

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey
93940

MEETING MINUTES

December 9, 2019

| | | |
|-----------------|----------------------------|-------------------------------------|
| Present: | Jeff Baron | City of Carmel-by-the Sea |
| | Pat Lintell (Alternate) | City of Del Rey Oaks |
| | Lorraine Worthy | City of Gonzalez |
| | Yanely Martinez | City of Greenfield |
| | Mike LeBarre | City of King |
| | Frank O'Connell | City of Marina |
| | Dan Albert | City of Monterey |
| | Joe Amelio | City of Pacific Grove |
| | Tony Barerra | City of Salinas |
| | Mary Ann Carbone | City of Sand City |
| | Jason Campbell (Alternate) | City of Seaside |
| | Anna Velazquez | City Soledad |
| | Luis Alejo | County of Monterey |
| Absent: | None | |
| Staff: | Carl Sedoryk | General Manager/CEO |
| | Lisa Rheinheimer | Assistant General Manager |
| | Robert Weber | Chief Operating Officer |
| | Norman Tuitavuki | Deputy Chief Operating Officer |
| | Kelly Halcon | Director of HR & Risk Management |
| | Michelle Overmeyer | Director of Planning and Innovation |
| | Mark Eccles | Director of Information Technology |
| | Jeanette Alegar-Rocha | Deputy Secretary |
| | Dave Laredo | General Counsel |
| | Eva Perez | Office Administrator |
| | Andrea Williams | General Accountant & Budget Manager |
| | Sandra Amorim | Procurement & Contract Manager |
| | Ikuyo Yoneda-Lopez | Marketing Manager |
| | Beronica Carriedo | Community Relations Coordinator |
| | Cristy Sugabo | Mobility Manager |

Kevin Allshouse
Claudia Valencia
Ed Cimatu
Carl Wulf
Marzette Henderson
Elena Grigorichina
Don Parslow

Mobility Coordinator
Mobility Specialist
Coach Operator
Facilities & Capital Projects Manager
Contract Transportation Supervisor
Operations Analyst
MV Transit

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call

Chair LeBarre called the meeting to order at 10:00 a.m. and welcomed alternates from the City of Del Rey Oaks, Pat Lintell and City of Seaside, Jason Campbell.

Director Alejo arrived 10:02 a.m.

1-2. Pledge of Allegiance

The pledge of allegiance was led by Director Lintell.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Public Comments- None

Director Alejo made the motion to move action item 6-1 before the consent agenda which was seconded by Director Albert. The motion passed unanimously.

6-1. Receive presentation from Thomas Walters & Associates and approve 2020 Federal Legislative Program. (Don Gilchrest)

Don Gilchrest from Thomas Walters & Associates gave a legislative update and presented the 2020 MST Legislative Program to the board.

Director Alejo made the motion to approve the 2020 MST Legislative Program which was seconded by Director Albert. The motion passed unanimously.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1. Adopt Resolution 2020-10 recognizing Claudia Valencia, Mobility Specialist as Employee of the Month for December 2019. (Cristy Sugabo)
- 3-2. Receive Results of 2019 Federal Transit Administration Triennial Review. (Deanna Smith)
- 3-3. Minutes of the regular meeting of November 4, 2019. (Jeanette Alegar-Rocha)
- 3-4. Minutes of the Board Operations Performance Committee (BOPC) Meeting of November 4, 2019. (Jeanette Alegar-Rocha)
- 3-5. Financial Report – October 2019. (Lori Lee)
- 3-6. Disposal of Property Left On Board Buses. (Sonia Wills)
- 3-7. Receive 2020 Board Calendar and Conference Schedule. (Jeanette Alegar-Rocha)
- 3-8. Appoint membership of Jennifer Ramirez from Partnership for Children to the Mobility Advisory Committee. (Cristy Sugabo)
- 3-9. Adopt Retirement Resolution 2020-11 recognizing Pearly Pearson, Coach Operator for his 20 years of service. (Robert Weber)
- 3-10. Adopt Retirement Resolution 2020-12 recognizing Ed Cimatú, Coach Operator for his 18 years of service. (Robert Weber)
- 3-11. Receive Update on 2020 Strategic Planning Workshop. (Carl Sedoryk)

End of Consent Agenda

Director Alejo made the motion to approve all consent agenda items which was seconded by director Albert. The motion passed unanimously.

