

## EMERGENCY MEETING OF THE MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

### BOARD MEMBERS VIA TELECONFERENCE

Toll Free Dial in Number: (877) 336-1829

Participant Code: 933342

### MEMBERS OF THE PUBLIC VIA TELECONFERENCE

Toll Free Dial in Number: (888) 251-2909

Participant Code: 980861

## MEETING MINUTES

March 19, 2020

|                 |                       |                                     |
|-----------------|-----------------------|-------------------------------------|
| <b>Present:</b> | Jeff Baron            | City of Carmel-by-the Sea           |
|                 | Lorraine Worthy       | City of Gonzalez                    |
|                 | Yanely Martinez       | City of Greenfield                  |
|                 | Mike LeBarre          | City of King                        |
|                 | Frank O'Connell       | City of Marina                      |
|                 | Dan Albert            | City of Monterey                    |
|                 | Joe Amelio            | City of Pacific Grove               |
|                 | Dave Pacheco          | City of Seaside                     |
|                 | Luis Alejo            | County of Monterey                  |
|                 | Anna Velazquez        | City Soledad                        |
| <b>Absent:</b>  | Kristin Clark         | City of Del Rey Oaks                |
|                 | Tony Barerra          | City of Salinas                     |
|                 | Mary Ann Carbone      | City of Sand City                   |
| <b>Staff:</b>   | Carl Sedoryk          | General Manager/CEO                 |
|                 | Lisa Rheinheimer      | Assistant General Manager           |
|                 | Norman Tuitavuki      | Deputy Chief Operating Officer      |
|                 | Kelly Halcon          | Director of HR & Risk Management    |
|                 | Michelle Overmeyer    | Director of Planning and Innovation |
|                 | Mark Eccles           | Director of Information Technology  |
|                 | Jeanette Alegar-Rocha | Deputy Secretary                    |
|                 | Dave Laredo           | General Counsel                     |

## **1. CALL TO ORDER**

### 1-1. Roll Call

**Chair LeBarre called the meeting to order at 11:00 a.m. with roll call taken as the board of directors joined the board meeting via telephone conference.**

### 1-2. Pledge of Allegiance

**The pledge of allegiance was led by Chair LeBarre.**

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

Public Comments- None

## **3. ACTION ITEMS**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

### 3-1. Declaration of Fiscal Emergency due to COVID-19 Pandemic. (Lisa Rheinheimer) (Page 3)

- i. Hold Public Hearing regarding the declaration of a fiscal emergency, and
- ii. Adopt Resolution 2020-18 declaring a fiscal emergency for the agency, enabling the implementation of emergency service reductions, delegating to the General Manager/CEO and/or his designates authority to take action to commit District resources and expenditures, and provide purchasing authority to the General Manager/CEO and/or his designee up to \$250,000 to respond to the COVID-19 pandemic.

Public Comments- None

**Director LeBarre opened the public hearing regarding the declaration of a fiscal emergency to any member of the public to speak on the item.**

Public Comments- None

Hearing no comments, Director LeBarre closed the public hearing.

Director Alejo made the motion to adopt Resolution 2020-18 Declaration of Fiscal Emergency enabling the implementation of emergency service reductions, delegating to the General Manager/CEO and/or his designates authority to take action to commit District resources and expenditures, and provide purchasing authority to the General Manager/CEO and/or his designee up to \$250,000 to respond to the COVID-19 pandemic with a mandatory review on or before the next fiscal review date of September 30, 2020 which was seconded by Director Pacheco.


A roll call vote was taken with 9 votes in favor and 1 against. The motion passed unanimously.

3-2. Receive update on MST Pandemic Incident Action Plan. (Carl Sedoryk)

MST CEO, Carl Sedoryk, provided an update of activities related to the MST Pandemic Incident Action Plan based on the Business Continuity of Operations Plan adopted by the board in May 2014.

#### 4. ADJOURN

With no further business to discuss, Chair LeBarre adjourned the meeting at 11:33 a.m.

PREPARED BY:   
Jeanette Alegar-Rocha

REVIEWED BY:   
Carl G. Sedoryk