

**MST BOARD OF DIRECTORS**

Frank J. Lichtanski Administrative Building  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

**MEETING MINUTES**

**June 10, 2019**

<b>Present:</b>	Jeff Baron	City of Carmel-by-the Sea
	Pat Lintell (Alternate)	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzalez
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barerra	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City Soledad
	Luis Alejo	County of Monterey
<b>Absent:</b>	Kristen Clark	City of Del Rey Oaks
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Director of Human Resources & Risk Management
	Lisa Rheinheimer	Director of Planning & Marketing
	Jeanette Alegar-Rocha	Executive Assistant to the GM & Clerk to the Board
	Dave Laredo	General Counsel
	Eva Perez	Office Administrator
	Deanna Smith	Compliance Officer
	Andrea Williams	General Accountant & Budget Manager
	Beronica Carriedo	Community Relations Manager
	Cristy Sugabo	Mobility Manager
	Claudia Valencia	Mobility Specialist

Michelle Overmeyer  
Elena Grigorichina

Grants Analyst  
Operations Analyst

**Public:** Don Parslow

MV Transit

*Apology is made for any misspelling of a name.*

## **1. CALL TO ORDER**

1-1. Roll Call

**Chair LeBarre called the meeting to order at 10:04 a.m. followed by roll call.**

1-2. Pledge of Allegiance

**The pledge of allegiance was led by Carl Sedoryk.**

1-3. Review Highlights of the agenda. (Carl Sedoryk)

**Carl Sedoryk reviewed the highlights of the agenda and pulled closed session item 9-1 from the agenda.**

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

*Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.*

Public Comments - None

## **3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

3-1. Adopt Resolution 2019-31 recognizing David Bielsker as Employee of the Month for June. (Lisa Rheinheimer)

3-2. Minutes of the regular meeting of May 13, 2019. (Jeanette Alegar-Rocha)

3-3. Minutes of the BOPC / Board Operations Performance Committee May 13, 2019. (Jeanette Alegar-Rocha)

3-4. DRAFT MAC / Mobility Advisory Committee Minutes of March 27, 2019. (Claudia Valencia)

- 3-5. Financial Report – April 2019. (Lori Lee)
- 3-6. Disposal of Property left aboard buses. (Sonia Wills)
- 3-7. DBE Statement Policy Revision. (Deanna Smith)
- 3-8. Micro Grid Project. (Michelle Overmeyer)
- 3-9. Approve new 7-Day Transit Pass (Lisa Rheinheimer)
- 3-10. Adopt Resolution 2019-33 recognizing Ann Armbruster, Coach Operator, for her 40 years of service. (Robert Weber)

End of Consent Agenda

Public Comments - None

Directors Velazquez and Albert requested to pull consent items 3-7 and 3-8 for comment and question.

Directors Albert and LeBarre requested to pull consent item 3-8 for comments.

**Director Carbone made the motion to approve remaining items on the consent agenda, which was seconded by director Albert. The motion passed unanimously.**

**Director Velazquez had the following two (2) questions on item 3-7:**

- 1. Is a designated liaison officer and MST Staff member assigned to DBE?**
- 2. Will the MST Board receive annual updates on DBE goals?**

**Deanna Smith was present to respond and confirm that as the MST Compliance Analyst, she is the designated liaison and assigned staff member who will present updates to the board of directors for DBE, Title VI and EEO.**

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. June Employee of the Month – David Bielsker. (Lisa Rheinheimer)

**The MST Staff and Board of Directors recognized David Bielsker for his positive contribution to MST and the community.**

- 4-2. Retirement 40 years of Service – Ann Armbruster, Coach Operator. (Robert Weber)

**The MST Staff and Board of Directors recognized and thanked Ann Armbruster for her 40 years of service and contribution to MST and the community.**

- 4-3. Receive Salinas Valley Express Transit Corridor Planning Study.  
(Lisa Rhienheimer)

**The MST Staff and Board of Directors received a Power Point update on the TRANSLOC micro-transit pilot program and the Salinas Valley Express Transit Corridor Planning Study.**

## **5. PUBLIC HEARINGS**

None

## **6. ACTION ITEMS**

- 6-1. Receive and adopt proposed FY 2020 Operating & Capital Budget, Action Plan, and Staffing Levels, and authorize grant applications and funding requests. (Hunter Harvath)(Enclosure)

**Director Alejo made the motion to approve item 6-1, which was seconded by director Albert. The motion passed unanimously.**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Report – April 2019
- 7-2. Washington, D.C. Lobby Report – May 2019
- 7-3. State Legislative Update – May 2019
- 7-4. Staff Trip Reports - April 2019
- 7-5. Correspondence

**The Board was pleased to see the thank you letters from the student recipients of the free bus passes. Director Velazquez requested a report of the final distribution of the free passes. Carl Sedoryk confirmed that this will be provided by the next board meeting.**

## **8. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 8-1. Reports on meetings attended by board members at MST expense  
(AB 1234)

**Director Barrera reported his attendance at the 2019 Community Transportation Association of America (CTAA) conference in Palm Springs, CA from May 20-23.**

**Director Alejo reported his attendance at the 2019 CTA Spring Legislative Conference in Sacramento, CA on May 22.**

8-2. Board member comments and announcements.

- a) The American Public Transportation Association (APTA) Transit Board Members & Board Administrators Seminar will be in Jacksonville, FL from July 20-23, 2019. The Early Bird Discount deadline is June 21, 2019.

**Directors Carbone, Martinez and Worthy expressed interested in attending this conference.**

- b) The California Transit Association (CTA) – 54th Annual Fall Conference and Expo will be in Monterey, CA from November 13-15, 2019. The Early Bird Discount Deadline is October 9, 2019.

**Carl Sedoryk reminded the Board of the early registration deadline and that volunteers are needed during this event.**

- c) Recommend RTA Nominating Committee to nominate chair and vice chair.

**Director Pacheco recommended Director Albert and Director Carbone for the nominating committee to nominate Director Tony Barrera for the FY 2020-2022 Monterey Regional Taxi Authority (MCRTA) Chair.**

- d) Defense Language Institute (DLI) 10-Year Partnership with MST

8-3. Board member referrals for future agendas.

**Director Velazquez first wanted to thank Beronica Carriedo for her participation and support during Senator Caballero's Mobility Tour of the Salinas Library and then inquired if MST would consider assisting with the First 5 program at the Steinbeck Center by providing the transportation effort.**

**Director Martinez inquired if MST would consider assisting with the Door to Hope-Sober Grad Night program and providing free bus passes.**

## **9. CLOSED SESSION**

- 9-1. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU) and MST. (D. Laredo, K. Halcon) (Enclosure)


**This closed session item was pulled from the agenda by MST Staff.**

## **10. ATTACHMENTS**

10-1. The detailed monthly Performance Statistics and Disbursement Journal for April 2019 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

**11. ADJOURN**

There being no further business, Chair LeBarre adjourned the meeting at 11:11 a.m.

PREPARED BY:   
Jeanette Alegar-Rocha

REVIEWED BY:   
Carl G. Sedoryk