

Measure Q Oversight Committee AGENDA

Group: Measure Q Oversight Committee

Members: Cuda, Dayton, Hughes, Lopez, Merritt, Munoz, Williams (Chair)

Date: August 21, 2020

Time: 10:00 a.m.

Place: Governor Newsom's COVID-19 Executive Order N-25-20 allows MST to hold meetings via teleconference and to make meetings accessible electronically to protect public health. The August 21, 2020 meeting of the Board of Committee will be held via Zoom conference. There will be NO physical location of the meeting. The public is asked to use the Zoom app for best reception. There may only be limited opportunity to provide oral comments during the meeting. Persons who wish to make public comment on an agenda item are encouraged to submit comments in writing by email to MST at clerk@mst.org by 3:00 pm on Tuesday, August 18, 2020; those comments will be distributed to the legislative body before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download> A link to tutorials for use of the Zoom app is: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials> and <https://support.zoom.us/hc/en-us/articles/209743263-Meeting-and-Webinar-Best-Practices-and-Resources>

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Meeting ID: 934 9925 1302

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1. Call to Order

2. Public Comment on Matters Not on the Agenda

Members of the public may address the Committee on any matter related to the jurisdiction of the Committee but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

3. Consent Agenda

- 3-1. Approve March 23, 2020 MQC Meeting Minutes. (Jeanette Alegar-Rocha)
(Page 5)

4. Presentations

- 4-1. Receive Presentation on MST TRAPEZE Rapid Response Software.
(Marzette Henderson) (Page 9)
- 4-2. Receive Presentation on MST Contactless Fare Payment Demonstration.
(Enclosure) (Lisa Rheinheimer) (Page 25)

5. New Business

- 5-1. Review Measure Q Funded Expenditures Planned as Part of MST's FY 2021 Budget as Adopted by MST Board of Directors. (Enclosure)
(Lisa Rheinheimer) (Page 43)

6. Staff and Committee Member Comments or Questions

7. Adjourn

NEXT MEETING DATE: TBD
REMOTE CONFERENCE ONLY
ZOOM MEETING
TBD

NEXT AGENDA DEADLINE: TBD

Dates, times, and **virtual/teleconference meeting information is subject to change.*

*Please contact MST for accurate meeting dates, times, and **virtual/teleconference** meeting information or check online at <http://mst.org/about-mst/board-of-directors/board-meetings/>*

MST Board and Committee Agendas

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Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration Building at 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940 during normal business hours.

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Mail: MST, Attn: Clerk to the Board, 19 Upper Ragsdale Dr., Suite 200, Monterey, CA 93940

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Measure Q Oversight Committee Teleconference Meeting Minutes
March 23, 2020
2:00 p.m. (Pacific)

Monterey-Salinas Transit
19 Upper Ragsdale Drive
Monterey, CA 93940
Suite 100

COMMITTEE MEMBERS VIA TELECONFERENCE

Toll Free Dial in Number: (877) 336-1829
Participant Code: 933342

MEMBERS OF THE PUBLIC VIA TELECONFERENCE

Toll Free Dial in Number: (888) 251-2909
Participant Code: 980861

Present:	Mobility Advisory Committee Seaside-Marina-Monterey-Urbanized Area Non Urbanized Area Tax Payers Association	Aimee Cuda Sid Williams (Chair) Sharlene Hughes Kevin Dayton
Absent:	Salinas Urbanized Area	Juan Pablo Lopez
Staff:	GM/CEO Assistant General Manager Deputy Secretary General Accountant/Budget Manager Legal Counsel Mobility Manager Mobility Coordinator	Carl Sedoryk Lisa Rheinheimer Jeanette Alegar-Rocha Andrea Williams Michael D. Laredo Cristy Sugabo Kevin Allshouse
Public:	None	

1. Call to Order and Introductions

Chair Sid Williams called the meeting to order at 2:00 p.m. and roll call was taken to confirm a quorum of the committee. Carl Sedoryk provided teleconference guidelines to the meeting attendees.

2. Public Comment on Matters Not on the Agenda

Members of the public may address the Committee on any matter related to the jurisdiction of the Committee but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Committee will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

Public Comment- None

3. Announcements

None

4. Consent Agenda

4-1. Approve August 21, 2019 minutes. (Jeanette Alegar-Rocha)

Kevin Dayton made the motion to approve the August 21, 2019 Measure Q Oversight Committee meeting minutes which was seconded by Sharlene Hughes. A roll call vote was taken with four committee members voting in favor and none against. The motion passed unanimously.

5. New Business

5-1. Receive Report on Measure Q Performance Over the Last Five Years.
(Lisa Rheinheimer/Cristy Sugabo) (No Enclosure)

The committee received a report on Measure Q performance over the last five years from Cristy Sugabo.

Public Comment- None

5-2. Receive Report on Measure Q Financial Audit from FY2018/19.
(Lisa Rheinheimer/ Andrea Williams)

Public Comment- None

Kevin Dayton made the motion to receive a report on the Measure Q Financial Audit from FY2018/19 and to authorize the Chair to provide a letter to the MST Board of Directors that Measure Q funds were spent on eligible expenses which was seconded by Aimee Cuda. A roll call vote was taken with four committee members voting in favor and none against. The motion passed unanimously.

5-3. Receive Update on Measure Q Marketing and Promotional Efforts.
(Lisa Rheinheimer/Ikuyo Yoneda-Lopez) (No Enclosure)

Public Comment- None

The committee received an update on Measure Q Marketing and Promotional Efforts from Lisa Rheinheimer.

Kevin Dayton suggested using Twitter and other social media for Measure Q marketing and promotional efforts.

Sharlene Hughes suggested using the signs on the side of MST buses for Measure Q marketing and promotional efforts.

Sid Williams asked how many years are remaining before Measure Q Tax expires. Carl Sedoryk confirmed 10 years remain on Measure Q.

6. Staff and Committee Member Comments or Questions

- 1) Kevin Dayton inquired about the projected Measure Q Sales Tax Revenue.
- 2) Sharlene Hughes – None
- 3) Aimee Cuda – None
- 4) Sid Williams-
 - a) Chair Williams inquired about the absence of recently appointed committee member Sean MacMillan. MST staff announced that Sean MacMillan resigned as of March 2020.
 - b) Chair Williams inquired about MST Transportation Support for the July 2020 DLI Retiring Appreciation Day. Carl Sedoryk requested the contact information to be emailed to him.
 - c) Stand Down schedule date has been moved to August 2021.

7. Adjourn.

There being no further business, Chair Williams adjourned the meeting at 2:40 p.m.

Prepared by: _____

Jeanette Alegar-Rocha

Reviewed by: _____

Lisa Rheinheimer

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Agenda # **4-1**

Measure Q
Trapeze Rapid
Response



Cloud-based Comprehensive Incident Management Software

- 2017 - Project Kick-off
- June 2020 - Deployed to Production



Disruption and Emergency Types

- General Service Disruption
- Localized Emergency
- Regional Disaster

Disruption and Emergency Types

- A **general service disruption** is one which significantly affects regular operation of transit in that the affected area is either temporarily unusable or severely compromised. These require DR vehicles to avoid the interference zones.
- Examples include:
 - Major traffic accidents
 - Road closures
 - Protests/Rallies
 - Parades and planned events

