

**To:** Board of Directors

**From:** Jeanette Alegar-Rocha, Deputy Secretary

**Subject:** Monterey-Salinas Transit Board Meeting Minutes- September 9, 2019

**RECOMMENDATION:** Receive Minutes from September 9, 2019 Monterey-Salinas Transit (MST) board meeting.

**MST BOARD OF DIRECTORS**

Frank J. Lichtanski Administrative  
Building  
19 Upper Ragsdale Dr., Suite 100,  
Monterey 93940

**MEETING MINUTES**

**September 9, 2019**

<b>Present:</b>	Jeff Baron	City of Carmel-by-the Sea
	Kristin Clark	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzalez
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Robert Huitt	City of Pacific Grove
	Tony Barerra	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey

**Absent:** None

<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Lisa Rheinheimer	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Director of HR & Risk Management
	Mark Eccles	Director of Information Technology
	Jeanette Alegar-Rocha	Deputy Secretary
	Dave Laredo	General Counsel
	Eva Perez	Office Administrator
	Deanna Smith	Compliance Officer
	Michelle Overmeyer	Grants Analyst
	Andrea Williams	General Accountant & Budget Manager
	Sandra Amorim	Procurement & Contract Manager
	Ikuyo Yoneda-Lopez	Marketing Manager
	Sonia Wills	Customer Service Supervisor
	Daniel Aquino	Customer Service Representative
	Cristy Sugabo	Mobility Manager
	Karleen Russell	Accounts Payable
	Carl Wulf	Facilities & Capital Projects Manager
	Ken Smith	Operations Supervisor
	Carrol James McCallon	Communications Systems Specialist
	Ruperto Dela Cruz	Coach Operator
	Gabriel Garcia	Entry Level Mechanic
<b>Public:</b>	Don Parslow	MV Transit
	Michael D. Laredo	DeLay and Laredo
	Heidi Quinn	Delay and Laredo
	Charlie Armbruster	Retired MST Employee
	Deb Daniels	Retired MST Employee
	Jamey McCallon	Retired MST Employee
	Hunter Harvath	Retired MST Employee
	Zöe Shoats	Former MST Employee
	Chris Chidlaw	Chidlaw Marketing
	Glenn Johnson	Springboard
	Leila Chappel	
	Susan Fraser	Tam Communications
	Tam O'Connor Fraser	Tam Communications
	Phil Wellman	Wellman Ad

*Apology is made for any misspelling of a name.*

## 1. CALL TO ORDER

1-1. Roll Call

**Chair LeBarre called the meeting to order at 10:01 a.m. followed by roll call.**

1-2. Pledge of Allegiance

**The pledge of allegiance was led by Hunter Harvath.**

1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk reviewed the highlights of the agenda.**

## 2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

Public Comments - None

- 3-1. Adopt Resolution 2020-04 recognizing Gabriel Garcia, Entry Level Mechanic as Employee of the Month for August 2019. (Robert Weber)
- 3-2. Adopt Resolution 2020-05 recognizing Daniel Aquino, Customer Service Representative, as Employee of the Month for September 2019. (Sonia Wills)
- 3-3. Approve Minutes of the regular meeting of July 8, 2019. (Jeanette Alegar-Rocha)
- 3-4. Receive Minutes of the Board Operations Performance Committee (BOPC) meeting of July 8, 2019. (Jeanette Alegar-Rocha)
- 3-5. Receive Financial Reports – June and July 2019. (Lori Lee)
- 3-6. Approve Disposal of Property left on buses – June and July 2019. (Sonia Wills)
- 3-7. Approve Measure Q Oversight Advisory Committee (MQC) Appointments. (Carl Sedoryk)
- 3-8. Approve Retirement Resolution 2020-06 Hunter Harvath, Assistant General Manager for his 16 years of service. (Carl Sedoryk)

- 3-9. Approve Retirement Resolution 2020-07 Jamey McCallon, Communications Systems Specialist for his 30 years of service. (Norman Tuitavuki)
- 3-10. Authorize the disposal of forty-nine (49) surplus Transit Vehicles. (Sandra Amorim)
- 3-11. Approve Monterey-Salinas Transit (MST) Appointed Officers. (Carl Sedoryk)

End of Consent Agenda

Public Comments - None

**Director Hewitt arrived at 10:05 a.m.**

**Director LeBarre requested to pull item 3-8 to read Hunter Harvath's Retirement Resolution aloud.**

**Director Albert made the motion to approve all remaining items on the consent agenda, which was seconded by director Alejo. The motion passed unanimously.**

**Director Alejo made the motion to approve agenda item 3-8 which was seconded by director Worthy. The motion passed unanimously.**

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. Gabriel Garcia - August Employee of the Month. (Norman Tuitavuki)

**The MST Staff and Board of Directors recognized Gabriel Garcia for his positive contribution to MST and the community.**

- 4-2. Daniel Aquino - September Employee of the Month. (Sonia Wills)

**The MST Staff and Board of Directors recognized Daniel Aquino for his positive contribution to MST and the community.**

- 4-3. Ruperto Dela Cruz - 30 Years of Service. (Norman Tuitavuki)

