



**MONTEREY-SALINAS TRANSIT DISTRICT
BOARD ADMINISTRATIVE PERFORMANCE COMMITTEE
MEETING AGENDA AND NOTICE**

Date: July 10, 2023
Time: 9:00 AM Pacific Time (US and Canada)
Location: In-Person and Zoom Conference

MST Administrative Performance Committee Participation:

The Board Administrative Performance Committee in-person meeting will be held on July 10, 2023 at 9:00 AM (Pacific) at 19 Upper Ragsdale Drive, Suite 100.

Public Participation:

Public participation for the Regular Board Meeting is available in-person at 19 Upper Ragsdale Drive, Suite 100, as well as virtually via Zoom, telephone, and email. To participate virtually, click <https://us06web.zoom.us/j/84500836234?pwd=aFQ0YUdj3Y0eW94WmtRZ1Myc0Vldz09> and enter the following:

Meeting ID: 845 0083 6234 and Passcode: 652252.

To attend by telephone, dial (669) 900-6833 same Meeting ID: 845 0083 6234 and Passcode: 652252.

Public comments may be made either in person, via Zoom, or via email. Members of the public may attend the Committee Meeting in person and request to speak to the Committee when the Chair calls for public comment. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on Friday, July 7, 2023; those comments will be distributed to the MST Board of Directors before the meeting. Written comments may be emailed to clerk@mst.com, and should include the subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)."

MST Board and Committee Agendas

Accessibility, Language Assistance, and Public Comments

Materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940 during normal business hours.

Upon request, Monterey-Salinas Transit will provide written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, description of the requested materials, and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting at the address below.

Public comments may be submitted for any item on the agenda by contacting MST:

Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

Website: <https://mst.org/contact-us/> • **Email:** clerk@mst.org • **Phone:** (888) 678-2871



TTY/TDD: 831-393-8111 • 711 Relay 888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito / Libreng tulong para sa wika / Hỗ trợ ngôn ngữ miễn phí / 무료 언어 지원

Group: Board Administrative Performance Committee (BAPC)

Directors: Lorraine Worthy (Chair) City of Gonzales
Dave Pacheco (Vice Chair) City of Seaside
Kim Shirley City of Del Rey Oaks
Ariana Rodriguez City of Greenfield
Ed Smith City of Monterey
Luis Alejo County of Monterey

Staff: Carl Sedoryk General Manager/CEO
Lisa Rheinheimer Assistant General Manager
Kelly Halcon Director of HR and Risk Management
Norman Tuitavuki Chief Operating Officer
Michael Kohlman Chief Information Officer
Michelle Overmeyer Director of Planning and Innovation

The BAPC Committee provides policy direction to the Board and monitors performance in areas of Finance and Budget, Procurement, Legislative, Intergovernmental Relations, Business Development, Planning, Marketing, Customer Service, Regulatory Compliance, Risk Management, Employee Compensation/Benefit Programs, and Information Technology.

1. CALL TO ORDER

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Committee on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

3. CONSENT AGENDA

3-1 Approve Minutes of the Board Administrative Performance / BAPC Committee on May 8, 2023. (Jeanette Alegar-Rocha) (Page 5)

4. ACTION ITEMS

- 4-1. Review of Administrative Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)
- 4-2. Update on State Legislative Activities. (Michelle Overmeyer/ Matt Robinson)
- 4-3. Update on Federal Legislative Activities. (Carl Sedoryk/Don Gilcrest)

5. CLOSED SESSION

As permitted by Government Code §54957 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

6. ADJOURN

NEXT SCHEDULED MEETING DATE September 11, 2023

9:00 a.m.

Dates, times and **teleconference information are subject to change.*

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

Board Administrative Performance Committee (BAPC)
In-Person/Zoom Meeting

Meeting Minutes

May 8, 2023
9:00 a.m.

Present:	Lorraine Worthy (Chair)	City of Gonzales
	Ed Smith	City of Monterey
	Kim Shirley	City of Del Rey Oaks
	Luis Alejo (Zoom)	County of Monterey
Absent:	Ariana Rodriguez	City of Greenfield
	Dave Pacheco	City of Seaside
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Michael Kohlman	Chief Information Officer
	Michelle Overmeyer	Director of Planning & Innovation
	Jeanette Alegar-Rocha	Clerk to the Board
	Andrea Williams	Finance Manager
	Beronica Carriedo	C/S & Community Relations Supervisor
	Daniel Bruno	Scheduling Assistant
	Deanna Smith	Civil Rights Officer
	Elena Grigorichina	Operations Specialist
	Emma Patel	Planning Manager
	Ezequiel Rebollar	IT Technician
	Ikuyo Yoneda-Lopez	Marketing & Communications Manager
	Jacqueline Munoz	C/S Representative
	Pamela Aquino	C/S Representative
	Jaime Molina	Communications Systems Specialist
	Kaleb Aquino-Lopez	Mobility Specialist
	Matthew Deal	Grants Analyst
	Marzette Henderson	Transportation Manager
	Melissa Valadez	Human Resources Supervisor
	Paul Lopez	Facilities Manager
	Scott Taylor	IT Manager
	Ursulla Scardina	Marketing Assistant
	Vince Dang	Project Management Coordinator

Counsel: Michael D. Laredo De Lay & Laredo

Public: Matt Robinson Shaw, Yoder, Antwih, Schmelzer & Lange
Michael Pimentel Shaw, Yoder, Antwih, Schmelzer & Lange
Don Gilchrest Thomas Walters & Associates
Jasmine Cortez-Mejia Office of County Supervisor Luis Alejo
MacGregor Eddy Member of the Public

1. CALL TO ORDER

Chair Worthy called the meeting to order at 9:02 a.m. with the meeting to proceed as a committee of the whole. Committee member Ed Smith arrived at 9:03 a.m., roll call was taken and a quorum was established.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

None.

3. CONSENT AGENDA

3-1 Receive Minutes of the Board Administrative Performance / BAPC Committee on September 12, 2022. (Jeanette Alegar-Rocha)

3-2. Receive Minutes of the Board Administrative Performance / BAPC Committee on November 14, 2022. (Jeanette Alegar-Rocha)

The Committee received the minutes of the Board Administrative Performance / BAPC Committee Meetings of September 12, 2022 and November 14, 2022.

4. ACTION ITEMS

4-1. Review of Administrative Performance. (Refer to MST Board Agenda Item 7-1) (Carl Sedoryk)

4-2. Update on State Legislative Activities. (Michelle Overmeyer/ Matt Robinson)

The Committee received an update on State legislative activities from State legislative advocates, Matt Robinson and Michael Pimentel of Shaw, Yoder, Antwih, Schmelzer & Lange.

4-3. Update on Federal Legislative Activities. (Carl Sedoryk/Don Gilcrest)

The Committee received an update on Federal legislative activities from Federal legislative advocate Don Gilchrest of Thomas Walters & Associates.

4-4. Receive Report on MST Recruitment Efforts. (Kelly Halcon)

The Committee received a presentation on MST recruitment efforts from Kelly Halcon, Director of Human Resources and Risk Management.

4-5. Receive Updates on MST Diversity, Equity, and Inclusion Efforts. (Deanna Smith)

The Committee received an update on MST Diversity, Equity, and Inclusion Efforts from Deanna Smith, Civil Rights Officer.

5. CLOSED SESSION

None.

6. ADJOURN

There being no further business, Chair Worthy adjourned the meeting at 10:00 a.m.

Prepared by:  Reviewed by: 
Jeanette Alegar-Rocha Carl G. Sedoryk

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