

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

March 8, 2021

Present:	Jeff Baron	City of Carmel-by-the Sea
	John Gaglioti	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	David Burnett	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey
Absent:	None	
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Mark Eccles	Director of Information Technology
	Michelle Overmeyer	Director of Planning and Innovation
	Andrea Williams	General Accounting and Budget Manager
	Jeanette Alegar-Rocha	Deputy Secretary
	Marzette Henderson	Contract Services Manager
	Lisa Cox	Risk and Safety Manager
	Deanna Smith	Civil Rights Officer
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Alvin Johnson	Transportation Manager
	Elena Grigorichina	Operations Analyst
	Matthew Deal	Grants Analyst
	Sloan Campi	Planning Manager
	Cristy Sugabo	Mobility Manager
	Kevin Allshouse	Mobility Coordinator
	Claudia Valencia	Mobility Specialist
	Ruben Gomez	Mobility Specialist

Lesley van Dalen
Jose Barajas
Sandra Amorim
Beronica Carriedo
Sonia Wills
Angelina Ruiz
Fred Simkins

Mobility Specialist
Mobility Specialist
Procurement and Contracts Manager
Community Relations Coordinator
Customer Service Supervisor
Human Resources Manager
Coach Operator

Counsel: David Laredo
Heidi Quinn

General Counsel, De Lay & Laredo
Assistant Counsel, De Lay & Laredo

Public: Daniel Constantino
Jennifer Kuan
Debbie Hale
Madilyn Jacobsen
Douglas Thomsen

Jarrett Walker + Associates
Jarrett Walker + Associates
Transportation Agency for Monterey County
Transportation Agency for Monterey County
MV Transportation

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call.

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference. Directors Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, Worthy were present and a quorum was established.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Chair Albert

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public Comment - None

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1. Adopt Resolution 2021-21 recognizing Linda Andrada, as Employee of the Month for March 2021. (Norman Tuitavuki)

- 3-2. Receive Draft Minutes of the MST Board Operations Performance Committee Meeting on February 8, 2021. (Jeanette Alegar-Rocha)
- 3-3. Approve Minutes of the MST Board Meeting on February 8, 2021. (Jeanette Alegar-Rocha)
- 3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of November 2020. (Sonia Wills)
- 3-5. Financial Reports – January 2021. (Lori Lee)
 - a) Accept report of January 2021 Cash Flow
 - b) Approve January 2021 Disbursements
 - c) Accept Report of January 2021 Treasury Transactions
- 3-6. Authorize General Manager/CEO to Execute Amendment No. 9 to the Contract with MV Transportation Extending the Reimbursement Term of CARES or CRRSAA Eligible Expenses in an Amount not to Exceed \$35,000 per Month. (Marzette Henderson)
- 3-7. Reject Claim by Claimant Marcelino Cortez. (Lisa Cox)
- 3-8. Receive Draft Minutes of the MAC Committee on January 27, 2021. (Claudia Valencia)
- 3-9. Authorize the General Manager/CEO to Execute an Agreement with Trapeze to Purchase Hardware and Software for the FuelFocus System to be Installed at the South County Operations and Maintenance Facility in an Amount not to Exceed \$160,000. (Sandra Amorim)
- 3-10. Authorize General Manager/CEO to Enter Into a Contract to Purchase Probe and Vault Equipment to be Installed at the South County Operations and Maintenance Facility in an Amount Not to Exceed \$111,500. (Sandra Amorim)

End of Consent Agenda

Public Comment - None

Director Barrera made the motion to approve all items on the consent agenda, which was seconded by Director Gaglioti. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 4-1. Employee of the Month, March 2021 – Linda Andrada, Coach Operator.
- 4-2. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

- 4-3. Transit 101: Comprehensive Operational Analysis. (Michelle Overmeyer)

The MST Board received the Transit 101: Comprehensive Operational Analysis presented by Daniel Costantino from Jarrett Walker + Associates.

5. PUBLIC HEARINGS

- 5-1. FY 2021 Program of Projects for Federal Transit Administration Section 5307 Funding. (Matthew Deal)
- a) Conduct Public Hearing for FY 2021 Program of Projects,
 - b) Adopt the FY 2021 Program of Projects; and
 - c) Authorize the Filing of the Appropriate Grant Applications with the Federal Transit Administration and Caltrans.

Public Comments - None

Director LeBarre made the motion to approve item 5-1, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor; Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

6. ACTION ITEMS

- 6-1. Approve FY 2021 Mid-Year Budget Adjustment. (Lisa Rheinheimer)

Public Comment - None

Director Gaglioti made the motion to approve item 6-1, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

- 6-2. Review Draft FY 22 – 25 Strategic Plan and Draft 2 Year Action Plan and Provide Comment. (Carl Sedoryk)

Public Comment - None

The MST Board reviewed the Draft FY 22-25 Strategic Plan and Draft 2 Year Action Plan and provided comments to staff.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report – January 2021
- 7-2. Federal Legislative Advocacy Report – February 2021

7-3. State Legislative Advocacy Update

7-4. Staff Trip Reports – None

7-5. Correspondence – None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

8-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)

8-2. Board Member Comments and Announcements.

a) Reminder of Upcoming Conferences/Virtual Meetings.

i. APTA Mobility Conference Virtual Event, March 16-20, 2021

ii. APTA Spring Legislative Conference Virtual Event, May 19, 2021

b) Board Printed Agenda Packets Opt. In. (Jeanette Alegar-Rocha)

A roll call was taken and below are the results for Board Printed Agenda Packets Opt-in:

DIRECTOR	CITY OF JURISDICTION	OPT IN	OPT OUT
BARON	City of Carmel-by-the-Sea		YES
GAGLIOTI	City of Del Rey Oaks		YES
WORTHY	City of Gonzales		YES
MARTINEZ	City of Greenfield	YES	
LEBARRE	City of King City		YES
BURNETT	City of Marina	YES	
ALBERT (Chair)	City of Monterey		YES
AMELIO	City of Pacific Grove		YES
BARRERA	City of Salinas	YES	
CARBONE	City of Sand City		YES
PACHECO	City of Seaside	YES	
VELAZQUEZ (Vice Chair)	City of Soledad		YES
ALEJO	County of Monterey	YES	

8-3. Board Member Referrals for Future Agendas.

None

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

None

10. ATTACHMENTS

10-1. The Detailed Monthly Performance Statistics and Disbursement Journal for January 2021 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

11. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting at 12:07 p.m. (Pacific)

PREPARED BY:



Jeanette Alegar-Rocha

REVIEWED BY:



Carl G. Sedoryk