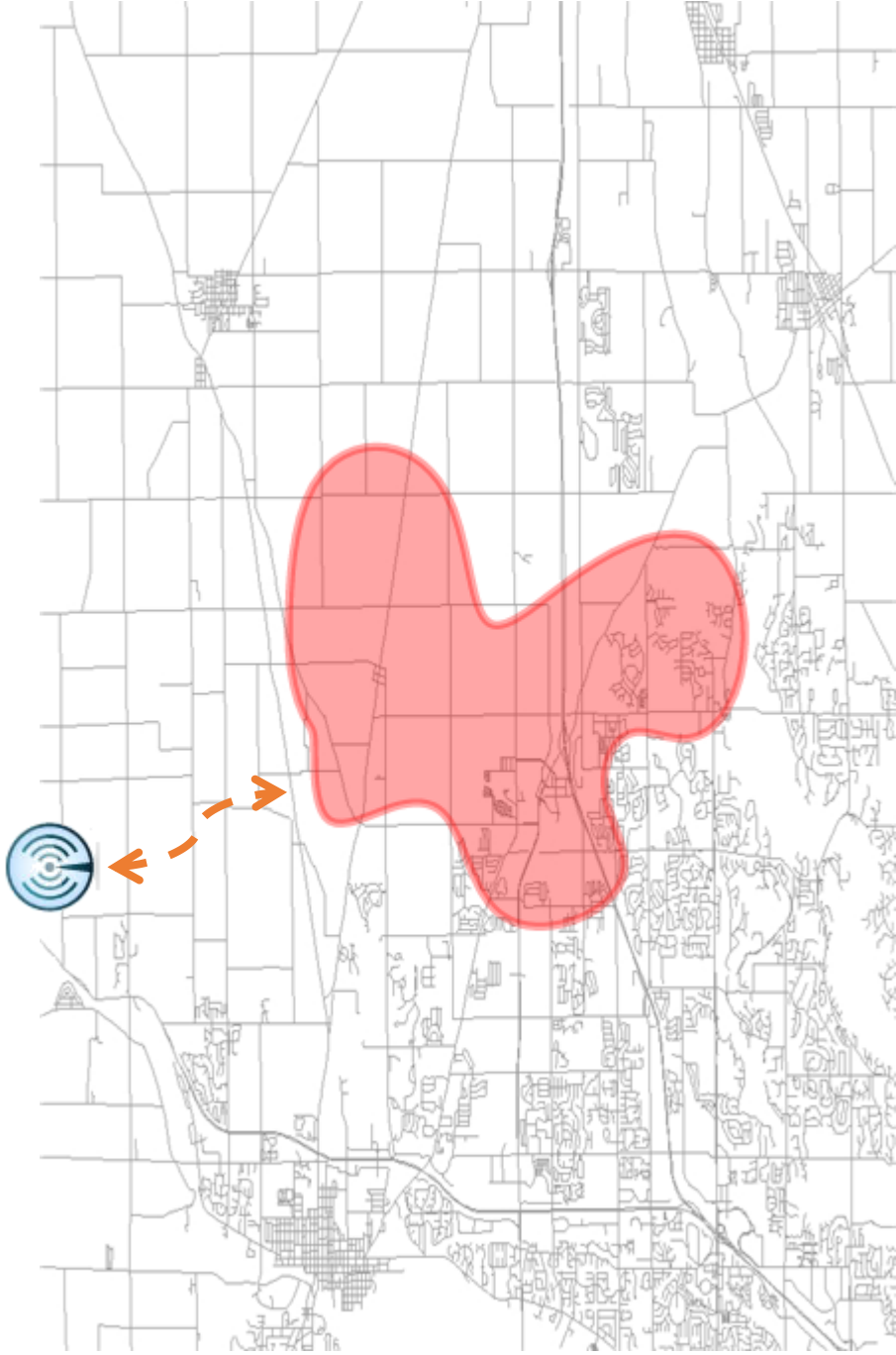
Disruption and Emergency Types

- A **localized emergency** is one which may require evacuation / avoidance from a neighborhood to elsewhere within the service area.
- Examples may include:
 - Toxic gas leak from a rail car or plant
 - Broken water main
 - Widespread/Suspicious Power Outage
 - Bomb Threat
 - Tornado

Disruption and Emergency Types

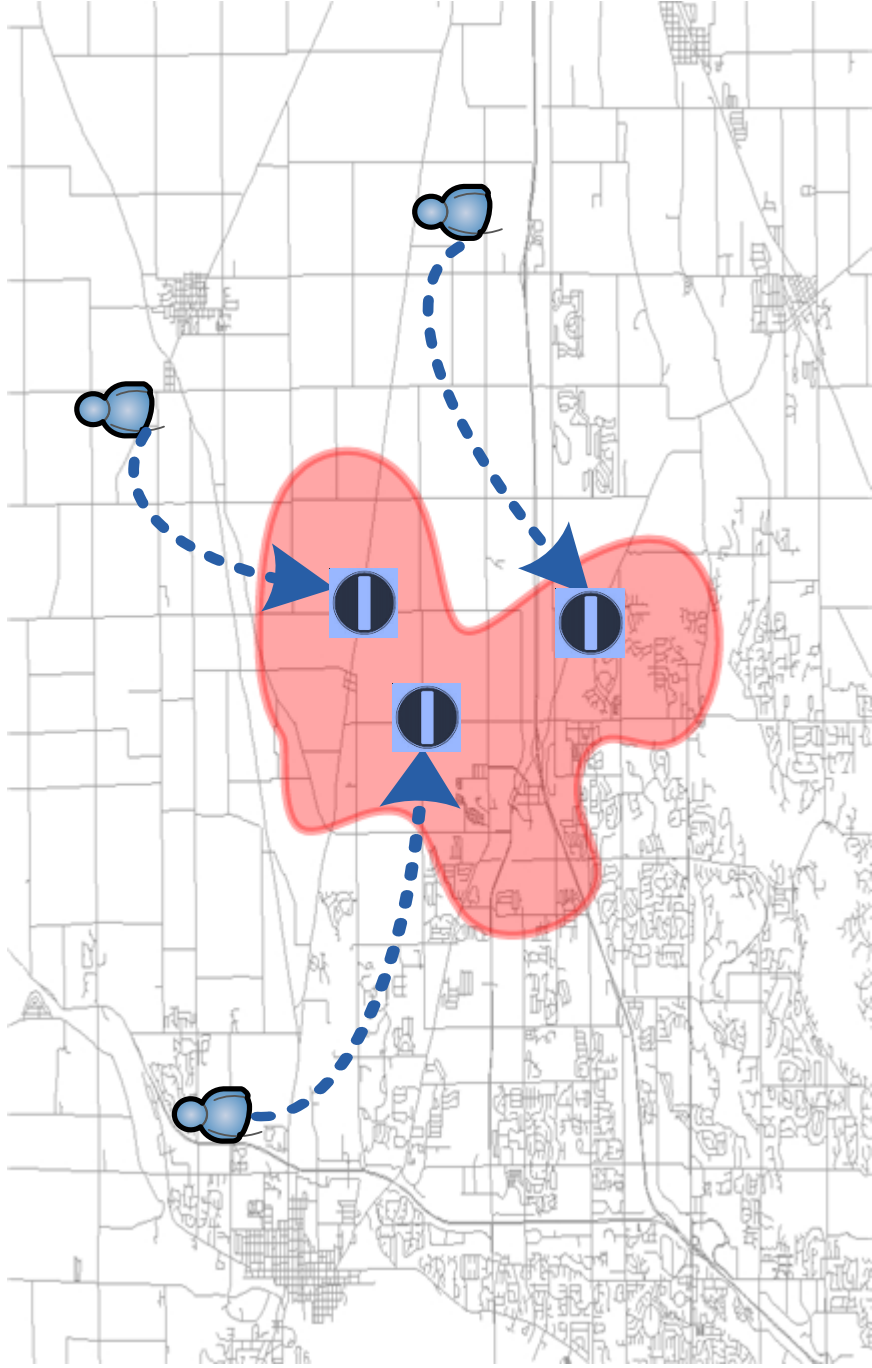
- A **regional disaster**, by contrast, is one that affects the entire service area. Regional disasters are, of course, the most serious.
- Examples may include:
 - Hurricane / Tsunami
 - Earthquake
 - Wildfire
 - Major terrorist attack
 - Homeland Security Advisory

Step 1 – Define the Incident Area



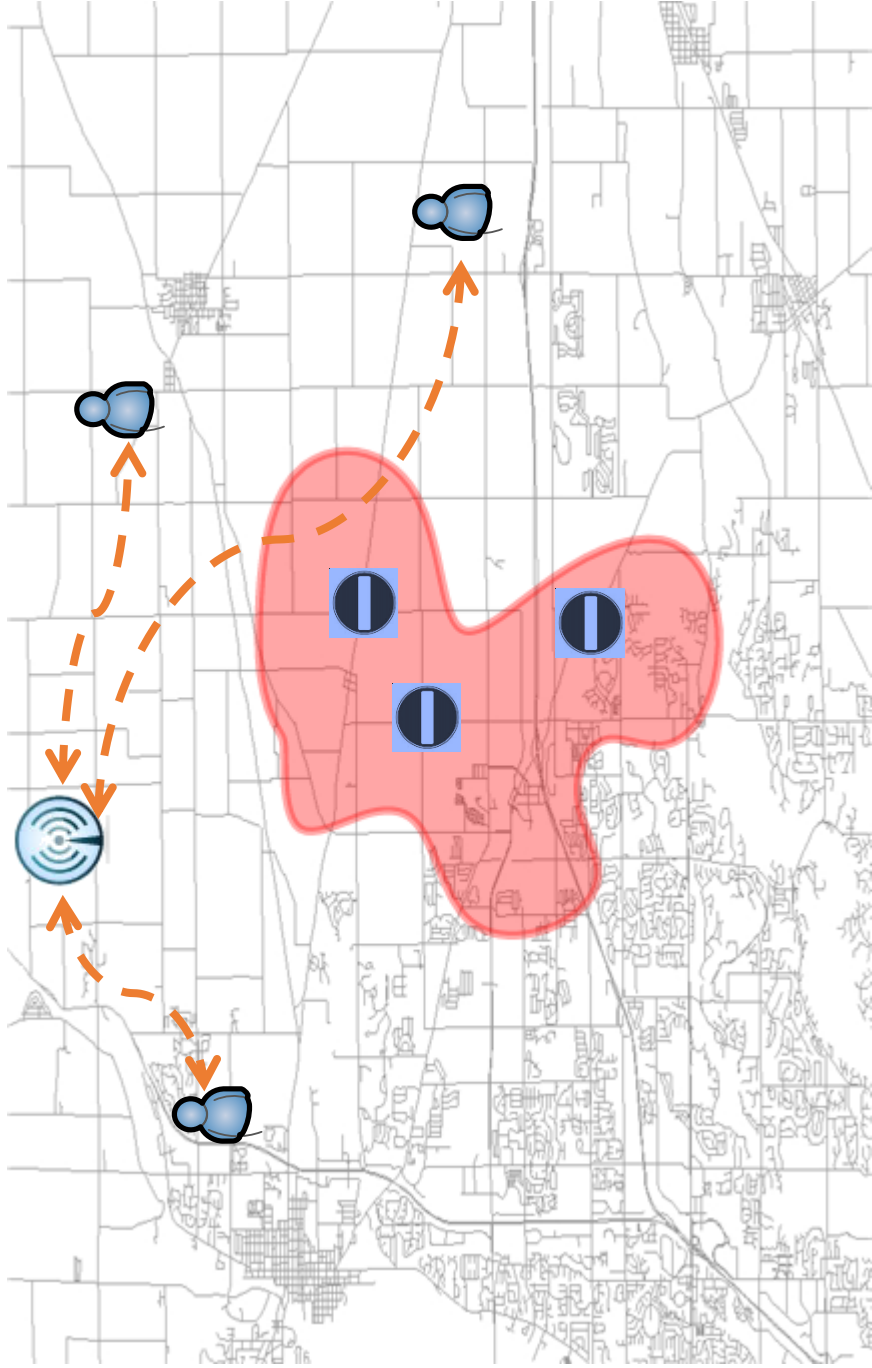
- Pre-Defined or real-time creation of incident zones.

Step 2 – Cancel Inbound Journeys



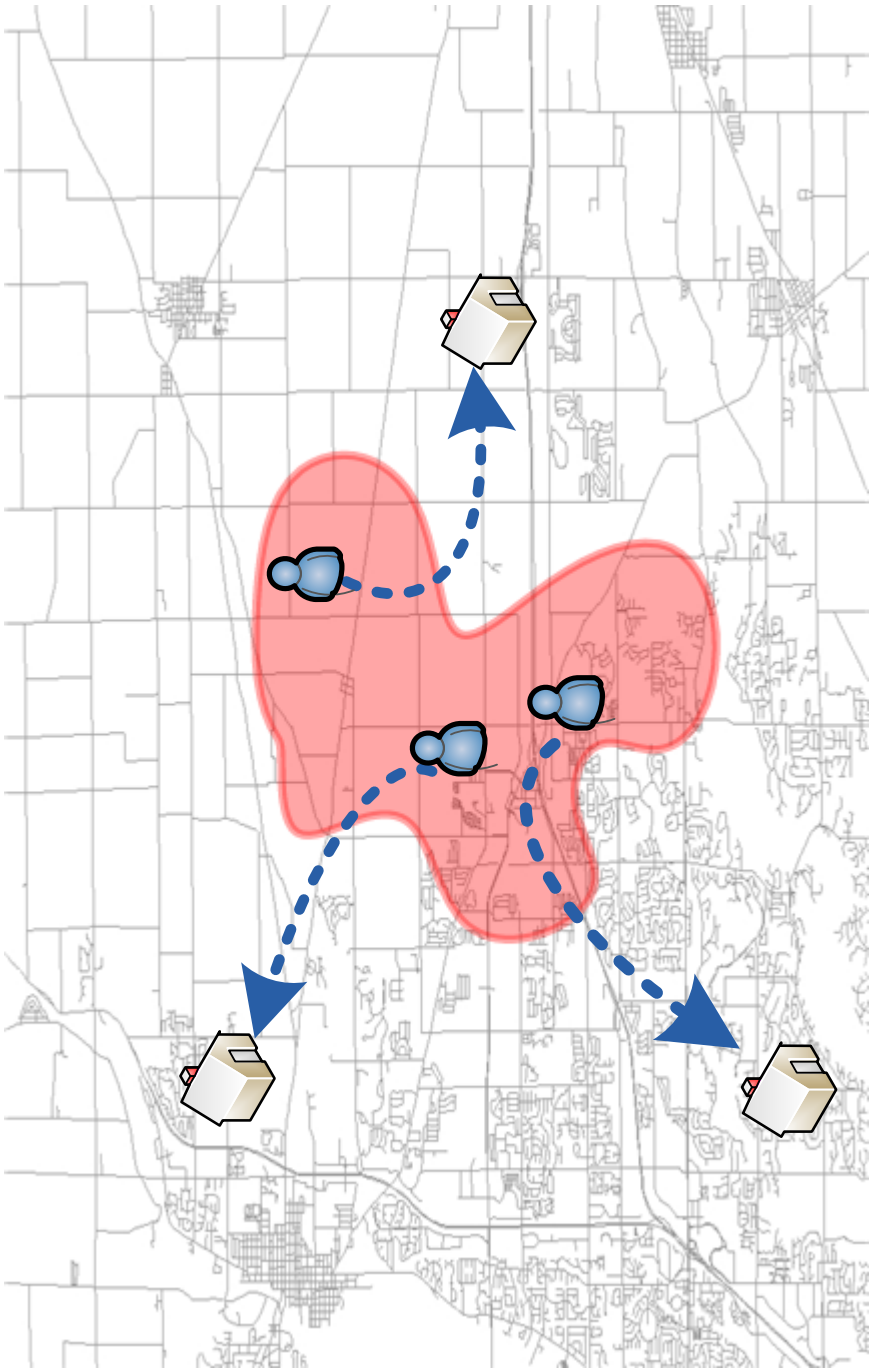
- Incoming trips are canceled.

Step 2 – Cancel Inbound Journeys



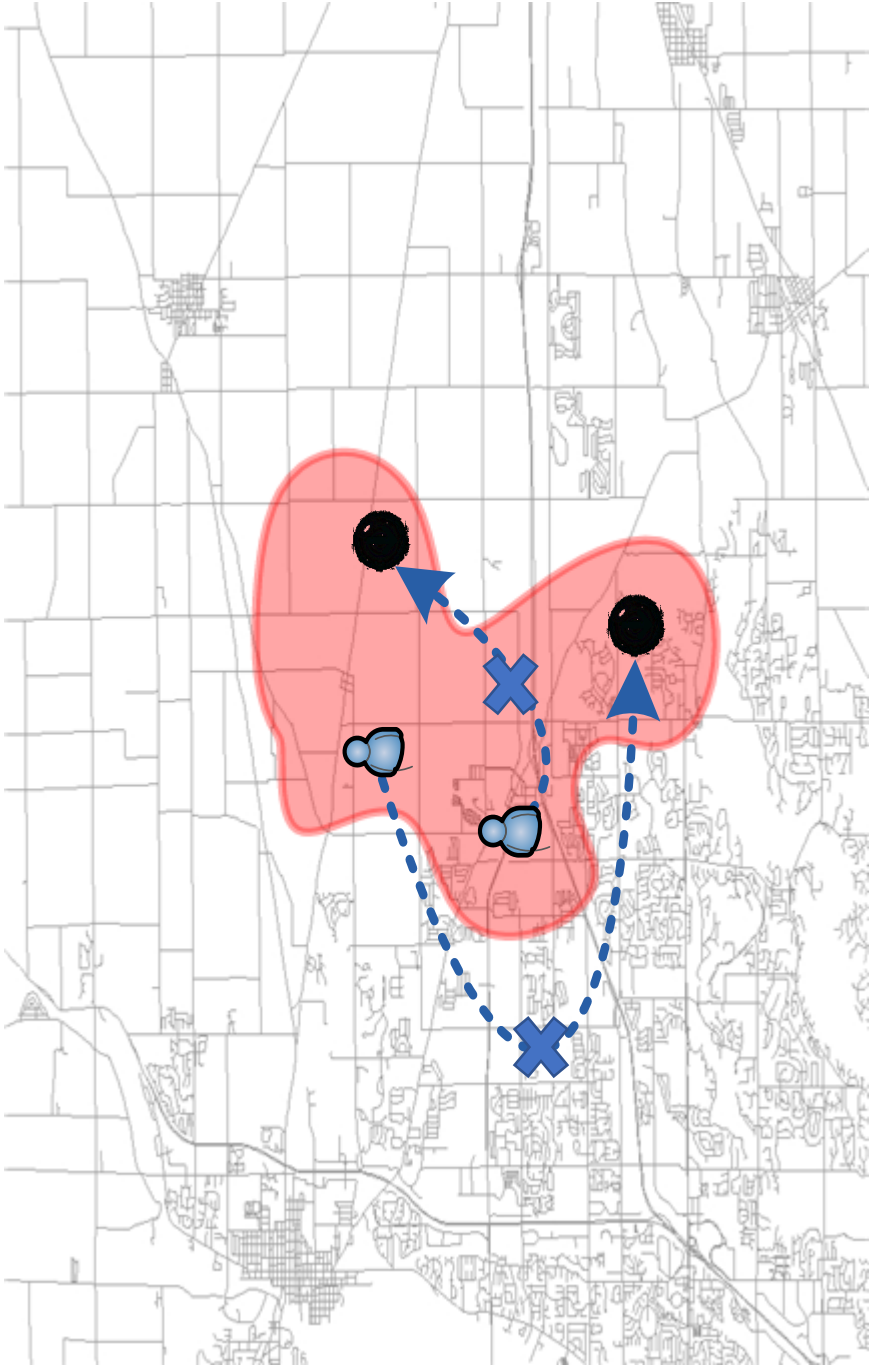
- Incoming trips are canceled.
- Client notification process begins.

