MEETING OF THE MST BOARD OF DIRECTORS

MEETING MINUTES

August 10, 2020

Present: Jeff Baron  City of Carmel-by-the Sea
         Kristin Clark  City of Del Rey Oaks
         Lorraine Worthy  City of Gonzales
         Mike LeBarre  City of King
         Frank O’Connell  City of Marina
         Dan Albert  City of Monterey
         Joe Amelio  City of Pacific Grove
         Tony Barerra  City of Salinas
         Mary Ann Carbone  City of Sand City
         Dave Pacheco  City of Seaside
         Anna Velazquez  City Soledad
         Luis Alejo  County of Monterey

Absent: Yanely Martinez  City of Greenfield

Staff: Carl Sedoryk  General Manager/CEO
       Lisa Rheinheimer  Assistant General Manager
       Robert Weber  Chief Operating Officer
       Norman Tuitavuki  Deputy Chief Operating Officer
       Kelly Halcon  Director of HR and Risk Management
       Mark Eccles  Director of Information Technology
       Michelle Overmeyer  Director of Planning and Innovation
       Carl Wulf  Facilities and Capital Projects Manager
       Jeanette Alegar-Rocha  Deputy Secretary
       Andrea Williams  General Accountant & Budget Manager
       Matt Deal  Grants Analyst
       Deanna Smith  Compliance Analyst
       Ikuyo Yoneda-Lopez  Marketing & Customer Service Manager
       Sonia Wills  Customer Service Supervisor
       Sandra Amorim  Procurement Manager
       Marcus Medina  Inventory Clerk
       Beronica Carriedo  Community Outreach Coordinator
1. **CALL TO ORDER**

1-1. Roll Call

Chair Albert called the meeting to order at 10:00 a.m. with roll call taken as the meeting was via ZOOM teleconference.

1-2. Pledge of Allegiance

The pledge of allegiance was led by Chair Albert.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

General Manager/CEO Carl Sedoryk reviewed the highlights of the agenda.

2. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Public Comment- None

3. **CLOSED SESSION**
Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda. *(Please refer to page 1 of the agenda for instructions)*

As permitted by Government Code §64956 *et seq.* of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board’s Meyers-Milias-Brown Act representative.

3-1. **CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)**

Agency designated representatives: (Kelly Halcon, Michael Laredo)
(No Enclosure) Employee organization: (Monterey-Salinas Transit Employee Association)

Public Comment – None

4. **RETURN TO OPEN SESSION**

4-1. Report on Closed Session and Possible Action.

Dave Laredo reported that the MST Board received a staff report, but no reportable action was taken.

5. **CONSENT AGENDA**

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

5-1. Adopt Resolution 2021-04 Recognizing Marcus Medina, Inventory Clerk, as Employee of the Month for August 2020. (Sandra Amorim)

5-2. Approve Minutes of the Board Administrative Performance Committee on July 13, 2020. (Jeanette Alegar-Rocha)

5-3. Approve Minutes of the MST Board Meeting on July 13, 2020. (Jeanette Alegar-Rocha)

5-4. Receive Report on Lost and Found Items Left on MST Property for the Month of April 2020. (Sonia Wills)

5-5. Financial Reports – June 2020 (Lori Lee)
   - Accept report of June 2020 Cash Flow
   - Approve June 2020 Disbursements
   - Accept Report of June 2020 Treasury Transactions
5-6. Receive FY2021 MST Board Committee Assignments. (Carl Sedoryk)

5-7. Adopt Retirement Resolution 2021-05 Recognizing Jimmy Raines, Coach Operator, for his 21 years of Service. (Robert Weber)

End of Consent Agenda

Public Comment – None

Director Clark made the motion to approve all items on the consent agenda which was seconded by Director Velazquez. A roll call vote was taken with 12 voting in favor and 1 absent. The motion passed.

6. RECOGNITIONS AND SPECIAL PRESENTATIONS

6-1. Employee of the Month for August 2020, Marcus Medina. (Sandra Amorim)

The MST Board and Staff recognized Marcus Median, Inventory Clerk, for his dedication and outstanding contribution to MST and the community.

6-2. Retirement – Jimmy Raines, 21 Years of Service. (Robert Weber)

The MST Board and Staff recognized and thanked Jimmy Raines for his 21 years of service, dedication and outstanding contribution to MST and the community.

6-3. Receive Staff Report on Activities Related to the COVID-19 Pandemic Incident Response and Recovery Planning to Date and Provide Direction, If Needed. (Carl Sedoryk)

The MST Board received a report from the General Manager/CEO Carl Sedoryk on activities related to COVID-19 pandemic incident response and recovery planning.

6-4. Receive a Presentation on Contactless Fare Demonstration. (Carl Sedoryk and Lisa Rheinheimer)

The MST Board received a presentation on the Contactless Fare Payment Demonstration partnership between MST, Caltrans, and Visa.

Director Amelio was excused at 10:40 a.m.

7. PUBLIC HEARINGS

None

8. ACTION ITEMS
8-1. Ratify the MOU between MST and MSTEA and Provide the Same Benefits Non-Represented, Confidential Employees. (Kelly Halcon)

Public Comment – None

Director LeBarre made the motion to approve item 8-1 which was seconded by Director Alejo. A roll vote was taken with 11 votes in favor and 2 absent. The MST Board approved the ratification of the 2020 Memorandum of Understanding (MOU) between MST and MSTEA and approved the same benefits to non-represented, Confidential employees.

8-2. Consider Display of Martin Luther King Bust at Marina Transit Exchange and Provide Direction to Staff. (Carl Sedoryk)

Public Comment – None

The MST Board provided staff direction to continue discussions with the City of Marina regarding the display of a bust of Reverend Martin Luther King, Jr. at the Marina Transit Exchange and to report any significant developments to the Board. Director Worthy made the motion to approve the direction to staff which was seconded by Director Alejo. A roll vote was taken with 11 votes in favor and 2 absent. The motion was approved.


Public Comment – None

The MST Board received a draft of the MST COVID-19 Recovery Plan with final approval scheduled for the September 2020 Board meeting.

9. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

9-1. General Manager/CEO Report. – June 2020
9-3. State Legislative Advocacy Update. – July 2020
9-4. Staff Trip Reports. – None
9-5. Correspondence.

10. BOARD REPORTS, COMMENTS, AND REFERRALS

10-1. Reports on Meetings Attended by Board Members at MST Expense.
(AB 1234)

10-2. Board Member Comments and Announcements.

a) CEO Performance Evaluation (Kelly Halcon)

The MST Board received both paper and electronic formats of the GM/CEO performance evaluation forms which are due by August 24, 2020.

10-3. Board Member Referrals for Future Agendas.

11. ATTACHMENTS


12. ADJOURN

With no further business to discuss, Chair Albert adjourned the meeting in memory of late Mayor Ralph Rubio from the City of Seaside at 11:51 a.m.

PREPARED BY: Jeanette Alegar-Rocha REVIEWED BY: Carl G. Sedoryk