineapple Express Winter Storms and Flood Response, March 2023. (Marzette Henderson) (Page 39)

End of Consent Agenda

**There were no public comments on the consent agenda.**

**Director Shirley pulled item 3-3 from the consent agenda for an edit.**

**Director Amelio pulled 3-5 from the consent agenda for questions.**

**Director Barrera pulled item 3-11 from the consent agenda for a question.**

**On a motion by Director Worthy, seconded by Director Barrera, the Board approved all items on the consent agenda with the exception of items 3-3, 3-5, and 3-11. The motion passed unanimously.**

**Director Shirley requested a correction to agenda item 3-3 Minutes of Board Meeting on May 8, 2023 and have her name to be added to the roll call votes.**

**Director Amelio asked if there is a minimum in the reserves and if there is an unfunded CalPers liability related to agenda item 3-5 Finance Memo. Carl Sedoryk confirmed there is a minimum in reserves and Kelly Halcon, Director of HR and Risk Management clarified that there is unfunded liability. However, MST's unfunded liability is relatively low.**

**Director Barrera pulled agenda item 3-11 for further comment and to thank MST staff for services during the March 2023 Winter Storms.**

**On a motion by Director Barrera, seconded by Director Pacheco, the Board approved items 3-3 with correction noted by Director Shirley, 3-5, and 3-11 on the consent agenda. The motion passed unanimously.**

#### **4. RECOGNITIONS AND SPECIAL PRESENTATIONS**

- 4-1. Yanelly Martinez – Recognition of 6 Years of Service on MST Board.  
(Carl Sedoryk)

**The MST Board recognized Yanelly Martinez for her six years of service on the MST Board and for her outstanding contribution to MST and to the entire community from April 2017 to April 2023.**

**Ms. Martinez was present at the meeting and thanked the Board and staff for the years of mentorship and support during her years of service.**

- 4-2. Receive Proclamation from County of Monterey for Emergency Services Provided to Residents of Monterey County. (Luis Alejo /Carl Sedoryk)

**The MST Board and staff received a proclamation from the Monterey County Board of Supervisors and the Monterey County Emergency Operations Center (MCEOC) for services provided to residents of Monterey County during the Winter Storms of 2023.**

- 4-3. June 2023 Employee of the Month – Alejandra Chavarin, HR Assistant,  
(Kelly Halcon)
- 4.4. June 2023 Employee of the Month – Francisco Castillo, HR Assistant,  
(Kelly Halcon)

**The MST Board recognized Alejandra Chavarin and Francisco Castillo, HR Assistants as the June 2023 Employees of the Month for their outstanding contribution to MST and to the entire community.**

**Ms. Chavarin and Mr. Castillo were present at the meeting and thanked the Board and staff for the recognition.**

- 4-5. 25 Year Service Anniversary – Paul Lopez (Norman Tuitavuki)

**The MST Board recognized Paul Lopez, Facilities Manager for 25 years of service and his outstanding dedication and contribution to MST and the entire community.**

**Mr. Lopez was present at the meeting along with his team and thanked the Board and staff for the recognition.**

## **5. PUBLIC HEARINGS**

- 5-1. FY 2024 – FY 2025 Operating and Capital Budget (Lisa Rheinheimer) (Page 47)
- a) Receive Presentation on Proposed FY 2024 – FY 2025 Operating and Capital Budget,
  - b) Conduct Public Hearing to Hear Public Comments on the Proposed FY 2024 – FY 2025 Operating and Capital Budget,
  - c) Adopt Proposed FY 2024 – FY 2025 Operating and Capital Budget,
  - d) Approve Resolution 2023-40 Authorizing the Filing of Federal Grant Applications, and
  - e) Authorize Staff to Apply to the Transportation Agency for Monterey County for Transportation Development Act Local Transportation Funds and State Transit Assistance for FY 2024.

**The MST Board received a presentation on the Proposed FY 2024 – FY 2025 Operating and Capital Budget and Chair Velazquez opened a public hearing to receive comments.**

**Public member Tate Baugh asked if the proposed budget included reinstating transit service to Gilroy, bus stops in the Monterey County area, sidewalk improvements for disabled individuals, and some King City weekend routes. MST staff has Mr. Baugh’s contact information to follow-up on his questions. Lisa Rheinheimer, Assistant General Manager, reported that transit service to Gilroy would be reinstated sometime this fall.**

**On a motion by Director Alejo, seconded by Director Amelio, the Board adopted FY 2024 – FY 2025 Operating and Capital Budget, approved Resolution 2023-40 authorizing the filing of Federal grant applications, and authorized staff to apply to the Transportation Agency for Monterey County for Transportation Development Act Local Transportation Funds and State Transit Assistance Funds for FY 2024. The motion passed unanimously.**

## **6. ACTION ITEMS**

None

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Monthly Report – April 2023 (Page 55)
- 7-2. Federal Legislative Advocacy Report (Page 93)
- 7-3. State Legislative Advocacy Update (Page 95)
- 7-4. Staff Trip Reports – (Pages 99-135)

**Chair Velazquez acknowledged MST staff for speaking at conferences, providing presentations, and receiving awards at conferences.**

- **Paul Lopez – Think Transit Conference Speaker**
- **Cristy Sugabo – CalACT Spring Conference Speaker**
- **Kelly Halcon – CalACT Spring Conference Speaker and Award Recipient**
- **Carl Sedoryk – CalACT Spring Conference Speaker**

- 7-5. Correspondence – (Page 137)

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)

**Chair Velazquez attended the CTA Spring Legislative Conference in Sacramento, CA on May 16, 2023.**

- 8-2. Board Member Comments and Announcements.

**Vice Chair Carbone announced a free event in Carmel at 8 pm on Thursday, June 15. A free theater play “Ride the Cyclone” will be shown in honor of veterans.**

**Director Amelio reminded the Board and staff that June 6 was Normandy Day.**

**Director Pacheco thanked MST staff for support at the City of Seaside’s Earth Day celebration.**

**Director Worthy announced the City of Gonzales Youth Council received an All-American City award for its outstanding civic engagement.**

- 8-3. Board Member Referrals for Future Agendas.

## 9. ATTACHMENTS

- 9-1. The Detailed Monthly Performance Statistics and Disbursement Journal for April 2023 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## 10. CLOSED SESSION

- 10-1. Conference with Labor Negotiators, Gov. Code § 54957.6: ATU and MSTEA. (Kelly Halcon/Michael D. Laredo)
- 10-2. Conference with real property negotiator pursuant to Government Code Section 54956.8

Property: Parcel L.2.3 and Parcel L.2.4.1, Northeast Corner Gigling and 8<sup>th</sup> Ave. former Fort Ord, Monterey County

Negotiating parties: Monterey-Salinas Transit (MST) District (Carl G. Sedoryk)


Property owner: Seaside as the Fort Ord Reuse Authority Environmental Services Cooperative Agreement and Local Redevelopment Authority Successor-in-Interest

Under negotiation: Transfer of property to MST, Terms, and Price

**Michael Laredo, MST General Counsel, reported that the Board met and had general discussion on both closed session items 10-1 and 10-2 but no reportable action was taken.**

## 11. ADJOURN

**With no further business to discuss, Chair Velazquez adjourned the meeting at 12:03 p.m. (Pacific).**

Prepared by:   
Jeanette Alegar-Rocha

Reviewed by:   
Carl G. Sedoryk