To:                           Board of Directors

From:                        Jeanette Alegar-Rocha, Deputy Secretary

Subject:                     Monterey-Salinas Transit Board Meeting Minutes- September 9, 2019

RECOMMENDATION:             Receive Minutes from September 9, 2019 Monterey-Salinas Transit (MST) board meeting.

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100,
Monterey 93940

MEETING MINUTES

September 9, 2019

Present:                     Jeff Baron                  City of Carmel-by-the Sea
                            Kristin Clark                City of Del Rey Oaks
                            Lorraine Worthy              City of Gonzalez
                            Yanely Martinez              City of Greenfield
                            Mike LeBarre                 City of King
                            Frank O’Connell             City of Marina
                            Dan Albert                   City of Monterey
                            Robert Huitt                 City of Pacific Grove
                            Tony Barerra                 City of Salinas
                            Mary Ann Carbone            City of Sand City
                            Dave Pacheco                 City of Seaside
                            Anna Velazquez               City Soledad
                            Luis Alejo                   County of Monterey

Absent:                      None
**Staff:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Carl Sedoryk</td>
<td>General Manager/CEO</td>
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<tr>
<td>Lisa Rheinheimer</td>
<td>Assistant General Manager</td>
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<tr>
<td>Robert Weber</td>
<td>Chief Operating Officer</td>
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<tr>
<td>Norman Tuitavuki</td>
<td>Deputy Chief Operating Officer</td>
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<tr>
<td>Kelly Halcon</td>
<td>Director of HR &amp; Risk Management</td>
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<tr>
<td>Mark Eccles</td>
<td>Director of Information Technology</td>
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<tr>
<td>Jeanette Alegar-Rocha</td>
<td>Deputy Secretary</td>
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<tr>
<td>Dave Laredo</td>
<td>General Counsel</td>
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<tr>
<td>Eva Perez</td>
<td>Office Administrator</td>
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<tr>
<td>Deanna Smith</td>
<td>Compliance Officer</td>
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<tr>
<td>Michelle Overmeyer</td>
<td>Grants Analyst</td>
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<tr>
<td>Andrea Williams</td>
<td>General Accountant &amp; Budget Manager</td>
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<tr>
<td>Sandra Amorim</td>
<td>Procurement &amp; Contract Manager</td>
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<tr>
<td>Ikuyo Yoneda-Lopez</td>
<td>Marketing Manager</td>
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<tr>
<td>Sonia Wills</td>
<td>Customer Service Supervisor</td>
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<tr>
<td>Daniel Aquino</td>
<td>Customer Service Representative</td>
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<tr>
<td>Cristy Sugabo</td>
<td>Mobility Manager</td>
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<tr>
<td>Karleen Russell</td>
<td>Accounts Payable</td>
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<tr>
<td>Carl Wulf</td>
<td>Facilities &amp; Capital Projects Manager</td>
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<tr>
<td>Ken Smith</td>
<td>Operations Supervisor</td>
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<tr>
<td>Carrol James McCallon</td>
<td>Communications Systems Specialist</td>
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<tr>
<td>Ruperto Dela Cruz</td>
<td>Coach Operator</td>
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<tr>
<td>Gabriel Garcia</td>
<td>Entry Level Mechanic</td>
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**Public:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Don Parslow</td>
<td>MV Transit</td>
</tr>
<tr>
<td>Michael D. Laredo</td>
<td>DeLay and Laredo</td>
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<tr>
<td>Heidi Quinn</td>
<td>Delay and Laredo</td>
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<tr>
<td>Charlie Armbruster</td>
<td>Retired MST Employee</td>
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<tr>
<td>Deb Daniels</td>
<td>Retired MST Employee</td>
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<tr>
<td>Jamey McCallon</td>
<td>Retired MST Employee</td>
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<tr>
<td>Hunter Harvath</td>
<td>Retired MST Employee</td>
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<tr>
<td>Zöe Shoats</td>
<td>Former MST Employee</td>
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<tr>
<td>Chris Chidlaw</td>
<td>Chidlaw Marketing</td>
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<td>Glenn Johnson</td>
<td>Springboard</td>
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<td>Leila Chappel</td>
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<tr>
<td>Susan Fraser</td>
<td>Tam Communications</td>
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<tr>
<td>Tam O’Connor Fraser</td>
<td>Tam Communications</td>
</tr>
<tr>
<td>Phil Wellman</td>
<td>Wellman Ad</td>
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*Apology is made for any misspelling of a name.*
1. **CALL TO ORDER**

1-1. Roll Call

Chair LeBarre called the meeting to order at 10:01 a.m. followed by roll call.

1-2. Pledge of Allegiance

The pledge of allegiance was led by Hunter Harvath.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Carl Sedoryk reviewed the highlights of the agenda.

2. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Public Comments - None

3-1. Adopt Resolution 2020-04 recognizing Gabriel Garcia, Entry Level Mechanic as Employee of the Month for August 2019. (Robert Weber)

3-2. Adopt Resolution 2020-05 recognizing Daniel Aquino, Customer Service Representative, as Employee of the Month for September 2019. (Sonia Wills)

3-3. Approve Minutes of the regular meeting of July 8, 2019. (Jeanette Alegar-Rocha)

3-4. Receive Minutes of the Board Operations Performance Committee (BOPC) meeting of July 8, 2019. (Jeanette Alegar-Rocha)

3-5. Receive Financial Reports – June and July 2019. (Lori Lee)

3-6. Approve Disposal of Property left on buses – June and July 2019. (Sonia Wills)

3-7. Approve Measure Q Oversight Advisory Committee (MQC) Appointments. (Carl Sedoryk)

3-8. Approve Retirement Resolution 2020-06 Hunter Harvath, Assistant General Manager for his 16 years of service. (Carl Sedoryk)
(Norman Tuitavuki)

3-10. Authorize the disposal of forty-nine (49) surplus Transit Vehicles. 
(Sandra Amorim)

3-11. Approve Monterey-Salinas Transit (MST) Appointed Officers. 
(Carl Sedoryk)

End of Consent Agenda

Public Comments - None

Director Hewitt arrived at 10:05 a.m.

