

**MEETING OF THE MST BOARD OF  
DIRECTORS**

Frank J. Lichtanski Administrative  
Building  
19 Upper Ragsdale Dr., Suite 100,  
Monterey 93940

**MEETING MINUTES**

**March 9, 2020**

<b>Present:</b>	Jeff Baron	City of Carmel-by-the Sea
	Kristin Clark	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzalez
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barerra	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Luis Alejo	County of Monterey
<b>Absent:</b>	Yanely Martinez	City of Greenfield
	Anna Velazquez	City Soledad
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning and Innovation
	Mark Eccles	Director of Information Technology
	Jeanette Alegar-Rocha	Deputy Secretary
	Dave Laredo	General Counsel
	Eva Perez	Office Administrator
	Andrea Williams	General Accountant & Budget Manager
	Ikuyo Yoneda-Lopez	Marketing Manager
	Matt Deal	Grants Analyst
	Marzette Henderson	Contract Transportation Supervisor
	Lisa Cox	Risk and Security Manager

Cristy Sugabo  
Claudia Valencia  
Elena Grigorichina  
Michael D. Laredo  
Raul Guerrera

Mobility Supervisor  
Mobility Specialist  
Operations Analyst  
De Lay and Laredo  
Coach Operator

**Public:**

Don Parslow  
Brian Uldridge  
Vanessa Mekarski  
David Martin

MV Transit  
MV Transit  
Public Transit Rider  
Interim President, Monterey Peninsula

College

*Apology is made for any misspelling of a name.*

**1. CALL TO ORDER**

1-1. Roll Call

**Chair LeBarre called the meeting to order at 10:00 a.m. with roll call taken as Director Alejo joined the board meeting via teleconference.**

1-2. Pledge of Allegiance

**The pledge of allegiance was led by Director O'Connell.**

1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk reviewed the highlights of the agenda and announced that approval on agenda items will be made by roll call vote.**

**2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

Vanessa Mekarski, a public transit customer, commented and inquired on the following:

- 1) Reduction of sound level on the buses
- 2) Non-fabric seats vs. fabric seats on the bus
- 3) Improving the MST Website and Display Routes
- 4) Marketing MST Services and Outreach

Carl Sedoryk directed Ms. Mekarski to MST Marketing Manager, Ikuyo Yoneda-Lopez to further assist with her comments and inquiries.

### 3. CONSENT AGENDA

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

- 3-1. Adopt Resolution 2020-17 recognizing Raul Guerrero, Coach Operator, as Employee of the Month for March 2020. (Robert Weber)
- 3-2. Approve Minutes of the MST Board Meeting on February 10, 2020. (Jeanette Alegar-Rocha)
- 3-3. Receive Draft Minutes of the Board Operations Performance Committee (BOPC) on February 10, 2020. (Jeanette Alegar-Rocha)
- 3-4. Re-appoint Sid Williams, Juan Pablo Lopez, Kevin Dayton, Sharlene Hughes and Aimee Cuda to the Measure Q Oversight Committee. (Lisa Rheinheimer)
- 3-5. Financial Reports – January 2020. (Lori Lee)
  - a) Accept report of January 2020 cash flow
  - b) Approve January 2020 disbursements
  - c) Accept report of January 2020 treasury transaction
- 3-6. Receive Report on Disposal of Lost and Found Items Left on MST Property. (Sonia Wills)
- 3-7. Direct MST Staff to **NOT** Send Any Correspondence Objecting to the Issuance of Bonds by FORA for Removing Blight Within the Area of the Former Fort Ord. (Lisa Rheinheimer)
- 3-8. Appoint Bobby Merritt, Joseph Ruiz, and María Magaña to the MST Mobility Advisory Committee. (Cristy Sugabo)
- 3-9. Receive Draft Minutes of January 29, 2020 Mobility Advisory Committee Meeting. (Claudia Valencia)

End of Consent Agenda

Public Comments - None

**Director Clark requested to pull agenda item #3-2 for further discussion and a request for an amendment to item #8-3 in the February meeting minutes to reflect North Fremont Street and future planning for bus pull outs.**