- 4-1. December Employee of the Month, Claudia Valencia, Mobility Specialist – (Cristy Sugabo)

The MST Staff and Board of Directors recognized Claudia Valencia for her positive contribution to MST and the community.

- 4-2. Retirement – 20 years of service - Pearly Pearson, Coach Operator.
(Robert Weber)
- 4-3. Retirement – 18 years of service - Ed Cimat, Coach Operator.
(Robert Weber)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Receive presentation from Thomas Walters & Associates and approve 2020 Federal Legislative Program. (Carl Sedoryk and Don Gilchrest)

This action item was unanimously approved by the board to be reviewed prior to the consent agenda. Don Gilchrest from Thomas Walters & Associates gave a legislative update and presented the 2020 MST Legislative Program to the board.

Director Alejo made the motion to approve the 2020 Federal Legislative Program which was seconded by director Albert. The motion passed unanimously.

- 6-2. Receive and approve 2020 State Legislative Program. (Michelle Overmeyer)

Director Alejo made the motion to approve the 2020 State Legislative Program which was seconded by director Velazquez. The motion passed unanimously.

- 6-3. South County Operations and Maintenance Facility Design and Construction
(Sandra Amorim)

- A. Authorize General Manager/CEO to enter into contract with Diede Construction, Inc. for final design services of the South County Operations and Maintenance Facility in the City of King in an amount not to exceed \$1,080,500.
- B. Authorize General Manager/CEO to enter into contract with Diede Construction, Inc. for the construction phase of the South County Operations and Maintenance Facility in the City of King in an amount not to exceed \$13,499,200 contingent upon final financial program approvals.

Director Albert made the motion to approve action item 6-3 which was seconded by director Amelio. The motion passed unanimously.

- 6-4. Award a three-year tire lease and labor services contract to the Goodyear Tire Company and authorize staff to extend the contract for up to two additional years at total estimated cost of \$1.3 million. (Norman Tuitavuki)

Director Albert made the motion to approve action item 6-4 which was seconded by director Amelio. The motion passed unanimously.

- 6-5. Approve budget for leasehold improvements of approximately \$530,790 to make renovations to the Joe Lloyd Way facility. (Lisa Rheinheimer)

Director Albert made the motion to approve action item 6-5 which was seconded by director Velazquez. The motion passed unanimously.

- 6-6. Adopt Updated MST Code of Conduct/Transit Exclusion Policy (Kelly Halcon)

Director Albert made the motion to approve action item 6-6 which was seconded by director Alejo. The motion passed unanimously.

- 6-7. Approve the Incentive Pay for the General Manager/CEO based upon his performance in accordance with achievement of the Board adopted goals and objectives of 4.25%. (Kelly Halcon)

Director Barrera made the motion to approve action item 6-6 which was seconded by director Amelio. Nine (9) voted in favor. One (1) voted against. The motion passed.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report. – October 2019
- 7-2. Washington, D.C. 2019 Year End Lobby Report.
- 7-3. State Legislative Advocacy Update. – October 2019
- 7-4. Staff Trip Reports.
- 7-5. Correspondence.

8. BOARD REPORTS, COMMENTS & REFERRALS

- 8-1. Reports on meetings attended by board members at MST expense. (AB 1234)
- 8-2. Board member comments and announcements.
- 8-3. Board member referrals for future agendas.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed

Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.


As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative

10. ATTACHMENTS

10-1. The detailed monthly Performance Statistics and Disbursement Journal for October 2019 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

11. ADJOURNED TO MSTC CORPORATION AGENDA.

Chair LeBarre adjourned the regular MST board meeting at 11:40 a.m. to commence the MSTC Corporation Board Meeting.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk