



MONTEREY-SALINAS TRANSIT BOARD ADMINISTRATIVE PERFORMANCE COMMITTEE MEETING AGENDA

July 12, 2021

Time: 9:00 AM Pacific Time (US and Canada)

Governor Newsom's COVID-19 Executive Order N-29-20 allows MST to hold meetings via teleconference and to make meetings accessible electronically to protect public health. The July 12, 2021 meeting of the Board Administrative Performance Committee will be held via Zoom conference. There will be NO physical location of the meeting. The public is asked to use the Zoom app for best reception. There may only be limited opportunity to provide oral comments during the meeting. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on Friday, July 9, 2021 those comments will be distributed to the legislative body before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the Zoom app at:

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REMOTE CONFERENCE ONLY

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MST Board and Committee Agendas

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Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

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MST AGENDA & MEETING NOTICE

Group: Board Administrative Performance Committee (BAPC)

Directors:	John Gaglioti	City of Del Rey Oaks
	Yanely Martinez	City of Greenfield
	Mike LeBarre (Chair)	City of King
	David Burnett	City of Marina
	Dave Pacheco (Vice Chair)	City of Seaside
	Luis Alejo	County of Monterey

Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Mark Eccles	Director of Information Technology
	Michelle Overmeyer	Director of Planning and Innovation

Date: July 12, 2021

Time: 9:00 am

The BAPC Committee provides policy direction to the Board and monitor performance in areas of Finance and Budget, Procurement, Legislative, Intergovernmental Relations, Business Development, Planning, Marketing, and Customer Service, Regulatory Compliance, Risk Management, Employee Compensation/Benefit Programs, and Information Technology.

1. Call to order.
2. Public comment on matters not on the agenda.

Members of the public may address the Committee on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

3. CONSENT AGENDA

- 3-1. Approve Minutes of the Board Administrative Performance Committee of May 10, 2021. (Jeanette Alegar-Rocha) (Page 5)

4. ACTION ITEMS

- 4-1. Review of Administrative Performance. (Carl Sedoryk) (Refer to MST Board Agenda Item 8-1)
- 4-2. Receive State Legislative Advocacy Update. (Michelle Overmeyer)
- 4-3. Receive Federal Legislative Update. (Carl Sedoryk/Don Gilchrest)
- 4-4. Receive July 2021 Progress Update of the MST COVID -19 Recovery Plan (Michelle Overmeyer) (Refer to MST Board Agenda Item 7-1)

5. CLOSED SESSION

As permitted by Government Code §54957 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

NONE

6. ADJOURN

NEXT SCHEDULED MEETING DATE: September 13, 2021

REMOTE CONFERENCE ONLY

ZOOM MEETING

9:00 a.m.

Dates, times and **teleconference information are subject to change.*

*Please contact MST for accurate meeting date, times and **teleconference** information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

Board Administrative Performance Committee (BAPC)
ZOOM Teleconference Meeting

Minutes

May 10, 2021
9:00 a.m.

Present:	Mike LeBarre (Chair) David Burnett Luis Alejo	City of King City of Marina County of Monterey
Absent:	John Gaglioti Yanely Martinez Dave Pacheco (Vice Chair)	City of Del Rey Oaks City of Greenfield City of Seaside
Staff:	Carl Sedoryk Lisa Rheinheimer Norman Tuitavuki Kelly Halcon Mark Eccles Michelle Overmeyer Jeanette Alegar-Rocha Andrea Williams Ikuyo Yoneda-Lopez Marzette Henderson Deanna Smith Lisa Cox Alvin Johnson Dave Bielsker	General Manager/CEO Assistant General Manager Chief Operating Officer Director of HR & Risk Management Director of Information Technology Director of Planning & Innovation Deputy Secretary General Accounting & Budget Manager Marketing & Customer Service Manager Contract Services Manager Civil Rights Officer Risk and Safety Manager Transportation Manager Transit Scheduler
Counsel:	David Laredo	General Counsel, De Lay & Laredo
Public:	Don Gilchrest	Thomas Walters & Associates

1. **CALL TO ORDER**

Chair LeBarre called the meeting to order at 9:00 a.m. with roll call taken as the meeting was held via ZOOM teleconference. Directors Alejo, Burnett, LeBarre, were present and Directors Gaglioti, Martinez, and Pacheco were absent. A quorum was established.

2. PUBLIC COMMENTS NOT ON THE AGENDA

Members of the public may address the Committee on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

Public Comment - None

3. CONSENT AGENDA

- 3-1. Approve Minutes of the Board Administrative Performance Committee of March 8, 2021. (Jeanette Alegar-Rocha)

Public Comment - None

Director Burnett made the motion to approve item 3-1 on the consent agenda, which was seconded by Director LeBarre. A roll call vote was taken with 3 votes in favor: Directors Alejo, Burnett, LeBarre and 3 absent: Directors Gaglioti, Martinez, and Pacheco. The motion passed.

4. ACTION ITEMS

- 4-1. Review of Administrative Performance. (Carl Sedoryk) (Refer to MST Board Agenda Item 7-1)

The Committee received a report from Carl Sedoryk on Board agenda item 7-1 MST Administrative Performance.

Public Comment - None

- 4-2. Receive State Legislative Advocacy Update. (Michelle Overmeyer)

The Committee received an update from Michelle Overmeyer on Board agenda item 7-3 State Legislative Advocacy Update.

Public Comment - None

- 4-3. Receive Federal Legislative Update. (Carl Sedoryk/Don Gilchrest)

The Committee received an update from Don Gilchrest of Thomas Walters and Associates on Board agenda item 7-2 Federal Legislative Report.

Public Comment - None

- 4-4. Review Draft FY22 and FY23 Operating and Capital Budget Assumptions. (Lisa Rheinheimer/Andrea Williams)

The Committee received and reviewed the draft FY22 and FY23 Operating and Capital Budget Assumptions.

Public Comment - None

- 4-5. Receive Contactless Fare Payment Demonstration Update. (Lisa Rheinheimer)

The Committee received an update on the Contactless Fare Payment Demonstration with the announcement that MST will launch the Contactless Fare Payment technology on May 11, 2021.

Public Comment - None

- 4-6. Review Survey of Board and Staff Regarding Vaccination Status and Return to In-Person Public Meetings and Provide Direction. (Carl Sedoryk)

The Committee reviewed the Survey of Board and Staff Regarding Vaccination Status and Return to In-Person Public Meetings and provided comments to staff. Staff will provide recommendations at the June 14 board meeting.

Public Comment - None

5. CLOSED SESSION

As permitted by Government Code §54957 et seq. of the State of California, the Committee may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.


None.

6. COMMENTS AND ANNOUNCEMENTS

None.

7. ADJOURN

There being no further business, Chair LeBarre adjourned the meeting at 9:54 a.m.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk

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