

Measure Q Oversight Committee AGENDA

Group: Measure Q Oversight Committee

Members: Cuda, Dayton, Hughes, Lopez, Merritt, Munoz, Williams (Chair)

Date: March 22, 2021

Time: 2:00 p.m.

Place: Governor Newsom's COVID-19 Executive Order N-25-20 allows MST to hold meetings via teleconference and to make meetings accessible electronically to protect public health. The March 22, 2020 meeting of the Board of Committee will be held via Zoom conference. There will be NO physical location of the meeting. The public is asked to use the Zoom app for best reception. There may only be limited opportunity to provide oral comments during the meeting. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on March 19, 2020; those comments will be distributed to the legislative body before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download> A link to tutorials for use of the Zoom app is: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials> and <https://support.zoom.us/hc/en-us/articles/209743263-Meeting-and-Webinar-Best-Practices-and-Resources>

REMOTE CONFERENCE ONLY

Join from PC, Mac, Linux, iOS or Android:

Join Zoom Meeting

<https://zoom.us/j/93499251302?pwd=KzhhdGp2SluS0VkV0VZUGwvWGIRdz09>

Meeting ID: 934 9925 1302

Password: 132854

One tap mobile

+16699006833,,93499251302#,,,0#,,132854# US (San Jose)

+12532158782,,93499251302#,,,0#,,132854# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 934 9925 1302

Password: 132854

Find your local number: <https://zoom.us/u/azpUB9vO7>

1. Call to Order

2. Public Comment on Matters Not on the Agenda

Members of the public may address the Committee on any matter related to the jurisdiction of the Committee but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

3. Consent Agenda

- 3-1. Approve Measure Q Committee Meeting Minutes of August 21, 2020.
(Jeanette Alegar-Rocha) (Page 5)

4. Presentations

- 4-1. Receive Measure Q Five-Year Project Implementation Schedule for Fiscal Years 2021 – 2025. (Norman Tuitavuki) (Page 9)

5. Action Items

- 5-1. Review Measure Q revenues and Expenses from the Comprehensive Annual Financial Report (CAFR) from FY 2020 and Provide a Letter to the MST Board of Directors that Measure Q Funds Were Spent on Eligible Expenses.(Lisa Rheinheimer) (Page 19)
- 5-2. Review Appointments and Recommend to the MST Board the Establishment of Committee Members' Terms of Office. (Lisa Rheinheimer) (Page 31)

6. Staff and Committee Member Comments Questions

- 6-1. Reminder to Committee Members to Submit Completed Form 700, AB 1234 Certification, and MST Data Form Request. (Jeanette Alegar-Rocha)
- a) Form 700 are due by April 1, 2021 (Page 33)
 - b) MST Data Form Request (Page 35)
 - c) AB1234 / Ethics and Brown Act Training Virtual Training Dates:
 - Wednesday, March 24, 2021, 9:30 a.m. – 11:30 a.m.
 - Thursday, April 29, 2021, 9:30 a.m. – 11:30 a.m.
 - Friday, June 11, 2021, 9:30 a.m. – 11:30 a.m.

7. Set Next Meeting Date in August 2021

8. Adjourn

NEXT MEETING DATE: August 2021

REMOTE CONFERENCE ONLY

ZOOM MEETING

Dates, times, and **virtual/teleconference meeting information is subject to change.*

*Please contact MST for accurate meeting dates, times, and **virtual/teleconference** meeting information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

MST Board and Committee Agendas

Accessibility, Language Assistance, and Public Comments

Materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940 during normal business hours.

Upon request, Monterey-Salinas Transit will provide written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number, description of the requested materials, and preferred alternative format or auxiliary aid or service at least three working days prior to the meeting at the address below.