Step 3 – Get Clients Home



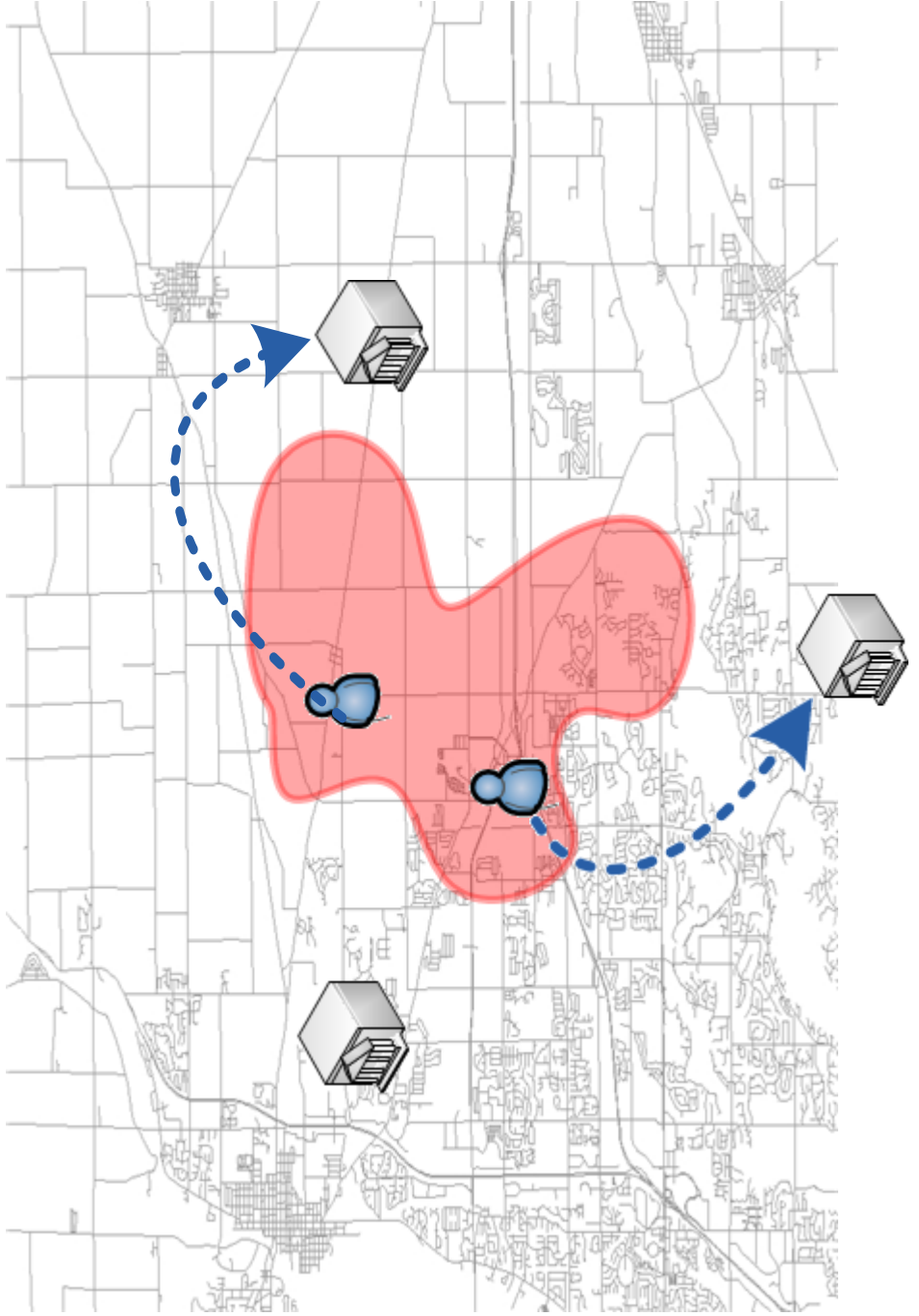
- Outgoing trips are returned to delivery locations outside of the emergency area.

Step 4 – Destination Within Disaster Area (riders already enroute)



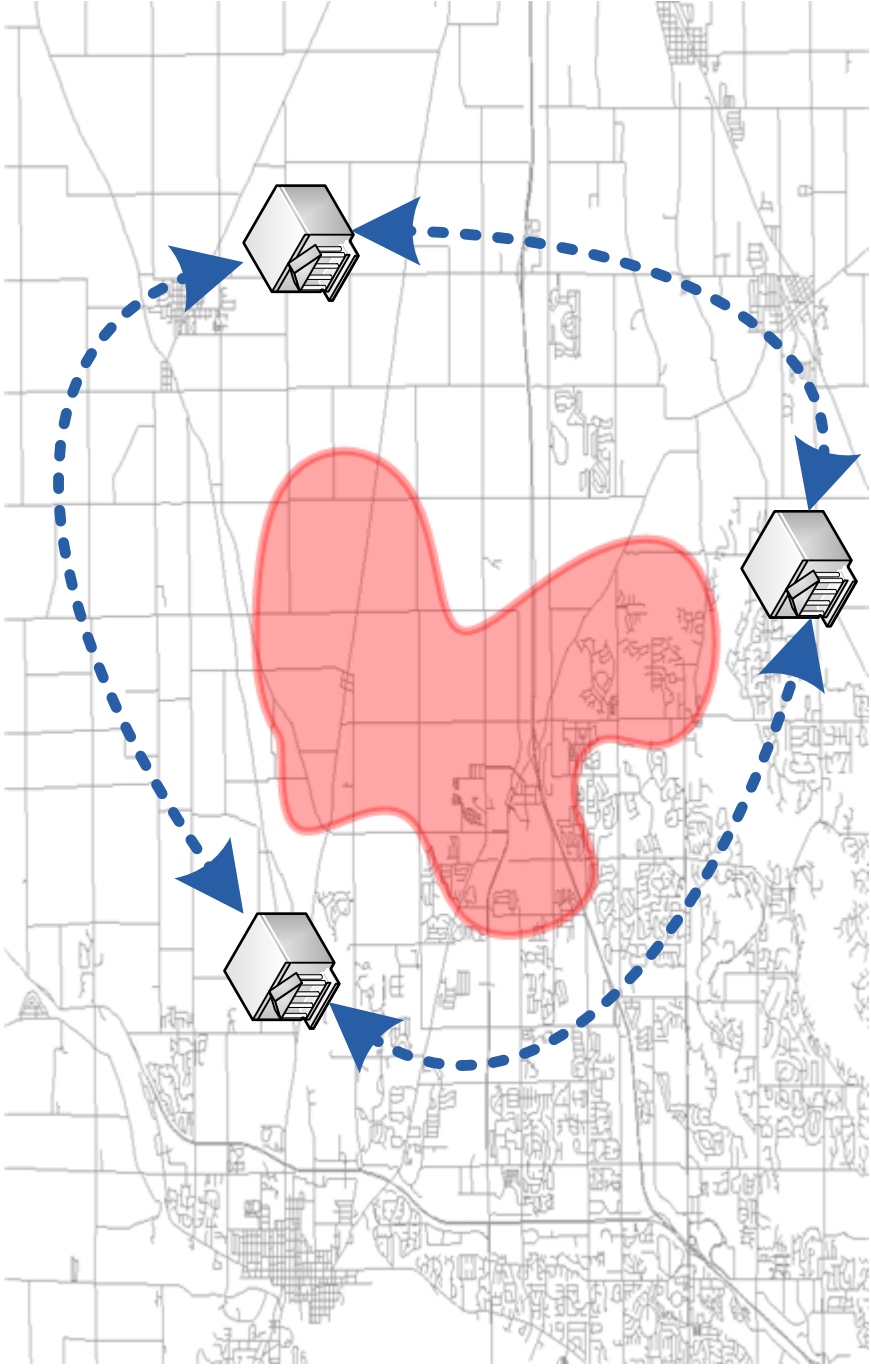
- Outgoing trips with drop-off locations inside the emergency area must be transported to safety.

Step 5 – Reroute to Shelters (includes clients with home affected)



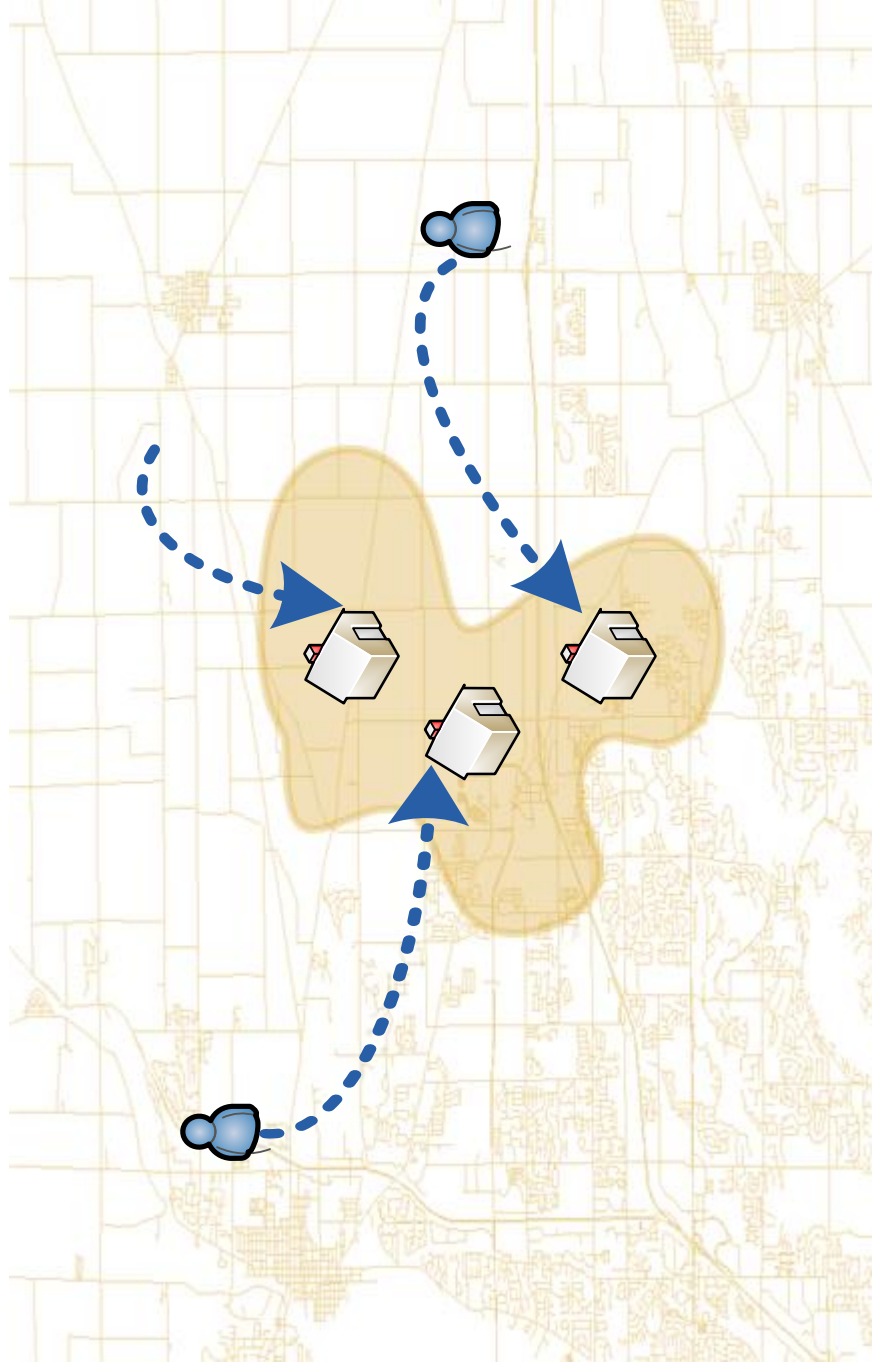
- Pre-define shelter criteria
(capacity, accessibility, etc.)

Step 5 – Reroute to Shelters (includes clients with home affected)



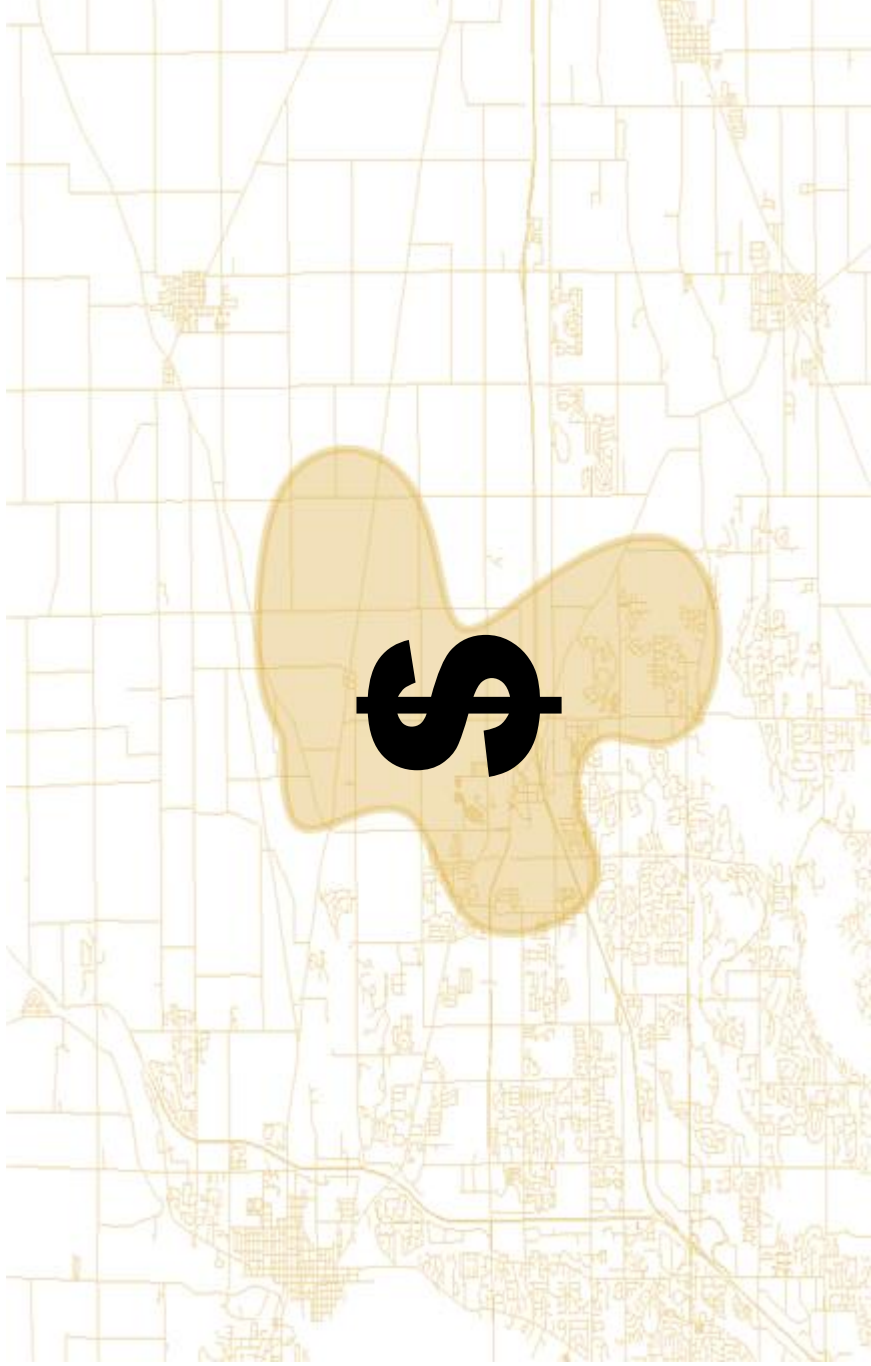
- Clients are rerouted to alternate evacuation centers located outside the emergency area as needed.

Step 7 – Return Clients Home



- Clients must be returned home upon emergency or disaster resolution.

Step 8 – Reporting and Reimbursement



- If applicable, federal/state reimbursement can be obtained for a well documented evacuation



Questions?



Agenda # **4-2**

Contactless Fare Payment Demonstration

Lisa Rheinheimer
Assistant General Manager
Monterey-Salinas Transit
August 10, 2020

Updated: 8/7/2020

Monterey-Salinas Transit Goals

- ▶ Board adopted FY 18 - 20 Strategic Plans direct staff to:
 - ▶ Upgrade and enhance technologies to improve customer experience
 - ▶ Develop and implement innovative programs and that enhance the overall customer experience, improve safety and sustainability, reduce costs, attract new customers, retain existing customers, motivate employees, and reflect well on Monterey-Salinas Transit and the public transit industry in general
- ▶ Board adopted FY 20 and FY 21 Capital Budgets allocate \$400k of State Climate Investment Grant funds for investments in Mobile Ticketing/Contactless Fare Equipment technology
- ▶ Board adopted FY 21 Action Plans direct staff to procure contactless fare payment and mobile ticketing solution and begin demonstration project.

Updated: 8/7/2020

Desired Outcomes

- ▶ Reduce cash transactions and related cash handling costs
- ▶ Reduce MST GoPass and GoCard production costs
- ▶ Speed boarding process and reduce “dwell-time”
- ▶ Determine feasibility of contactless card as a single universal access to MST mobility services including Fixed Route, On-Call, RIDES, Measure Q taxi vouchers
- ▶ Determine customer interest in distance-based fares and fare-capping strategies
- ▶ Improve customer satisfaction by making it easier to pay for transit

Staff will utilize data from internal systems and customer satisfaction surveys to determine how well goals will be met.

Updated: 8/7/2020

California Integrated Travel Project

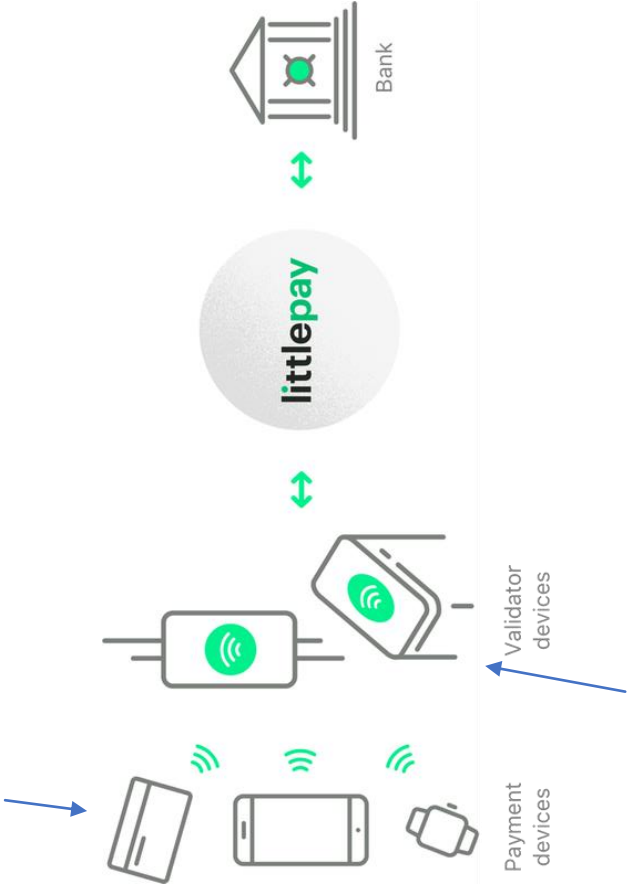
- ▶ Feasibility Study identified 3 goals:
 - ▶ Ensure access to reliable and accurate transit information;
 - ▶ Reduce friction in payments; and
 - ▶ Create a statewide eligibility verification program.

Updated: 8/7/2020

Proof of Concept Partnership

- ▶ Caltrans - standardize transit experience
- ▶ Visa - launched contactless with Miami Dade transit last year
- ▶ Littlepay - transit transaction processing between validator and Visa

Contactless credit/debit card, digital wallet, or wearable



Onboard
validator
device

What is a contactless payment?



Also known as tap-to-pay

Updated: 8/7/2020

Why contactless payment?

- ▶ Helps prevent the spread of COVID-19 by:
 - Decreasing touch points
 - Speeding boarding, limiting close contact
- ▶ Customers expect contactless payment option
- ▶ Open payment enables contactless credit/debit or mobile wallet use
- ▶ No special fare media required to ride
- ▶ Enables pay-by-distance fare

Updated: 8/7/2020

How do contactless payments work?

