

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

February 8, 2021

Present:	Jeff Baron	City of Carmel-by-the Sea
	John Gaglioti	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	David Burnett	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
Absent:	Anna Velazquez	City Soledad
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Mark Eccles	Director of Information Technology
	Michelle Overmeyer	Director of Planning and Innovation
	Andrea Williams	General Accountant and Budget Manager
	Jeanette Alegar-Rocha	Deputy Secretary
	Marzette Henderson	Contract Services Manager
	Lisa Cox	Risk and Safety Manager
	Deanna Smith	Civil Rights Officer
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Alvin Johnson	Transportation Manager
	Claudia Valencia	Mobility Coordinator
	Elena Grigorichina	Operations Analyst

Counsel: David Laredo
Michael D. Laredo
Heidi Quinn

General Counsel, De Lay & Laredo
Assistant Counsel, De Lay & Laredo
Assistant Counsel, De Lay & Laredo

Public:

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call.

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference. A quorum was established.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Director Carbone.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

1-4. Conduct Swearing in Ceremony for New Board Members.

Before swearing in John Gaglioti, Chair Albert recognized Director Pacheco's birthday. John Gaglioti took the Oath of Office and was sworn in as the MST representative for the City of Del Rey Oaks.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public Comment - None

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1. Adopt Resolution 2021-18 recognizing Matthew Deal, Grants Analyst, as Employee of the Month for January 2021. (Michelle Overmeyer)

3-2. Adopt Resolution 2021-19 recognizing Charles Coleman, Coach Operator, as Employee of the Month for February 2021. (Norman Tuitavuki)

- 3-3. Adopt Resolution 2021-20 recognizing Leticia Trevino, Coach Operator, as Employee of the Year 2020. (Norman Tuitavuki)
- 3-4. Approve Minutes of the MST Board Meeting on December 14, 2020. (Jeanette Alegar-Rocha)
- 3-5. Financial Reports – November and December 2020. (Lori Lee)
 - a) Accept report of November and December 2020 Cash Flow
 - b) Approve November and December 2020 Disbursements
 - c) Accept Report of November and December 2020 Treasury Transactions
- 3-6. Receive Report on Lost and Found Items Left on MST Property for the Months of September and October 2020. (Sonia Wills)
- 3-7. Receive Minutes of the Board Operations Performance / BOPC Committee on December 14, 2020. (Jeanette Alegar-Rocha)
- 3-8. Approve Minutes of the MST Board Meeting and Strategic Planning Workshop on January 11, 2021. (Jeanette Alegar-Rocha)
- 3-9. Receive Minutes of the MAC Committee on November 18, 2020. (Claudia Valencia)
- 3-10. Receive Draft Minutes of the MSTC Board Meeting on December 14, 2020. (Jeanette Alegar-Rocha)
- 3-11. Receive MST's Audited FY 2020 Comprehensive Annual Financial Report. (Lisa Rheinheimer)
- 3-12. Authorize the General Manager/CEO to Execute a Contract with Giro Inc. for One Year of System Maintenance for an Amount Not to Exceed \$118,400. (Mark Eccles)
- 3-13. Reject Claim by Claimant Maria Refugio Mendez. (Lisa Cox)
- 3-14. Receive Report From 3rd Wind Leadership on January 11, 2021 Board of Directors Strategic Planning Workshop. (Carl Sedoryk)
- 3-15. Authorize General Manager/CEO to Execute a Three-Year Contract with Environmental Logistics for Hazardous Materials Disposal Services for an Amount Not to Exceed \$220,000. (Sandra Amorim)

End of Consent Agenda

Public Comment - None

Director Amelio made the motion to approve all items on the consent agenda, which was seconded by Director Carbone. A roll call vote was taken with 11 voting in favor and 1 absent. Director Gaglioti voted in favor of all items on the consent agenda and abstained from items 3-4 and 3-8. The motion passed.

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

- 4-1. Employee of the Month, January 2021 – Matthew Deal, Grants Analyst
- 4-2. Employee of the Month, February 2021 – Charles Coleman, Coach Operator
- 4-3. Employee of the Year 2020 – Leticia Trevino, Coach Operator.
- 4-4. 2020 Management Excellence Award – Alvin Johnson, Transportation Manager
- 4-5. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)
- 4-6. Receive presentation on Measure Q Five-Year Project Implementation Schedule for Fiscal Years 2021 – 2025. (Norman Tuitavuki)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Authorize General Manager/CEO to Execute a Contract with Kimley-Horn for Capital Investment Grant Consulting Support for the SURF! Busway and Bus Rapid Transit Project in an Amount not to Exceed \$730,500. (Sandra Amorim)

Public Comment - None

Director LeBarre made the motion to approve item 6-1, which was seconded by Director Amelio. A roll call vote was taken with 12 voting in favor and 1 absent.

- 6-2. Adopt MST's COVID Workplace Policy to Promote the Safety of Our Employees and Passengers and To Stop the Spread of COVID-19. (Kelly Halcon)

Boardmembers asked about the methodology and how the Policy will be

implemented, communicated and monitored for effectiveness. Kelly Halcon reported that the Policy is a requirement of Cal-OSHA and based on protocols established by MST.

Director Carbone asked if the Policy needed to be posted for MST employees. Kelly Halcon responded that the Policy is already in place and employees are aware of the protocols.

Public Comment - None

Director Amelio made the motion to approve item 6-2, which was seconded by Director Carbone. A roll call vote was taken with 12 voting in favor and 1 absent.

Director Worthy left the meeting at 11:15 a.m.

- 6-3. Approve Monterey-Salinas Transit's COVID-19 Vaccination Plan.
(Kelly Halcon)

Director Burnett asked if MST would be able to track and report compliance. Kelly Halcon responded that MST sent a survey out to employees about interest in getting the vaccine with final results pending.

Director Burnett also asked if there would be consequences for employees declining the vaccine. Kelly Halcon responded that it is an Americans Disabilities Act (ADA) and Equal Employment Opportunity (EEO) violation for employers to mandate getting the vaccine. However, the vaccine can be highly encouraged.

Public Comment – None

Director Alejo made the motion to approve item 6-3, which was seconded by Director Gaglioti. A roll call vote was taken with 11 voting in favor and 2 absent.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report – November and December 2020
- 7-2. Federal Legislative Advocacy Report – January and February 2021
- 7-3. State Legislative Advocacy Update
- 7-4. Staff Trip Reports - None

7-5. Correspondence - None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

8-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)

8-2. Board Member Comments and Announcements.

Director LeBarre commented that the APTA Transit Boardmember Conference is informative and the Board would benefit from attending. Chair Albert asked the clerk to forward registration information when it becomes available.

Director Amelio announced that the City of Pacific Grove Chamber of Commerce will plant 300 American flags between February 17-19 at Lover's Point. A socially distanced memorial ceremony for those who passed away from COVID-19 will be held at 10:00 a.m. on Friday, February 19, 2021 at Lover's Point.

8-3. Board Member Referrals for Future Agendas.


9. CLOSED SESSION

None

8. COMMENTS BY BOARD MEMBERS

9. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting at 11:40 a.m. (Pacific)

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk