

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

April 12, 2021

Present: Jeff Baron City of Carmel-by-the Sea
John Gaglioti City of Del Rey Oaks
Lorraine Worthly City of Gonzales
Yanely Martinez City of Greenfield
Mike LeBarre City of King
David Burnett City of Marina
Dan Albert City of Monterey
Joe Amelio City of Pacific Grove
Tony Barrera City of Salinas
Mary Ann Carbone City of Sand City
Dave Pacheco City of Seaside
Anna Velazquez City Soledad
Luis Alejo County of Monterey

Absent: None

Staff: Carl Sedoryk General Manager/CEO
Lisa Rheinheimer Assistant General Manager
Norman Tuitavuki Chief Operating Officer
Kelly Halcon Director of HR and Risk Management
Mark Eccles Director of Information Technology
Michelle Overmeyer Director of Planning and Innovation
Andrea Williams General Accounting, Budget Manager
Jeanette Alegar-Rocha Deputy Secretary
Marzette Henderson Contract Services Manager
Lisa Cox Risk and Safety Manager
Deanna Smith Civil Rights Officer
Ikuyo Yoneda-Lopez Marketing & Customer Service Manager
Alvin Johnson Transportation Manager
Mike Cargile Transit Operations Supervisor
Elena Grigorichina Operations Analyst
Matthew Deal Grants Analyst
Sloan Campi Transit Planning Manager
Emma Patel Transit Planning Assistant
David Bielsker Transit Scheduler

Daniel Aquino	Scheduling Assistant
Cristy Sugabo	Mobility Manager
Claudia Valencia	Mobility Specialist
Jose Barajas	Mobility Specialist
Sandra Amorim	Procurement and Contracts Manager
Beronica Carriedo	Community Relations Coordinator
Angelina Ruiz	Human Resources Manager
Fred Simkins	Coach Operator

Counsel:	David Laredo	General Counsel, De Lay & Laredo
	Heidi Quinn	Senior Associate Counsel, De Lay & Laredo

Public:	Daniel Jacobsen	Fehr and Peers
	Katelyn Stangli	Fehr and Peers
	Allison Quach	Fehr and Peers
	Audrey Smith	Howie and Smith, LLC
	Anthony Lombardo	Lombardo & Associates
	Angela Love	Lombardo & Associates
	Douglas Thomsen	MV Transportation
	Debbie Hale	Transportation Agency for Monterey County
	Lori J. Frati	Mike Cargile Guest

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call.

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference. A quorum was established.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Chair Albert

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public Comment – None

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1. Adopt Resolution 2021-22 Recognizing Emma Patel, as Employee of the Month for April 2021. (Sloan Campi)
- 3-2. Receive Draft Minutes of the MST Board Administrative Performance Committee Meeting on March 8, 2021. (Jeanette Alegar-Rocha)
- 3-3. Approve Minutes of the MST Board Meeting on March 8, 2021. (Jeanette Alegar-Rocha)
- 3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of December 2020. (Sonia Wills)
- 3-5. Financial Reports – February 2021. (Lori Lee)
 - a) Accept report of February 2021 Cash Flow
 - b) Approve February 2021 Disbursements
 - c) Accept Report of February 2021 Treasury Transactions
- 3-6. Appoint Members to the Measure Q Oversight Committee with Corresponding Terms of Office. (Lisa Rheinheimer)
- 3-7. Receive Draft Minutes of the Measure Q Oversight Committee Meeting on March 22, 2021. (Jeanette Alegar-Rocha)
- 3-8. Appoint Jessica McKillip, Madilyn Jacobsen, and Reyna Gross as Members to Mobility Advisory Committee (MAC). (Cristy Sugabo)
- 3-9. Receive Letter from Measure Q Oversight Committee Reporting that FY 2020 Funds Were Spent on Eligible Expenses. (Lisa Rheinheimer)

End of Consent Agenda

Public Comment – None

Mary Ann Carbone joined at 10:05 a.m.

