MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MEETING MINUTES

July 8, 2019

Present:
Jeff Baron          City of Carmel-by-the Sea
Pat Lintell (Alternate)  City of Del Rey Oaks
Lorraine Worthy      City of Gonzalez
Yanely Martinez      City of Greenfield
Mike LeBarre         City of King
Frank O’Connell      City of Marina
Dan Albert           City of Monterey
Joe Amelio           City of Pacific Grove
Tony Barerra         City of Salinas
Mary Ann Carbone     City of Sand City
Dave Pacheco         City of Seaside
Anna Velazquez       City Soledad
Jane Parker (Alternate)  County of Monterey

Absent: None

Staff:
Carl Sedoryk          General Manager/CEO
Hunter Harvath        Assistant General Manager
Robert Weber          Chief Operating Officer
Norman Tuitavuki      Deputy Chief Operating Officer
Kelly Halcon          Director of Human Resources & Risk Management
Lisa Rheinheimer      Director of Planning & Marketing
Mark Eccles           Director of Information Technology
Ikuyo Yoneda-Lopez    Marketing Manager
Jeanette Alegar-Rocha  Executive Assistant to the GM & Clerk to the Board
Dave Laredo           General Counsel
Eva Perez             Office Administrator
Deanna Smith          Compliance Officer
Michelle Overmeyer    Grants Analyst
Andrea Williams       General Accountant & Budget Manager
Beronica Carriedo     Community Relations Coordinator
1. CALL TO ORDER

1-1. Roll Call

Chair LeBarre called the meeting to order at 10:01 a.m. followed by roll call.

1-2. Pledge of Allegiance

The pledge of allegiance was led by Jane Parker.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Public Comments - None

3. CONSENT AGENDA

3-1. Adopt Resolution 2020-01 recognizing Lesley Van Dalen, Mobility Coordinator, as Employee of the Month for July 2019. (Cristy Sugabo)

3-2. Minutes of the Business Administrative Performance Committee on June 10, 2019. (Jeanette Alegar-Rocha)

Apology is made for any misspelling of a name.
   (Jeanette Alegar-Rocha)

   (Claudia Valencia)


3-6. Disposal of property left aboard buses. (Sonia Wills)

3-7. Adopt Resolution 2020-02 recognizing Debra Daniels, 
   Senior Operations Supervisor, for her 22 Years of Service. 
   (Robert Weber)

3-8. Approve Resolution 2020-03 acknowledging the Board’s approval of the 
   amended Joint Powers Agreement forming the California Transit Systems 
   Joint Powers Agreement Authority and authorizing Carl Sedoryk, General 
   Manager/CEO, to sign the amended Agreement.

3-9. Claim Rejection - Willard Hunter. (Lisa Cox)

3-10. Claim Rejection - GEICO ASO Naomi Lake. (Lisa Cox)

   (Carl Sedoryk)

3-12. Approve EXCESS Workers Compensation Insurance Renewal in the amount not 
   to exceed $119,000. (Kelly Halcon)

   End of Consent Agenda

Public Comments - None

   Director Albert made the motion to approve all items on the consent 
   agenda, which was seconded by director Martinez. The motion passed 
   unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

4-1. July Employee of the Month – Lesley Van Dalen

   The MST Staff and Board of Directors recognized Lesley Van Dalen for her 
   positive contribution to MST and the community.

4-2. 22 Years of Service – Debra Daniels

   The MST Staff and Board of Directors recognized and thanked Debra Daniels 
   for her 22 years of service and contribution to MST and the community.
4-3. Monterey Bay Air Resources District Clean Air Leaders Award

The MST Staff and Board of Directors Board and Staff were recognized and received the Monterey Bay Air Resources District Clean Air Leaders Award.

4-4. Receive Presentation on MicroTransit Rollout (Lisa Rheinheimer)

The MST Staff and Board of Directors received a Powerpoint presentation update on the Microtransit pilot program rollout with its primary value of eliminating manual scheduling rides on the MST On Call System.

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

6-1. Approve a five-year agreement with Trapeze Software Group for TransitMaster system maintenance, not to exceed $600,000. (Mark Eccles)

Public Comments - None

Director Albert made the motion to approve the action item which was seconded by director Amelio. The motion passed unanimously.

6-2. Receive a status report on new and expanded partnerships with Monterey Peninsula College and Hartnell College and accept a total of $588,190 from CSUMB for transit services for the 2019-2020 academic year. (Lisa Rheinheimer)

Public Comments - None

Director Barerra made the motion to the action item, which was seconded by director Carbone. The motion passed unanimously.

6-3. Authorize MST to execute a five-year lease for office space in downtown Monterey at 201 Pearl Street, opposite the Monterey Transit Plaza (Simoneau Plaza) for an average cost of $49,953 per year, with a total cost of $249,768 over a five year lease period. Funding for this lease was set aside in the FY2020 Operating Budget. (Hunter Harvath)

Public Comments - None

Director Barerra made the motion to approve the action item, which was seconded by director Albert. The motion passed unanimously.
7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

Public Comments - None

   a) Summer Youth Passes
   b) Organizational Announcement
      i. MST’s new marketing manager, Ikuyo Yoneda Lopez was introduced to the Board.
      ii. The announcement was made that Hunter Harvath, Assistant General Manager, will be retiring from MST and his last day will be August 30, 2019.
      iii. Lisa Rheinheimer, the current Director of Planning and Marketing, will be assuming the role of Assistant General Manager, beginning September 1.


7-4. Staff Trip Reports.

7-5. Correspondence.

8. BOARD REPORTS, COMMENTS, AND REFERRALS

Public Comments - None

8-1. Reports on meetings attended by board members at MST expense. (AB 1234).
   a) Director Albert provided a verbal report on his trip to the CTA Legislative conference in Sacramento.

8-2. Board member comments and announcements.
   a) No board meeting will be held in August.
   b) The 2019 APTA Annual Meeting will be held in New York, NY.
   c) Chair LeBarre presented a Fort Ord Commander coin to Carl Sedoryk.

8-3. Board member referrals for future agendas.
9. **ATTACHMENTS**

9-1. The detailed monthly Performance Statistics and Disbursement Journal for May 2019 can be viewed online within the GM Report at http://mst.org/about-mst/board-of-directors/board-meetings/

10. **ADJOURN**

   Director Carbone requested that close the meeting in memory of City of Monterey Councilmember Theresa Canepa who passed away on July 5, 2019.

   There being no further business, Chair LeBarre adjourned the meeting at 11:25 a.m.

PREPARED BY: ____________________ REVIEWED BY: ______________
Jeanette Alegar-Rocha Carl G. Sedoryk