Public comments may be submitted for any item on the agenda by contacting MST:

Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

Website: <https://mst.org/contact-us/> • **Email:** clerk@mst.org • **Phone:** (888) 678-2871

TTY/TDD: 831-393-8111 • 711 Relay



888-678-2871 / Free language assistance / Asistencia de Lenguaje Gratuito /
Libreng tulong para sa wika / Hỗ trợ ngôn ngữ miễn phí / 무료 언어 지원

Blank Page

**Measure Q Oversight Committee
ZOOM Meeting**

Draft Meeting Minutes

August 21, 2020
10:00 a.m. (Pacific)

Present: Juan Pablo Lopez Salinas Urbanized Area
Area Sid Williams (Chair) Seaside-Marina-Monterey-Urbanized
Fernando Munoz County of Monterey
Kevin Dayton Tax Payers Association
Aimee Cuda Mobility Advisory Committee
Bobby Merritt Mobility Advisory Committee

Absent: Sharlene Hughes Non Urbanized Area

Staff: Carl Sedoryk General Manager/CEO
Lisa Rheinheimer Assistant General Manager
Jeanette Alegar-Rocha Deputy Secretary
Andrea Williams General Accounting/Budget Manager
Cristy Sugabo Mobility Manager
Kevin Allshouse Mobility Coordinator
Marzette Henderson Contract Transportation Supervisor
Mark Eccles Director of Information Technology
Michelle Overmeyer Director of Planning and Innovation

Counsel: Michael D. Laredo DeLay & Laredo

1. Call to Order and Introductions

Chair Sid Williams called the meeting to order at 10:00 a.m. and roll call was taken to confirm a quorum of the Committee.

2. Public Comment on Matters Not on the Agenda

Members of the public may address the Committee on any matter related to the jurisdiction of the Committee but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to

follow-up at a later time, either individually, through staff, or on a subsequent agenda.

Public Comment- None

3. Consent Agenda

3-1. Approve March 23, 2020 MQC Meeting Minutes. (Jeanette Alegar-Rocha)

Kevin Dayton made the motion to approve the August 21, 2019 Measure Q Oversight Committee meeting minutes which was seconded by Aimee Cuda. A roll call vote was taken. Three Committee members voted in favor, two abstained and one was absent. The motion passed.

4. New Business

4-1. Receive Presentation on MST TRAPEZE Rapid Response Software.
(Marzette Henderson)

Bobby Merritt joined at 10:12 a.m.

The Committee received a presentation on the TRAPEZE Rapid Response Software.

Public Comment- None

The Committee was assured by MST General Manager/CEO, Carl Sedoryk that the TRAPEZE Rapid Response software project was part of MST's Board approved 5- year Measure Q Transit Investment Plan.

4-2. Receive Measure Q Funded Expenditures Planned as Part of MST's FY 2021 Budget as Adopted by MST Board of Directors. (Lisa Rheinheimer/ Andrea Williams)

Public Comment- None

The Committee received a verbal presentation on Measure Q funded expenditures planned as part of MST's FY 2021 Budget as adopted by MST Board of Directors.

5. Staff and Committee Member Comments or Questions

1) Cristy Sugabo from MST Staff provided an update to the Committee on outreach and telewellness.

2) Juan Pablo Lopez inquired if costs have reduced as a result of supplemental aid from the CARES Act.

- 3) **Carl Sedoryk announced a potential exclusive all veterans transportation service pending confirmation if the program could be CARES or FEMA eligible.**
- 4) **Bobby Merritt introduced himself as a new member to the committee representing the Mobility Advisory Committee.**
- 5) **Kevin Dayton and Sid Williams commended the two programs on the agenda and thanked the MST staff.**
- 6) **Aimee Cuda – None**

6. Adjourn.

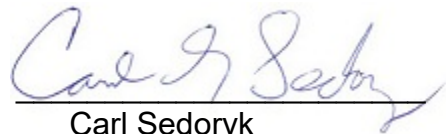
There being no further business, Chair Williams adjourned the meeting at 11:03 a.m.

Prepared by:



Jeanette Alegar-Rocha

Reviewed by:



Carl Sedoryk

Blank Page

To: Measure Q Oversight Committee
From: Norman K. Tuitavuki, Chief Operating Officer
Subject: Measure Q: Five-Year Project Plan Implementation Schedule

RECOMMENDATION:

Receive Measure Q Five-Year Project Implementation Schedule for Fiscal Years 2021 – 2025.

