

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MEETING MINUTES

March 11, 2019

Present:	Jeff Baron	City of Carmel-by-the-Sea
	Kristin Clark	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Luis Alejo	County of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City of Soledad
Absent:	None	
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Directory of HR &Risk Management
	Mark Eccles	Director of Information Technology
	Lisa Rheinheimer	Director of Planning and Marketing
	Jeanette Alegar-Rocha	Executive Assistant /Clerk to the Board
	Dave Laredo	General Counsel, DeLay & Laredo
	Eva Perez	Office Administrator
	Andrea Williams	Accountant and Budget Manager
	Michelle Overmeyer	Grants Analyst
	Carl Wulf	Facilities and Capitol Projects Manager
	Charlie Armbruster	Communications Systems Supervisor
	Debra Daniels	Operations Supervisor
	Alvin Johnson	Contract Transportation Supervisor

Sandra Amorim
Beronica Carriedo
Cristy Sugabo
Kevin Allshouse
Elena Grigorichina

Procurement and Contract Manager
Community Relations Coordinator
Mobility Manager
Interim Mobility Coordinator
Operations Analyst

Public:

Don Parslow
Ed Jenkins
Heidi Quinn
Jergen Smith

MV Transportation
Facilities Contractor
DeLay and Laredo
South County Resident

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call.

Chair LeBarre called the meeting to order at 10:02 a.m. followed by roll call and requested a motion for the consolidation of special meeting agenda item 6-1 to the regular meeting agenda action item 6-1a.

Director O'Connell made the motion to move special meeting agenda item #6-1 to the regular meeting agenda action item #6-1a, which was seconded by director Carbone. The motion passed unanimously.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Chair LeBarre.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Carl Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

Jergen Smith from the City of Greenfield commented that eliminating bus stops in South County was a concern for many riders.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1. Adopt Resolution 2019-22 recognizing Reymund Rivera, Coach Operator,

as Employee of the Month for March 2019. (Robert Weber)

- 3-2. Minutes of the MST Board Meeting on February 4, 2019. (Jeanette Alegar-Rocha)
- 3-3. Minutes of the Business Administration Performance Committee (BAPC) on February 4, 2019. (Jeanette Alegar-Rocha)
- 3-4. Approve Mobility Advisory Committee (MAC) Appointments. (Cristy Sugabo)
- 3-5. Financial Reports – January 2019. (Lori Lee)
- 3-6. Disposal of Property Left On Board Buses. (Sonia Wills)
- 3-7. Appoint new member to the Measure Q Oversight Committee. (Hunter Harvath)
- 3-8. Revised Media Relations Policy. (Lisa Rheinheimer)
- 3-9. Revised Non-Transit Use of MST Property. (Hunter Harvath)
- 3-10. Retirement Resolution 2019-23 Charlie Armbruster - 32 Years of Service. (Robert Weber)
- 3-11. Retirement Resolution 2019-24 Jon Downing - 18 Years of Service. (Robert Weber)

End of Consent Agenda

Public Comment – None

Director Barrera requested to pull item 3-4 for clarification and a question.

Director Barrera requested to pull item 3-4 for clarification and made the motion to approve all remaining items on the consent agenda, which was seconded by director Clark. The motion passed unanimously.

Director Barrera asked what efforts are made to have youth representatives on the MAC Committee. MST Mobility Manager, Cristy Sugabo confirmed that the Committee continues their outreach efforts through the schools, college representatives and boys and girls club.

Director Clark made the motion to approve item 3-4 which was seconded by director Barrera. The motion passed unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

- 4-1. March 2019 Employee of the Month, Reymund Rivera, Coach Operator. (Robert Weber)

Mr. Rivera was not present at the board meeting.

- 4-2. Jon Downing Retirement 18 Years of Service. (Robert Weber)

Mr. Downing was not present at the board meeting.

4.3. Charlie Armbruster Retirement 32 Years of Service. (Robert Weber)

The MST Staff and Board of Directors recognized and thanked Charles Armbruster for his 32 years of service and contribution to MST and the community.

5. PUBLIC HEARINGS

None.

6. ACTION ITEMS

6-1. Purchase Authority Thresholds. (Carl Sedoryk)

Public Comment – None

Director Clark made the motion to approve item 6-1 which was seconded by director Albert. The motion passed unanimously.

6-1a. Award contract for Automatic Passenger Counters for up to 135 vehicles to Urban Transportation Associates for a contract period of up to 3 years not to exceed \$654,455.

Director Barrera made the motion to approve item 6-1a which was seconded by director Pacheco. The motion passed unanimously.

6-2. Hear and Decide Pre-Award Protest Claim by DILAX. (Carl Sedoryk)

Public Comment – None

Dave Laredo commented that MST Staff elected to keep item 6-2 on the agenda as a placeholder.

6-3. Award STC Construction Contract and Receive Update on Communication Plan. (Hunter Harvath, Carl Wulf, and Lisa Rheinheimer)

Public Comment – None

Director Albert made the motion to approve item 6-3 which was seconded by director Barrera. The motion passed unanimously.

At 10:53 am, Dave Laredo asked that Chair LeBarre open public comment to a matter not on the agenda. A member of the public and 10 year customer of MST RIDES commented on the impact of route changes and the ability to get to her chemotherapy appointments.

Carl Sedoryk informed that MST staff is available to meet with the customer to further assist.

6-4. Authorize LCTOP Grant Application and Resolution. (Michelle Overmeyer)

Public Comment – None

Director Albert made the motion to approve item 6-4 which was seconded by director Amelio. The motion passed unanimously.

6-5. Donation of Buses to Napa Valley Transportation Authority. (Sandra Amorim)

Public Comment – None

Director Clark made the motion to approve item 6-5 which was seconded by director Amelio. The motion passed unanimously.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report – January 2019
- 7-2. Washington, D.C. Lobby Report – February 2019
- 7-3. State Legislative Advocacy Update – January 2019
- 7-4. Staff Trip Reports
- 7-5. Correspondence

Public Comment – None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on meetings attended by board members at MST expense (AB 1234)
- 8-2. Board member comments and announcements
 - a) CTA Spring Legislative Conference, May 22, 2019 in Sacramento, CA
- 8-3. Board member referrals for future agendas
 - a) Received referral for presentation from MV Transit and Teamsters Local 890.

Public Comment – None

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented,

but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative

- 9-1. Conference with Monterey-Salinas Transit and ATU Labor Contract Negotiators, – Gov. Code § 54957.6.

Public Comment – None

10. RETURN TO OPEN SESSION

- 10-1 Report on Closed Session and possible action


Dave Laredo reported that staff provided updates on the closed session item with no reportable action.

11. ATTACHMENTS

- 11-1. The detailed monthly Performance Statistics and Disbursement Journal for February 2019 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

There being no further business, Chair LeBarre adjourned the meeting at 12:03 p.m.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk