

**MEETING OF THE MST BOARD OF
DIRECTORS**

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey
93940

MEETING MINUTES

February 10, 2020

Present:	Jeff Baron	City of Carmel-by-the Sea
	Kristin Clark	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzalez
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barerra	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey
Absent:	None	
Staff:	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Director of HR & Risk Management
	Michelle Overmeyer	Director of Planning and Innovation
	Mark Eccles	Director of Information Technology
	Jeanette Alegar-Rocha	Deputy Secretary
	Dave Laredo	General Counsel
	Eva Perez	Office Administrator
	Andrea Williams	General Accountant & Budget Manager
	Sandra Amorim	Procurement & Contract Manager
	Ikuyo Yoneda-Lopez	Marketing Manager
	Matt Deal	Grants Analyst
	Deanna Smith	Compliance Analyst

Marzette Henderson
Beronica Carriedo
Lisa Cox
Kevin Allshouse
Claudia Valencia
Elena Grigorichina
Carl Wulf
Elizabeth Torres
Moises Zamacona
Renaldo Hernandez

Contract Transportation Supervisor
Community Relations Coordinator
Risk and Security Manager
Mobility Coordinator
Mobility Specialist
Operations Analyst
Facilities and Capital Projects Manager
Operations Supervisor
Coach Operator
Coach Operator

Public:

Don Parslow
Brian Uldridge
Michael D. Laredo
Heidi Quinn

MV Transit
MV Transit
DeLay and Laredo
DeLay and Laredo

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call

Chair LeBarre called the meeting to order at 10:00 a.m. with roll call taken as Director Alejo joined the board meeting via teleconference.

1-2. Pledge of Allegiance

The pledge of allegiance was led by Chair LeBarre.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Carl Sedoryk reviewed the highlights of the agenda which included both January and February month-end reporting and announced that approval on agenda items will be made by roll call vote.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Public Comments- None

3-1. Adopt Resolution 2020-13 recognizing Elizabeth Torres, Operations Supervisor, as Employee of the Month for January 2020. (Robert Weber)

- 3-2. Adopt Resolution 2020-16 recognizing Moises Zamacona, Coach Operator, as Employee of the Month for February 2020. (Robert Weber)
- 3-3. Adopt Resolution 2020-14 recognizing Renaldo Hernandez, Coach Operator, as Employee of the Year 2019. (Robert Weber)
- 3-4. Minutes of the MST Board Meeting on December 9, 2019. (Jeanette Alegar-Rocha)
- 3-5. Financial Reports – November and December 2019. (Lori Lee)
- 3-6. Disposal of Property Left On Board Buses- November and December 2019. (Sonia Wills)
- 3-7. Minutes of the Ops / BOPC Committee on December 9, 2019. (Jeanette Alegar-Rocha)
- 3-8. Minutes of the MST Board Meeting and Strategic Planning Workshop on January 13, 2020. (Jeanette Alegar-Rocha)
- 3-9. Minutes of the MAC Committee on November 30, 2019. (Claudia Valencia)
- 3-10. Adopt Resolution 2020-15 recognizing Jon Capella, Operations Supervisor, for his 19 years of service. (Robert Weber)
- 3-11. Receive MST's audited FY 2019 Comprehensive Annual Financial Report. (Lisa Rheinheimer)

End of Consent Agenda

Public Comments- None

Director Barrera made the motion to approve all consent items which was seconded by Director Albert. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

- 4-1. Employee of the Month, January 2020 – Elizabeth Torres, Operations Supervisor. (Robert Weber)
- 4-2. Employee of the Month, February 2020 – Moises Zamacona, Coach Operator. (Robert Weber)
- 4-3. Employee of the Year 2019 – Renaldo Hernandez, Coach Operator. (Robert Weber)
- 4-4. 2019 Management Excellence Award – Deanna Smith, Compliance Analyst. (Carl Sedoryk)

- 4-5. Retirement 19 Years of Service – Joe Capella, Operations Supervisor.
(Robert Weber)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Approve the creation of MST's Agency Safety Plan in support of the Federal Transit Administration (FTA) requirement to develop, certify, and implement an Agency Safety Plan by July 20, 2020. (Lisa Cox)

Public Comments- None

Director Barrera made the motion to approve item 6-1 which was seconded by Director Pacheco. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

- 6-2. Receive update on South County Operations and Maintenance Facility in King City and authorize General Manager/CEO to execute necessary loan documents to finance the new facility through the Build American Bureau and the Transportation Agency for Monterey County. (Lisa Rheinheimer)

Public Comments- None

Director Amelio made the motion to approve item 6-2 which was seconded by Director Clark. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

- 6-3. Award a contract to Blue 1 Energy Equipment for the purchase of fuel equipment and management system for an amount of \$132,648.
(Sandra Amorim)

Public Comments- None

Director Albert made the motion to approve item 6-3 which was seconded by Director Worthy. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

- 6-4. Authorize a three-year agreement with Remix for a transit planning web-based platform for a subscription in an amount not to exceed \$115,500. (Lisa Rheinheimer)

Public Comments- None

Director Albert made the motion to approve item 6-4 which was seconded by Director Amelio. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

- 6-5. Authorize renewal of up to \$2 million revolving line of credit with Mechanics Bank, to maintain cash flow as unexpected events occur. (Lisa Rheinheimer)

Public Comments- None

Director Clark made the motion to approve item 6-5 which was seconded by Director Albert. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

- 6-6. Authorize the General Manager/CEO to execute a contract with Giro Inc. for one year of system maintenance, at a cost of \$114,545. (Mark Eccles)

Public Comments- None

Director Albert made the motion to approve item 6-6 which was seconded by Director Carbone. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

- 6-7. Award a three-year contract to Allied Universal in the amount of \$486,729 for security guard foot patrol services and mobile patrol, as needed and authorize staff to extend the contract for up to two additional one-year periods. (Robert Weber)

Public Comments- None

Director Albert made the motion to approve item 6-7 with request to bring back to the board to review for subsequent renewal of contract which was seconded by Director Clark. A roll call vote was taken with 13 votes in favor and none against. The motion passed unanimously.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report – November and December 2019.
7-2. Washington, D.C. Lobby Report – January 2020
7-3. State Legislative Advocacy Update – November and December 2019
7-4. Staff Trip Reports
7-5. Correspondence

Public Comments- None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on meetings attended by board members at MST expense (AB 1234)

8-2. Board member comments and announcements

8-3. Board member referrals for future agendas

Director Clark requested a presentation on planning of bus stops and pullouts with special emphasis on recent North Fremont Bike Path project.

Public Comments- None

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Millias-Brown Act representative

Public Comments- None

9-1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code § 54956.8**
Property Description: (APN:031-201-013) Southwest corner of Imjin Parkway and Imjin Road (no situs address), Marina, CA
MST Negotiators: Carl Sedoryk, General Manager/CEO and Lisa Rheinheimer, Assistant General Manager
City of Marina Negotiator – Layne Long, City Manager
Under negotiation: Price and terms

9-2. Conference with Labor Negotiators, Gov. Code § 54957.6: MSTEA and MST. (K. Halcon) (No enclosure)

10. RETURN TO OPEN SESSION

Dave Laredo reported that board provided general direction to MST staff with no reportable action.


11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for November 2019 and December 2019 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

With no further business to discuss, Chair LeBarre adjourned the meeting at

11:10 a.m.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk