

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

October 11, 2021
10:00 am (Pacific)

Present:	John Gaglioti	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	David Burnett	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas (Alternate)
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey
Absent:	Jeff Baron	City of Carmel-by-the Sea
	Mary Ann Carbone	City of Sand City
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Mark Eccles	Director of Information Technology
	Michelle Overmeyer	Director of Planning and Innovation
	Andrea Williams	General Accounting & Budget Manager
	Jeanette Alegar-Rocha	Deputy Secretary
	Marzette Henderson	Contract Services Manager
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Alvin Johnson	Transportation Manager
	Elena Grigorichina	Operations Analyst
	Matthew Deal	Grants Analyst
	Sloan Campi	Transit Planning Manager
	Emma Patel	Associate Planner
	Scott Taylor	IT Manager
	Lisa Cox	Risk and Safety Manager
	David Bielsker	Transit Scheduler

Kevin Allshouse	Mobility Coordinator
Claudia Valencia	Mobility Specialist
Ruben Gomez	Mobility Specialist
Lesley Van Dalen	Mobility Specialist
Sandra Amorim	Procurement and Contracts Manager
Beronica Carriedo	Community Relations Coordinator

Counsel: Michael D. Laredo Associate Counsel, De Lay & Laredo

Public: Douglas Thomsen MV Transportation
 Madilyn Jacobsen Transportation Agency for Monterey Co.
 Michael Zeller Transportation Agency for Monterey Co.

Apology is made for any misspelling of a name.

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.
- 1-3. Approve Resolution 2022-09 Authorizing Remote Teleconference Meetings.
 (Carl Sedoryk)

On a motion by Director Worthy, seconded by Director Amelio and carried by the following vote, which was conducted by roll call, the Board approved resolution 2022-09 proclaiming a state of emergency and authorizing remote teleconference meetings in accordance with the Brown Act:

AYES:	9	Albert, Amelio, Barrera, Burnett, Gaglioti, Martinez, Pacheco, Velazquez, Worthy
NOES:	1	LeBarre
ABSENT:	3	Alejo, Baron, Carbone
ABSTAIN:	0	None

- 1-4. Review Highlights of the agenda. (Carl Sedoryk)

Chair Albert called the meeting to order at 10:00 a.m. and led the pledge of allegiance. General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda. Roll call was taken as the meeting was held via ZOOM teleconference. A quorum was established.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

There were no public comments.

Director Luis Alejo joined at 10:10 a.m.

3. CLOSED SESSION, RETURN AND REPORT

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

- 3-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Gov. Code section 54956.9(d)(1).) Keep Fort Ord Wild; The Open Monterey Project v. Monterey-Salinas Transit, Monterey County Superior Court, Case No. 21CV002192.
- 3-2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Gov. Code section 54956.9(d)(1).) SNG Evariste, LLC v. Monterey-Salinas Transit, Monterey County Superior Court, Case No. 21CV002572.
- 3-3. Receive Recommendation from the Administrative Performance Committee for the Incentive Pool for MSTEA and Confidential Unit and Provide Direction. (Carl Sedoryk) (Enclosure)
- 3-4. Review General Manager/CEO Performance Evaluation Gov. Code § 54957. (Dan Albert)

There were no public comments.

Assistant Counsel Michael D. Laredo, reported that the Board was provided updates by staff on closed session items 3-1 and 3-2 but no reportable actions were taken.

Staff received direction from the Board on closed session item 3-3 and will review in open session at the next Board of Directors meeting.

The Board was provided an update on closed session 3-4 but no reportable action was taken.

4. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 4-1. Adopt Resolution 2022-10 recognizing Christine Church, Communication Systems Supervisor as Employee of the Month for October 2021. (Alvin Johnson)
- 4-2. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on September 13, 2021. (Jeanette Alegar-Rocha)
- 4-3. Approve Minutes of the MST Board Meeting on September 13, 2021. (Jeanette Alegar-Rocha)
- 4-4. Receive Report on Lost and Found Items Left on MST Property for the Month of May 2021. (Sonia Wills)
- 4-5. Financial Reports – August 2021. (Lori Lee)
 - a) Accept reports of August 2021 Cash Flow
 - b) Approve August 2021 Disbursements
 - c) Accept Report of August 2021 Treasury Transactions
- 4-6. Adopt Retirement Resolution 2022-11 Recognizing Mark Eccles, Director of Information Technology, for His 20 Years of Service. (Carl Sedoryk)
- 4-7. Adopt Retirement Resolution 2022-12 Recognizing Cindy Rodriguez, Operations Supervisor, for Her 27 Years of Service. (Alvin Johnson)
- 4-8. Adopt Retirement Resolution 2022-13 Recognizing Ken Smith, Senior Operations Supervisor, for His 32 Years of Service. (Alvin Johnson)

There were no public comments on the Consent Agenda.