FISCAL IMPACT:

Measure Q funds are included in the MST FY 2021 adopted Budget and future funding is available until the measure sunsets in 2030.

POLICY IMPLICATIONS:

On November 4, 2014, the voters of Monterey County approved Measure Q, a 1/8-cent sales tax to support MST's transit programs and services for seniors, veterans, and persons with disabilities. This resulted in an initial five-year project plan aimed at meeting the intent of Measure Q. MST has created a new five-year project plan to lead the agency's efforts through 2026. This new 5-Year Project Plan furthers MST's efforts to provide transit programs and services in accordance with Measure Q.

DISCUSSION:

This discussion will provide a history of accomplishments, looking back to the initial implementation of Measure Q projects for fiscal years 2015 to 2020. Next, the discussion will provide an overview of the projects identified and vetted through MST's Mobility Advisory Committee (MAC) for implementation beginning fiscal year 2021 and ending in fiscal year 2025.

ATTACHMENTS(S):

1. Measure Q Project Plan

PREPARED BY: Norman K. Tuitavuki REVIEWED BY: Carl G. Sedoryk
Norman K. Tuitavuki Carl G. Sedoryk

Blank Page

MEASURE Q Project Plan

Proposed Programs for FY 2021–2025
Norman K. Tuitavuki
Chief Operating Officer
FEBRUARY 2021



Overview

- History of Measure Q
- Measure Q Programs (First 5-Years)
 - Other Accomplishments during the First 5-Years
- Plans for Next 5-Years
- Questions?



History of Measure Q

- November 4, 2014 – Voters Approved Measure Q
- July 2015 – MST Begins Receiving Dedicated Funding
 - Senior Citizens
 - Veterans
 - People with Disabilities
- Five-Year Project Plan Created

Programs from the “First 5–Years”

Measure Q At A Glance

Measure Q Goals, FY 2015–2020

MST Navigators: Volunteers teach individuals with disabilities to travel on the MST system

Free bus passes for veterans: Local organizations nominate deserving veterans to receive free annual transit passes

Veterans-helping-veterans program: Former military members and an MST mobility specialist provide travel training, outreach and assistance to fellow veterans

MST TRIPs: MST's Transportation Reimbursement Incentive Program (TRIPs) assists Monterey County residents outside of transit service areas, offering \$.40 per-mile reimbursement (up to 250 monthly miles) for friends and family who drive participants to medical appointments and essential services

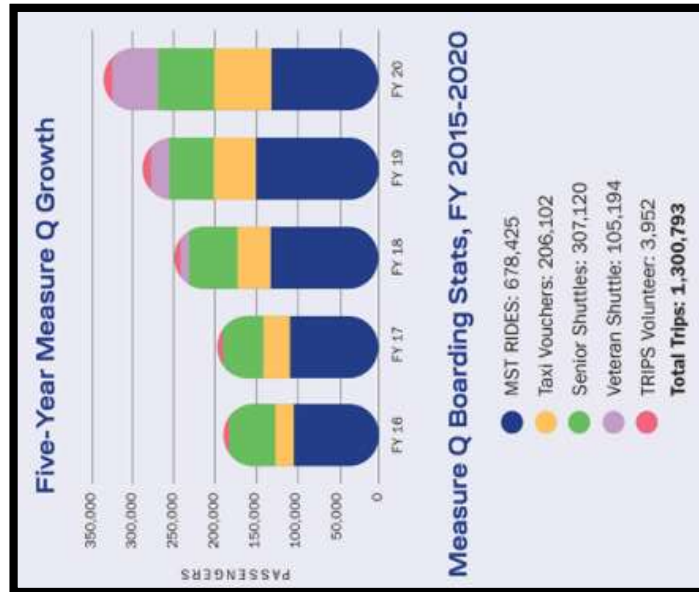
Rapid Response: MST's paratransit emergency response program identifies MST RIDES participants with disabilities and functional needs, so that they can be evacuated during wildfires, earthquakes or other emergencies

