MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

April 12, 2021

Present:  
Jeff Baron  City of Carmel-by-the Sea  
John Gaglioti  City of Del Rey Oaks  
Lorraine Worthy  City of Gonzales  
Yanely Martinez  City of Greenfield  
Mike LeBarre  City of King  
David Burnett  City of Marina  
Dan Albert  City of Monterey  
Joe Amelio  City of Pacific Grove  
Tony Barrera  City of Salinas  
Mary Ann Carbone  City of Sand City  
Dave Pacheco  City of Seaside  
Anna Velazquez  City Soledad  
Luis Alejo  County of Monterey  

Absent:  
None  

Staff:  
Carl Sedoryk  General Manager/CEO  
Lisa Rheinheimer  Assistant General Manager  
Norman Tuitavuki  Chief Operating Officer  
Kelly Halcon  Director of HR and Risk Management  
Mark Eccles  Director of Information Technology  
Michelle Overmeyer  Director of Planning and Innovation  
Andrea Williams  General Accounting, Budget Manager  
Jeanette Alegar-Rocha  Deputy Secretary  
Marzette Henderson  Contract Services Manager  
Lisa Cox  Risk and Safety Manager  
Deanna Smith  Civil Rights Officer  
Ikuyo Yoneda-Lopez  Marketing & Customer Service Manager  
Alvin Johnson  Transportation Manager  
Mike Cargile  Transit Operations Supervisor  
Elena Grigorichina  Operations Analyst  
Matthew Deal  Grants Analyst  
Sloan Campi  Transit Planning Manager  
Emma Patel  Transit Planning Assistant  
David Bielsker  Transit Scheduler
1. CALL TO ORDER

1-1. Roll Call.

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference. A quorum was established.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Chair Albert

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public Comment – None

3. CONSENT AGENDA
These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1. Adopt Resolution 2021-22 Recognizing Emma Patel, as Employee of the Month for April 2021. (Sloan Campi)

3-2. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on March 8, 2021. (Jeanette Alegar-Rocha)

3-3. Approve Minutes of the MST Board Meeting on March 8, 2021. (Jeanette Alegar-Rocha)

3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of December 2020. (Sonia Wills)

3-5. Financial Reports – February 2021. (Lori Lee)
   a) Accept report of February 2021 Cash Flow
   b) Approve February 2021 Disbursements
   c) Accept Report of February 2021 Treasury Transactions

3-6. Appoint Members to the Measure Q Oversight Committee with Corresponding Terms of Office. (Lisa Rheinheimer)

3-7. Receive Draft Minutes of the Measure Q Oversight Committee Meeting on March 22, 2021. (Jeanette Alegar-Rocha)

3-8. Appoint Jessica McKillip, Madilyn Jacobsen, and Reyna Gross as Members to Mobility Advisory Committee (MAC). (Cristy Sugabo)

3-9. Receive Letter from Measure Q Oversight Committee Reporting that FY 2020 Funds Were Spent on Eligible Expenses. (Lisa Rheinheimer)

End of Consent Agenda

Public Comment – None

Mary Ann Carbone joined at 10:05 a.m.

Director Velazquez asked how the board can support recruiting and outreach efforts for member vacancies related to agenda item #3-8. Cristy Sugabo, MST Mobility Manager, responded that Board members can share the Mobility Advisory Committee link on their individual city of jurisdiction websites.

Director Gaglioti made the motion to approve all items on the consent agenda, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.
4. RECOGNITIONS AND SPECIAL PRESENTATIONS

4-1. Employee of the Month, Emma Patel, April 2021. (Sloan Campi)

4-2. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

The MST Board received Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date.

Director LeBarre suggested additional bus signage on vaccination programs. He commented that City Councils should be educated on vaccine misconceptions. Director LeBarre requested MST Staff send bullet points to Board Members to share with their city councils about MST’s COVID response and vaccination education and incentive programs as an attachment in Board Highlights.

Director Burnett requested statistics on MST Board Member vaccinations rates in preparation for in-person board meetings. Mr. Sedoryk responded that staff will create and send an anonymous survey to the Board.

Director Carbone asked about booster shot requirements. Mr. Sedoryk responded that MST will follow guidelines and put these in place as required.

Director Alejo asked about other things the Board could do to encourage staff to get vaccinated. Mr. Sedoryk responded that Executive and Administrative staff are doing everything possible to encourage staff via communication and incentives to get vaccinated.

Public Comment - None

4-3. 30 Years of Service – Mike Cargile, Transit Operations Supervisor. (Alvin Johnson)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

6-1. Approve Resolution 2021-23 Authorizing the Certifications and Assurances, Authorized Agent Forms and Execution of the LCTOP Projects for FY 2020/2021. (Matthew Deal)

Public Comment - None

Director Barrera made the motion to approve item 6-1, which was seconded by Director Gaglioti. A roll call vote was taken with 13 voting in favor: Albert,
Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

6-2. Receive Summary of South County Service Planning and Approve Recommended Service Improvements. (Michelle Overmeyer)

The MST Board received a presentation and summary of South County Planning efforts from Daniel Jacobsen of Fehr and Peers which included a list of service improvement recommendations.

Public Comment - None

Director LeBarre made the motion to approve the service improvements as recommended from the staff report of agenda item 6-2, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

6-3 Review 2nd Draft Strategic Plan – FY 2022-2025, 2 Year Action Plan Draft, and Provide Comment. (Carl Sedoryk)

The MST Board reviewed the Draft 2nd Draft Strategic Plan – FY 2022-2025, 2 Year Action Plan Draft which included comments provided following the March 8, 2021 Board meeting. No action was required.

Public Comment - None

6-4. Adopt New Website Privacy Policy. (Lisa Rheinheimer)

Director Gaglioti made the motion to approve item 6-4, which was seconded by Director Amelio. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

Public Comment - None

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

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7-1. General Manager/CEO Report – February 2021

7-2. Federal Legislative Advocacy Report – February 2021
7-3. State Legislative Advocacy Update
7-4. Staff Trip Reports – None
7-5. Correspondence – None

8. BOARD REPORTS, COMMENTS, AND REFERRALS
8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
8-2. Board Member Comments and Announcements.
8-3. Board Member Referrals for Future Agendas.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

9-1. Conference with Real Property Negotiations (§ 54956.8)
   Property: (Parcel # APN 032-171-005)
   Agency Negotiation: (C. Sedoryk)
   Negotiating Parties: (Pacific Rim Companies)
   Under Negotiation: (Price and terms of payment)

   Public Comment – Anthony Lombardo, from Lombardi & Associates was present to comment on closed session item 9-1.

9-2. Conference with Legal Counsel; Pending Litigation (Gov. Code § 54956.9 (b) - Edward Gerard v. Monterey-Salinas Transit District, et al Monterey Superior Court, Case No. 19CV002275. (Kelly Halcon)

   Public Comment – None

10. REPORT ON CLOSED SESSION ITEMS

   General Counsel, Dave Laredo reported for both items 9-1 and 9-2 that
background was provided to the Board by staff and counsel. General direction was provided by the Board but no action was taken.

11. ATTACHMENTS

10-1. The Detailed Monthly Performance Statistics and Disbursement Journal for February 2021 can be viewed online within the GM Report at http://mst.org/about-mst/board-of-directors/board-meetings/

12. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting at 1:03 p.m. (Pacific)

PREPARED BY: ____________________    REVIEWED BY:  ___________________

Jeanette Alegar-Rocha                  Carl G. Sedoryk