MST staff noted a correction to item 4-3 September 13 Board Meeting Minutes. The correct policy title under item 6-3 approved in September is “MST's Mandatory COVID Vaccination Workplace Policy.”

On a motion by Director Velazquez, seconded by Director Worthy and carried by the following vote, which was conducted by roll call, the Board approved the Consent Agenda with the noted correction to the minutes:

AYES:	11	Albert, Alejo, Amelio, Barrera, Burnett, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, Worthy
NOES:	0	None
ABSENT:	2	Baron, Carbone
ABSTAIN:	0	None

5. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 5-1. October 2021 Employee of the Month – Christine Church (Alvin Johnson)

- 5-2. Retirement – Mark Eccles, 20 Years of Service (Carl Sedoryk)
- 5-3. Retirement – Cindy Rodriguez, 27 Years of Service (Alvin Johnson)
- 5-4. Retirement – Ken Smith, 32 Years of Service (Alvin Johnson)
- 5-5. Receive Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

There were no public comments.

The MST Board received a report from the General Manager/CEO on activities related to COVID-19 pandemic incident response and recovery planning.

6. PUBLIC HEARINGS

None.

7. ACTION ITEMS

- 7-1. Authorize the General Manager/CEO, or Designated Staff to Purchase Four (4) Fixed-Route Cutaway Buses from Creative Bus Sales in an Amount Not to Exceed \$475,000. (Norman Tuitavuki)

There were no public comments.

On a motion by Director Gaglioti, seconded by Director Velazquez and carried by the following vote, which was conducted by roll call, the Board approved authorizing the General Manager/CEO or designated staff to purchase (4) fixed-route cutaway buses from Creative Bus Sales in an amount not to exceed \$475,000:

AYES:	11	Albert, Alejo, Amelio, Barrera, Burnett, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, Worthy
NOES:	0	None
ABSENT:	2	Baron, Carbone
ABSTAIN:	0	None

- 7-2. Authorize the General Manager/CEO, or Designated Staff to Purchase Four (4) Heavy-Duty Coaches from Gillig, LLC of California in an Amount Not to Exceed \$2,366,000. (Norman Tuitavuki)

There were no public comments.

On a motion by Director LeBarre, seconded by Director Gaglioti and carried by the following vote, which was conducted by roll call, the Board approved authorizing the General Manager/CEO or designated staff to purchase (4) heavy-duty coaches from Gillig, LLC of California in an amount not to exceed \$2,366,000:

AYES: 11 Albert, Alejo, Amelio, Barrera, Burnett, Gaglioti, LeBarre,
Martinez, Pacheco, Velazquez, Worthy
NOES: 0 None
ABSENT: 2 Baron, Carbone
ABSTAIN: 0 None

8. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 8-1. General Manager/CEO Report – August
- 8-2. Federal Legislative Advocacy Report – October 2021
- 8-3. State Legislative Advocacy Update
- 8-4. Staff Trip Reports – None
- 8-5. Correspondence – None

9. BOARD REPORTS, COMMENTS, AND REFERRALS

- 9-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)
- 9-2. Board Member Comments and Announcements.
 - a) MST South County Operations and Maintenance Facility Ribbon Cutting
in King City at 1:00 p.m. at 179 San Antonio.
- 9-3. Board Member Referrals for Future Agendas.

10. ATTACHMENTS

- 10-1. The Detailed Monthly Performance Statistics and Disbursement Journal for
August 2021 can be viewed online within the GM Report at
<http://mst.org/about-mst/board-of-directors/board-meetings/>

1. ADJOURN

**With no further business to discuss, Chair Albert adjourned the meeting at
11:35 a.m. (Pacific)**

PREPARED BY: 

Jeanette Alegar-Rocha

REVIEWED BY: 

Carl G. Sedoryk