Flexible voucher pilot program: Moved to the Measure Q plan for FY 2021–2025

- MST Navigators
- Passes for Veterans
- Veterans-Helping-Veterans
- TRIPs
- Rapid Response
- Flexible Vouchers

Other Accomplishments

- Reduced Fares for RIDES
- Senior Shuttle Expansion
- Mobility Services Center
- Shuttle Service to VA Palo Alto



Programs for FY 2021-2025

- Universal Contactless Fare Alternative
 - ✓ Flexible Vouchers
- Improve Access to VA Palo Alto
- Improve Senior Shuttle Program
- Expand Contactless Fares to MST RIDES
- Improve On-Demand Services
- Explore Eligible Meal Delivery Activities

Review

- History of Measure Q
- Measure Q Programs (First 5-Years)
 - Other Accomplishments during the First 5-Years
- Plans for Next 5-Years
- Questions?



Questions?

Mobility Services



MST Moves Forward w

Proposed Measure Q Programs for FY 2021-2025

(subject to approval by the Mobility Advisory Committee and MST Board of Directors)

FY 2021

- Develop a universal, contactless fare alternative to paper vouchers, cash and coins on MST's fixed-route lines (in progress, as part of the CalHTP demonstration – see contactless fare story), and expand the contactless fare system to MST's taxi voucher program for seniors, veterans and individuals with disabilities
- Enhance medical access for veterans by creating more frequent direct service from the Monterey Peninsula to the VA Palo Alto Health Care System

- Review and modify MST's Senior Shuttle program to increase ridership and improve service

FY 2022

- Expand contactless fare program to MST RIDES

FY 2023-2025

- Improve on-demand services for seniors and individuals with disabilities living in South Monterey County
- Explore the creation of subsidies or transit support for meal deliveries to seniors and individuals with disabilities to reduce food insecurity and lower mobility expenses

MST

MONTEREY-SALINAS TRANSIT

To: Measure Q Oversight Committee

From: Lisa Rheinheimer, Assistant General Manager

Subject: Measure Q Financial Audit

RECOMMENDATION:

Review Measure Q revenues and expenses from the Comprehensive Annual Financial Report (CAFR) from FY 2020 and provide a letter to the MST Board of Directors that Measure Q funds were spent on eligible expenses.

FISCAL IMPACT:

MST prepares the required Comprehensive Annual Financial Report (CAFR) each year with assistance from an outside auditor. These services have been provided by EideBailly LLP for the last 2 years at a cost of \$35,000 annually. This amount is included in the FY 2021 adopted MST Budget.

POLICY IMPLICATIONS:

The CAFR is prepared each year in association with the District's audit process, posted on the MST website, and submitted to the state of California as well as to the Government Finance Officers Association of the United States and Canada for review and evaluation. The Audit is also submitted to the Federal Audit Clearinghouse.

The Measure Q Oversight Committee Bylaws note that it is the responsibility of this Committee to review and report to the MST Board of Directors on the revenue and expenditure of funds from the tax.

DISCUSSION:

To provide transparency for the general public and local, state and federal stakeholders, MST each year prepares and posts on its website a CAFR, which can be downloaded and printed directly from the site. A primary component of this document is the annual audit, which is conducted by an outside accounting firm to attest to the state of the District's finances. In recognition of excellence in financial reporting, MST received a certificate of achievement from the Government Finance Officers Association of the United States and Canada for last year's FY 2019 CAFR.

MST has submitted its FY 2020 CAFR to this organization for evaluation and consideration. The auditor's management letter (Attachment 1) as well as a summary page detailing MST's FY 2020 Schedule of Revenues, Expenses, and Changes in Net Position by Program (Attachment 2), are included for the Committee's review. The

complete report – as well as MST’s CAFRs dating back to FY 2005 – can be viewed and downloaded through MST’s website at <http://mst.org/about-mst/financials/> and can also be provided in hard copy to any member of the Committee upon request.

