

Agenda # 3-3

October 12, 2020 Meeting

MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

September 14, 2020

Present:	Jeff Baron	City of Carmel-by-the Sea
	Kristin Clark	City of Del Rey Oaks
	Yanely Martinez	City of Greenfield
	Lorraine Worthy	City of Gonzales
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barerra	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey
Absent:	None	
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Director of HR and Risk Management
	Mark Eccles	Director of Information Technology
	Michelle Overmeyer	Director of Planning and Innovation
	Jeanette Alegar-Rocha	Deputy Secretary
	Andrea Williams	General Accountant & Budget Manager
	Matt Deal	Grants Analyst
	Deanna Smith	Compliance Analyst
	Eva Perez	Office Administrator
	Ikuyo Yoneda-Lopez	Marketing & Customer Service Manager
	Sonia Wills	Customer Service Supervisor

Lisa Cox	Risk and Safety Manager
Alvin Johnson	Communications Systems Manager
Kevin Allshouse	Mobility Coordinator
Lesley van Dalen	Mobility Coordinator
Doris Martinez	Schedule/Planning Analyst
Elena Grigorichina	Operations Analyst
Tony Valladares	Maintenance Superintendent
Fred Simkins	Coach Operator
Hector Suarez	Payroll Specialist
Doris Martinez	Schedule/ Planning Analyst

Counsel:	David C. Laredo	General Counsel, De Lay & Laredo
	Michael D. Laredo	Assistant Counsel, De Lay & Laredo

Public:	Debbie Hale	Transportation Agency for Monterey County
	Douglas Thomsen	MV Transportation

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference. A quorum was established.

1-2. Pledge of Allegiance

The pledge of allegiance was led by Chair Albert.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Public Comment- None

1. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1. Adopt Resolution 2021-06 Recognizing Lisa Cox, Risk & Security Manager, as Employee of the Month for September 2020. (Kelly Halcon)
- 3-2. Approve Minutes of the Board Operations Performance Committee on August 10, 2020. (Jeanette Alegar-Rocha)
- 3-3. Approve Minutes of the MST Board Meeting on August 10, 2020. (Jeanette Alegar-Rocha)
- 3-4. Receive Report on Lost and Found Items Left on MST Property for the Month of May 2020. (Sonia Wills)
- 3-5. Financial Reports – July 2020 (Lori Lee)
 - a) Accept report of July 2020 Cash Flow
 - b) Approve July 2020 Disbursements
 - c) Accept Report of July 2020 Treasury Transactions
- 3-6. Approve SB1 State Transit Assistance/ State of Good Repair Grant Resolution 2021-07. (Matt Deal)
 - a) Approving the MST Bus Procurement Project and Authorizing the General Manager/CEO to Execute Grant Documents for State Transit Assistance/ State of Good Repair Funds.
 - b) Authorizing the Execution of Program Certifications and Assurances.
- 3-7. Adopt Retirement Resolution 2021-09 Recognizing Rudy Mora, Coach Operator, for his 21 years of Service. (Robert Weber)
- 3-8. Adopt MST COVID-19 Recovery Plan. (Robert Weber)
- 3-9. Reject Claim by Claimant Javonte Russell, Alexis Russell & Cross Country LLC. (Lisa Cox)
- 3-10. Receive Draft Minutes of Mobility Advisory Committee (MAC) Meeting on July 29, 2020. (Cristy Sugabo)
- 3-11. Appoint Membership of Steven Macias, Executive Director for the Blind and Visually Impaired Center of Monterey County to the Mobility Advisory Committee. (Cristy Sugabo)

End of Consent Agenda

Public Comment – None

Director O'Connell made the motion to approve all items on the consent agenda which was seconded by Director Carbone. A roll call vote was taken with 11 voting in favor and 1 absent. The motion passed.

4. RECOGNITIONS AND SPECIAL PRESENTATIONS

4-1. Employee of the Month for September 2020, Lisa Cox. (Kelly Halcon)

The MST Board and staff recognized Lisa Cox, Risk and Security Manager for her dedication and outstanding contribution to MST and the community.

4-2. Retirement – Rudy Mora, 21 Years of Service. (Robert Weber)

The MST Board and staff recognized and thanked Rudy Mora for his 21 years of service, dedication and outstanding contribution to MST and the community.

4-3 Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

The MST Board received a report from the General Manager/CEO, Carl Sedoryk on activities related to COVID-19 pandemic incident response and recovery planning.

4-4. Receive Update on Proposed MST SURF! Busway and Rapid Transit Project. (Lisa Rheinheimer)

The MST Board received a presentation on the Proposed MST SURF! Busway and Rapid Transit Project.

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

6-1. Approve MST's FFY2021-FFY2023 Disadvantaged Business Enterprise (DBE) Overall Triennial Goal. (Deanna Smith)

Public Comment – None

Director O'Connell made the motion to approve action item 6-1 which was seconded by Director Carbone. A roll vote was taken with 12 votes in favor and 1 absent. The motion passed.

6-2. Receive Draft Title VI Program and Adopt Resolution 2021-08 Approving the 2020-2023 Title VI Program Update. (Deanna Smith)

Public Comment – None

Director LeBarre made the motion to approve action item 6-2 which was seconded by Director Pacheco. A roll vote was taken with 12 votes in favor and 1 absent. The motion passed.

Vice-Chair Anna Velazquez arrived 11:35 a.m.

- 6-3. Receive Report on MV Transportation's Request for Reimbursement of CARES Eligible Expenses and Direct Staff. (Robert Weber)

Public Comment – None

The MST Board received a report on MV Transportation's request for reimbursement of CARES eligible expenses and provided direction to MST Staff to return this matter to the MST Board at a future date and include a final contract amendment for review and further consideration.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report. – July 2020
- 7-2. Washington, D.C. Lobby Report. – August 2020
- 7-3. State Legislative Advocacy Update.
- 7-4. Staff Trip Reports - None
- 7-5. Correspondence.

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on Meetings Attended by Board Members at MST Expense. (AB 1234)
- 8-2. Board Member Comments and Announcements.
- 8-3. Board Member Referrals for Future Agendas.
 - a) Receive Report on City of Salinas Transit Investments (Carl Sedoryk) (Page 399)

The MST Board received a report on the City of Salinas Transit Investments.

- b) 2020 Annual APTA Virtual Conference- October 21-22, 2020

MST Staff announced the APTA Annual Virtual Conference will be held October 21-22, 2020.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. (Please refer to page 1 of the agenda for instructions)

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

- 9-1. Discuss Incentive Pool for MSTEA and Confidential Unit and Provide Direction (Carl Sedoryk) (Enclosure)

Public Comment – None

10. RETURN TO OPEN SESSION

- 10-1 Report on Closed Session and Possible Action.

The Board discussed and provided general direction to staff related to the 2020 incentive pool calculations for MSTEA and Confidential Unit Staff; and further directed the matter be placed on the October regular agenda for approval as a non-consent action item.

11. ATTACHMENTS

- 11-1. The Detailed Monthly Performance Statistics and Disbursement Journal for July 2020 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting in at 12:21 p.m.

PREPARED BY:



Jeanette Alegar-Rocha

REVIEWED BY:



Carl G. Sedoryk