Director LeBarre requested to pull item 3-8 to read Hunter Harvath’s Retirement Resolution aloud.

Director Albert made the motion to approve all remaining items on the consent agenda, which was seconded by director Alejo. The motion passed unanimously.

Director Alejo made the motion to approve agenda item 3-8 which was seconded by director Worthy. The motion passed unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

4-1. Gabriel Garcia - August Employee of the Month. (Norman Tuitavuki)

The MST Staff and Board of Directors recognized Gabriel Garcia for his positive contribution to MST and the community.

4-2. Daniel Aquino - September Employee of the Month. (Sonia Wills)

The MST Staff and Board of Directors recognized Daniel Aquino for his positive contribution to MST and the community.

4-3. Ruperto Dela Cruz - 30 Years of Service. (Norman Tuitavuki)

The MST Staff and Board of Directors recognized Ruperto Dela Cruz for his 30 years of service and positive contribution to MST and the community.

4-4. Ken Smith - 30 Years of Service. (Norman Tuitavuki)

The MST Staff and Board of Directors recognized Ken Smith for his 30 years of service positive contribution to MST and the community.
4-5. Retirement - Hunter Harvath, Assistant General Manager, 16 Years of Service. (Carl Sedoryk)

The MST Staff and Board of Directors recognized and warmly thanked Hunter Harvath for his 16 years of service and outstanding contribution to MST and the community and congratulated him on his retirement.

4-6. Retirement – Jamey McCallon, Communications Systems Specialist, 30 Years of Service. (Norman Tuitavuki)

The MST Staff and Board of Directors recognized and thanked Jamey McCallon for his 30 years of service and positive contribution to MST and the community and congratulated him on his retirement.

4-7. APTA Adwheel Grand Award. (Carl Sedoryk)

Carl Sedoryk presented APTA Adwheel Awards to recognize and thank the following individuals and marketing affiliates:

a) Miss Leila Chappel
b) Ms. Zöe Shoats
c) Hunter Harvath
d) Lisa Rheinheimer
e) Chris Chidlaw, Chidlaw Marketing
f) Tam O’Connor Fraser, Tam Communications
g) Glenn Johnson, Springboard
h) Phil Wellman, Wellman Ad

4-8. GFOA Award for Excellence in Financial Reporting. (Lisa Rheinheimer)

The MST Board of Directors recognized the MST Finance Department as recipients of the GFOA Award for Excellence in Financial Reporting.

Public Comments - None

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

6-1. Approve 3-Year Extension of General Counsel Contract (Carl Sedoryk)
Public Comments - None

Director Barerra made the motion to approve agenda item 6-1 which was seconded by director Clark. The motion passed unanimously.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

   a) GM/CEO Performance Evaluation Forms.

Kelly Halcon announced that the GM/CEO Performance Evaluation Forms left at each Director’s dais are due by Monday, September 23, 2019.


7-4. Staff Trip Reports.

7-5. Correspondence.
   a) Congressman Jimmy Panetta Thank you Letter
   b) Napa Valley Transit Authority Thank you Letter
   c) Amalgamated Transit Union Complaint

7-6. Report on 2020 Census Activities. (Beronica Carriedo)

   Beronica Carriedo, Community Relations Coordinator, provided an update on the 2020 Census at the Board Administrative Performance Committee Meeting (BAPC).

Public Comments - None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

8-1. Reports on meetings attended by board members at MST expense (AB 1234).
   a) Director Worthy gave a verbal update on the Transit Board Member Conference in July 2019.
   b) Director Martinez gave a verbal update on the Transit Board Member Conference in July 2019.
c) Director Carbone submitted a written report on the Transit Board Member Conference in July 2019 which will be included in the October board packet.

8-2. Board member comments and announcements.

a) Gillig Factory, Livermore, CA. - October 21-25, 2019

8-3. Board member referrals for future agendas.

a) Chair LeBarre requested to add MST Safe Place to a future MST agenda

8-4. Hunter Harvath Farewell Potluck Immediately following the MST September 9, 2019 board meeting.

Public Comments - None

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board’s Meyers-Milias-Brown Act representative.

9-1. Approve Incentive Pool for MSTEA and Confidential Unit (Carl Sedoryk) (Enclosure)

9-2. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST. (D. Laredo, K. Halcon)


Public Comments - None

10. RETURN TO OPEN SESSION

10-1. Report on Closed Session and possible action.

Dave Laredo reported the following:
9-1. Approve Incentive Pool for MSTEA and Confidential Unit

Director Barerra made the motion to authorize payment of the Incentive Pool for MSTEA and Confidential Unit in item 9-1 which was seconded by director Albert. Nine (9) voted in favor. Four were absent. None opposed.

9-2. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST.

Director Barerra made the motion to provide general direction to the labor negotiations staff for item 9-2 which was seconded by director Alejo. Nine (9) voted in favor. Four were absent. None opposed.


Director Barerra made the motion to provide authorization for settlement on item 9-3 which was seconded by director Velazquez. Nine (9) voted in favor. Four were absent. None opposed.

11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for June and July 2019 can be viewed online within the GM Report at http://mst.org/about-mst/board-of-directors/board-meetings/

12. ADJOURN

There being no further business, Chair LeBarre adjourned the meeting at 11:53 a.m.

PREPARED BY: Jeanette Alegar-Rocha REVIEWED BY: Carl G. Sedoryk