Measure Q sales tax revenues generated \$9,542,722 in FY 2020. This amount is a 7.9% decrease from the \$10,365,729 generated in FY 2019. This decrease is a direct result of the COVID-19 health emergency. Despite the drop in revenues, MST was able to deliver on the promise of delivering transportation and mobility options for seniors, persons with disabilities and veterans with the following Measure Q programs:

MST RIDES ADA Paratransit – complementary paratransit service for those eligible including persons with disabilities, seniors, and veterans

Taxi Vouchers – for seniors, persons with disabilities, and veterans

Special Medical Trips – for trips which access medical services in San Francisco, Palo Alto, and Santa Clara

TRIPS – travel reimbursement for seniors, persons with disabilities, and veterans who rely on neighbors and family for rides

Travel Training – for anyone who wants to learn to travel using public transportation

Navigators – volunteers who help other riders by answering questions about MST services

Senior and Veteran Shuttles, Fixed-Route – supports specific routes which serve seniors, veterans, and persons with disabilities as well as partial support for the regular fixed-route lines

MST Mobility Department – operations of the Mobility Services Center and MST staff support for travel training, eligibility testing, promotional events and outreach, and the above programs

The ongoing support of the Measure Q sales tax is crucial for supporting the populations who need mobility options within Monterey County and beyond.

Staff recommends that the Committee review Measure Q revenues and expenses from the FY 2020 Comprehensive Annual Financial Report (CAFR) and provide an opinion to the MST Board of Directors that Measure Q funds were spent on eligible expenses.

ATTACHMENT(S):

1. December 18, 2020, letter from MST auditors EideBailly
2. Page 43 of the FY 2020 CAFR
3. Draft Letter to the MST Board of Directors

PREPARED BY:  REVIEWED BY: 
Lisa Rheinheimer Carl G. Sedoryk

Blank Page

December 18, 2020

To the Honorable Board of Directors
Monterey-Salinas Transit
Monterey, CA

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Monterey-Salinas Transit (MST), as of and for the year ended June 30, 2020, and have issued our report thereon dated December 18, 2020. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards, *Government Auditing Standards*, and the Uniform Guidance

As communicated in our letter dated April 1, 2020, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and to express an opinion on whether MST complied with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of MST's major federal programs. Our audit of the financial statements and major program compliance does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of MST solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our responsibility, as prescribed by professional standards as it relates to the audit of MST's major federal program compliance, is to express an opinion on the compliance for each of MST's major federal programs based on our audit of the types of compliance requirements referred to above. An audit of major program compliance includes consideration of internal control over compliance with the types of compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, as a part of our major program compliance audit, we considered internal control over compliance for these purposes and not to provide any assurance on the effectiveness of MST's internal control over compliance.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by MST is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2020. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimates were used in the net pension liability and related deferred inflows/outflows of resources related to pension. We evaluated key factors and assumptions used to develop the estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting MST's financial were:

MST's net pension liabilities and related deferred inflows of resources and deferred outflows of resources. As disclosed in the Note 10, a 1% increase or decrease in the rates has a material effect on MST's net pension.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. We are pleased to report that no misstatements were identified from our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management which are included in the management representation letter dated December 18, 2020.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with MST, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as MST's auditors.

Other Information in Documents Containing Audited Financial Statements

Pursuant to professional standards, our responsibility as auditors for other information in documents containing MST's audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information.

However, in accordance with such standards, we will review the information inputted into the data collection form and will consider whether such information, or the manner of its presentation, is materially consistent with the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the Board of Directors and management of MST and is not intended to be and should not be used by anyone other than these specified parties.

Handwritten signature of Erik Bailly LLP in cursive script.