- 
- ▶ Same as grocery store, retailer, or online
 - ▶ On all credit, debit, reloadable cards and wearables (iWatch) with contactless symbol
 - ▶ Digital wallets - Apple Pay, Google Pay, Samsung Pay
 - ▶ Tap-to-pay upon boarding and tap-to-pay distance-based fare upon exiting

Updated: 8/7/2020

Who would use the contactless option?

- ▶ 68% passengers have heard of tap-to-pay, 22% currently use it
- ▶ 32% would ride more often if available (2018/2020 survey)
- ▶ Anyone with contactless credit/debit card or mobile wallet (Apple Pay, Google Pay)
- ▶ Riders travelling shorter distances pay less
- ▶ Introduces fare capping

Updated: 8/7/2020

Tap-to-Pay Fare by Distance and Cap

Distance	Distance Based Fare		Maximum Fare	Capped Fare	
	Regular Fare	Discount Fare		Regular	Discount
Up to 2.7 miles	\$1.50	\$0.75	Daily	\$10	\$6
Between 2.7 and 14 miles	\$2.50	\$1.25	7 Day	\$50	\$25
14 - 50	\$3.50	\$1.75	31 Day	\$95	\$48
50 - 77	\$7.00	\$3.50			
77 or more	\$10.00	\$5.00			

Updated: 8/7/2020

When will contactless payments become available for passengers?

▶ October/November 2020

Updated: 8/7/2020

What does it look like?



Updated: 8/7/2020

Questions?

- ▶ What about an individual's privacy and security?
 - ▶ Limited data collected during a transit transaction
 - ▶ Data never sold by Visa or Littlepay
- ▶ With fare-by-distance, do passengers pay more or less?
 - ▶ Most will pay the same on a per trip basis
 - ▶ Passenger may choose contactless or regular farebox payment

Updated: 8/7/2020

Questions?

- ▶ What is fare capping?
 - ▶ A fare is capped at a daily, weekly, and monthly rate
 - ▶ Individuals pay no more than the capped amounts based on the distance traveled and trips taken
- ▶ Will passengers be required to install an App ?
 - ▶ No special app is required
 - ▶ Only a credit/debit card, digital wallet, or wearable with the tap-to-pay insignia

Updated: 8/7/2020

Questions?

- ▶ What about discounts for youth, seniors, persons with disabilities and veterans?
 - ▶ Upon launch, tap-to-pay is available for regular riders
 - ▶ During phase 2 in the demo period, discount pricing will be available on tap-to-pay
- ▶ Can customers still pay with cash?
 - ▶ Of course, this is a safe alternative to cash just like the MST GoPass and monthly passes. If successful, it may replace the GoPass and monthly pass media.

Updated: 8/7/2020

Questions?

- ▶ How much does MST spend to process and handle fare payments (credit/debit and cash)?
 - ▶ Approximately \$640,000 in 2019, about 8.0%
- ▶ How much will it cost MST?
 - ▶ Transactions fees will be no more than 3.86%
 - ▶ More transactions statewide will yield lower rate
 - ▶ Current transaction fees are 3.66%
- ▶ No capital outlay for demonstration project

Updated: 8/7/2020

Next Steps

- ▲ Receive, install and test equipment. Sept/Oct
- ▲ Train staff, drivers and promote. Oct/Nov
- ▲ Initiate Six-month Demonstration. October - May
- ▲ Analyze results report back to Board. January - April
- ▲ Board to determine future direction. April/May

Updated: 8/7/2020

► Questions?

Updated: 8/7/2020

To: Measure Q Oversight Committee

From: Lisa Rheinheimer, Assistant General Manager

Subject: Review Measure Q funded expenditures

RECOMMENDATION:

Review Measure Q Funded Expenditures Planned as Part of MST's FY 2021 Budget as Adopted by the MST Board of Directors.

FISCAL IMPACT:

As a result of the economic implications from the pandemic, the 1/8 cent sales tax revenues collected under Measure Q will see an overall decrease of 20% from the previous fiscal year. Of the \$9,109,332 estimated for FY 2021, \$9,068,532 is allocated to the Measure Q operating budget. Another \$40,800 in Measure Q funds have been allocated to the FY 2021 capital budget.

POLICY IMPLICATIONS:

Your committee reviews all Measure Q funded expenditures included MST's annual budget as part of your oversight responsibility to ensure that funds are properly spent on programs and services that benefit seniors, veterans and persons with disabilities.

DISCUSSION:

For FY 2021, staff has budgeted \$8,403,708 in Measure Q revenues supplemented with \$387,108 in Coronavirus Aid Relief and Economic Security (CARES) Act funding (Attachment 1) to support MST operations. These revenues are primarily funding the MST RIDES program, which serves 100% Measure Q-eligible customers (i.e., persons with significant physical and/or cognitive disabilities). As such, the entire cost of the MST RIDES program (less fares paid by passengers) is being funded by Measure Q revenues totaling \$6,897,636. These expenditures are presented in the pink highlighted columns on the attached FY 2021 operating budget.

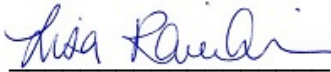
On the fixed-route side of the FY 2021 budget, several programs are fully eligible for Measure Q funding (e.g., senior/veterans taxi vouchers, senior shuttles, etc.) while other expenditures benefit only some Measure Q-eligible customers (i.e., seniors, veterans and persons with disabilities). For these partially-eligible expenditures, the remainder of Measure Q funds - \$1,783,788 - are shown in the columns highlighted in

yellow on the attached FY 2021 operating budget. The remaining costs are being funded by the CARES Act at \$387,108.

In addition, \$40,800 in Measure Q funds have been set aside as the required local match to receive \$427,200 in awarded federal Section 5310 funds. These federal funds are available to replace RIDES vehicles which have reached their useful life and are eligible for replacement. These expenditures are highlighted in green on the FY 2021 capital budget (Attachment 2).

ATTACHMENT(S):

Attachment 1: FY 2021 Operating Budget
Attachment 2: FY 2021 Capital Budget

PREPARED BY:  REVIEWED BY: 
Lisa Rheinheimer Carl G. Sedoryk

Monterey - Salinas Transit

Final Budget
FY2021

	FY2020 TOTAL BUDGET	FY2021 TOTAL YEAR FIXED ROUTE	FY2021 TOTAL YEAR RIDES	FY2021 TOTAL YEAR MEASURE Q-FR	FY2021 SUB-TOTAL RIDES & MEASURE Q	FY2021 TOTAL YEAR COMBINED	VARIANCE OVER/ (UNDER)
VEHICLE REVENUE HOURS (PROJECTED)	335,167	255,089	85,502	-	85,502	340,591	5,424
REVENUE							
CASH REVENUE							
PASSENGER FARES	(3,830,172)	(1,637,376)	(277,716)	-	(277,716)	(1,915,092)	(1,915,080)
TROLLEY	(603,012)	(357,780)	-	-	-	(357,780)	(245,232)
OTHER LOCAL, SC,	-	-	-	-	-	-	-
REVENUE - DOD	(4,344,552)	(1,824,000)	-	-	-	(1,824,000)	(2,520,552)
SPECIAL FARES - OTHER	(679,992)	(477,240)	-	-	-	(477,240)	(202,752)
ADVERTISING	(425,592)	(212,796)	-	-	-	(212,796)	(212,796)
OTHER AUXILIARY REVENUE	(1,884)	(1,884)	-	-	-	(1,884)	-
INVESTMENT INCOME	(12,000)	(51,000)	-	-	-	(51,000)	39,000
TAXI LEASE REVENUE	-	-	-	-	-	-	-
OTHER NON-TRANSPORTATION	(15,000)	(15,000)	-	-	-	(15,000)	-
TOTAL REVENUE	(9,912,204)	(4,577,076)	(277,716)	-	(277,716)	(4,854,792)	(5,057,412)
LTF OPERATING FUNDS	(16,749,684)	(14,819,412)	-	-	-	(14,819,412)	(1,930,272)
LTF/RSTP SWAP FUNDS	-	-	-	-	-	-	-
APCD FUNDS	-	-	-	-	-	-	-
CAP AND TRADE	(622,800)	(846,816)	-	-	-	(846,816)	224,016
OTHER LOCAL FUNDS	(110,004)	-	-	-	-	-	(110,004)
SALES TAX	(10,516,428)	-	(6,619,920)	(1,783,788)	(8,403,708)	(8,403,708)	(2,112,720)
STATE OPERATING FUNDS	(5,717,496)	(3,743,808)	-	-	-	(3,743,808)	(1,973,688)
FEDERAL 5307 FORMULA FUNDS	(8,369,880)	(6,782,832)	-	-	-	(6,782,832)	(1,587,048)
FEDERAL 5307 CARES ACT	-	(10,959,960)	-	(387,108)	(387,108)	(11,347,068)	11,347,068
FEDERAL 5311 RURAL FUNDS	(624,204)	(659,628)	-	-	-	(659,628)	35,424
FEDERAL 5311 CARES ACT	-	(691,344)	-	-	-	(691,344)	691,344
FEDERAL 5311F INTERCITY FUNDS	(835,284)	(496,452)	-	-	-	(496,452)	(338,832)
FEDERAL 5316 JARC FUNDS	-	-	-	-	-	-	-
FEDERAL 5303 FUNDS	-	-	-	-	-	-	-
FEDERAL 5313B FUNDS	-	-	-	-	-	-	-
FEDERAL 5317 FUNDS - NF	-	-	-	-	-	-	-
OTHER FEDERAL FUNDS	-	-	-	-	-	-	-
CASH GRANTS & REIMBURSEMENT	(43,545,780)	(39,000,252)	(6,619,920)	(2,170,896)	(8,790,816)	(47,791,068)	4,245,288
TOTAL REVENUE	(53,457,984)	(43,577,328)	(6,897,636)	(2,170,896)	(9,068,532)	(52,645,860)	(812,124)

Monterey - Salinas Transit

Final Budget
FY2021

	FY2020 TOTAL BUDGET	FY2021 TOTAL YEAR FIXED ROUTE	FY2021 TOTAL RIDES	FY2021 TOTAL YEAR MEASURE Q-FR	FY2021 SUB-TOTAL RIDES & MEASURE Q	FY2021 TOTAL YEAR COMBINED	VARIANCE OVER/ (UNDER)
EXPENSES							
LABOR							
COACH OPERATORS WAGES	7,027,824	7,023,312	-	-	-	-	-
COACH OPERATOR OVERTIME	1,151,964	1,151,964	-	-	-	7,023,312	(4,512)
OTHER WAGES	7,973,292	7,677,900	-	-	-	1,151,964	-
OTHER OVERTIME	224,268	224,268	133,500	304,380	437,880	8,115,780	142,488
TOTAL LABOR	16,377,348	16,077,444	133,500	304,380	437,880	16,515,324	137,976
BENEFITS							
PERS	2,526,048	2,758,908	12,672	30,216	42,888	2,801,796	275,748
INSURANCE	4,303,440	3,963,888	31,656	31,656	63,312	4,027,200	(276,240)
IN LIEU INSURANCE	168,000	172,800	-	14,400	14,400	187,200	19,200
OTHER FRINGE BENEFITS	23,820	25,080	-	-	-	25,080	1,260
PAYROLL TAXES	344,652	334,200	2,628	6,348	8,976	343,176	(1,476)
WORKERS COMPENSATION EXPENSE	700,008	671,064	13,884	15,060	28,944	700,008	-
HOLIDAYS	835,992	824,592	6,516	14,856	21,372	845,964	9,972
PERSONAL LEAVE	1,809,720	1,843,104	13,824	28,056	41,880	1,884,984	75,264
UNIFORMS	82,980	84,660	300	2,004	2,304	86,964	3,984
AUTO ALLOWANCE	33,600	34,104	-	-	-	34,104	504
TUITION REIMBURSEMENT	8,064	10,140	-	-	-	10,140	2,076
SAFETY AWARD & EE RECOGNITION	56,004	59,004	-	-	-	59,004	3,000
TOTAL BENEFITS	10,892,328	10,781,544	81,480	142,596	224,076	11,005,620	113,292
ADVERTISING & MARKETING							
MARKETING SERVICES	129,708	106,908	5,004	6,000	11,004	117,912	(11,796)
TROLLEY MARKETING	5,004	5,004	-	-	-	5,004	-
TOTAL ADVERTISING & MARKETING	134,712	111,912	5,004	6,000	11,004	122,916	(11,796)
PROFESSIONAL & TECHNICAL							
PHYSICAL EXAMS	12,504	12,504	-	-	-	-	-
BANK SERVICES	222,000	175,008	-	-	-	175,008	(46,992)
AUDITORS	34,008	35,328	-	-	-	35,328	1,320
ARMORED CAR	83,856	109,236	-	-	-	109,236	25,380
LEGAL SERVICES	80,004	123,252	-	-	-	123,252	43,248
CONTRACT NEGOTIATION	80,004	80,004	-	-	-	80,004	-
DIRECTORS FEES	14,304	14,304	-	-	-	14,304	-
BROCHURE DELIVERY	1,500	1,500	-	-	-	1,500	-
HEARING COSTS	1,116	-	-	-	-	-	-
CONSULTING	235,008	303,996	5,004	55,008	60,012	364,008	(1,116)
RECRUITING SERVICES	9,492	9,492	-	-	-	9,492	-
INSPECTION	10,008	25,008	-	-	-	25,008	15,000
DRUG TESTING	9,000	16,008	-	-	-	16,008	7,008
OTHER PROFESSIONAL	113,052	113,052	-	-	-	113,052	-
CONSULTING - GRANT FUNDED	110,004	-	-	-	-	-	(110,004)
TOTAL PROFESSIONAL & TECHNICAL	1,015,860	1,018,692	5,004	55,008	60,012	1,078,704	62,844

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OUTSIDE LABOR	-	-	-	-	-	-	-
CUSTODIAL SERVICES	350,004	425,004	-	-	-	425,004	75,000
SECURITY SERVICES	180,000	247,308	-	-	-	247,308	67,308
BUS PAINTING	37,500	45,156	-	-	-	45,156	7,656
HAZARDOUS WASTE DISPOSAL	80,004	75,000	-	-	-	75,000	(5,004)
LAUNDRY	150,000	150,000	-	-	-	150,000	-
SHOP EQUIPMENT REPAIR	10,008	11,448	-	-	-	11,448	1,440
SUPPORT VEHICLES REPAIR	40,176	28,128	-	-	-	28,128	(12,048)
TOWING	22,596	15,828	-	-	-	15,828	(6,768)
BUS WASHER MAINTENANCE	7,500	5,004	-	-	-	5,004	(2,496)
ELECTRICAL, PLUMBING, ROOFING	50,004	50,004	-	-	-	50,004	-
COPIER & OFFICE EQUIP REPAIR	12,012	5,004	-	-	-	6,504	(5,508)
COMPUTER MAINTENANCE	1,154,748	1,126,956	112,788	1,500	1,500	1,242,144	87,396
SEAT REPAIRS	6,504	4,560	-	2,400	115,188	122,248	(1,944)
BUILDING AND EQUIPMENT MAINT	300,000	150,000	-	-	-	150,000	(150,000)
TELEPHONE EQUIPMENT REPAIR	1,008	1,008	-	-	-	1,008	-
PARTS CLEANING	5,808	4,068	-	-	-	4,068	(1,740)
RADIO REPAIRS	55,008	70,008	-	-	-	70,008	15,000
OTHER OUTSIDE LABOR	126,000	182,004	-	-	-	182,004	56,004
MAINTENANCE SHOP	15,000	15,000	-	-	-	15,000	-
GROUPS MAINTENANCE	50,004	50,004	-	-	-	50,004	-
PEST CONTROL	6,504	6,504	-	-	-	6,504	-
TEST UNDERGROUND TANKS	9,204	9,204	-	-	-	9,204	-
FIRE EXTINGUISHER SERVICE	6,000	5,004	-	-	-	5,004	(996)
TOTAL OUTSIDE LABOR	2,675,592	2,682,204	112,788	3,900	116,688	2,798,892	123,300
FUEL, GAS AND TIRES	-	-	-	-	-	-	-
DIESEL - REVENUE	2,743,440	1,900,008	-	-	-	1,900,008	(843,432)
LUBRICANTS - REVENUE	250,008	220,008	-	-	-	220,008	(30,000)
ELECTRICITY - REVENUE	26,208	26,208	-	-	-	26,208	-
GAS	100,008	100,008	-	-	-	100,008	-
FUEL PURCHASES - MV	1,200,000	460,008	600,000	85,008	685,008	1,145,016	(54,984)
TIRES & TUBES	300,000	300,000	-	-	-	300,000	-
TOTAL FUEL & LUBRICANTS	4,619,664	3,006,240	600,000	85,008	685,008	3,691,248	(928,416)

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MATERIALS AND SUPPLIES	-	-	-	-	-	-	-
MARKETING SUPPLIES	31,008	27,000	-	5,004	5,004	32,004	996
BUS ADVERTISING EXPENSE	-	-	-	-	-	-	-
PRINTING	59,268	40,008	8,004	9,252	17,256	57,264	(2,004)
RIDERS GUIDES	40,008	40,008	-	-	-	40,008	-
MAPS	4,008	4,008	-	-	-	4,008	-
TICKETS	4,008	-	4,008	-	4,008	4,008	-
PASSES	50,004	51,000	-	-	-	51,000	996
BROCHURES	30,012	-	2,004	3,504	5,508	5,508	(24,504)
TRANSFERS	-	-	-	-	-	-	-
MISC MARKETING	33,216	15,000	-	9,000	9,000	24,000	(9,216)
HAZARDOUS MATERIAL CONTAINMENT	12,000	12,000	-	-	-	12,000	-
COMPUTER SUPPLIES	60,000	60,000	-	-	-	60,000	-
SAFETY & PROTECTIVE SUPPLIES	39,204	79,068	-	1,800	1,800	80,868	41,664
TROLLEY SUPPLIES	5,004	7,884	-	-	-	7,884	2,880
BUILDING CLEANING SUPPLIES	66,996	66,996	-	-	-	66,996	-
TRANSIT CENTER/PLAZA SUPPLIES	6,000	6,000	-	-	-	6,000	-
SHELTER & BUS STOP SUPPLIES	75,000	75,000	-	-	-	75,000	-
OTHER SUPPLIES	95,016	40,008	5,004	50,004	55,008	95,016	-
SHOP SUPPLIES	109,332	125,352	-	-	-	125,352	16,020
OFFICE SUPPLIES/EQUIPMENT	100,020	115,500	1,008	3,504	4,512	120,012	19,992
POSTAGE & EXPRESS SERVICE	18,816	13,164	4,404	1,260	5,664	18,828	12
COPY MACHINE PAPER	3,096	-	-	-	-	-	(3,096)
REVENUE VEHICLE PARTS	950,004	975,000	-	-	-	975,000	24,996
SUPPORT VEHICLE PARTS	15,000	25,008	-	-	-	25,008	10,008
FAREBOX PARTS	32,184	32,184	-	-	-	32,184	-
BUS WASHER SUPPLIES	15,000	10,008	-	-	-	10,008	(4,992)
WARRANTY LABOR & PARTS	-	-	-	-	-	-	-
PARTS CLEANING	5,004	-	-	-	-	-	(5,004)
FUEL IS./DISPENSER PARTS	5,004	5,004	-	-	-	5,004	-
TOTAL MATERIALS AND SUPPLIES	1,864,212	1,825,200	24,432	83,328	107,760	1,932,960	68,748
UTILITIES	-	-	-	-	-	-	-
WATER & FIRE PROTECTION	40,008	80,004	-	-	-	80,004	39,996
TELEPHONE LINE SERVICE	150,000	140,004	-	-	-	140,004	(9,996)
PG&E	294,000	352,500	-	-	-	352,500	58,500
ALARM SERVICE	52,008	83,004	-	-	-	83,004	30,996
DISPOSAL & SEWER	45,396	63,000	-	-	-	63,000	17,604
CELLULAR PHONES/PAGERS	72,000	77,124	1,440	1,440	2,880	80,004	8,004
TOTAL UTILITIES	653,412	795,636	1,440	1,440	2,880	798,516	145,104

