

**MST BOARD OF DIRECTORS**

Frank J. Lichtanski Administrative Building  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

**MEETING MINUTES**

**July 8, 2019**

<b>Present:</b>	Jeff Baron	City of Carmel-by-the Sea
	Pat Lintell (Alternate)	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzalez
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barerra	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Jane Parker (Alternate)	County of Monterey
<b>Absent:</b>	None	
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Director of Human Resources & Risk Management
	Lisa Rheinheimer	Director of Planning & Marketing
	Mark Eccles	Director of Information Technology
	Ikuyo Yoneda-Lopez	Marketing Manager
	Jeanette Alegar-Rocha	Executive Assistant to the GM & Clerk to the Board
	Dave Laredo	General Counsel
	Eva Perez	Office Administrator
	Deanna Smith	Compliance Officer
	Michelle Overmeyer	Grants Analyst
	Andrea Williams	General Accountant & Budget Manager
	Beronica Carriedo	Community Relations Coordinator

<b>Staff:</b>	Debra Daniels	Senior Operations Supervisor
	Lesley van Dalen	Mobility Specialist
	Cristy Sugabo	Mobility Manager
	Kevin Allshouse	Mobility Coordinator
	Claudia Valencia	Mobility Specialist
	Ruben Gomez	Mobility Specialist
	Erin Bingham	Mobility Specialist
Michelle Overmeyer	Grants Analyst	
Elena Grigorichina	Operations Analyst	
<b>Public:</b>	Don Parslow	MV Transit
	Michael D. Laredo	DeLay and Laredo
	Charlie Armbruster	General Public
	Jim Allen	General Public

*Apology is made for any misspelling of a name.*

## **1. CALL TO ORDER**

1-1. Roll Call

**Chair LeBarre called the meeting to order at 10:01 a.m. followed by roll call.**

1-2. Pledge of Allegiance

**The pledge of allegiance was led by Jane Parker.**

1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk reviewed the highlights of the agenda.**

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

Public Comments - None

## **3. CONSENT AGENDA**

3-1. Adopt Resolution 2020-01 recognizing Lesley Van Dalen, Mobility Coordinator, as Employee of the Month for July 2019. (Cristy Sugabo)

3-2. Minutes of the Business Administrative Performance Committee on June 10, 2019. (Jeanette Alegar-Rocha)

- 3-3. Minutes of the regular meeting of June 10, 2019.  
(Jeanette Alegar-Rocha)
- 3-4. Draft Minutes of Mobility Advisory Meeting of May 29, 2019.  
(Claudia Valencia)
- 3-5. Financial Report - May 2019. (Lori Lee)
- 3-6. Disposal of property left aboard buses. (Sonia Wills)
- 3-7. Adopt Resolution 2020-02 recognizing Debra Daniels,  
Senior Operations Supervisor, for her 22 Years of Service.  
(Robert Weber)
- 3-8. Approve Resolution 2020-03 acknowledging the Board's approval of the  
amended Joint Powers Agreement forming the California Transit Systems  
Joint Powers Agreement Authority and authorizing Carl Sedoryk, General  
Manager/CEO, to sign the amended Agreement.
- 3-9. Claim Rejection - Willard Hunter. (Lisa Cox)
- 3-10. Claim Rejection - GEICO ASO Naomi Lake. (Lisa Cox)
- 3-11. General Counsel Performance Evaluation Worksheet.  
(Carl Sedoryk)
- 3-12. Approve EXCESS Workers Compensation Insurance Renewal in the amount not  
to exceed \$119,000. (Kelly Halcon)

End of Consent Agenda

Public Comments - None

**Director Albert made the motion to approve all items on the consent agenda, which was seconded by director Martinez. The motion passed unanimously.**

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. July Employee of the Month – Lesley Van Dalen

**The MST Staff and Board of Directors recognized Lesley Van Dalen for her positive contribution to MST and the community.**

- 4-2. 22 Years of Service – Debra Daniels

**The MST Staff and Board of Directors recognized and thanked Debra Daniels for her 22 years of service and contribution to MST and the community.**

4-3. Monterey Bay Air Resources District Clean Air Leaders Award

**The MST Staff and Board of Directors Board and Staff were recognized and received the Monterey Bay Air Resources District Clean Air Leaders Award.**

4-4. Receive Presentation on MicroTransit Rollout (Lisa Rheinheimer)

**The MST Staff and Board of Directors received a Powerpoint presentation update on the Microtransit pilot program rollout with its primary value of eliminating manual scheduling rides on the MST On Call System.**

## **5. PUBLIC HEARINGS**

None

## **6. ACTION ITEMS**

6-1. Approve a five-year agreement with Trapeze Software Group for TransitMaster system maintenance, not to exceed \$600,000.  
(Mark Eccles)

Public Comments - None

**Director Albert made the motion to approve the action item which was seconded by director Amelio. The motion passed unanimously.**

6-2. Receive a status report on new and expanded partnerships with Monterey Peninsula College and Hartnell College and accept a total of \$588,190 from CSUMB for transit services for the 2019-2020 academic year. (Lisa Rheinheimer)

Public Comments - None

**Director Barerra made the motion to the action item, which was seconded by director Carbone. The motion passed unanimously.**

6-3. Authorize MST to execute a five-year lease for office space in downtown Monterey at 201 Pearl Street, opposite the Monterey Transit Plaza (Simoneau Plaza) for an average cost of \$49,953 per year, with a total cost of \$249,768 over a five year lease period. Funding for this lease was set aside in the FY2020 Operating Budget. (Hunter Harvath)

Public Comments - None

**Director Barerra made the motion to approve the action item, which was seconded by director Albert. The motion passed unanimously.**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

Public Comments - None

- 7-1. General Manager/CEO Report - May 2019.
  - a) Summer Youth Passes
  - b) Organizational Announcement
    - i. MST's new marketing manager, Ikuyo Yoneda Lopez was introduced to the Board.
    - ii. The announcement was made that Hunter Harvath, Assistant General Manager, will be retiring from MST and his last day will be August 30, 2019.
    - iii. Lisa Rheinheimer, the current Director of Planning and Marketing, will be assuming the role of Assistant General Manager, beginning September 1.
- 7-2. Washington, D.C. Lobby Report - June 2019.
- 7-3. State Legislative Advocacy Update - June 2019.
- 7-4. Staff Trip Reports.
- 7-5. Correspondence.

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

Public Comments - None

- 8-1. Reports on meetings attended by board members at MST expense. (AB 1234).
  - a) Director Albert provided a verbal report on his trip to the CTA Legislative conference in Sacramento.
- 8-2. Board member comments and announcements.
  - a) No board meeting will be held in August.
  - b) The 2019 APTA Annual Meeting will be held in New York, NY.
  - c) Chair LeBarre presented a Fort Ord Commander coin to Carl Sedoryk.
- 8-3. Board member referrals for future agendas.


9. **ATTACHMENTS**

9-1. The detailed monthly Performance Statistics and Disbursement Journal for May 2019 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of:directors/board-meetings/>

10. **ADJOURN**

**Director Carbone requested that close the meeting in memory of City of Monterey Councilmember Theresa Canepa who passed away on July 5, 2019.**

There being no further business, Chair LeBarre adjourned the meeting at 11:25 a.m.

PREPARED BY:   
Jeanette Alegar-Rocha

REVIEWED BY:   
Carl G. Sedoryk