MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

March 8, 2021

Present:    Jeff Baron    City of Carmel-by-the Sea
            John Gaglioti    City of Del Rey Oaks
            Lorraine Worthy   City of Gonzales
            Yanely Martinez  City of Greenfield
            Mike LeBarre    City of King
            David Burnett    City of Marina
            Dan Albert      City of Monterey
            Joe Amelio      City of Pacific Grove
            Tony Barrera    City of Salinas
            Mary Ann Carbone City of Sand City
            Dave Pacheco    City of Seaside
            Anna Velazquez  City Soledad
            Luis Alejo      County of Monterey

Absent:    None

Staff:      Carl Sedoryk    General Manager/CEO
            Lisa Rheinheimer  Assistant General Manager
            Norman Tuitavuki  Chief Operating Officer
            Kelly Halcon      Director of HR and Risk Management
            Mark Eccles       Director of Information Technology
            Michelle Overmeyer Director of Planning and Innovation
            Andrea Williams   General Accounting and Budget Manager
            Jeanette Alegar-Rocha Deputy Secretary
            Marzette Henderson Contract Services Manager
            Lisa Cox          Risk and Safety Manager
            Deanna Smith      Civil Rights Officer
            Ikuyo Yoneda-Lopez Marketing & Customer Service Manager
            Alvin Johnson     Transportation Manager
            Elena Grigorichina Operations Analyst
            Matthew Deal      Grants Analyst
            Sloan Campi      Planning Manager
            Cristy Sugabo    Mobility Manager
            Kevin Allshouse  Mobility Coordinator
            Claudia Valencia Mobility Specialist
            Ruben Gomez      Mobility Specialist
Lesley van Dalen   Mobility Specialist
Jose Barajas    Mobility Specialist
Sandra Amorim   Procurement and Contracts Manager
Beronica Carriedo Community Relations Coordinator
Sonia Wills    Customer Service Supervisor
Angelina Ruiz   Human Resources Manager
Fred Simkins    Coach Operator

**Counsel:**
David Laredo General Counsel, De Lay & Laredo
Heidi Quinn    Assistant Counsel, De Lay & Laredo

**Public:**
Daniel Constantino Jarrett Walker + Associates
Jennifer Kuan    Jarrett Walker + Associates
Debbie Hale     Transportation Agency for Monterey County
Madilyn Jacobsen Transportation Agency for Monterey County
Douglas Thomsen MV Transportation

*Apology is made for any misspelling of a name.*

1. **CALL TO ORDER**

1-1. Roll Call.

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference. Directors Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, Worthy were present and a quorum was established.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Chair Albert

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Public Comment - None

3. **CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

3-1. Adopt Resolution 2021-21 recognizing Linda Andrada, as Employee of the Month for March 2021. (Norman Tuitavuki)
3-2. Receive Draft Minutes of the MST Board Operations Performance Committee Meeting on February 8, 2021. (Jeanette Alegar-Rocha)

3-3. Approve Minutes of the MST Board Meeting on February 8, 2021. (Jeanette Alegar-Rocha)

3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of November 2020. (Sonia Wills)

   a) Accept report of January 2021 Cash Flow
   b) Approve January 2021 Disbursements
   c) Accept Report of January 2021 Treasury Transactions

3-6. Authorize General Manager/CEO to Execute Amendment No. 9 to the Contract with MV Transportation Extending the Reimbursement Term of CARES or CRRSAA Eligible Expenses in an Amount not to Exceed $35,000 per Month. (Marzette Henderson)

3-7. Reject Claim by Claimant Marcelino Cortez. (Lisa Cox)


3-9. Authorize the General Manager/CEO to Execute an Agreement with Trapeze to Purchase Hardware and Software for the FuelFocus System to be Installed at the South County Operations and Maintenance Facility in an Amount not to Exceed $160,000. (Sandra Amorim)

3-10. Authorize General Manager/CEO to Enter Into a Contract to Purchase Probe and Vault Equipment to be Installed at the South County Operations and Maintenance Facility in an Amount Not to Exceed $111,500. (Sandra Amorim)

End of Consent Agenda

Public Comment - None

   Director Barrera made the motion to approve all items on the consent agenda, which was seconded by Director Gaglioti. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

4-1. Employee of the Month, March 2021 – Linda Andrada, Coach Operator.

4-2. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)
4-3. Transit 101: Comprehensive Operational Analysis. (Michelle Overmeyer)

The MST Board received the Transit 101: Comprehensive Operational Analysis presented by Daniel Costantino from Jarrett Walker + Associates.

5. PUBLIC HEARINGS

5-1. FY 2021 Program of Projects for Federal Transit Administration Section 5307 Funding. (Matthew Deal)

   a) Conduct Public Hearing for FY 2021 Program of Projects,
   b) Adopt the FY 2021 Program of Projects; and
   c) Authorize the Filing of the Appropriate Grant Applications with the Federal Transit Administration and Caltrans.

Public Comments - None

Director LeBarre made the motion to approve item 5-1, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor; Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

6. ACTION ITEMS

6-1. Approve FY 2021 Mid-Year Budget Adjustment. (Lisa Rheinheimer)

Public Comment - None

Director Gaglioti made the motion to approve item 6-1, which was seconded by Director Velazquez. A roll call vote was taken with 13 voting in favor: Albert, Alejo, Amelio, Barrera, Baron, Burnett, Carbone, Gaglioti, LeBarre, Martinez, Pacheco, Velazquez, and Worthy. The motion passed unanimously.

   6-2. Review Draft FY 22 – 25 Strategic Plan and Draft 2 Year Action Plan and Provide Comment. (Carl Sedoryk)

Public Comment - None

The MST Board reviewed the Draft FY 22-25 Strategic Plan and Draft 2 Year Action Plan and provided comments to staff.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

   7-1. General Manager/CEO Report – January 2021
   7-2. Federal Legislative Advocacy Report – February 2021
7-3. State Legislative Advocacy Update

7-4. Staff Trip Reports – None

7-5. Correspondence – None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)

8-2. Board Member Comments and Announcements.

   a) Reminder of Upcoming Conferences/Virtual Meetings.
      i. APTA Mobility Conference Virtual Event, March 16-20, 2021
      ii. APTA Spring Legislative Conference Virtual Event, May 19, 2021

   b) Board Printed Agenda Packets Opt. In. (Jeanette Alegar-Rocha)

A roll call was taken and below are the results for Board Printed Agenda Packets Opt-in:

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8-3. Board Member Referrals for Future Agendas.

None
9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

None

10. ATTACHMENTS


11. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting at 12:07 p.m. (Pacific)

PREPARED BY: Jeanette Alegar-Rocha     REVIEWED BY: Carl G. Sedoryk