

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MEETING MINUTES

February 4, 2019

Present:	Jeff Baron	City of Carmel-by-the-Sea
	Kristin Clark	City of Del Rey Oaks
	Lorraine Worthy	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Luis Alejo	County of Monterey
	Joe Amelio	City of Pacific Grove
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
Absent:	Dave Pacheco	City of Seaside
	Anna Velazquez	City of Soledad
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuitavuki	Deputy Chief Operating Officer
	Kelly Halcon	Directory of HR & Risk Management
	Mark Eccles	Director of Information Technology
	Lisa Rheinheimer	Director of Planning and Marketing
	Jeanette Alegar-Rocha	Executive Assistant / Clerk to the Board
	Andrea Williams	Accountant and Budget Manager
	Michelle Overmeyer	Grants Analyst
	Alvin Johnson	Contract Transportation Supervisor
	Sandra Amorim	Procurement and Contract Manager
	Marcus Medina	Inventory Clerk
	Beronica Carriedo	Community Relations Coordinator
	Kevin Allshouse	Interim Mobility Coordinator

Claudia Valencia	Mobility Specialist
Erin Heatley	Mobility Specialist
Lesley Van Dalen	Mobility Specialist
Ruben Gomez	Mobility
Elena Grigorichina	Operations Analyst
Carrol Jamey McCallon	Communications Systems Specialist

Public:	Don Parslow	MV Transportation
	Luis Torres	Resident of the City of Greenfield
	Medina Family	Residents of the City of Salinas

Apology is made for any misspelling of a name.

1. CALL TO ORDER

1-1. Roll Call.

Chair LeBarre called the meeting to order at 10:00 am with a roll call. The new board member Lorraine Worthy for the City of Gonzales was announced.

1-2. Pledge of Allegiance.

The pledge of allegiance was led by Director Worthy.

1-3. Review Highlights of the agenda. (Carl Sedoryk)

Mr. Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time either individually, through staff, or on a subsequent agenda.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

3-1. Adopt Resolution 2019-17 recognizing Michelle Overmeyer, Grants Administrator, as Employee of the Month for January 2019. (Hunter Harvath)

3-2. Adopt Resolution 2018-21 recognizing Ruben Gomez, Mobility Specialist, as Employee of the Month for February 2019. (Cristy Sugabo)

3-3. Adopt Resolution 2019-20 recognizing Marcus Medina, Inventory Clerk, as

Employee of the Year 2018. (Sandra Amorim)

- 3-4. Minutes of the MST Board Meeting on December 10, 2018. (Jeanette Alegar-Rocha)
- 3-5. Financial Reports – November and December 2018. (Lori Lee)
- 3-6. Disposal of Property Left On Board Buses. (Sonia Wills)
- 3-7. Claim Rejection - John Lenner Saldivio. (Kelly Halcon)
- 3-8. Minutes of the Ops / BOPC Committee on December 10, 2018. (Jeanette Alegar-Rocha)
- 3-9. Minutes of the MST Board Meeting and Strategic Planning Workshop on January 14, 2019. (Jeanette Alegar-Rocha)
- 3-10. Minutes of the MAC Committee on September 26, 2018. (Claudia Valencia)
- 3-11. Adopt Resolution 2019-16 recognizing Robert Tadman, Entry Level Mechanic, for his 29 years of service. (Norman Tuitavuki)
- 3-12. Adopt Resolution 2019-19 recognizing Enrique Fernandez, Coach Operator for his 29 years of service. (Robert Weber)
- 3-13. Approve Revisions to Lost and Found Policy and Public Hearing Policy. (Lisa Rheinheimer)
- 3-14. Approve Purchase of REMIX Planning Software. (Lisa Rheinheimer)
- 3-15. Authorize Measure Q expenditures not to exceed \$84,000 for exterior paint and decal work on fourteen (14) new RIDES mini-buses. (Norman Tuitavuki)
- 3-16. Authorize Measure Q expenditures not to exceed \$50,000 for on-board video surveillance camera equipment, wiring, and other related components for fourteen (14) new RIDES paratransit buses. (Norman Tuitavuki)
- 3-17. Authorize Measure Q expenditures not to exceed \$28,000 for video camera installation services on fourteen (14) new RIDES mini-buses. (Norman Tuitavuki)
- 3-18. Approve purchase of TransitMaster radio network controllers from Trapeze Group in an amount not to exceed \$35,000. (Mark Eccles)
- 3-19. Receive MST's audited FY 2018 Comprehensive Annual Financial Report. (Hunter Harvath)

End of Consent Agenda

Public Comment – None

Director Clark made the motion to approve all items on the consent agenda

and was seconded by director Martinez. The motion passed unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

- 4-1. Employee of the Month, January 2019 – Michelle Overmeyer, Grants Administrator. (Hunter Harvath)

The MST Board unanimously adopted Resolution 2019-17 recognizing Michelle Overmeyer, Grants Administrator, as the January 2019 Employee of the Month for her outstanding contribution to MST and to the entire community.