San Mateo, California

MONTEREY-SALINAS TRANSIT DISTRICT
**SCHEDULE OF REVENUES, EXPENSES, AND CHANGES
IN NET POSITION BY PROGRAM
FOR THE YEAR ENDED JUNE 30, 2020**

	FIXED-ROUTE BUS SERVICE	RIDES	SALES TAX	TOTAL
REVENUES:				
Fares	\$ 5,120,855	\$ 196,058	\$ -	\$ 5,316,913
Operating assistance:				
Sales tax revenue	-	5,601,216	3,941,506	9,542,722
Federal grants	16,722,997	-	-	16,722,997
Local and state grants	21,998,905	-	-	21,998,905
Interest income	153,752	-	-	153,752
Other	308,190	-	-	308,190
Total	44,304,699	5,797,274	3,941,506	54,043,479
EXPENSES:				
Salaries and benefits	26,010,018	175,945	401,456	26,587,419
Professional and technical services	2,573,390	125,977	8,525	2,707,892
Materials and supplies	3,688,077	580,940	134,535	4,403,552
Utilities	629,847	1,440	1,920	633,207
Insurance	1,139,673	-	-	1,139,673
Taxes	143,083	-	-	143,083
Purchased transportation	4,175,363	4,694,900	1,554,780	10,425,043
Sales tax state admin fees	-	217,510	168,030	385,540
Interest expense	197,816	-	-	197,816
Other	582,983	562	128,078	711,623
Inter-program transfers	(5,048,575)	-	5,048,575	-
Total	34,091,675	5,797,274	7,445,899	47,334,848
EXCESS (DEFICIENCY) OF REVENUE BEFORE CAPITAL AND FINANCING ITEMS OVER EXPENDITURES	10,213,024	-	(3,504,393)	6,708,631
INCOME (EXPENSE) FROM CAPITAL AND RELATED FINANCING:				
Gain (Loss) on disposal of assets	30,973	(5,267)	-	25,706
Capital contributions	3,016,506	-	-	3,016,506
Depreciation	(8,047,541)	(228,364)	-	(8,275,905)
Total	(5,000,062)	(233,631)	-	(5,233,693)
CHANGE IN NET POSITION	\$ 5,212,962	\$ (233,631)	\$ (3,504,393)	\$ 1,474,938

Blank Page

March 22, 2021

Chair Dan Albert
MST Board of Directors
19 Upper Ragsdale Dr., Ste. 200
Monterey, CA 93940

RE: Measure Q Oversight Committee Review of Measure Q Expenditures in FY 2020

Dear Chair Albert:

As Chair of the Measure Q Oversight Committee, I am writing to inform the MST Board of Directors that at its meeting of March 22nd, the Committee unanimously voted to authorize me to submit this letter.

The Committee reviewed the Comprehensive Annual Financial Report (CAFR) for FY 2020 which included Measure Q eligible expenses. Without concerns raised, the Committee found that Measure Q funds were spent on eligible expenses as intended by the voters of Monterey County and in accordance with adopted Expenditure Plan.

Respectfully submitted,

Sid Williams
Chair
Measure Q Oversight Committee

Blank Page

To: Measure Q Oversight Committee

From: Lisa Rheinheimer, Assistant General Manager

Subject: Committee Appointments and Terms of Office

RECOMMENDATION:

Review appointments and recommend to the MST Board the establishment of Committee members' terms of office.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Ordinance 2015-01 requires the MST Board to approve all nominations to the Measure Q Oversight Committee.

DISCUSSION:

According to Ordinance 2015-01 and MST Resolution 2015-31, the membership of the committee shall consist, at a minimum, of a representative of each of the following:

- The Salinas urbanized area, to include a representative from the City of Salinas;
- The Seaside-Marina-Monterey urbanized area, to include a representative from among the cities of Carmel-by-the-Sea, Monterey, Pacific Grove, Seaside, Del Rey Oaks, Sand City, and Marina;
- The Non-Urbanized Areas, to include a representative from among the cities of Gonzales, Greenfield, Soledad, and King City;
- The County of Monterey, to include a representative from an unincorporated area of Monterey County;
- A bona fide non-profit organization that represents the interest of taxpayers in the county; and
- The District's existing Mobility Advisory Committee, to include two members of the Mobility Advisory Committee.

Additionally, the Bylaws of the Committee call for a staggering of member terms. The Bylaws specifically state that “The MST Board of Directors shall set a term of service at three (3) years. Terms shall be staggered so that, insofar as possible, one-third of appointments shall expire each year. Members shall be eligible for reappointment.”

