

**MEETING OF THE MST BOARD OF DIRECTORS**

**MEETING MINUTES**

**October 12, 2020**

<b>Present:</b>	Jeff Baron	City of Carmel-by-the Sea
	Kristin Clark	City of Del Rey Oaks
	Yanely Martinez	City of Greenfield
	Lorraine Worthy	City of Gonzales
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barerra	City of Salinas
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
<b>Absent:</b>	Mary Ann Carbone	City of Sand City
	Luis Alejo	County of Monterey
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Mark Eccles	Director of Information Technology
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Deputy Secretary
	Andrea Williams	General Accountant & Budget Manager
	Matt Deal	Grants Analyst
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Lisa Cox	Risk and Safety Manager
	Alvin Johnson	Communications Systems Manager
	Kevin Allshouse	Mobility Coordinator
	Doris Martinez	Schedule/Planning Analyst
	Elena Grigorichina	Operations Analyst

	Fred Simkins Doris Martinez	Coach Operator Schedule/ Planning Analyst
<b>Counsel:</b>	Heidi Quinn Michael D. Laredo	General Counsel, De Lay & Laredo Assistant Counsel, De Lay & Laredo
<b>Public:</b>	Debbie Hale  Melissa Shick Barney Allison	Transportation Agency for Monterey County KNN Public Finance Nossaman LLP

*Apology is made for any misspelling of a name.*

**1. CALL TO ORDER**

1-1. Roll Call

**Chair Albert called the meeting to order at 10:05 a.m. with roll call taken as the meeting was conducted via ZOOM teleconference. A quorum was established.**

1-2. Pledge of Allegiance

**The pledge of allegiance was led by Chair Albert.**

1-3. Review Highlights of the agenda. (Carl Sedoryk)

**General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

**Public Comment – None**

**3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

3-1. Adopt Resolution 2021-10 Recognizing Lisa Cox, Risk & Security Manager, as Employee of the Month for October 2020. (Kelly Halcon)

- 3-2. Approve Minutes of the Board Administrative Performance Committee on September 14, 2020. (Jeanette Alegar-Rocha)
- 3-3. Approve Minutes of the MST Board Meeting on September 14, 2020. (Jeanette Alegar-Rocha)
- 3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of June 2020. (Sonia Wills)
- 3-5. Financial Reports – August 2020 (Lori Lee)
  - a) Accept report of August 2020 Cash Flow
  - b) Approve August 2020 Disbursements
  - c) Accept Report of August 2020 Treasury Transactions
- 3-6. Rejected Claim by Claimant Lillian Kausin. (Lisa Cox)

End of Consent Agenda

#### **Public Comment – None**

**Director Amelio made the motion to approve all items on the consent agenda which was seconded by Director Martinez. A roll call vote was taken with 11 voting in favor and 2 absent. The motion passed.**

#### **4. RECOGNITIONS AND SPECIAL PRESENTATIONS**

- 4-1. Employee of the Month for October 2020, Ikuyo Yoneda-Lopez. (Lisa Rheinheimer)

**The MST Board and staff recognized Ikuyo Yoneda-Lopez, Marketing Manager for her dedication and outstanding contribution to MST and the community.**

- 4-2. 25 Years of Service – James Lopez, Mechanic A (Robert Weber)

**The MST Board and staff recognized and thanked James Lopez for his 25 years of service to MST and the community.**

- 4-3. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

**The MST Board received a report from the General Manager/CEO, Carl Sedoryk on activities related to COVID-19 pandemic incident response and recovery planning.**

- 4-4. Receive Presentation on MST's *Designing for Transit Guidelines*. (Michelle Overmeyer)

**The MST Board received a presentation on MST's Designing for Transit Guidelines from Michelle Overmeyer.**

Director LeBarre commented that the MST transit guidelines would benefit by including bus stops and transit pre-planning in housing development.