- 4-2. Employee of the Month, February 2019 – Ruben Gomez, Mobility Specialist. (Robert Weber)

The MST Board unanimously adopted Resolution 2019-21 recognizing Ruben Gomez, Mobility Specialist, as the February 2019 Employee of the Month for his outstanding contribution to MST and to the entire community.

- 4-3. Employee of the Year 2018 – Marcus Medina, Inventory Clerk. (Sandra Amorim)

The MST Board unanimously adopted Resolution 2018-20 recognizing Marcus Medina, Inventory Clerk, as the 2018 Employee of the Year for his outstanding contribution to MST and to the entire community.

- 4-4. 2018 Management Excellence Award – Norman Tuitavuki, Deputy Chief Operating Officer. (Carl Sedoryk)

The MST Board recognized Norman Tuitavuki, Deputy Chief Operating Officer, as the recipient of the GM Excellence Award 2018 for successful completion of several key projects and quality service to Monterey-Salinas Transit.

- 4-5. 30 Years of Service – Carrol “Jamey” McCallon, Communications Systems Specialist. (Robert Weber)

The MST Board and Staff recognized Carrol Jamey McCallon, Communications Systems Specialist, for his 30 years of service with Monterey-Salinas Transit.

- 4-6. 29 Years of Service – Enrique Fernandez, Coach Operator. (Robert Weber)

Mr. Fernandez was not present at the board meeting.

- 4-7. 29 Years of Service – Robert Tadman, Entry Level Mechanic. (Norman Tuitavuki)

Mr. Tadman was not present at the board meeting.

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Approve \$1 million line of credit extension from Rabobank, N.A. (Hunter Harvath)

Public Comment – None

Director Albert made the motion to approve and was seconded by Director Martinez. The MST Board unanimously approved the renewal of a \$1million revolving line of credit with Rabobank, N.A., to maintain cash flow as unexpected events occur – such as the partial shutdown of the federal government (including the Federal Transit Administration) – that delay grant funding reimbursements and other short-term financing needs.

- 6-2. Approve purchase of King City fencing and security systems in an amount not to exceed \$290,000. (Hunter Harvath)

Public Comment – None

Director Clark made the motion to approve and was seconded by Director Martinez. The MST Board unanimously approved the safety and security expenditures up to \$290,000 for the Monterey-Salinas Transit's (MST) South County Maintenance and Operations facility in King City.

- 6-3. Approve purchase of First Alarm March camera system for facilities expansion in an amount not to exceed \$250,000. (Mark Eccles)

Public Comment – None

The MST Board unanimously approved the purchase and configuration of March surveillance video and camera equipment hardware and software not to exceed \$250,000 and to upgrade, expand, and integrate the security surveillance video and camera equipment at additional Monterey-Salinas Transit (MST) locations.

- 6-4. Update on Status of Federal Government Shutdown on MST.
(Carl Sedoryk/Hunter Harvath) (No Enclosure)

Public Comment – None

The MST Board received an update from Carl Sedoryk on the status and impact of the Federal Government Shutdown and the impacts on Monterey-Salinas Transit (MST).

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report – November and December 2018.

- 7-2. Washington, D.C. Lobby Report – January 2019
- 7-3. State Legislative Advocacy Update – November and December 2018
- 7-4. Staff Trip Reports
- 7-5. Correspondence

Public Comment – None

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on meetings attended by board members at MST expense (AB 1234)
- 8-2. Board member comments and announcements
 - a) Monterey-Salinas Transit Mobility Center Ribbon Cutting and Dedication Ceremony:

Date: Wednesday, February 6, 2019
Time: 11:30 a.m. to 2:00 p.m.
Location: 15 Lincoln Avenue, Salinas, CA 93901

- 8-3. Board member referrals for future agendas

Public Comment – None

On behalf the MST Board and Staff, Chair LeBarre wished to honor the memory of Heidi Quinn’s father, Robert C. Quinn who had recently passed away.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative

- 9-1. Conference with Legal Counsel – Homet vs. Monterey-Salinas Transit, Gov.Code § 54956.95.
- 9-2. Conference with Legal Counsel – BlueScope vs. Monterey-Salinas Transit, Gov.Code § 54956.95.

9-3. Conference with Legal Counsel – AECOM vs. Monterey-Salinas Transit, Gov.Code § 54956.95.

9-4. Conference with Legal Counsel – LWP / JT2 vs. Monterey-Salinas Transit, Gov.Code § 54956.95.

Public Comment – None

10. RETURN TO OPEN SESSION

10-1 Report on Closed Session and possible action

Staff provided updates on the closed session items but no reportable action was taken.

11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for November 2018 and December 2018 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

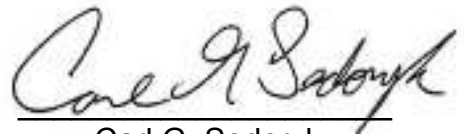
There being no further business, Chair LeBarre adjourned the meeting at 11:02 a.m.

PREPARED BY:



Jeanette Alegar-Rocha

REVIEWED BY:



Carl G. Sedoryk

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