**The MST Staff and Board of Directors recognized Ruperto Dela Cruz for his 30 years of service and positive contribution to MST and the community.**

- 4.4. Ken Smith - 30 Years of Service. (Norman Tuitavuki)

**The MST Staff and Board of Directors recognized Ken Smith for his 30 years of service positive contribution to MST and the community.**

- 4-5. Retirement - Hunter Harvath, Assistant General Manager, 16 Years of Service. (Carl Sedoryk)

**The MST Staff and Board of Directors recognized and warmly thanked Hunter Harvath for his 16 years of service and outstanding contribution to MST and the community and congratulated him on his retirement.**

- 4-6. Retirement – Jamey McCallon, Communications Systems Specialist, 30 Years of Service. (Norman Tuitavuki)

**The MST Staff and Board of Directors recognized and thanked Jamey McCallon for his 30 years of service and positive contribution to MST and the community and congratulated him on his retirement.**

- 4-7. APTA Adwheel Grand Award. (Carl Sedoryk)

**Carl Sedoryk presented APTA Adwheel Awards to recognize and thank the following individuals and marketing affiliates:**

- a) Miss Leila Chappel
  - b) Ms. Zöe Shoats
  - c) Hunter Harvath
  - d) Lisa Rheinheimer
  - e) Chris Chidlaw, Chidlaw Marketing
  - f) Tam O'Connor Fraser, Tam Communications
  - g) Glenn Johnson, Springboard
  - h) Phil Wellman, Wellman Ad
- 4-8. GFOA Award for Excellence in Financial Reporting. (Lisa Rheinheimer)

**The MST Board of Directors recognized the MST Finance Department as recipients of the GFOA Award for Excellence in Financial Reporting.**

Public Comments - None

## **5. PUBLIC HEARINGS**

None

## **6. ACTION ITEMS**

- 6-1. Approve 3-Year Extension of General Counsel Contract (Carl Sedoryk)

Public Comments - None

**Director Barerra made the motion to approve agenda item 6-1 which was seconded by director Clark. The motion passed unanimously.**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

7-1. General Manager/CEO Report. – June and July 2019.

a) GM/CEO Performance Evaluation Forms.

**Kelly Halcon announced that the GM/CEO Performance Evaluation Forms left at each Director's dais are due by Monday, September 23, 2019.**

7-2. Washington, D.C. Lobby Report – July and August 2019.

7-3. State Legislative Advocacy Update – June and July 2019.

7-4. Staff Trip Reports.

7-5. Correspondence.

a) Congressman Jimmy Panetta Thank you Letter

b) Napa Valley Transit Authority Thank you Letter

c) Amalgamated Transit Union Complaint

7-6. Report on 2020 Census Activities. (Beronica Carriedo)

**Beronica Carriedo, Community Relations Coordinator, provided an update on the 2020 Census at the Board Administrative Performance Committee Meeting (BAPC).**

Public Comments - None

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

8-1. Reports on meetings attended by board members at MST expense (AB 1234).

a) Director Worthy gave a verbal update on the Transit Board Member Conference in July 2019.

b) Director Martinez gave a verbal update on the Transit Board Member Conference in July 2019.

- c) Director Carbone submitted a written report on the Transit Board Member Conference in July 2019 which will be included in the October board packet.

8-2. Board member comments and announcements.

- a) Gillig Factory, Livermore, CA. - October 21-25, 2019

8-3. Board member referrals for future agendas.

- a) Chair LeBarre requested to add MST Safe Place to a future MST agenda

8-4. Hunter Harvath Farewell Potluck Immediately following the MST September 9, 2019 board meeting.

Public Comments - None

## **9. CLOSED SESSION**

*Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.*

*As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.*

- 9-1. Approve Incentive Pool for MSTEA and Confidential Unit (Carl Sedoryk) (Enclosure)
- 9-2. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST. (D. Laredo, K. Halcon)
- 9-3. Conference with Legal Counsel – Homet vs. Monterey-Salinas Transit, Gov.Code § 54956.9. (Kelly Halcon)(Enclosure)

Public Comments - None

## **10. RETURN TO OPEN SESSION**

10-1. Report on Closed Session and possible action.

**Dave Laredo reported the following:**

9-1. Approve Incentive Pool for MSTEA and Confidential Unit

**Director Barerra made the motion to authorize payment of the Incentive Pool for MSTEA and Confidential Unit in item 9-1 which was seconded by director Albert. Nine (9) voted in favor. Four were absent. None opposed.**

9-2. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST.

**Director Barerra made the motion to provide general direction to the labor negotiations staff for item 9-2 which was seconded by director Alejo. Nine (9) voted in favor. Four were absent. None opposed.**

9-3. Conference with Legal Counsel – Homet vs. Monterey-Salinas Transit, Gov.Code § 54956.9.


**Director Barerra made the motion to provide authorization for settlement on item 9-3 which was seconded by director Velazquez. Nine (9) voted in favor. Four were absent. None opposed.**

## 11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for June and July 2019 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## 12. ADJOURN

There being no further business, Chair LeBarre adjourned the meeting at 11:53 a.m.

PREPARED BY:   
Jeanette Alegar-Rocha

REVIEWED BY:   
Carl G. Sedoryk