**Public Comment – None**

**5. PUBLIC HEARINGS**

None

**Director Pacheco left the meeting 11:00 a.m.**

**6. ACTION ITEMS**

- 6-1. Authorize Procurement of Consulting Services for Innovative Clean Transit Rule (ICT) Zero Emission Bus Plan and Report in an Amount not to Exceed \$123,410.70. (Norman Tuitavuki/Sandra Amorim-Ruiz)

**Public Comment – None**

**Director Amelio made the motion to approve action item 6-1 which was seconded by Director Velazquez. A roll vote was taken with 10 votes in favor and 3 absent. The motion passed.**

- 6-2. Approve Incentive Pool for MSTEA and Confidential Unit. (Carl Sedoryk)

**Public Comment – None**

**Director LeBarre made the motion to approve action item 6-2 which was seconded by Director Worthy. A roll vote was taken with 10 votes in favor and 3 absent. The motion passed.**

- 6-3. Financing South County Operations and Maintenance Facility. (Lisa Rheinheimer)
1. Approve Resolution 2021-11 Approving the Term Sheet from a Transportation Infrastructure Finance and Innovation Act (TIFIA) Loan

to Provide Financing for Construction of the South County Operations and Maintenance Facility project:

- ii. Authorizing the General Manager/CEO to Negotiate and Execute a Loan Agreement in the Amount of \$8,449,000,
  - iii. Authorizing the General Manager/CEO to Negotiate and Execute a Collateral Accounts and Security Agreement (CASA),
  - iv. Authorizing MST General Counsel to Execute the Opinion of Counsel Related to the TIFIA Loan Agreement, and
  - v. Adopting MST Debt Management Policy.
2. Authorize the General Manager/CEO to Negotiate and Execute an Irrevocable Direction Regarding Deposit of Local Transportation Funds between MST and the Transportation Agency for Monterey County (TAMC) in Support of the Financing Arrangement.

Director LeBarre had questions about the minimum amount of pre-payments, the payment due date, accrued interest on past due payments and monthly payment terms. Carl Sedoryk, staff, and special counsel responded satisfactorily and without issue.

Director O'Connell asked if Measure Q funds would be used for the re-payment of this loan. Carl Sedoryk and staff responded that MST is specifically prohibited from using Measure Q funds for payment as it is not an eligible source of revenue to pay the debt service.

Chair Albert asked if the \$8.5 million loan covers the total construction cost of the South County Operations and Maintenance Facility project. Lisa Rheinheimer and staff responded that the loan covers the funding gap needed to complete the project.

#### **Public Comment – None**

**Director Velazquez made the motion to approve Resolution 2021-11 and Action Item 6-3. (1.) which was seconded by Director Clark. A roll vote was taken with 10 votes in favor and 3 absent. The motion passed.**

**Director LeBarre made the motion to approve Action Item 6-3. (2.) which was seconded by Director Amelio. A roll vote was taken with 10 votes in favor and 3 absent. The motion passed.**

- 6-4. Approve Ammendment No. 7 to the Contract with MV Transportation Permitting Reimbursement of CARES Eligible Expenses in the Onetime Payment Amount of \$93,000 (approximate) and no more than \$35,000 per Month Beginning in September 2020 and Ending on or before January 31, 2021. (Robert Weber)

**Director Baron made the motion to approve Action Item 6-4 which was**

**seconded by Director Velazquez. A roll vote was taken with 10 votes in favor and 3 absent. The motion passed.**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Report. – August 2020
- 7-2. Washington, D.C. Lobby Report. – September 2020
- 7-3. State Legislative Advocacy Update.
- 7-4. Staff Trip Reports - None
- 7-5. Correspondence.

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
- 8-2. Board Member Comments and Announcements.

**Director Barrera announced he will join the November 9, 2020 MST board meeting from Mexico.**

- 8-3. Board Member Referrals for Future Agendas.

## **9. CLOSED SESSION**

*Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. **(Please refer to page 1 of the agenda for instructions)***

*As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.*

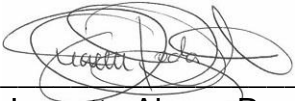
## **10. RETURN TO OPEN SESSION**

## **11. ATTACHMENTS**

11-1. The Detailed Monthly Performance Statistics and Disbursement Journal for August 2020 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

**12. ADJOURN**

**With no further business to discuss, Chair Albert adjourned the MST Board Meeting and in memory of Luis Alejo's father, the late Tomas Alejo at 11:40 a.m. (Pacific)**

PREPARED BY:   
Jeanette Alegar-Rocha

REVIEWED BY:   
Carl G. Sedoryk