**Director Albert made the motion to approve all remaining consent items which was seconded by Director Carbone. A roll call vote was taken with 11 votes in favor and none against. The motion passed unanimously.**

**Director O'Connell made the motion to approve item #3-2 with the amendment to item #8-3 in the February meeting minutes which was seconded by Director Clark. A roll call vote was taken with 11 votes in favor and none against. The motion passed unanimously.**

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. March 2020 Employee of the Month, Raul Guerrero, Coach Operator.  
(Norman Tuitavuki)

#### **5. PUBLIC HEARINGS**

- 5-1. FY2020 Program of Projects. (Michelle Overmeyer)
- Conduct Public Hearing
  - Adopt the FY 2020 Program of Projects
  - Approve 2020 Program of Projects

MST is eligible to receive up to \$8,873,799 in Federal Transit Administration Section 5307 funding for ongoing operations or capital projects. MST must conduct a public hearing in order to receive these funds.

Public Comments - None

**Director Barrera made the motion to approve item 5-1, conduct a public hearing, approve the FY 2020 program of projects and authorize the filing of the appropriate grant applications with the Federal Transit Administration (FTA) and Caltrans which was seconded by Director Pacheco. A roll call vote was taken with 11 votes in favor and none against. The motion passed unanimously.**

#### **6. ACTION ITEMS**

- 6-1. Authorize the purchase and configuration of 40 Trapeze Ranger MDTs that interface with the paratransit Trapeze PASS AVL system in an amount not to exceed \$130,000. (Mark Eccles)

Public Comments - None

**Director Clark made the motion to approve item 6-1 which was seconded by Director Carbone. A roll call vote was taken with 11 votes in favor and none against. The motion passed unanimously.**

- 6-2. Authorize a contract amendment with Monterey Peninsula College to Expand the Free Zone Program Systemwide. (Michelle Overmeyer)

Public Comments - None

**Director Barrera made the motion to approve item 6-2 which was seconded by Director Carbone. A roll call vote was taken with 11 votes in favor and none against. The motion passed unanimously.**

- 6-3. Adopt Free Fare Promotions including Measure Q Funded Free Fare Week in May (Lisa Rheinheimer)

Public Comments - None

**Director Albert made the motion to approve item 6-3 which was seconded by Director Amelio. A roll call vote was taken with 11 votes in favor and none against. The motion passed unanimously.**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Report – January 2020
- 7-2. Washington, D.C. Lobby Report – February 2020
- 7-3. State Legislative Advocacy Update – January 2020
- 7-4. Staff Trip Reports
- 7-5. Correspondence

Public Comments - None

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 8-1. Reports on meetings attended by board members at MST expense (AB 1234)
- 8-2. Board member comments and announcements
  - a) CTA Spring Legislative Conference, May 27, 2020 in Sacramento, CA.
- 8-3. Board member referrals for future agendas

Public Comments - None

## **9. CLOSED SESSION**

*Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.*

*As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative*

- 9-1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code § 54956.8  
Property Description: (APN: 031-201-013) Southwest corner of Imjin Parkway and Imjin Road (no situs address), Marina, CA  
MST Negotiators: Carl Sedoryk, General Manager/CEO and Lisa Rheinheimer, Assistant General Manager  
City of Marina Negotiator – Layne Long, City Manager  
Under negotiation: Price and terms

Public Comments - None

## 10. RETURN TO OPEN SESSION

- 10-1 Report on Closed Session and possible action

**Dave Laredo reported that the board provided general direction to MST staff with no reportable action.**

## 11. ATTACHMENTS

- 11-1. The detailed monthly Performance Statistics and Disbursement Journal for January 2020 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## 12. ADJOURN

**With no further business to discuss, Chair LeBarre adjourned the meeting at 11:19 a.m.**

PREPARED BY:



Jeanette Alegar-Rocha

REVIEWED BY:



Carl G. Sedoryk