Director Velazquez asked how the board can support recruiting and outreach efforts for member vacancies related to agenda item #3-8. Cristy Sugabo, MST Mobility Manager, responded that Board members can share the Mobility Advisory Committee link on their individual city of jurisdiction websites.

Director Gaglioti made the motion to approve all items on the consent agenda, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 4-1. Employee of the Month, Emma Patel, April 2021. (Sloan Campi)
- 4-2. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

The MST Board received Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date.

Director LeBarre suggested additional bus signage on vaccination programs. He commented that City Councils should be educated on vaccine misconceptions. Director LeBarre requested MST Staff send bullet points to Board Members to share with their city councils about MST's COVID response and vaccination education and incentive programs as an attachment in Board Highlights.

Director Burnett requested statistics on MST Board Member vaccinations rates in preparation for in-person board meetings. Mr. Sedoryk responded that staff will create and send an anonymous survey to the Board.

Director Carbone asked about booster shot requirements. Mr. Sedoryk responded that MST will follow guidelines and put these in place as required.

Director Alejo asked about other things the Board could do to encourage staff to get vaccinated. Mr. Sedoryk responded that Executive and Administrative staff are doing everything possible to encourage staff via communication and incentives to get vaccinated.

Public Comment - None

- 4-3. 30 Years of Service – Mike Cargile, Transit Operations Supervisor.
(Alvin Johnson)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Approve Resolution 2021-23 Authorizing the Certifications and Assurances, Authorized Agent Forms and Execution of the LCTOP Projects for FY 2020/2021. (Matthew Deal)

Public Comment - None

Director Barrera made the motion to approve item 6-1, which was seconded by Director Gaglioti. A roll call vote was taken with 13 voting in favor: Albert,

Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

- 6-2. Receive Summary of South County Service Planning and Approve Recommended Service Improvements. (Michelle Overmeyer)

The MST Board received a presentation and summary of South County Planning efforts from Daniel Jacobsen of Fehr and Peers which included a list of service improvement recommendations.

Public Comment - None

Director LeBarre made the motion to approve the service improvements as recommended from the staff report of agenda item 6-2, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

- 6-3 Review 2nd Draft Strategic Plan – FY 2022-2025, 2 Year Action Plan Draft, and Provide Comment. (Carl Sedoryk)

The MST Board reviewed the Draft 2nd Draft Strategic Plan – FY 2022-2025, 2 Year Action Plan Draft which included comments provided following the March 8, 2021 Board meeting. No action was required.

Public Comment - None

- 6-4. Adopt New Website Privacy Policy. (Lisa Rheinheimer)

Director Gaglioti made the motion to approve item 6-4, which was seconded by Director Amelio. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

Public Comment - None

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

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- 7-1. General Manager/CEO Report – February 2021
- 7-2. Federal Legislative Advocacy Report – February 2021

- 7-3. State Legislative Advocacy Update
- 7-4. Staff Trip Reports – None
- 7-5. Correspondence – None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
- 8-2. Board Member Comments and Announcements.
- 8-3. Board Member Referrals for Future Agendas.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

- 9-1. Conference with Real Property Negotiations (§ 54956.8)
Property: (Parcel # APN 032-171-005)
Agency Negotiation: (C. Sedoryk)
Negotiating Parties: (Pacific Rim Companies)
Under Negotiation: (Price and terms of payment)

Public Comment – Anthony Lombardo, from Lombardi & Associates was present to comment on closed session item 9-1.

- 9-2. Conference with Legal Counsel; Pending Litigation (Gov. Code § 54956.9 (b) - Edward Gerard v. Monterey-Salinas Transit District, et al Monterey Superior Court, Case No. 19CV002275. (Kelly Halcon)

Public Comment – None

10. REPORT ON CLOSED SESSION ITEMS

General Counsel, Dave Laredo reported for both items 9-1 and 9-2 that


background was provided to the Board by staff and counsel. General direction was provided by the Board but no action was taken.

11. ATTACHMENTS

10-1. The Detailed Monthly Performance Statistics and Disbursement Journal for February 2021 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting at 1:03 p.m. (Pacific)

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk

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