The following individuals currently serve on the Measure Q Oversight Committee:

	REPRESENTATIVE	NAME	TERM EXPIRATION
1.	Salinas Urbanized Area	Juan Pablo Lopez	3/26/2021
2.	Seaside-Marina-Monterey Urbanized Area	Sid Williams	3/26/2021
3.	Non-urbanized South County Cities	Sharlene Hughes	3/26/2021
4.	County of Monterey Unincorporated	Fernando Munoz	3/26/2021
5.	Taxpayer's Association	Kevin Dayton	3/26/2021
6.	Mobility Advisory Committee	Bobby Merritt	3/26/2021
7.	Mobility Advisory Committee	Aimee Cuda	3/26/2021

Staff recommends that the Committee forward a recommendation to the MST Board of Directors as to the terms of those members currently on the Committee for reappointment in a manner that staggers each members' term expiration as intended by the Bylaws.

PREPARED BY : _____ REVIEWED BY: _____
 Lisa Rheinheimer Carl Sedoryk



Memorandum

Date: March 12, 2021
To: Measure Q Oversight Committee Member
From: Jeanette Alegar-Rocha, Executive Assistant/Clerk to the Board

SUBJECT: Statement of Economic Interests 2020/2021, Form 700

The Political Reform Act requires certain officials and employees who serve in positions designated in an agency's conflict-of-interest code to file a Statement of Economic Interests (Form 700). The position you hold requires you to submit Form 700 (SEI).

Your statement is due on or before April 1, 2021. Except for deadlines that fall on Saturday, Sunday or an official state holiday, there is no provision in the law for an extension of a filing deadline.

This is a friendly reminder to please complete and return the Form 700 by April 1, 2021, so we can document that you have met your State mandated legal requirements. **Please remember to list Monterey-Salinas Transit District as agency.**

We greatly appreciate your efforts to comply with the Political Reform Act and the tremendous time you dedicate to serving your communities.

Below are helpful websites:

www.fppc.ca.gov/Form700.html

www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Form%20700/2020-21/Form_700_2020.pdf

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeanette Alegar-Rocha", is written over a circular blue ink stamp.

Jeanette Alegar-Rocha
Executive Assistant/Clerk to the Board
Monterey-Salinas Transit

Blank Page



COMMITTEE DATA RECORD

As a recipient of federal funding, Monterey-Salinas Transit (MST) is required by the Federal Transit Administration to request gender and ethnicity data from persons who serve on our non-elected committees, planning boards, and advisory councils. This data is maintained confidentially and is only provided to FTA by request. Personal information, such as member names or other identifying information, is never provided.

MST's is dedicated to promoting inclusive, diverse, and equitable opportunities to participate on its stakeholder groups without regard to race, color, religion, gender, national origin, age, political affiliation, marital status, sexual orientation, disability, veteran status, or any other protected characteristic.

To support our efforts to comply with federal regulations, we ask that you provide the information below. If you have any questions, please contact Deanna Smith, Civil Rights Officer, at 831-264-5878 or dsmith@mst.org.

Name (printed): _____ Date: _____

Gender: ☐ Male ☐ Female ☐ Decline to state

Race/Ethnicity: Please select the one group in which you belong, identify with, or are regarded in the community as belonging.

_____ American Indian or Alaska Native

_____ Hispanic or Latino

_____ Asian

_____ White/Caucasian

_____ Black or African American

_____ Two or More Races

_____ Native Hawaiian/Pacific Islander

_____ I decline to state

MST will provide assistance and/or written materials in appropriate alternative formats, including disability-related modifications or accommodations, auxiliary aids, or services.

Mail: MST, Attn: Deanna Smith, Civil Rights Officer 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

Website: <https://mst.org/contact-us/> • **Email:** dsmith@mst.org • **Phone:** 831-264-5878

TTY/TDD: 831-393-8111 • 711 Relay



888-678-2871 / Free language assistance / Asistencia de lenguaje gratuito /
Libreng tulong para sa wika / Hỗ trợ ngôn ngữ miễn phí / 무료 언어 지원