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INSURANCE	-	-	-	-	-	-	-
PHYSICAL DAMAGE EXPENSE	88,524	101,808	-	-	-	101,808	13,284
RECOVERIES PHYSICAL DAMAGES	-	-	-	-	-	-	-
LIABILITY EXPENSE	1,138,392	1,252,236	-	-	-	1,252,236	113,844
OTHER INSURANCE PREMIUMS	87,480	104,496	-	-	-	104,496	17,016
TOTAL INSURANCE	1,314,396	1,458,540	-	-	-	1,458,540	144,144
TAXES	-	-	-	-	-	-	-
PROPERTY TAX	7,584	7,584	-	-	-	7,584	-
VEHICLE LICENSE & REGISTRATION	504	504	-	-	-	504	-
DIESEL SALES TAX	227,316	171,180	-	-	-	171,180	(56,136)
DIESEL FUEL USE TAX	11,220	8,808	-	-	-	8,808	(2,412)
GASOLINE TAX	4,092	3,792	-	-	-	3,792	(300)
OTHER TAXES	18,000	18,000	-	-	-	18,000	-
TOTAL TAXES	268,716	209,868	-	-	-	209,868	(58,848)
PURCHASED TRANSPORTATION	-	-	-	-	-	-	-
PURCHASED TRANSPORTATION	10,966,776	4,324,380	5,378,928	762,240	6,141,168	10,465,548	(501,228)
TAXI VOUCHERS/PILOT TRAVEL REIMB	685,320	-	200,004	487,812	687,816	687,816	2,496
TOTAL PURCHASED TRANSPORTATION	11,652,096	4,324,380	5,578,932	1,250,052	6,828,984	11,153,364	(498,732)
MISCELLANEOUS EXPENSES	-	-	-	-	-	-	-
SUBSCRIPTIONS	20,004	20,004	-	-	-	20,004	-
APTA DUES	36,036	36,576	-	-	-	36,576	540
CTA DUES	15,396	16,248	-	-	-	16,248	852
CHAMBER AND OTHER DUES	37,008	37,008	-	-	-	37,008	-
CAL ACT DUES	1,740	1,740	-	-	-	1,740	-
STAFF TRAVEL	128,652	122,652	-	6,000	6,000	128,652	-
STAFF TRAINING	70,020	58,008	5,004	7,008	12,012	70,020	-
BOARD TRAVEL	25,008	25,008	-	-	-	25,008	-
AD & PROMOTION MEDIA	35,004	30,000	-	-	-	30,000	(5,004)
LEGAL ANNOUNCEMENTS	15,000	15,000	-	-	-	15,000	-
AD MEDIA RECRUITING	4,008	4,008	-	-	-	4,008	-
PERMITS	15,000	15,000	-	-	-	15,000	-
SALES TAX REVENUE EXPENSE	422,040	-	350,052	95,352	445,404	445,404	23,364
OTHER MISC. EXPENSE	13,008	10,008	-	-	-	10,008	(3,000)
INTERFUND TRANSFERS	-	-	-	-	-	-	-
TOTAL MISCELLANEOUS EXPENSES	837,924	391,260	355,056	108,360	463,416	854,676	16,752

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OTHER AGENCY EXPENSES							
PASS THROUGH/BEHALF OF OTHERS	-	-	-	-	-	-	-
TOTAL OTHER AGENCY EXPENSES	-	-	-	-	-	-	-
INTEREST EXPENSE							
INTEREST EXPENSE	194,280	326,064	-	-	-	326,064	131,784
TOTAL INTEREST EXPENSE	194,280	326,064	-	-	-	326,064	131,784
LEASES & RENTALS							
ANTENNA/ SATELLITE RENTAL	-	-	-	-	-	-	-
RESTROOM - MONTEREY	44,004	20,004	-	-	-	20,004	(24,000)
EQUIPMENT RENTALS	5,004	72,000	-	-	-	72,000	66,996
POSTAGE METER RENTAL	52,500	37,152	-	-	-	37,152	(15,348)
BUILDING RENT	10,008	10,008	-	-	-	10,008	-
TOTAL LEASES & RENTALS	349,656	233,604	-	130,824	130,824	364,428	14,772
	461,172	372,768	-	130,824	130,824	503,592	42,420
TOTAL OPERATING EXPENSES	52,961,712	43,381,752	6,897,636	2,170,896	9,068,532	52,450,284	(511,428)
OPERATING (SURPLUS) DEFICIT	(496,272)	(195,576)	-	-	-	(195,576)	300,696

Attachment 2

version 4/21/20

A	BUS - ROLLING STOCK	5310	5311(f)	5339	LCTOP/ TIRCP/HV P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
A1	Medium-duty Bus Fixed Route Subfleet: Replace 9 vehicles						\$740,000				\$250,000				\$990,000	\$0	\$0	\$990,000
A2	Heavy-duty Fixed Route Subfleet: Replace 7 vehicles			\$1,557,420			\$297,521					\$2,044,484			\$3,899,425	\$20,575	\$0	\$3,920,000
A3	Heavy-duty Fixed Route Subfleet: Replace 2 vehicles with 2 new electric Gilling buses				\$1,121,150					\$782,032					\$1,903,182	\$0	\$0	\$1,903,182
A4	Bus Fixed Route Subfleet: 4 heavy Duty & 4 Cut-away Replacement Buses Contingent on Grant Award			\$2,923,820											\$2,923,820	\$0	\$0	\$2,923,820
A5	RIDES Subfleet: Replace 6 vehicles	\$427,200						\$40,800							\$468,000	\$0	\$0	\$468,000
A6	Relief Unit Subfleet: Replace 6 vehicles														\$0	\$0	\$75,000	\$0
A7	Facilities Subfleet: Add 2 Facilities Truck														\$0	\$0	\$100,000	\$0
Total Rolling Stock:																		
		\$427,200	\$0	\$4,481,240	\$1,121,150	\$0	\$1,037,521	\$40,800	\$0	\$782,032	\$250,000	\$2,044,484	\$0	\$0	\$10,184,427	\$20,575	\$175,000	\$10,205,002

B	BUS SUPPORT EQUIP. & FACILITIES/ ITS	5310	5311(f)	5339	LCTOP/ TIRCP/HV P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
B1	Document Management System														\$0	\$0	\$25,000	\$0
B2	GFI Garage Computer Servers (3)														\$0	\$0	\$25,000	\$0
B3	Floor Scrubbers (2)														\$0	\$0	\$30,000	\$0
B4	Point of Sale System														\$0	\$0	\$50,000	\$0
B5	Mobile phone ticketing & validators				\$400,000										\$400,000	\$0	\$0	\$400,000
B6	20 - Desktop/peripherals Upgrades														\$0	\$0	\$21,000	\$0
B7	20 - Laptops														\$0	\$0	\$25,000	\$0
B8	Genie Lift Z-boom40														\$0	\$0	\$55,000	\$0
B9	Unforeseen facility improvements														\$0	\$113,000	\$0	\$113,000
B10	TDA Bus Charging Equipment				\$250,000										\$250,000	\$0	\$0	\$250,000
B11	Upgrade TDA Server Bank												\$350,000		\$350,000	\$0	\$0	\$350,000
Total Bus Support & Equip:																		
		\$0	\$0	\$0	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$1,000,000	\$113,000	\$231,000	\$1,113,000

C	COMMUNICATIONS/RADIO EQUIPMENT	5310	5311(f)	5339	LCTOP/ TIRCP/HV P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
C2	Portable radio replacements/additions (10 units)														\$0	\$12,000	\$0	\$12,000
Total Comm. & Radio Equip:																		
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$0	\$12,000

D	SAFETY & SECURITY	5310	5311(f)	5339	LCTOP/ TIRCP/HV P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
D2	MPUSD Access														\$0	\$0	\$7,000	\$0
Total Safety & Security:																		
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000	\$0

E	PREVENTIVE MAINTENANCE	5310	5311(f)	5339	LCTOP/ TIRCP/HV P	Prop 1B PTMISEA	SB1	Measure Q	Measure X	AB 2766	FORA	5307 Traditional	5307 CARES Act	MST Finance: Bank Loan	Total Grant, Measure Q, or Loan Funded (a)	MST Capital Budget (b)	Unfunded	Total Grant & MST Funded (a)+(b)
															\$0	\$0	\$0	\$0
Total Preventive Maintenance:																		
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

